



**WORKFORCE DEVELOPMENT BOARD  
Finance Committee Meeting Minutes  
March 30, 2023**

**SC Works Clemson Comprehensive Center/ Zoom Conference Call**

**Members Present**

Stephanie Collins      Grayson Kelly      David Collins

**Members Absent**

Mike Wallace

**Staff Present:**

Trent Acker      Jennifer Kelly      Sharon Crite      Windy Graham

**Guests Present:**

Renee Alexander      Billy Hunter

**CALL TO ORDER & INTRODUCTIONS**

Chair Stephanie Collins called the meeting to order at 3:05 pm.

Chair Collins welcomed everyone in attendance. Mrs. Collins reminded everyone the meeting was being recorded for the processing of minutes. The meeting is informational only.

**PY22 BUDGET OVERVIEW/ ONGOING GRANTS**

Chair Collins called on Mr. Acker to review the proposed Adult/DW and Youth budget modifications.

Ms. Renee Alexander presented a second budget modification for the Adult/DW program. Ms. Alexander stated that staff salaries and fringe, operating costs, supportive services, and indirect costs will be reduced. The training line will be increased by \$41,190. Full details can be seen on page 10 of the meeting packet. The grant totals will remain the same at \$591,648.

Ms. Alexander reviewed the proposed Youth budget modification with committee members. Ms. Alexander stated there were funds that would not be spent on operating costs in the Resiliency grant, so the funds were moved to participant costs, more specifically in the incentives line item.

Mr. Acker reviewed the WorkLink financial dashboard, which can be seen on pages 16-21 in the meeting packet.

**ADJOURNMENT**

With no other business, the meeting adjourned at 3:18 p.m.

*Respectfully submitted by: Meredith Durham*