



WORKFORCE DEVELOPMENT BOARD

One Stop Operations Committee

May 24, 2023 at 3:00pm

SC Works Clemson Comprehensive Center, Large Conference Room

Conference Call Information:

<https://us02web.zoom.us/j/6436419262?pwd=Vm9zNTB2ZDNYU3ZWZno1ZlM2QVBqdz09>

Meeting ID: 643 641 9262

Dial: 1-646-558-8656

Passcode: 29631

AGENDA

- | | | |
|------|---|----------------------------------|
| I. | Call to Order/Introductions | David Bowers, Chair |
| II. | Consent Agenda* | David Bowers |
| | a. Meeting Minutes (3.22.2023) | |
| | b. PY22 Usage Reports | |
| | c. PY22 Financial Reports | |
| | d. PY22 Employer Service Reports | |
| III. | SC Works System Updates | |
| | a. Employer Services Update | Jennifer Kelly, Interim Director |
| | b. SC Works Center Update | Billy Hunter, Eckerd WDS |
| | c. PY2023 Staff Training & Center Closure Schedule* | |
| IV. | WIOA Program Updates | |
| | a. Eligible Training Provider List | Windy Graham, WorkLink Staff |
| | b. Program Update | JT Parnell, Eckerd |
| | c. PY2023 Proposed Budgets – information only | Jennifer Kelly |
| V. | Strategic Planning | Jennifer Kelly |
| VI. | Other Business | David Bowers |
| VII. | Adjourn | |

UPCOMING MEETINGS:

WorkLink WDB Meeting, May 31, 2023 @ 1pm
Madren Center (Lunch at Noon)

OneStop Operations Committee Meeting, August 23, 2023 @ 3pm
Clemson SC Works, Large Conference Room or Conference Call

WORKFORCE DEVELOPMENT BOARD
OneStop Operations Committee Meeting Minutes
March 22, 2023 @ 3:00pm
via Zoom/ Clemson SC Works Comprehensive Center

Members Present

David Bowers, Chair	Brooke Garren	Susan Gibson	Danny Brothers
Dr. Galen DeHay			

Members Absent:

Ed Parris	Teri Gilstrap
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Staff Present:

Jennifer Kelly	Trent Acker	Windy Graham
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Guests Present:

Billy Hunter	JT Parnell	Renee Alexander
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I. Welcome and Introductions

Chair David Bowers officially called the meeting to order at 3:01 pm welcoming everyone in attendance and announced the meeting being recorded for processing of minutes.

II. Consent Agenda

Chair Bowers stated that the consent agenda was included in the meeting packet. The consent agenda included the following items:

- 10/19/22 Meeting Minutes
- PY22 Usage Reports
- PY22 Financial Reports
- PY22 Employer Services Reports

ACTION TAKEN: Danny Brothers made a motion to accept all consent agenda items as presented, seconded by Dr. Galen DeHay. The motion carried unanimously.

III. SC Works System Updates

Mr. Trent Acker stated that the initial review period for the latest round of Incumbent Worker Training has closed. WorkLink received 10 applications in total. There will also likely be additional statewide IWT funds available around June. Mr. Acker stated that in the past few rounds of funding, in-house trainings have not been allowed and that rule will continue to apply to this round. The IWT committee will review applications and recommendations will be presented at the next Board meeting.

Mr. Acker noted the EBS grant with the Upstate WDB allowed for a Sector Strategies coordinator that would work for all four of the local workforce areas included in our larger region. The Upstate WDB

would be reimbursed for WorkLink's share of the costs. An additional Sector Strategies grant opportunity should be available in the near future and more information will be included in the future.

Mr. Acker updated committee members on the status of the state career assessments. WIN was awarded the statewide career assessment contract.

Mr. Billy Hunter provided an update on the Anderson SC Works center. Mr. Hunter stated that beginning on March 13, the Anderson SC Works Center operating hours changed to 8:30 a.m.-5 p.m. and will no longer be closed for lunch. The current schedule utilizes partners to assist during lunch hours. Mr. Hunter shared the updated digital customer service surveys that have been created to send to each customer who receives SC Works services. Mr. Hunter shared the overall results of the customers who responded.

Mrs. Jennifer Kelly stated that the SC Works Operations monitoring is taking place this week (3/20/23). Mrs. Kelly and Mrs. Graham spend time reviewing the SC Works operations and programs. A report will be sent of the exit within 45 days, an opportunity for corrections will be given, and then a final report will be written.

Mrs. Kelly reviewed the Memorandum of Understanding center operations budget for PY2023. The total budget is \$198,326 which will start July 1 and run through June 2024. Additional funds for COVID and moving costs have been removed from this year's budget. The WIOA portion is estimated to be \$68,932, which is 34.53%. Mrs. Kelly reviewed the budget details, which can be found on page 14 of the packet.

IV. WIOA Program Updates

Mr. JT Parnell presented four WIOA success stories from Anderson, Oconee, and Pickens counties.

Mrs. Kelly shared the PY22 2nd Quarter Rolling-4 performance. WorkLink is over 100% in all three fund streams, which is passing. Mrs. Kelly stated that programmatic monitoring was completed in January and there were no major issues. The final report from programmatic monitoring will be released next week.

Mrs. Kelly stated the PY2023 budget negotiations date has not been set yet. The budget modification presented in this meeting will have an impact on the 2023 budget negotiation. Mrs. Kelly shared a Budget vs. Actual Expenditures year-to-date summary with committee members and shared that overall there is a net zero change in funding. The second modification will be included the total for Resiliency, EBS, Adult, and DW grants.

Ms. Renee Alexander stated that the proposed modification does not change the overall grant total. Staff costs and fringe, operating costs, supportive services, and indirect costs have been reduced. There is an in training costs, primarily in the tuition line item. The total cost of the budget remains \$591,648.

ACTION TAKEN: Dr. Galen DeHay made a motion to accept the proposed budget modification as presented, seconded by Brooke Garren. The motion carried unanimously.

Mrs. Windy Graham stated when a training provider applies for the ETPL list, they apply with SC Path and can apply to whichever region they choose. Mrs. Graham gave background information on the current requirements for training providers and provided insight on Kinetics, which is a current training provider approved in the WorkLink region.

ACTION TAKEN: Danny Brothers made a motion to table the decision upon approval of Kinetics, seconded by Brooke Garren. The motion carried unanimously.

V. Strategic Planning- Next Steps

Mrs. Kelly stated that an email will be sent with the results of the Strategic Plan. This information will be further discussed in the next committee meeting.

VI. Other Business

Chair Bowers stated the next meeting is Wednesday, May 24, 2023, at 3 p.m.

V. Adjourn

With no further business, the meeting was adjourned at 4:03 p.m.

Respectfully submitted by: Meredith Durham

Data through: April 2023
Last Revision Date: 5.15.2023

SC WORKS
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BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER

*Workshops are offered Virtually

PY2022 - July 1, 2022 to June 30, 2023

	Q1 2022	Q1 2022	Q1 2022	Q2 2022	Q2 2022	Q2 2022	Q3 2022	Q3 2022	Q3 2022	Q4 2022	Q4 2022	Q4 2022	
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total
Jobseekers Services													
SYSTEM WIDE SERVICES													
Unduplicated Customer Count	1350	4371	2817	1597	2337	1920	2778	2760	3420	2854			12090
Individuals that Registered	102	199	117	131	153	245	101	163	147	144			1502
Anderson	58	85	47	68	73	162	11	66	72	70			712
Clemson	11	25	22	16	26	28	18	20	14	17			197
Easley	13	47	25	27	32	27	34	41	27	23			296
Seneca	20	42	23	20	22	28	38	36	34	34			297
Job Search Services	18401	47124	38323	36331	34053	41669	48345	35235	38366	41162			379009
Anderson	9444	24152	20058	19077	16443	21459	26726	17952	18504	19728			193543
Clemson	2715	6918	5557	4938	5371	6475	6631	5026	5302	5360			54293
Easley	2766	7629	6561	6487	6177	7118	7635	6684	7439	7872			66368
Seneca	3476	8425	6147	5829	6062	6617	7353	5573	7121	8202			64805
CENTER-WIDE SERVICES													
Center Traffic (Total Customer Count):	615	758	681	693	640	987	1108	748	894	874			7998
Anderson	157	206	190	223	209	470	417	262	237	241			2612
Clemson	285	336	306	263	264	338	428	248	319	307			3094
Easley	27	48	27	33	26	21	45	37	56	72			392
Seneca	146	168	158	174	141	158	218	201	282	254			1900
Orientation Attendance	52	61	40	54	32	22	41	39	61	33			435
Workshops Offered	31	36	44	10	34	26	30	30	30	33			304
# Attended Employability	0	0	3	0	3	4	1	3	8	1			23
# Attended Financial Literacy	0	0	0	0	0	0	0	0	0	0			0
# Attended Computer Skills	0	0	0	0	0	0	0	0	0	0			0
Referrals to Partners:	16	87	71	59	38	43	71	65	65	56			571
# of Individuals Received Referral	14	73	64	48	34	39	61	53	58	46			490

