

WORKFORCE DEVELOPMENT BOARD
Youth Committee Meeting Summary
January 24, 2023 @ 10:00am
Webinar/Conference Call

Members Present

Susan Gibson, Chair	Jeromy Arnett	Robert Halfacre	Crystal Noble
Sheila Ford	Melissa Rosier	Amy Bradshaw	

Members Absent:

Elaine Bailey	Melanie McLane	Kristi King-Brock
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Staff Present:

Sharon Crite	Trent Acker
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Guests Present:

Karen Craven	Renee Alexander
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I. Welcome and Introductions

Chair Susan Gibson called the meeting to order at 10:02 am welcoming everyone in attendance and announced the meeting was being recorded for processing of minutes.

II. Approval of 8-2-22 Meeting Minutes

The minutes from the 8/2/22 meeting were emailed with the meeting notice and included in the meeting packet. Chair Gibson called for corrections/amendments to the minutes.

ACTION TAKEN: Crystal Noble made a motion to approve the August 2, 2022 meeting minutes as presented, seconded by Jeromy Arnett. The motion carried unanimously.

III. Palmetto Youth Connections PY22 Report/Dashboard

Ms. Karen Craven, Program Manager, reviewed the Palmetto Youth Connections WorkLink Dashboard and the Monthly Update Report. Karen Craven provided reports which show numbers through December 31, 2022, for Youth Services and began with the PY22 Update Report, then on to the Dashboard:

- 36 carryovers from PY21, 48 new participants have been enrolled, and 84 active enrollments for PY22.

- 12 participants in Work Experience (WEX).
- 97 are in follow-up services.
- As of the 1st quarter, PYC was meeting or exceeding all performance measures.
- 60 Anderson County participants, 51 Oconee County participants, and 60 Pickens County participants enrolled.
- Of those enrolled, 52% were male, 48% were female.
- 83% are younger youth.
- 100% were High School dropouts; 96% were Basic Skills Deficient; 63% were unemployed.
- 44 Measurable Skills Gains; 16 GED/HS earned; 182 positive Placements in employment, military or post-secondary.
- 31 Resumes and 186 Career Smart classes have been provided.

IV. New Business:

a. PYC New Enrollment Report

Chair Gibson stated that as of 12/31/22, there were 36 PY21 carryovers, 48 new enrollments, and 84 total enrollments, out of a Board goal of enrollments.

b. PY22 Grant Expenditures

Ms. Karen Craven reviewed PY22 Youth program grant expenditures through December 2022. Formula budget 1058 was 50.2% expended and line item 6507 (Work Experience) was 84.7% expended. There have been no expenditures in the Individual Training Accounts line item. Ms. Craven pointed to the Incentives line item and stated that there will be funds shifting in an update to the incentive policy. The Restoration Grant budget 1301 was 98.9% expended.

c. PY21 Final WEX Evaluation Update

Ms. Sharon Crite pointed to page 10 and reviewed the annual Work Experience Evaluation, in which employers evaluate the soft skills scores of their work experience students.

d. PY 22 Revised PYC Incentives

Ms. Karen Craven stated the PYC Incentive Policy has not been reviewed since 2018. The recommendation is for the incentive policy to be tied solely back to program performance measures and be awarded as outlined in the PY22 Skill Invoice Criteria Form. The complete list of incentives can be found on page 12 of the meeting packet. Ms. Craven provided a comparison between program years on page 13 for committee members to review.

ACTION TAKEN: Melissa Rosier made a motion to approve the PY22 Revised PYC Incentive Policy as presented, seconded by Crystal Noble. The motion carried unanimously.

e. PY21 Final WL Youth Performance/Report

Mr. Trent Acker reviewed the final Youth performance report with committee members on pages 14-21. WorkLink is meeting all performance measures in all programs. Some highlights

included WorkLink Youth's Fund Utilization Rate was 83%, the Obligation Rate was 88%, and the Participant Cost Rate was 34.67%.

f. PY 22 1st Quarter WL Youth Performance

Mr. Acker pointed to page 22 and reviewed the PY22 Rolling-4 1st Quarter WorkLink Youth Performance. WorkLink is meeting performance measures in the Youth program, as well as all other programs.

g. PY22 Youth Budgets: Formula (Mod. 1) & EBS

Mr. Acker pointed to the WorkLink Youth Budget Comparison/Summary on page 23 between Youth Formula Funding, Youth Resiliency (July 2022- December 2022), and Youth EBS (January 2023-June 2023) grants. The total contract is \$500,000, and the breakdown of each funding source is listed at the bottom of page 23. Notes are included for reference in line items.

h. 2022 AOP Showcase Update

Mr. Acker provided an update on the 2022 AOP Showcase. Mr. Acker stated that the Showcase took place in October and was an in-person event. Governor McMaster attended and visited with students. The 2023 event will take place in person and a save-the-date will be forthcoming.

V. Other Business

The remaining dates for the 2023 Youth Committee meetings are March 7, May 2, August 1, and October 3.

The next Youth Committee meeting will be held on March 7, 2023 at 10 a.m.

VI. Adjourn

Chair Gibson thanked everyone for attending and adjourned the meeting at 10:41 a.m.

Respectfully submitted by: Meredith Durham