

relocating to this site. WorkLink has proposed the space requirements and is waiting on initial terms on a lease/memorandum of understanding. More information is to come.

ii. Dashboard Advisory Committee

Ms. Jennifer Kelly stated that if any committee members are interested in serving on a Dashboard Advisory Committee, please contact her. WorkLink staff is waiting on the Continuous Improvement grant approval to determine if the dashboard software will be available.

iii. COVID-19 DWG Grant

Ms. Kelly referenced to page 20 in the packet for the update of the COVID-19 DWG grant. There have been 5 participants employed in total. There are 3 sites in total- Clemson, Seneca, and Anderson SC Works Centers. The grant is 33.14% expended currently.

IV. OneStop Operator Updates

i. SC Works Center Update

Ms. Karen Hamrick stated that the SC Works WorkLink centers were only closed to the public for 8 weeks during the pandemic, but have since reopened and normal hours are being observed in all centers with safety measures in place. Customers can receive job search assistance and file weekly and initial claims in the centers. Ms. Hamrick noted that workshop numbers are increasing. There are security officers in each of the SC Works centers now. There are also 4 administrative employees who can help with COVID related duties through the COVID-19 DWG grant. Ms. Hamrick stated that the SC Works Certification Standards review was completed last week.

ii. OneStop Operator Financial Status

Mr. Matt Fields stated the OneStop Operator Adult budget is 55.7% expended as of February 2021. The DW Operator budget is 55% expended. Both budgets have a February goal of 66%.

iii. OneStop Operator Budget Modification 1

Mr. Fields stated that Eckerd is requesting a budget modification to increase staff costs to hire and train a replacement for the current OneStop Operator, who is retiring. This modification will allow Eckerd to have a better transition for the One Stop Operator staff change. There are no funds requested in addition to the original contracted amount. This will make up for the lag in personnel costs in the current budgets. Mr. Fields stated that the new staff member will begin in the second period in May to allow the current staff to train them before the end of June.

ACTION TAKEN: David Bowers made a motion to approve the OneStop Operator Budget Modification 1 as presented, seconded by Daniel Brazinski. The motion carried unanimously.

V. WIOA Adult/DW Program Updates

i. WIOA Program Update

Mr. JT Parnell stated that Eckerd staff continues to offer WIOA services and they are on track to meet the program goal. Mr. Parnell referred to page 8, which shows that 150 participants have received training. WIOA staff continue to partner with Tri County Technical College to fund participants through scholarships. Mr. Parnell stated that 59.1% of the Adult Program budget was expended as of February 2021, out of a goal of 66%. The DW Program budget has been 56% expended, out of a goal of 67%. The Rapid Response grant is 74.8% expended, out of a 63.64% goal. Mr. Parnell referred to the State Restoration grant and stated that 63.6% has been expended as of March 1, 2021. The new version of the ITA Obligations and Participant Cost Report was listed on page 16 in the packet. Three success stories were also listed in the packet.

ii. RFP/Extension of Grants & Budget Negotiations

Ms. Jennifer Kelly stated that Eckerd WDS is currently in the second year of the Adult/DW and OneStop Operator grants and there are three total extension opportunities.

ACTION TAKEN: Brooke Garren made a motion to enter into executive session, seconded by David Bowers. The motion carried unanimously.

ACTION TAKEN: David Bowers made a motion to extend the Adult/DW WIOA Program Services and One Stop Operator grants for one year, seconded by Brooke Garren. The motion carried unanimously.

The recommendation for the OneStop Operations Committee to serve as the Budget Negotiations committee will be taken to the next Board meeting.

V. Adult Education Grant Review Committee Members

Ms. Jennifer Kelly stated that at least three committee members are needed to volunteer to serve on an RFP review committee for the WIOA portion funding for Adult Education Grant Application Responses that the State received. Any interested Board members can contact Ms. Kelly by April 1st.

VI. Adjourn

With no further business, the meeting was adjourned at 3:43 p.m.

Respectfully submitted by: Meredith Durham