Data through: April 2023
Last Revision Date: 5.15.2023

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BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER

PY2022 - July 1, 2022 to June 30, 2023

	Q1 2022	Q1 2022	Q1 2022	Q2 2022	Q2 2022	Q2 2022	Q3 2022	Q3 2022	Q3 2022	Q4 2022	Q4 2022	Q4 2022	
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total
Employer Services													
Internal Job Orders Created	236	386	308	239	201	271	294	341	278	476			3030
Anderson	154	257	191	148	108	149	172	208	181	247			1815
Clemson	20	47	37	29	38	35	26	29	16	38			315
Easley	43	59	98	112	86	594	685	648	23	37			2385
Seneca	33	43	54	39	31	53	58	61	58	154			584
Services Provided Employers	176	795	964	959	745	1066	1201	1208	1328	1428			9870
Anderson	10	16	44	73	55	541	627	587	753	332			3038
Clemson	162	653	865	803	614	96	429	427	466	873			5388
Easley	3	112	58	61	102	342	99	141	25	43			986
Seneca	3	104	48	61	65	342	96	141	84	180			1124
Hiring Events	0	1	2	0	1	0	1	0	2	2			9
Total Job Seekers	0	8	10	0	37	0	3	0	174	5			237
Anderson	0	0	0	0	0	0	0	0	174	3			177
Oconee	0	0	0	0	0	0	0	0	0	0			0
Pickens	0	8	10	0	37	0	3	0	0	2			60
Regional	0	0	0	0	0	0	0	0	0	0			0
Entered Employments	6	5	5	0	1	1	1	0	0	1			20
Anderson	2	7	2	0	0	0	0	0	0	0			11
Clemson	1	1	3	0	1	1	1	0	0	1			9
Easley	1	1	0	0	0	0	0	0	0	0			2
Seneca	2	2	0	0	0	0	0	0	0	0			4
Rapid Response Events	0	0	0	0	1	0	0	0	4	1			6
Total Affected	0	0	0	0	34	0	0	0	145	12			191
PreZero	0	0	0	0	34	0	0	0	0	0			34
Fraenkische	0	0	0	0	0	0	0	0	145	0			145
Keys Innovative Solutions	0	0	0	0	0	0	0	0	0	12			12

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AND JOB SEEKERS TOGETHER
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PY2022 - July 1, 2022 to June 30, 2023

WIOA Individualized Career Services = July 1, 2022 - June 30, 2023

Job Seeker at WIOA Enrollment						
	A	O	P	Other	Total	
Veterans						
CO	6	1	4	0	11	
New	0	0	1	0	1	
Offenders						
CO	33	14	16	1	64	
New	0	1	0	0	1	
TAA Co-enrolled						
CO	0	0	0	0	0	
New	0	0	0	0	0	
Adult/DW Low Income						
CO	51	27	24	1	103	
New	0	4	1	2	7	
SNAP Recipient						
CO	21	10	16	1	48	
New	0	1	1	0	2	
Basic Skills Deficient						
CO	68	26	39	4	137	
New	2	2	2	0	6	

Caseload Breakdown			
	Active	Follow-up	Total
Hill	30	25	55
Sexton	57	43	100
Smith	43	32	75
Snider	35	36	71
Total	165	136	301

Active Enrollment			
	CO	April	Total
Hill	27	3	30
Sexton	50	7	57
Smith	38	5	43
Snider	34	1	35
Total	149	16	165

Applications			
	April	YTD Total	
YTD Total Determinations	19	174	
Enrollment			
	April	TD Planned (+/-)	
New MTD Enrolled	16	11	5
New YTD Enrolled	147	108	39
Total YTD Participants	265		
Total YTD Exits	111		
Priorities*	YTD Enrolled	%	Goal
1. Veterans - PAR, LI, or BSD**	194	76.1%	75% or More
2. PAR, LI, or BSD			
3. Veteran	61	23.9%	25% or Less
4. Non-Veterans			
Sum	255		

*Applies to Adult Population Only

**PAR = Public Assistance Recipients, LI = Low Income, BSD = Basic Skills Deficient

Career Interest		
In-Demand Career Cluster	April	YTD
Admin, Support, Waste Mgmt., Remediation Svcs..	0	8
Health Care and Social Assistance	5	50
Manufacturing	3	17
Professional Scientific Technical Services	0	0
Construction	0	6
CDL Exception	8	77
Other	0	5

One-on-One Services			
(214 Activity Codes reflect students in the seat regardless of start/end date; all others are services provided in that month)*			
Activity	April	YTD	
106 - Provided Internet Job Search	26	107	
107 - Provision of Labor Market In	20	164	
115 - Resume Preparation Assista	5	65	
132- Workshop	11	104	
142 - Soft Skills Instruction	15	118	
202 - Career Guidance/Planning	51	564	
214 - Adult Literacy or Basic Skills	2	9	

WorkKeys or WIN (2008 to present)			
	CO	New MTD	Total
Platinum	32	1	33
Gold	309	1	310
Silver	1237	6	1243
Bronze	51	1	52
No Certificate	96	2	98
Total	1725	11	1736

Data through: April 2023
Last Revision Date: 5.15.2023

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AND JOB SEEKERS TOGETHER

PY2022 - July 1, 2022 to June 30, 2023

WIOA Training and Follow-Up Services = July 1, 2022 - June 30, 2023

Recommended for Training Services

	April	YTD
GED	0	5
Occupational	18	138
On-the-Job Training	0	1

OJT Training Synopsis

Company Name	Location of Company	Successful	Unsuccessful	In-Progress
Daedalus Industrial	Pickens Co		1	

Total Current Contracts	0	1	0
Total Carryover	0	0	0
Total All OJT Contracts	1		

*Carryover equals those contracts started in PY21 but finished in PY22

Funding Source

	April	YTD Total
Adult	0	0
Dislocated Workers	0	1
Resiliency	0	0

Program Outcomes and Follow-Up Services

	MTD Total	YTD Total
Entered Employment	2	93
Credential Attained (current year)	11	87
Measurable Skills Gained	30	263
Follow-Up Services Provided	85	586
Follow-Up Services Individuals	85	263

*This number is hand counted from SCWOS based on follow-up summaries of each career coach.

