

**WORKFORCE DEVELOPMENT BOARD**  
**Youth Committee Meeting Summary**  
**August 2, 2022 @ 10:00am**  
**Webinar/Conference Call**

**Members Present**

|                     |                |                 |               |
|---------------------|----------------|-----------------|---------------|
| Susan Gibson, Chair | Elaine Bailey  | Robert Halfacre | Crystal Noble |
| Sheila Ford         | Melissa Rosier | Amy Bradshaw    |               |

**Members Absent:**

|               |                |                   |
|---------------|----------------|-------------------|
| Jeromy Arnett | Melanie McLane | Kristi King-Brock |
|---------------|----------------|-------------------|

**Staff Present:**

|              |             |                 |
|--------------|-------------|-----------------|
| Sharon Crite | Trent Acker | Meredith Durham |
|--------------|-------------|-----------------|

**Guests Present:**

|              |                 |
|--------------|-----------------|
| Karen Craven | Renee Alexander |
|--------------|-----------------|

**I. Welcome and Introductions**

Chair Susan Gibson called the meeting to order at 10:01 am welcoming everyone in attendance and announced the meeting was being recorded for processing of minutes.

**II. Approval of 5-3-22 Meeting Minutes**

The minutes from the 5/3/22 meeting were emailed with the meeting notice and included in the meeting packet. Chair Gibson called for corrections/amendments to the minutes.

**ACTION TAKEN: Sheila Ford made a motion to approve the May 3, 2022 meeting minutes as presented, seconded by Melissa Rosier. The motion carried unanimously.**

**III. Palmetto Youth Connections Report**

Ms. Karen Craven, Program Manager, reviewed the Palmetto Youth Connections WorkLink Dashboard and the Monthly Update Report. Karen Craven provided reports which show numbers through June 30, 2022, for Youth Services and began with the PY2021 Update Report, then on to the Dashboard:

- 33 carryovers from PY20, 132 new participants have been enrolled, and 99 active enrollments for PY21.

- 31 participants in Work Experience (WEX).
- 107 are in follow-up services.
- As of 3<sup>rd</sup> quarter, PYC was meeting or exceeding all performance measures.
- 97 Anderson County participants, 53 Oconee County participants, and 49 Pickens County participants enrolled.
- Of those enrolled, 44% were male, 56% were female.
- 100% were High School dropouts; 97% were Basic Skills Deficient; 50% were unemployed.
- 134 Measurable Skills Gains; 73 GED/HS earned; 360 positive Placements in employment, military or post-secondary.
- WIN Information: 1 participant scored Gold, 28 scored Silver, and 7 scored Bronze.
- 61 Resumes and 356 Career Smart classes have been provided.

#### **IV. New Business:**

##### **a. PYC New Enrollment Report**

Ms. Sharon Crite stated that as of 6/30/2022, there were 33 PY20 carryovers, 132 new enrollments, and 165 total enrollments, out of a Board goal of 156 enrollments.

##### **b. PY21 Grant Expenditures**

Ms. Karen Craven reviewed PY21 Youth program grant expenditures through June 2022. Formula budget 1058 was 96.3% expended and line item 6507 (Work Experience) was 100.8% expended. There have been no expenditures in the Individual Training Accounts line item. The Restoration Grant budget 1301 was 99.8% expended and line item 6507 (Work Experience) was 100% expended. Budget 1371 (Resiliency Grant) was 49.1% expended through the end of June.

##### **c. PY21 3<sup>rd</sup> Quarter WL Youth Performance**

Mr. Trent Acker reviewed the 3<sup>rd</sup> quarter Youth performance with committee members on page 10. WorkLink is meeting all performance measures in all programs.

##### **d. PY22 Youth Letter of Intent-Budgets**

Mr. Acker pointed to page 11 and reviewed the PY22 Letter of Intent with Eckerd Connects. The letter of intent confirms that WorkLink intends to award the Youth Formula grant for PY22 in combination with PY21 Youth State Resiliency Grant to equal a combined total of \$600,000, pending final Formula funds available. The letter also confirms authorization for Eckerd to incur generally accepted program costs against the grant extension not to exceed \$75,000 in Youth funds until the fully executed contract and budget are complete. There will be a forthcoming modification from the initial budget in the coming months.

##### **e. Youth Nominee for Anderson County Award**

Mr. Acker stated that each October, Anderson County honors workforce partners and participants from various programs. WIOA is given the opportunity to nominate participants

to be recognized at this event. Each Youth career coach nominated one of their participants. Ms. Crite reviewed the candidates that were nominated on pages 13-23.

**ACTION TAKEN: Melissa Rosier made a motion to recommend Timothy Ashley as the WIOA Youth Participant to be awarded at the Anderson County Workforce event, seconded by Sheila Ford. The motion carried unanimously.**

f. **2022 AOP Showcase Update**

Mr. Acker provided an update on the AOP Showcase for 2022. The event will be held in person this year, after a brief hiatus due to COVID-19. In the past, Youth funding has been provided to support transportation costs, but may not be provided this year depending on funding. The event will be held October 5-6, 2022 at the Anderson Civic Center.

V. **Other Business**

The following dates are recommended for 2023 Youth Committee meetings: January 24, March 7, May 2, August 1, and October 3.

**ACTION TAKEN: Melissa Rosier made a motion to accept the 2023 meeting dates as presented, seconded by Amy Bradshaw. The motion carried unanimously.**

The next Youth Committee meeting will be held on January 24, 2023 at 10 a.m.

VI. **Adjourn**

Chair Gibson thanked everyone for attending and adjourned the meeting at 10:30 a.m.

*Respectfully submitted by: Meredith Durham*