



**WORKFORCE DEVELOPMENT BOARD
Executive Committee Meeting Minutes
October 8, 2021 @ 9:00am
via Zoom/ Clemson SC Works Comprehensive Center**

Members Present

Melanie McLane, Chair Jeromy Arnett Danny Brothers Teri Gilstrap
Grayson Kelly Ed Parris

Staff Present:

Trent Acker Sharon Crite Jennifer Kelly

Welcome

Chair Melanie McLane welcomed everyone to the conference call at 9:00am.

Approval of Meeting Minutes (4/28/2021)

The minutes from the April 28, 2021 meeting were emailed to committee members for review. Chair McLane called for any corrections or amendments to the minutes.

ACTION TAKEN: Ed Parris made a motion to approve the minutes as presented, second by Greyson Kelly. The motion carried with a unanimous voice vote.

Rapid Response Request

Mr. Trent Acker, Executive Director, stated that Department of Employment and Workforce (DEW) has announced that requests for Rapid Response funding are being accepted beginning October 1, but no funds would be awarded prior to the local areas receiving through regular PY2021 formula funds. Mr. Acker stated that Eckerd has requested \$50,000 in Rapid Response funding to be used to serve 18 participants in PY2021. If awarded this request, WorkLink will be able to supplement the formula funding and allow us to transfer formula Dislocated Worker funding to Adult.

ACTION TAKEN: Ed Parris made a motion to approve the request for \$50,000 in Rapid Response funding as presented, second by Danny Brothers. The motion carried with a unanimous voice vote.

Youth Budget Modification

Mr. Acker presented the Youth budget modification, prepared by Eckerd Workforce Development Services. The adjustments to the Youth Program budget are to account for carryover totals from PY2020 to PY2021, and to insure that Eckerd can reach the 20% expenditure requirements for Work Experience in both Youth formula funding and in Youth Restoration budgets.

The overall Youth formula grant amount is being adjusted from \$557,287 to \$543,870, a net decrease of \$13,417.

- There is no change to salary, fringe, or operating costs.
- \$13,120 is being moved from Tuition Costs (Adult Education) to Work Experience Stipends. The overall training line item will remain the same.
- The Supportive Service line item is being decreased by \$13,326.42, specifically for Client Incentives.
- Indirect is being decreased by \$9.74 and general liability is being decreased by \$80.50.

Mr. Acker stated that the Youth Restoration budget modification will show the increase in these line items; however, the Youth Restoration budget modification will not be brought for a vote today as it needs to be approved by the State first.

ACTION TAKEN: Jeromy Arnett made a motion to approve the Youth formula budget modification as presented, second by Danny Brothers. The motion carried with a unanimous voice vote.

Other

Mr. Acker stated that WorkLink received notification this morning that due to litigation, WIN testing will cease as of December 31, 2021. The State will be releasing a Request for Proposals for appropriate testing, stating that a new assessment must be in place in time for Spring exit exams for the K-12 school system.

This will affect our programs and employers using the assessments in the region. Mr. Acker stated that he would share information as it became available along with any plans the State has to communicate this with employers. Mr. Acker confirmed that the soft skills assessment through WIN testing will be impacted as well.

Adjourn

Chair McLane adjourned the meeting with no further business at 9:25am.