Occupational Training by Provider

Training Provider	Currently In Training	PY22 Rec'd Training
Capstone Career Development Center	1	1
Career Step, LLC	1	4
Carolina Aeronautical	1	1
CDL Training Service (Ace Driving Academy)	0	16
Coding Clarified LLC	1	1
Commercial Driving Academy	2	6
Greenville Technical College	0	0
Interactive Business LLC	0	1
Norris Mechanical, LLC	11	24
Psi Project Management, Inc.	0	2
Tri-County Technical College	23	92
Truck Driver Institute	0	0
Total	40	148

Total Occupational Training by Cluster

Occupation	Total Trained	PY22 Rec'd Credential
GED/Occupational Training (324)	2	0
Admin, Support, Waste Mgmt., Remediation Svcs.	8	1
CDL	45	36
Construction	0	0
Health Care and Social Assistance	52	24
Manufacturing	30	18
Professional, Scientific, Technical Services	8	3

Funding Source PY22 Rec'd (occupational and GED training)

WIOA Funding	YTD Total	Partner Funding	Amt Leverage YTD
Adult	251	TCTC Scholarships \$	157,156
Dislocated Workers	25	SC Lottery \$	-
NEG	1	Pell Grant \$	-
Trade (co-enrolled)	0	Other \$	-
St-OA	0		
Total	277	\$	157,156

Note: Some participants have rec'd more than one training or more than one funding source.

Main Menu	SC Works Center Traffic	Job Seeker Services	Employer Services
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Main Menu

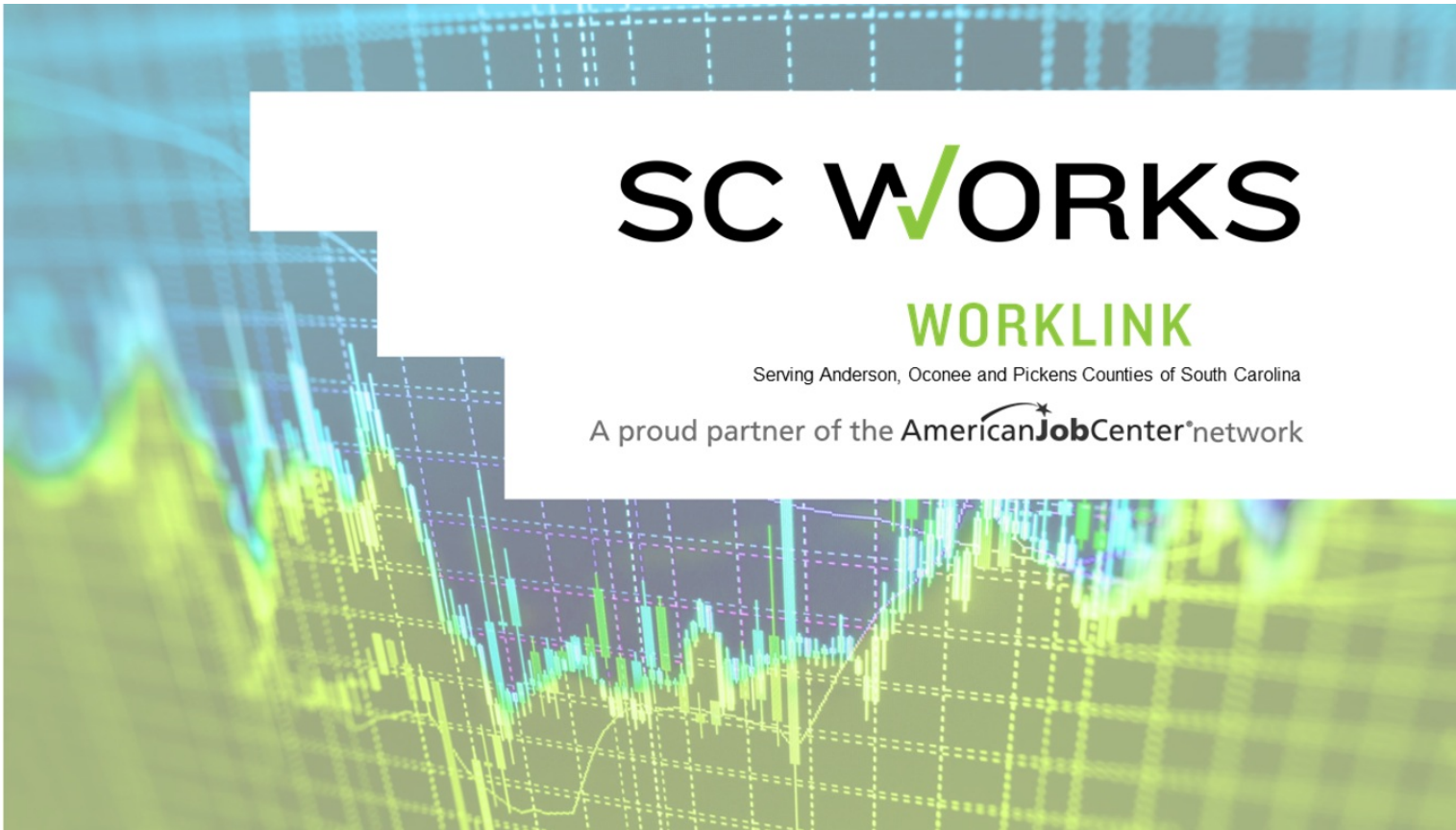
Financial Status

SC Works Center Services

WIOA Program

WIOA Performance

State View



SC WORKS

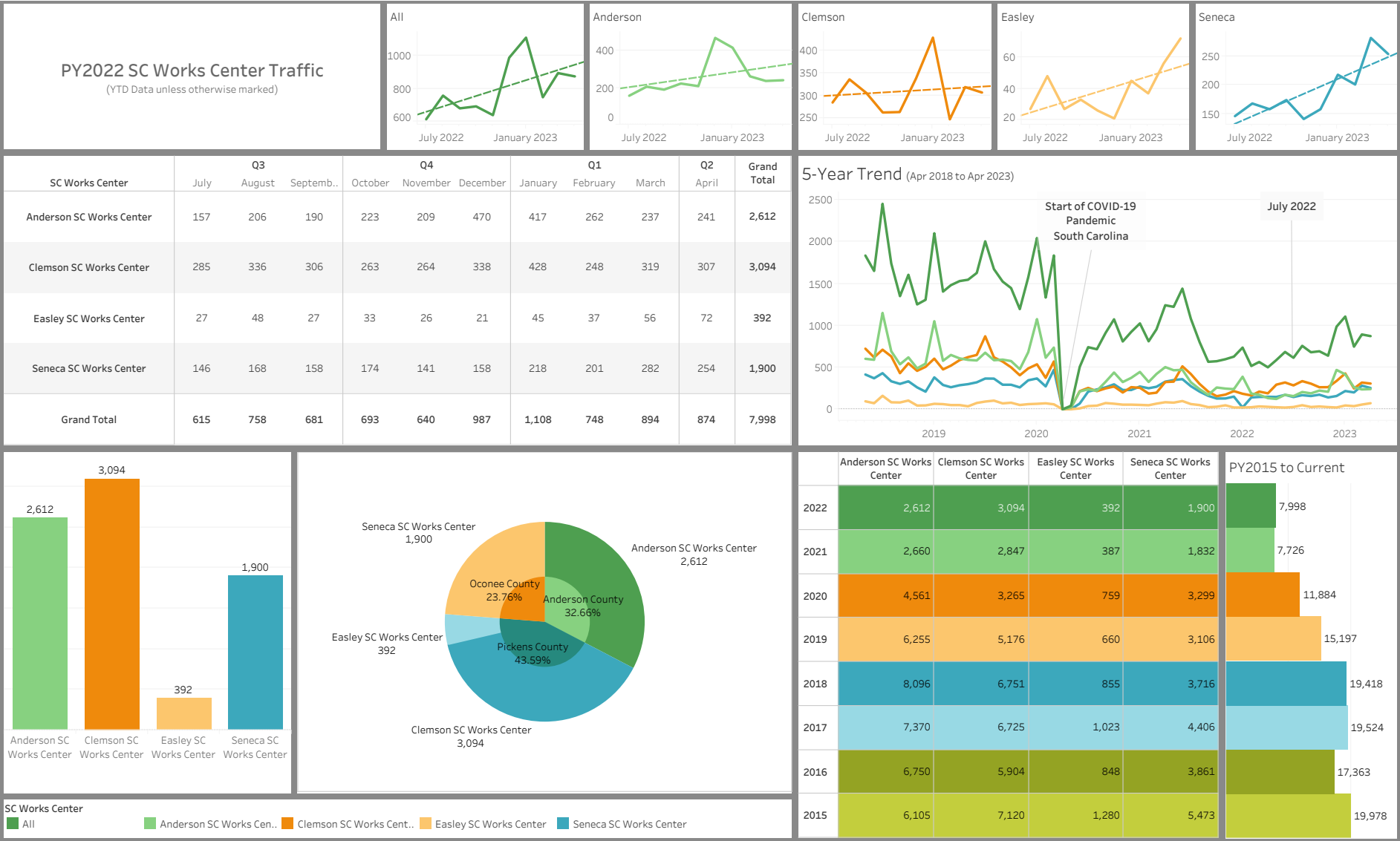
WORKLINK

Serving Anderson, Oconee and Pickens Counties of South Carolina

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Auxiliary Aids available upon request.
For funding information in compliance with the Stephens Amendment, visit www.worklinkweb.com.

