

WORKFORCE DEVELOPMENT BOARD
Youth Committee Meeting Summary
March 7, 2023 @ 10:00am
Webinar/Conference Call

Members Present

Susan Gibson, Chair	Elaine Bailey	Crystal Noble	Kristi King-Brock
Melissa Rosier			

Members Absent:

Amy Bradshaw	Melanie McLane	Jeromy Arnett	Robert Halfacre
Sheila Ford			

Staff Present:

Sharon Crite	Trent Acker	Jennifer Kelly
--------------	-------------	----------------

Guests Present:

Karen Craven	Tyler James
--------------	-------------

I. Welcome and Introductions

Chair Gibson called the meeting to order at 10:04 am welcoming everyone in attendance and announced the meeting was being recorded for processing of minutes.

II. Approval of 1-24-23 Meeting Minutes

The minutes from the 1/24/23 meeting were emailed with the meeting notice and included in the meeting packet. Chair Gibson called for corrections/amendments to the minutes.

ACTION TAKEN: Melissa Rosier made a motion to approve the January 24, 2023 meeting minutes as presented, seconded by Elaine Bailey. The motion carried unanimously.

III. Palmetto Youth Connections Report

Ms. Karen Craven, Program Manager, reviewed the Palmetto Youth Connections WorkLink Dashboard and the Monthly Update Report. Karen Craven provided reports which show numbers through February 28, 2023 for Youth Services and began with the PY2022 Update Report, then on to the Dashboard:

- 36 carryovers from PY21 and 67 new participants have been enrolled for a total of 103 participants.
- 13 participants in Work Experience (WEX).
- 107 are in follow-up services.
- As of 2nd Quarter, PYC was meeting or exceeding all performance measures.
- 64 Anderson County participants, 57 Oconee County participants, and 69 Pickens County participants enrolled.
- Of those enrolled, 46% were male, 54% were female.
- 79% were younger youth, 21% were older youth, ages 18 and up.
- 100% were High School dropouts; 96% were Basic Skills Deficient; 58% were unemployed.
- 74 Measurable Skills Gains; 32 GED/HS earned; 182 positive Placements in employment, military or post-secondary.
- 42 Resumes and 252 Career Smart classes have been provided.

IV. New Business:

a. PYC New Enrollment Report

Chair Gibson stated that as of February 2023, there were 36 PY21 carryovers, 67 new enrollments, and 103 total enrollments, out of a Board goal of 120 enrollments.

b. PY22 Grant Expenditures

Ms. Karen Craven reviewed PY22 Youth program grant expenditures through January 2023. Formula budget 1058 was 58.8% expended and line item 6507 (Work Experience) was 100% expended. Budget 1371 (Resiliency Grant) was 99.4% expended, with approximately \$144 remaining. The EBS Grant budget 1409 was 5.6% expended and line item 6507 (Work Experience) was 0% expended, but as of last week (3/1/2023) approximately 50% has been expended.

c. PY21 2nd Quarter WL Youth Performance

Mr. Trent Acker welcomed Tyler James as a guest to the meeting. Mr. James will be joining the WorkLink Board in the near future. Mr. Acker reviewed the Rolling 4 2nd Quarter Youth performance with committee members on page 11. WorkLink is meeting all performance measures in all programs.

d. Youth Budget Mods (Resiliency Modification 1)

Mr. Trent Acker referred to pages 12-13 and reviewed the Resiliency Modification summary. Four hundred forty-four dollars will be moved from operating expense items will to participant activities costs to maximize the budget.

e. Eckerd (PYC) Contract Extension for Year #2 (PY23)

ACTION TAKEN: Kristi King-Brock made a motion to enter into Executive Session, seconded by Crystal Noble. The motion carried unanimously.

ACTION TAKEN: Melissa Rosier made a motion to exit Executive Session, seconded by Elaine Bailey. The motion carried unanimously.

Chair Gibson called for a motion on the extension of a contract to Eckerd (PYC) for Year #2.

ACTION TAKEN: Elaine Bailey made a motion to extend Eckerd's (PYC) Youth contract for one year, beginning July 1, 2023, seconded by Crystal Noble. The motion carried unanimously.

V. Other Business

The next Youth Committee meeting will be held on May 2, 2023 at 10 a.m.

VI. Adjourn

Chair Gibson thanked everyone for attending and adjourned the meeting at 10:36 a.m.

Respectfully submitted by: Meredith Durham