



**WorkLink Workforce Development Board  
Executive Committee Meeting via Zoom  
10/1/2020 Minutes**

**Attendees:**

Chair Danny Brothers                      Jeromy Arnett                      Emily Hodge                      Grayson Kelly  
  
Mike Wallace

**Staff:**

Trent Acker                                      Meredith Durham                      Jennifer Kelly                      Sharon Crite

Chair Mike Wallace welcomed everyone to the conference call at 11:00 a.m.

The minutes from the April 15, 2020 meeting were emailed to committee members for review. Chair Brothers called for any corrections or amendments to the minutes.

**ACTION TAKEN: Grayson Kelly made a motion to approve the minutes as presented, second by Mike Wallace. The motion carried with a unanimous voice vote.**

**National Emergency Grant RFP/RFQ**

Mr. Trent Acker stated that the National Emergency Grant is typically awarded when a natural disaster occurs. Temporary employees could be hired through the grant to perform duties related to the disaster (ex. cleaning up debris, managing supplies, etc.) . The goal is short term employment for individuals to gain skills for long term employment. In this instance, WorkLink applied for the COVID-19 disaster relief grant funds. Dislocated workers who are employed by this grant will provide a combination of administrative, supply, and janitorial related duties in the SC Works Centers. A request for bids was put out for a staffing agency to serve as an intermediary, and two were presented to the Executive Committee.

**ACTION TAKEN: Grayson Kelly made a motion to approve Integrity Staffing Solutions as the intermediary in the National Emergency Grant RFP/RFQ as presented, second by Mike Wallace. The motion carried with a unanimous voice vote.**

**Youth Budget Modification**

Mr. Acker stated there is currently \$525,000 in the Youth budget that was approved and is active. There has since been additional funding become available through the Restoration grant. The Youth budget comparison shows the Youth budget revision which is \$525,000. Budget Revision 2 will be the traditional Youth formula



funding, which totals \$440,000. Of the total amount awarded, the recommendation is for \$160,000 to be awarded in the first year. Eckerd will charge against two different grants in PY'20 for a total budget of \$600,000.

**ACTION TAKEN: Mike Wallace made a motion to accept the Youth Budget Modification as presented, second by Jeromy Arnett. The motion carried with a unanimous voice vote.**

With no other business, the meeting was adjourned at 11:28 a.m.