SC Works WorkLink: PY2022 SC Works Center Services
As of April 30, 2023



As of April 30, 2023

SC Works Center
Traffic

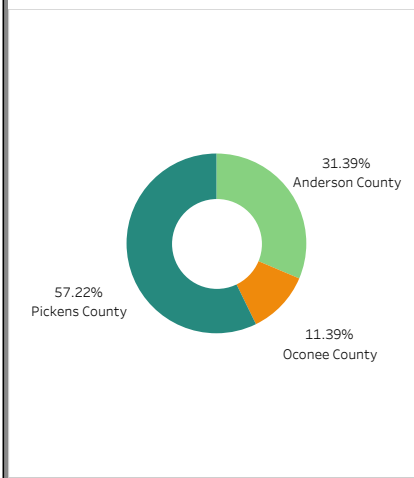
Employer Services

11

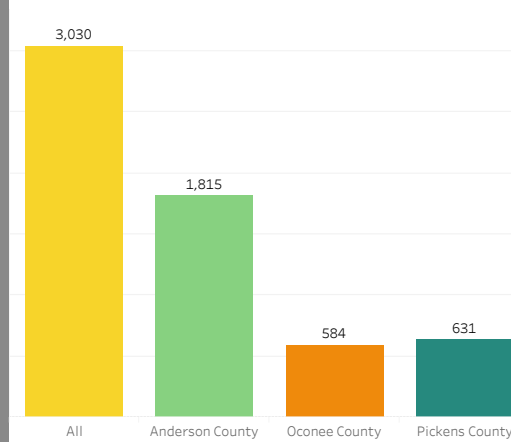
Main Menu	SC Works Center Traffic	Job Seeker Services	Employer Services
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PY2022 Employer Services (YTD unless otherwise marked)

