

**WORKFORCE DEVELOPMENT BOARD**  
**Youth Committee Meeting Summary**  
**May 3, 2022 @ 10:00am**  
**Webinar/Conference Call**

**Members Present**

Allen Fain, Chair	Elaine Bailey	Robert Halfacre	Berdina Hill
Crystal Noble	Kristi King-Brock	Jennifer Lannom	Sheila Ford
Susan Gibson	Tim Mays		

**Members Absent:**

Amy Bradshaw	Jeromy Arnett	Melissa Rosier	Melanie McLane
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**Staff Present:**

Sharon Crite	Meredith Durham
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**Guests Present:**

Karen Craven	Renee Alexander
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**I. Welcome and Introductions**

**ACTION TAKEN: Kristi King-Brock made a motion to have Robert Halfacre serve as Chair for the 5-3-2022 Youth Committee meeting, seconded by Elaine Bailey. The motion carried unanimously.**

Mr. Robert Halfacre called the meeting to order at 10:02 am welcoming everyone in attendance and announced the meeting was being recorded for processing of minutes.

**II. Approval of 1-18-22 Meeting Minutes**

The minutes from the 1/18/22 meeting were emailed with the meeting notice and included in the meeting packet. Mr. Halfacre called for corrections/amendments to the minutes.

**ACTION TAKEN: Kristi King-Brock made a motion to approve the January 18, 2022 meeting minutes as presented, seconded by Crystal Noble. The motion carried unanimously.**

**III. Palmetto Youth Connections Report**

Ms. Karen Craven, Program Manager, reviewed the Palmetto Youth Connections WorkLink Dashboard and the Monthly Update Report. Karen Craven provided reports which show numbers

through April 30, 2022 for Youth Services and began with the PY2021 Update Report, then on to the Dashboard:

- 33 carryovers from PY20 and 124 new participants have been enrolled for a total of 157 participants.
- 29 participants in Work Experience (WEX).
- 84 are in follow-up services.
- As of 2<sup>nd</sup> and Rolling 4 Quarter, PYC was meeting or exceeding all performance measures.
- 97 Anderson County participants, 53 Oconee County participants, and 49 Pickens County participants enrolled.
- Of those enrolled, 41% were male, 59% were female.
- 100% were High School dropouts; 97% were Basic Skills Deficient; 46% were unemployed.
- 79 Measurable Skills Gains; 43 GED/HS earned; 269 positive Placements in employment, military or post-secondary.
- WIN Information: 1 participant scored Gold, 28 scored Silver, and 7 scored Bronze.
- 57 Resumes and 342 Career Smart classes have been provided.

#### **IV. New Business:**

##### **a. PYC New Enrollment Report**

Ms. Sharon Crite stated that as of 4/29/2022, there were 33 PY20 carryovers, 124 new enrollments, and 157 total enrollments, out of a Board goal of 156 enrollments.

##### **b. PY21 Grant Expenditures**

Ms. Karen Craven reviewed PY21 Youth program grant expenditures through December 2021. Formula budget 1058 was 66.1% expended and line item 6507 (Work Experience) was 65.9% expended. There have been no expenditures in the Individual Training Accounts line item. The Restoration Grant budget 1301 was 76.9% expended and line item 6507 (Work Experience) was 132.6% expended. Budget 1371 (Resiliency Grant) was 24.5% expended through the end of March.

##### **c. PY21 2<sup>nd</sup> Quarter WL Youth Performance**

Ms. Sharon Crite reviewed 2<sup>nd</sup> quarter Youth performance with committee members on page 11. WorkLink is meeting all performance measures in all programs.

##### **d. Youth Budget Mods (PY21 Formula & PY20 Restoration Grant)**

Ms. Renee Alexander referred to page 12 and reviewed the WorkLink Youth Budget Comparison with committee members. Ms. Alexander stated that the PY 21 Formula Budget Mod 2, State Grant Restoration Funding, and State Resiliency Funding are listed in the last three columns on the page, which all total \$600,000. There are participant costs in the Formula and Restoration grants. The Resiliency grant is being used for one staff's time. Ms. Alexander reviewed the budget modifications and explained the modifications took place so that participant services can be maximized.

**e. PY 21 WL Youth Local Monitoring Report/Response Results**

Ms. Crite pointed to pages 13-30 and stated that the local Youth monitoring report from WorkLink to Eckerd is included for review.

**ACTION TAKEN: Kristi King-Brock made a motion to elect Susan Gibson, Pickens Adult Learning Center Director, as Youth Committee Chair for this program year, seconded by Crystal Noble. The motion carried unanimously.**

**V. Other Business**

The next Youth Committee meeting will be held on August 2, 2022 at 10 a.m.

**VI. Adjourn**

Mr. Halfacre thanked everyone for attending and adjourned the meeting at 10:37 a.m.

*Respectfully submitted by: Meredith Durham*