



WORKFORCE DEVELOPMENT BOARD
OneStop Operations Committee Meeting Minutes
August 23, 2023 @ 3:00pm
via Zoom/ Clemson SC Works Comprehensive Center

Members Present

David Bowers, Chair
Susan Gibson

Danny Brothers
Shonna Williams

Dr. Galen DeHay

Brooke Garren

Members Absent:

Teri Gilstrap

Staff Present:

Jennifer Kelly

Windy Graham

Guests Present:

Billy Hunter

JT Parnell

Jeff Snider

Charles Camp

Welcome and Introductions

Chair David Bowers officially called the meeting to order at 3:01pm welcoming everyone in attendance and announced the meeting being recorded for processing of minutes. Mr. Jim Kilton with BASF in Oconee County joined the committee meeting as a Board nominee representing Oconee County business and has expressed interest in serving on the SC Works Committee once appointed to the Board.

Consent Agenda

Chair Bowers stated that the consent agenda was included in the meeting packet. The consent agenda included the following items:

- 5/24/2023 Meeting Minutes
- PY22 Final Usage Reports & PY23 Usage Reports
- PY22 Final Financial Reports & PY23 Financial Reports
- PY22 Final Employer Services Reports & PY23 Employer Services Reports

ACTION TAKEN: Danny Brothers made a motion to accept all consent agenda items as presented, seconded by shonna Williams. The motion carried unanimously.

SC Works System Updates

Ms. Jennifer Kelly, WorkLink Executive Director, gave an update on Employer Services to the group. Incumbent Worker Training (IWT) grants, available for local companies through the Engage, Build Serve (EBS) Statewide grant that WorkLink received, have been notified. Five of the six companies have executed contracts, four of which have submitted reimbursement requests. One company is gathering documentation and finalizing training dates.

Ms. Kelly stated that a Rapid Response IWT grant was awarded to Sulzer Processing Pumps from Department of Employment and Workforce in the amount of \$73,500 to upskill their current workforce. This grant award is effective June 1, 2023 to May 31, 2024. WorkLink will coordinate the grant on behalf of the State.

Mr. Billy Hunter, One Stop Operator, gave an overview of OJT efforts, stating that they had met with numbers employers to provide and overview of the OJT program. an update SC Works Customer Service Satisfaction, including a review of the surveys sent and responses received. Mr. Hunter indicated that YTD 93% of surveys indicated satisfaction or higher with SC Works Center services. Mr. Hunter also can an overview of key numbers from the PY2022 Final usage reports.

Ms. Kelly provided two success stories for potential candidates for the Anderson County awards ceremony. The committee chose to have both participants recognized for their successes.

WIOA Program Updates

Mr. JT Parnell, Eckerd Program Manager, gave a final status update on program year 2022, stating that there were 159 individuals that received training and 161 new participants were enrolled in WIOA. Approximately \$165,678 in outside scholarships have been leveraged through partnership with Tri-County Technical College.

Strategic Planning

Ms. Kelly gave an update on the Outreach committee efforts that have been made so far in PY2023. Ms. Kelly included the success story templates and quick tips that were provided by Megan Duncan with Anderson County. The committee tabled the remainder of the Strategic Planning efforts as the State has indicated that they will potentially fund strategic planning efforts in a later grant opportunity made available to the local areas.

Other Business

Ms. Kelly made note of a Board survey that would be going out to determine the best meeting dates and times. Ms. Kelly also noted that the Assistant Director search had concluded and an offer would be made by the end of the month. Chair Bowers stated the next meeting is Wednesday, October 18, 2023, at 3 p.m.

Adjourn

With no further business, the meeting was adjourned at 3:35pm.

Respectfully submitted by: Jennifer Kelly