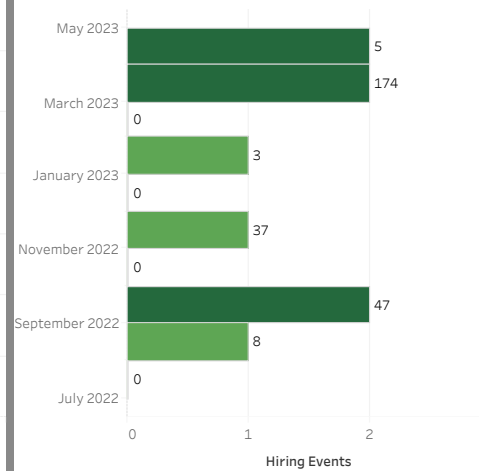
Employer Services



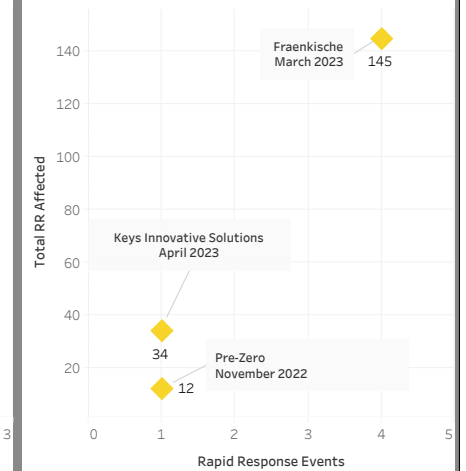
Job Postings



Hiring Events & Attendees



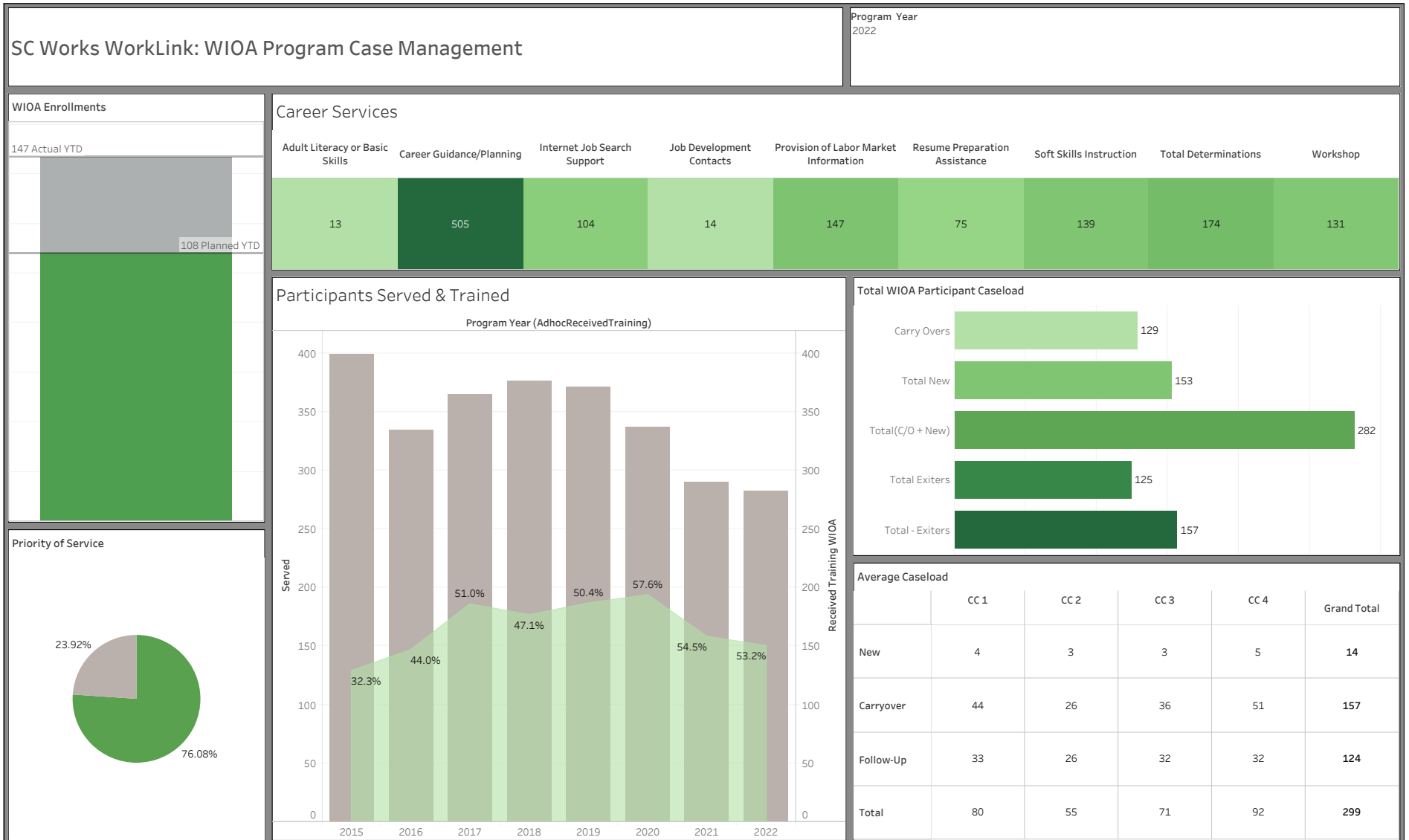
Rapid Response Events & Attendees



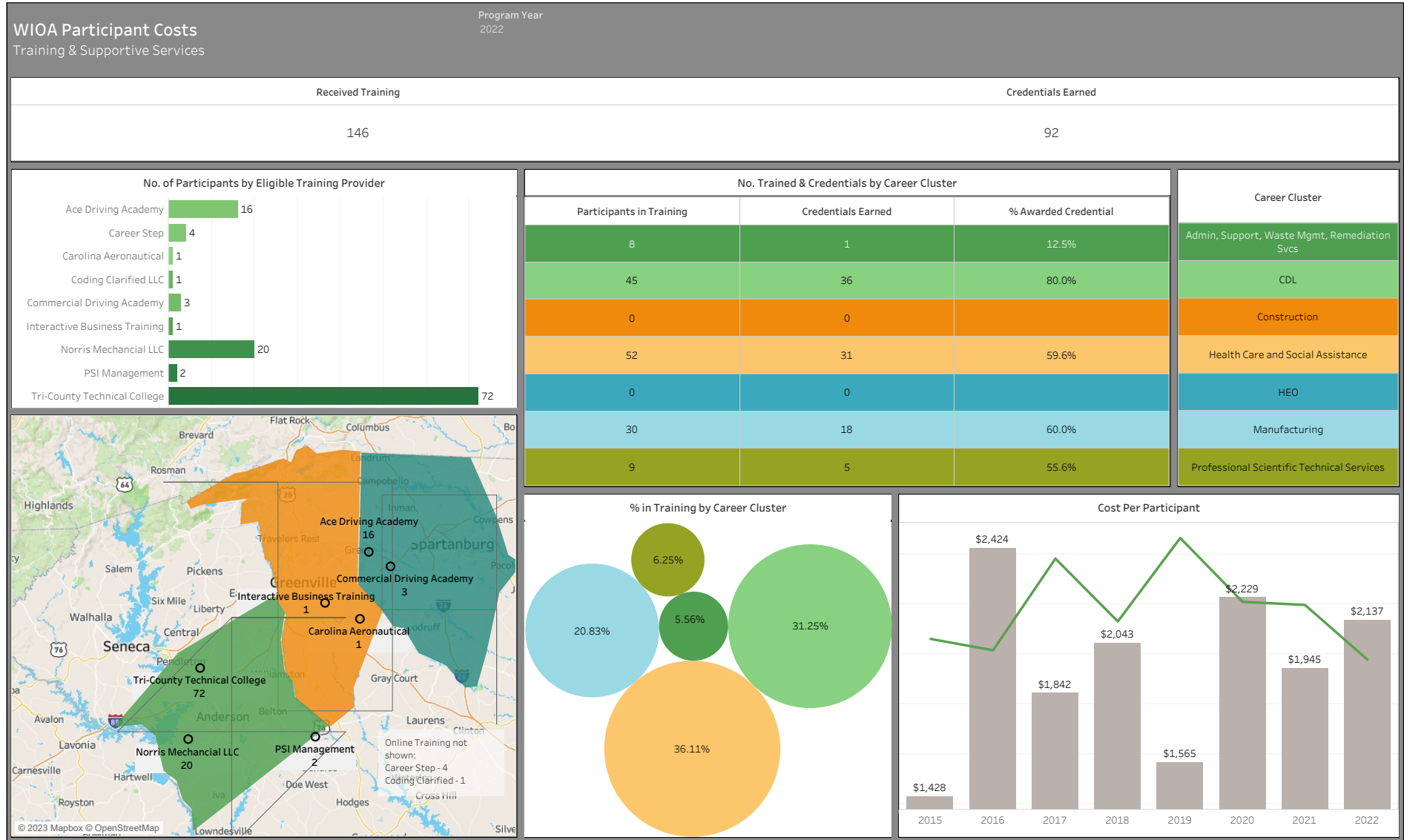
Employer Services	Region	Anderson Co.	Oconee Co.	Pickens Co.	YTD Trend	Apr 2023	Employer Services Heat Map
Employer Services	9,870	3,098	1,124	5,648		2,856	
# Employed	20	5	4	11		2	
Hiring Events	9			5		952	
Hiring Event Attendees	274	177	0	97		2	
Job Postings	3,030	1,815	584	631		10	
Rapid Response	6		1			1	
Total RR Affected	191		34			12	

SC Works WorkLink: PY2022 WIOA Program Status
As of April 30, 2023

Main Menu	Participants Served	WIOA Participants Trained & Cost Per Participant	WIOA and External Scholarships Awarded	On-the-Job Training Program
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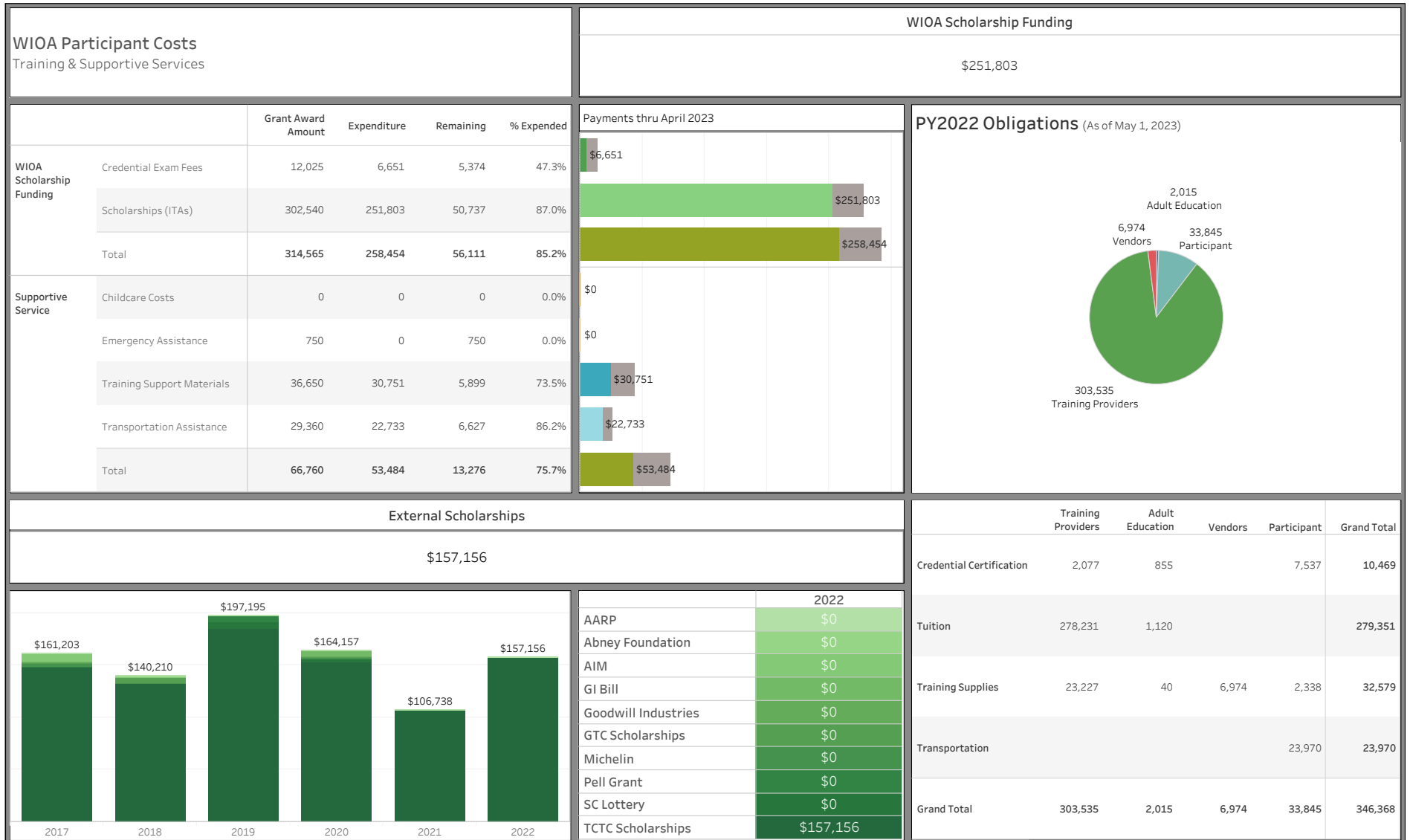


Main Menu	Participants Served	WIOA Participants Trained & Cost Per Participant	WIOA and External Scholarships Awarded	On-the-Job Training Program
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SC Works WorkLink: PY2022 WIOA Program Status
As of April 30, 2023

Main Menu	Participants Served	WIOA Participants Trained & Cost Per Participant	WIOA and External Scholarships Awarded	On-the-Job Training Program
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ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Adult Program

Worklink Development Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 22A295E4
Invoice Number: 1055-10
Invoice Month: April 2023
Period Covered: July 1, 2022 - June 30, 2023
Total Amount Due: **\$ 79,006**

Eckerd Goal:

APRIL
83.3%

100.0%

Line Item	Budget	1055-10	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 145,713	\$ 11,845	119,025.86	\$ 26,686.75	81.7%
Fringe Benefit Total 51xx	\$ 49,604	\$ 4,041	39,769.08	\$ 9,835.05	80.2%
TOTAL STAFF COSTS	\$ 195,317	15,886.43	158,794.94	\$ 36,521.79	81.3%
Operating Costs:					
Facility Rent, Utilities, Maintenance, etc. 6185	\$ -	\$ -	-	\$ -	0.0%
Staff Expendable Supplies & Materials 6000	\$ 5,000	\$ 352	2,113.43	\$ 2,886.57	42.3%
Software Licenses 6095	\$ 2,141	\$ 1,388	1,446.03	\$ 694.77	67.5%
Staff Computers 6085	\$ -	\$ -	-	\$ -	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.) 6735	\$ -	\$ -	-	\$ -	0.0%
Copy & Print Expenses 6730	\$ 1,080	\$ 325	363.00	\$ 717.00	33.6%
Communications (Phone, Fax, Internet, etc.) 6270	\$ 3,996	\$ 224	2,229.01	\$ 1,766.99	55.8%
Staff Travel					
Local Mileage cost 6105	\$ 501	\$ -	430.92	\$ 69.88	86.0%
Non-Local Per Diem/Lodging Cost 6115/6120/6125	\$ -	\$ -	-	\$ -	0.0%
Client Verifications 6516	\$ 500	\$ 310	309.78	\$ 190.22	62.0%
Staff Training 5110	\$ -	\$ -	-	\$ -	0.0%
Staff Background Checks 5100	\$ 294	\$ -	277.16	\$ 17.24	94.1%
Postage (Stamps, FedEx, etc.) 6005	\$ 768	\$ 55	635.23	\$ 132.77	82.7%
TOTAL OPERATING COSTS	\$ 14,280	2,652.71	7,804.56	\$ 6,475.44	54.7%
Training Costs:					
WI Customer Credential Exam Fees (C.N.A., GED, TABE) 6525	\$ 9,250	\$ 83	5,447.06	\$ 3,802.94	58.9%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost 6530	\$ 214,000	\$ 47,658	176,254.00	\$ 37,746.00	82.4%
Client Testing Fees 6535	\$ -	\$ -	-	\$ -	0.0%
TOTAL TRAINING COSTS	\$ 223,250	\$ 47,741	\$ 181,701	\$ 41,549	81.4%
Supportive Services Costs :					
WI Customer Transportation Costs 6485	\$ 18,360	\$ 2,110	12,365.00	\$ 5,995.00	67.3%
WI Customer Childcare Costs 6660	\$ -	\$ -	-	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg 6545/6546	\$ 22,500	\$ 7,629	19,522.90	\$ 2,977.10	86.8%
WI Customer Emergency Assistance (Rent, Car Repair, etc.) 6596	\$ 500	\$ -	-	\$ 500.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 41,360	9,739.00	31,887.90	\$ 9,472.10	77.1%
Training/Professional Fees/Profit:					
General Liability Insurance 6305	\$ 5,581	\$ 544	4,451.37	\$ 1,129.26	79.8%
TOTAL FEES / PROFIT COSTS	\$ 5,581	544.21	4,451.37	\$ 1,129.26	79.8%
INDIRECT COST: 12.80%	\$ 27,543	2,442.67	21,894.51	\$ 5,648.19	79.5%
Contract Total	\$ 507,330	79,006.20	406,534.34	\$ 100,795.72	80.1%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Dislocated Worker Program

Worklink Development Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 22D295E4
Invoice Number: 1056-10
Invoice Month: April 2023
Period Covered: July 1, 2022 - June 30, 2023
Total Amount Due: \$ **7,272**

Eckerd Goal:

APRIL
83%

100.0%

Line Item	Budget	1056-10	Cumulative Cost YTD	Remaining Balance	Percent Spent
Staff Salary Total	\$ 34,024.45	\$ 2,967.82	\$ 28,985.16	\$ 5,039.29	85.2%
Fringe Benefit Total 51xx	\$ 11,647.23	\$ 1,008.85	\$ 9,803.93	\$ 1,843.30	84.2%
TOTAL STAFF COSTS	\$ 45,671.68	\$ 3,976.67	\$ 38,789.09	\$ 6,882.59	84.9%
Operating Costs:					
Facility Rent, Utilities, Maintenance, etc.	6185	\$ -	\$ -	\$ -	0.0%
Staff Expendable Supplies & Materials	6000	\$ 1,210.00	\$ 87.88	\$ 528.37	43.7%
Software Licenses	6095	\$ 1,285.20	\$ 346.95	\$ 361.51	28.1%
Staff Computers	6085	\$ -	\$ -	\$ -	0.0%
Client Verifications	6516	\$ 100.00	\$ -	\$ 100.00	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ -	\$ -	\$ -	0.0%
Copy & Print Expenses	6730	\$ 270.00	\$ 81.14	\$ 90.75	33.6%
Communications (Phone, Fax, Internet, etc.)	6270	\$ 1,224.00	\$ 56.07	\$ 557.30	45.5%
Staff Travel					
Local Mileage Cost	6105	\$ 112.42	\$ (126.34)	\$ 112.42	100.0%
Non-Local Per Diem/Lodging Cost	6110/6115/6120/6125/6130	\$ -	\$ -	\$ -	0.0%
Staff Training	5110	\$ -	\$ -	\$ -	0.0%
Staff Background Checks	5100	\$ 73.60	\$ -	\$ 13.50	18.3%
Postage (Stamps, FedEx, etc.)	6005	\$ 192.00	\$ 37.15	\$ 37.15	19.3%
TOTAL OPERATING COSTS	\$ 4,467.22	\$ 482.85	\$ 1,701.00	\$ 2,766.22	38.1%
Training Costs:					
WorkKeys, etc.)	6525	\$ 2,775.00	\$ -	\$ 1,203.78	43.4%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost	6530	\$ 18,540.00	\$ 1,660.00	\$ 5,549.00	29.9%
Client Testing Fees	6535	\$ -	\$ -	\$ -	0.0%
TOTAL TRAINING COSTS	\$ 21,315.00	\$ 1,660.00	\$ 6,752.78	\$ 14,562.22	31.7%
Supportive Services Costs :					
WI Customer Transportation Costs	6485	\$ 1,000.00	\$ 130.00	\$ 245.00	24.5%
WI Customer Childcare Costs	6660	\$ -	\$ -	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backgr	6546	\$ 4,150.00	\$ 360.00	\$ 1,352.00	32.6%
WI Customer Emergency Assistance (Rent, Car Repair, etc.	6596	\$ 250.00	\$ -	\$ 250.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 5,400.00	\$ 490.00	\$ 1,597.00	\$ 3,803.00	29.6%
Training/Professional Fees/Profit:					
General Liability Insurance	6305	\$ 927.50	\$ 81.22	\$ 701.05	75.6%
TOTAL FEES / PROFIT COSTS	\$ 927.50	\$ 81.22	\$ 701.05	\$ 226.45	75.6%
INDIRECT COST: 12.80%	\$ 6,536.50	\$ 581.21	\$ 5,272.47	\$ 1,264.03	80.7%
Contract Total	\$ 84,317.90	\$ 7,271.95	\$ 54,813.39	\$ 29,504.51	65.0%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Adult Resiliency

Worklink Development Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 21LR895E1
Invoice Number: 1370-15
Invoice Month: April 2023
Period Covered: December 1, 2021 - December 31, 2022
Total Amount Due: \$ **1,589**

Eckerd Goal:

APRIL
100.00%

100.0%

Line Item	Budget	1370-15	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 103,876		103,876.43	\$ 0.00	100.0%
Fringe Benefit Total 51xx	\$ 31,371		30,473.07	\$ 898.21	97.1%
TOTAL STAFF COSTS	\$ 135,248		134,349.50	\$ 898.21	99.3%
Operating Costs:					
Staff Expendable Supplies & Materials 6000	\$ 1,200		1,999.03	\$ (799.03)	166.6%
Software Licenses 6095	\$ 310		-	\$ 310.00	0.0%
Staff Computers 6085	\$ -		-	\$ -	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.) 6735	\$ 1,350		1,341.23	\$ 8.77	99.4%
Copy & Print Expenses 6730	\$ -		255.06	\$ (255.06)	0.0%
Communications (Phone, Fax, Internet, etc.) 6270	\$ 600		415.95	\$ 184.05	69.3%
Client Verifications 6516	\$ -		-	\$ -	0.0%
Staff Travel			-		
Local Mileage cost 6105	\$ 1,123	126.34	1,032.72	\$ 90.19	92.0%
Non-Local Per Diem/Lodging Cost 6115/6120/6125	\$ 1,000		527.63	\$ 472.37	52.8%
Staff Training 5110	\$ 800		511.25	\$ 288.75	63.9%
Staff Background Checks 5100	\$ 200		11.25	\$ 188.75	5.6%
Postage (Stamps, FedEx, etc.) 6005	\$ 150		-	\$ 150.00	0.0%
TOTAL OPERATING COSTS	\$ 6,733	126.34	6,094.12	\$ 638.79	90.5%
Training Costs:					
WI Customer Credential Exam Fees (C.N.A., GED, TABE) 6525	\$ -		-	\$ -	0.0%
WI Customer Individualized Training Costs			-	\$ -	
Individual Training Account/Voucher Cost 6530	\$ 70,000	1,412.00	70,000.00	\$ -	0.0%
Client Testing Fees 6535	\$ -		-	\$ -	0.0%
TOTAL TRAINING COSTS	\$ 70,000	1,412	70,000	\$ -	100.0%
Supportive Services Costs :					
WI Customer Transportation Costs 6485	\$ 10,000		10,000.00	\$ -	100.0%
WI Customer Childcare Costs 6660	\$ -		-	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backgr 6545/6546	\$ 10,000	38.00	9,998.88	\$ 1.12	100.0%
Client Allowances 6590	\$ -		-	\$ -	0.0%
WI Customer Emergency Assistance (Rent, Car Repair, etc.) 6596	\$ -		-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 20,000	38.00	19,998.88	\$ 1.12	100.0%
Training/Professional Fees/Profit:					
General Liability Insurance 6305	\$ 2,025		2,025.44	\$ 0.00	100.0%
TOTAL FEES / PROFIT COSTS	\$ 2,025	-	2,025.44	\$ 0.00	100.0%
INDIRECT COST: 10.00%	\$ 14,401	12.63	14,246.91	\$ 153.70	98.9%
Contract Total	248,406.67	1,588.97	246,714.85	\$ 1,691.82	99.3%

ITA Obligations and Participant Cost Report

Service Provider: Eckerd Workforce Development Services

Period Covered: PY2022 (July 1, 2022 to June 30, 2023)

Report Date: 4.28.2023

	Open		Open		Open		PY2022	
ITA Report	Adult	%	DW	%	Resiliency	%	Total All Funding	%
Scholarship Budget	\$ 214,000.00		\$ 18,540.00		\$ 70,000.00		\$ 302,540.00	
Scholarship Awards	\$ 206,866.00	97%	\$ 8,105.00	44%	\$ 67,484.00	96%	\$ 282,455.00	93%
Scholarships Available	\$ 7,134.00	3%	\$ 10,435.00	56%	\$ 2,516.00	4%	\$ 20,085.00	7%

Participant Cost Budget*	\$ 265,110.00		\$ 26,815.00		\$ 90,000.00		\$ 381,925.00	
Pending Transactions	\$ 11,691.17	4%	\$ 2,610.00	10%	\$ 1,524.00	2%	\$ 15,825.17	4%
Cleared Transactions	\$ 230,942.91	87%	\$ 8,369.78	31%	\$ 85,420.46	95%	\$ 324,733.15	85%
Total Authorized Transactions	\$ 242,634.08	92%	\$ 10,979.78	41%	\$ 86,944.46	97%	\$ 340,558.32	89%
Remaining Available Balance	\$ 22,475.92	8%	\$ 15,835.22	59%	\$ 3,055.54	3%	\$ 41,366.68	11%

*Participant Cost Budget totals include sholarships and supportive services

Acronyms

ITA	Individual Training Accounts are also known as scholarships or tuition costs.
DW	Dislocated Worker
Resiliency	Reiliency Grant awarded in PY2021 from the State Workforce Development Board to supplement regular Adult/DW formula funding thru PY2022; training held for Q1 of PY2022



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Adult (Engage, Build, Serve)

Worklink Development Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 22EBA995E1
Invoice Number: 1407-04
Invoice Month: April 2023
Period Covered: January 1, 2023 - June 30, 2023
Total Amount Due: \$ **11,937**

Eckerd Goal:

APRIL
57.14%

100.0%

Line Item	Budget	1407-4	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 56,541	\$ 7,713	\$ 36,840.59	\$ 19,700.51	65.2%
Fringe Benefit Total 51xx	\$ 19,044	\$ 2,656	\$ 12,644	\$ 6,399.79	66.4%
TOTAL STAFF COSTS	\$ 75,585	10,369.36	49,484.96	\$ 26,100.30	65.5%
Operating Costs:					
Staff Expendable Supplies & Materials 6000	\$ 1,000	-	-	\$ 1,000.00	0.0%
Software Licenses 6095	\$ 310	-	-	\$ 310.00	0.0%
Staff Computers 6085	\$ -	-	-	\$ -	0.0%
Program Outreach Expenses (Brochures, Flyers, etc. 6735	\$ -	-	-	\$ -	0.0%
Copy & Print Expenses 6730	\$ 900	-	-	\$ 900.00	0.0%
Communications (Phone, Fax, Internet, etc.) 6270	\$ 420	-	-	\$ 420.00	0.0%
Client Verifications 6516	\$ -	-	-	\$ -	0.0%
Staff Travel	\$ -	-	-	\$ -	0.0%
Local Mileage cost 6105	\$ 1,200	79.27	110.06	\$ 1,089.94	9.2%
Non-Local Per Diem/Lodging Cost 6115/6120/6125	\$ -	-	-	\$ -	0.0%
Staff Training 5110	\$ -	-	-	\$ -	0.0%
Staff Background Checks 5100	\$ 300	-	-	\$ 300.00	0.0%
Postage (Stamps, FedEx, etc.) 6005	\$ 240	-	-	\$ 240.00	0.0%
TOTAL OPERATING COSTS	\$ 4,370	79.27	110.06	\$ 4,259.94	2.5%
Training Costs:					
WI Customer Credential Exam Fees (C.N.A., GED, TABE 6525	\$ -	-	-	\$ -	0.0%
WI Customer Individualized Training Costs	\$ -	-	-	\$ -	0.0%
Individual Training Account/Voucher Cost 6530	\$ -	-	-	\$ -	0.0%
Client Testing Fees 6535	\$ -	-	-	\$ -	0.0%
TOTAL TRAINING COSTS	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Supportive Services Costs :					
WI Customer Transportation Costs 6485	\$ -	-	-	\$ -	0.0%
WI Customer Childcare Costs 6660	\$ -	-	-	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg 6545/6546	\$ -	-	-	\$ -	0.0%
Client Allowances 6590	\$ -	-	-	\$ -	0.0%
WI Customer Emergency Assistance (Rent, Car Repair, t 6596	\$ -	-	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ -	-	-	\$ -	0.0%
Training/Professional Fees/Profit:					
General Liability Insurance 6305	\$ 1,005	134.17	488.91	\$ 515.64	48.7%
TOTAL FEES / PROFIT COSTS	\$ 1,005	134.17	488.91	\$ 515.64	48.7%
INDIRECT COST: 10.00%	\$ 10,363	1,354.60	6,300.16	\$ 4,062.70	60.8%
Contract Total	\$ 91,323	11,937.40	56,384.09	\$ 34,938.58	61.7%

22IWT01 EBA

Grant #	Company	Originally Awarded	Current Award	Expended	Balance	Start Date	End Date	Status
22IWT01-01	Tactical Medical	\$17,850.00	\$17,850.00	\$ -	\$17,850.00	4/12/2023	8/31/2023	Gathering Documentation
22IWT01-02	Sargent Metal Fabricators	\$250.00	\$250.00	\$ -	\$250.00	4/12/2023	8/31/2023	Executed
22IWT01-03	Sealevel Systems Inc.	\$6,300.00	\$6,300.00	\$ -	\$6,300.00	4/12/2023	8/31/2023	Executed
22IWT01-04	United Tool and Mold	\$6,200.00	\$6,200.00	\$ -	\$6,200.00	4/12/2023	8/31/2023	Executed
22IWT01-05	Reliable Automatic Sprinkler	\$6,200.00	\$6,200.00	\$ -	\$6,200.00	4/12/2023	8/31/2023	Executed
22IWT01-06	Greenfield Industries	\$13,200.00	\$13,200.00	\$ -	\$13,200.00	4/12/2023	10/31/2023	Gathering Documentation
Total:		\$50,000.00	\$50,000.00	\$ -	\$50,000.00			

22RRIWT03

Grant #	Company	Originally Awarded	Current Award	Expended	Balance	Start Date	End Date	Status
22RRIWT03	Sulzer Processing Pumps	73,500.00	\$73,500.00	\$ -	\$73,500.00	6/1/2023	4/30/2024	Gathering Documentation

Contract Status

Executed
 Pending from Employer
 Pending from COG
 No Response

Payment

Yellow= final
 Green=pending documentation



PY2023 SC Works Center Schedule

Early Closures for Staff Training

<u>Date</u>	<u>Time</u>	<u>Locations</u>	<u>Reason</u>
Friday, August 4, 2023	12:00pm	All Locations	Staff Training: Partner Programs/Employers
Friday, September 8, 2023	12:00pm	Clemson Location	Special Circumstance*
Friday, October 6, 2023	12:00pm	Clemson Location	Special Circumstance*
Friday, November 17, 2023	12:00pm	All Locations	Staff Training: SC Works Policies and Procedures Thanksgiving meal **
Friday, April 12, 2024	12:00pm	All Locations	Staff Training: Sensitivity and Etiquette Training

Trainings will be held in-person unless virtual meetings are needed.

**Traffic concerns for the Clemson SC Works Center: Clemson First Friday Parade (9/8) & Clemson University Homecoming/Tigerama (10/6).*

***All Board members are invited to join us for lunch at 12:30pm.*

Notices to the public will be posted well in advance of the early closures.

Proposed at the OneStop Operations Committee 5.24.2023

Worklink Workforce Development Board Grant #23A295E1 & 23D295E1
Budget vs. Actual Expenditures YTD

CURRENT

	PY2022	Proposed PY2023							PY2022 to PY2023
Original	All Funding	AD Program	DW Program	EBS Program	Ad Operator	DW Operator	EBS Operator	All Funding	Difference
Salary Total	300,984	134,671	24,140	64,595	71,619	13,015	39,268	347,309	46,324
Fringe Benefit Total	97,074	44,837	8,000	21,256	21,644	3,878	11,847	111,462	14,388
TOTAL STAFF COSTS	398,058	179,509	32,140	85,852	93,263	16,893	51,115	458,771	60,713
Operating Costs									
Staff Consumable Supplies	8,217	2,125	375	1,682	-	128	1,000	5,310	(2,907)
Software licenses	4,046	3,465	611		1,047	185	1,400	6,708	2,662
Staff computers							1,400	1,400	1,400
Program Outreach Expenses	1,350	425	75				10,500	11,000	9,650
Copy & Print	1,095	1,100	270		-	180	4,750	6,300	5,205
Communications	6,198	3,519	621	1,350	1,683	297	750	8,220	2,022
Staff Travel Local	2,247	1,889	333		1,001	497	1,558	5,278	3,032
Staff Travel Non-Local	472			2,513			-	2,513	2,041
Client Verifications	600	2,125	375					2,500	1,900
Staff Training	300			1,500	-	-	-	1,500	1,200
Staff Background Checks	868	304	21	135	243	43	295	1,041	173
Non Expandable (WAN)								-	-
Postage	1,350	638	113		213	38		1,002	(348)
TOTAL OPERATING COSTS	26,743	15,590	2,794	7,180	4,187	1,368	21,653	52,772	26,030
Training cost									
Credential Exam Fees	12,025	9,050	1,500					10,550	(1,475)
ITAs	302,540	208,299	37,047					245,346	(57,194)
Reimbursable Wages					86,595	14,060		100,655	100,655
TOTAL TRAINING COSTS	314,565	217,349	38,547	-	86,595	14,060	-	356,551	41,986
Supportive Service Cost									
Transportation	29,360	20,400	3,600		-	75		24,075	(5,285)
Childcare	-							-	-
Training Support Materials	36,650	40,600	6,400		-	105		47,105	10,455
Emergency Assistance	750	1,700	300					2,000	1,250
TOTAL SUPPORTIVE SERVICE COSTS	66,760	62,700	10,300	-	-	180	-	73,180	6,420
Training/Professional Service Fee/Profit									
General Liability	9,188	7,395	1,305	1,558	3,081	544	1,218	15,101	5,913
TOTAL FEES / PROFIT COSTS	9,188	7,395	1,305	1,558	3,081	544	1,218	15,101	5,913
INDIRECT COST:	53,121	27,458	4,914	12,826	25,374	4,456	10,033	85,062	31,941
TOTALS	868,435	510,001	90,000	107,416	212,500	37,502	84,019	1,041,437	173,002

Opportunities for the WorkLink area

Raw Data

Address diversity and inclusion challenges
Address Mental Health Concerns for Customers
Address transportation issues for customers
Improving transportation options for workers
Flexibility of SC Works service locations for remote/rural areas
Improve training program coordination between high schools and tech schools
Increase coordination/communication between business and industries and schools (2)
Continue to improve coordination between businesses and schools
Improve coordination between businesses and schools
Evaluate and improve effectiveness of business services
Promote modern career opportunities (3)
Educate the youth participants with respect to career opportunities for this area
Improve workforce services outreach efforts (2)
Soft Skills and/or Life Skills
Provide soft skills training with assistance of partners
Soft Skills
SS and life skills through the WorkLink service providers
Address soft skills
Address soft skills and life skills through the WorkLink service providers and educators in the community
Address Financial Literacy Education for Customers
Evaluate and address basic digital skills of the local community

Opportunities for the WorkLink area

1. Addressing soft skills through WorkLink service providers and educators in the community
2. Address transportation issues for customers
3. Improve workforce services outreach efforts
4. Improve coordination between businesses and schools
5. Promote modern career opportunities