

**WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING
AGENDA**

Tuesday, January 24, 2023

"Zoom Meeting"

10:00 A.M. – 11:00 A. M.

Location: SC Works Center Clemson

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|--|--------------------------|
| I. Welcome | Susan Gibson, Chair |
| II. Review of Minutes (08/02/2022) * | Susan Gibson, Chair |
| III. PY 21 Final PYC Report/Dashboard (12/31/2022) | Karen Craven |
| IV. <u>New Business:</u> | |
| PY 22 New Enrollment Report | Susan Gibson |
| PY 22 Grant Expenditures - 12/31/22 (2) | Karen Craven |
| PY 21 Final WEX Evaluation Update | Sharon Crite |
| PY 22 Revised PYC Incentives* | Karen Craven |
| PY 21 Final Performance/ Report | Trent Acker |
| PY 22 1st Qtr. WL Youth Performance | Trent Acker |
| PY 22 Youth Budgets: Formula (Mod.1) & EBS | Trent Acker/R. Alexander |
| 2022 AOP Showcase Update | Trent Acker |
| V. <u>Other Business:</u> | Susan Gibson, Chair |
| <u>2023 YC Meeting Dates:</u> Mar. 7th, May2nd, Aug. 1st, and Oct. 3, 2023* | |
| VI. <u>Adjourn</u> | Susan Gibson, Chair |

*Vote Needed

<p>Next Youth Committee Meeting, March 7, 2023 "Zoom Meeting"</p>

WORKFORCE DEVELOPMENT BOARD
Youth Committee Meeting Summary
August 2, 2022 @ 10:00am
Webinar/Conference Call

Members Present

Susan Gibson, Chair	Elaine Bailey	Robert Halfacre	Crystal Noble
Sheila Ford	Melissa Rosier	Amy Bradshaw	

Members Absent:

Jeromy Arnett	Melanie McLane	Kristi King-Brock
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Staff Present:

Sharon Crite	Trent Acker	Meredith Durham
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Guests Present:

Karen Craven	Renee Alexander
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I. Welcome and Introductions

Chair Susan Gibson called the meeting to order at 10:01 am welcoming everyone in attendance and announced the meeting was being recorded for processing of minutes.

II. Approval of 5-3-22 Meeting Minutes

The minutes from the 5/3/22 meeting were emailed with the meeting notice and included in the meeting packet. Chair Gibson called for corrections/amendments to the minutes.

ACTION TAKEN: Sheila Ford made a motion to approve the May 3, 2022 meeting minutes as presented, seconded by Melissa Rosier. The motion carried unanimously.

III. Palmetto Youth Connections Report

Ms. Karen Craven, Program Manager, reviewed the Palmetto Youth Connections WorkLink Dashboard and the Monthly Update Report. Karen Craven provided reports which show numbers through June 30, 2022, for Youth Services and began with the PY2021 Update Report, then on to the Dashboard:

- 33 carryovers from PY20, 132 new participants have been enrolled, and 99 active enrollments for PY21.

- 31 participants in Work Experience (WEX).
- 107 are in follow-up services.
- As of 3rd quarter, PYC was meeting or exceeding all performance measures.
- 97 Anderson County participants, 53 Oconee County participants, and 49 Pickens County participants enrolled.
- Of those enrolled, 44% were male, 56% were female.
- 100% were High School dropouts; 97% were Basic Skills Deficient; 50% were unemployed.
- 134 Measurable Skills Gains; 73 GED/HS earned; 360 positive Placements in employment, military or post-secondary.
- WIN Information: 1 participant scored Gold, 28 scored Silver, and 7 scored Bronze.
- 61 Resumes and 356 Career Smart classes have been provided.

IV. New Business:

a. PYC New Enrollment Report

Ms. Sharon Crite stated that as of 6/30/2022, there were 33 PY20 carryovers, 132 new enrollments, and 165 total enrollments, out of a Board goal of 156 enrollments.

b. PY21 Grant Expenditures

Ms. Karen Craven reviewed PY21 Youth program grant expenditures through June 2022. Formula budget 1058 was 96.3% expended and line item 6507 (Work Experience) was 100.8% expended. There have been no expenditures in the Individual Training Accounts line item. The Restoration Grant budget 1301 was 99.8% expended and line item 6507 (Work Experience) was 100% expended. Budget 1371 (Resiliency Grant) was 49.1% expended through the end of June.

c. PY21 3rd Quarter WL Youth Performance

Mr. Trent Acker reviewed the 3rd quarter Youth performance with committee members on page 10. WorkLink is meeting all performance measures in all programs.

d. PY22 Youth Letter of Intent-Budgets

Mr. Acker pointed to page 11 and reviewed the PY22 Letter of Intent with Eckerd Connects. The letter of intent confirms that WorkLink intends to award the Youth Formula grant for PY22 in combination with PY21 Youth State Resiliency Grant to equal a combined total of \$600,000, pending final Formula funds available. The letter also confirms authorization for Eckerd to incur generally accepted program costs against the grant extension not to exceed \$75,000 in Youth funds until the fully executed contract and budget are complete. There will be a forthcoming modification from the initial budget in the coming months.

e. Youth Nominee for Anderson County Award

Mr. Acker stated that each October, Anderson County honors workforce partners and participants from various programs. WIOA is given the opportunity to nominate participants

to be recognized at this event. Each Youth career coach nominated one of their participants. Ms. Crite reviewed the candidates that were nominated on pages 13-23.

ACTION TAKEN: Melissa Rosier made a motion to recommend Timothy Ashley as the WIOA Youth Participant to be awarded at the Anderson County Workforce event, seconded by Sheila Ford. The motion carried unanimously.

f. **2022 AOP Showcase Update**

Mr. Acker provided an update on the AOP Showcase for 2022. The event will be held in person this year, after a brief hiatus due to COVID-19. In the past, Youth funding has been provided to support transportation costs, but may not be provided this year depending on funding. The event will be held October 5-6, 2022 at the Anderson Civic Center.

V. **Other Business**

The following dates are recommended for 2023 Youth Committee meetings: January 24, March 7, May 2, August 1, and October 3.

ACTION TAKEN: Melissa Rosier made a motion to accept the 2023 meeting dates as presented, seconded by Amy Bradshaw. The motion carried unanimously.


The next Youth Committee meeting will be held on January 24, 2023 at 10 a.m.

VI. **Adjourn**

Chair Gibson thanked everyone for attending and adjourned the meeting at 10:30 a.m.

Respectfully submitted by: Meredith Durham

PY'22 UPDATE REPORT

Service Provider Information			
Date:		1-24-23	
Service Provider:		 Palmetto Youth Connections	
Prepared By:		Karen Craven	
Program Description:		Out of School Youth (17-24)	
Number of Participants to be Served:		120 (Active)	
PY'22 Performance			
Carryover: (Example: 94)		36	
New Enrollments:		July 2022: 1 August 2022: 10 September 2022: 14 October 2022: 15 November 2022: 7 December 2022: 1 Total Enrolled: 48	
Dates Covered for New Enrollments:		July 1, 2022– December 31, 2022	
Total Active Enrollment PY22:		84	
Total in WEX PY 22:		12	
Total in Follow up:		97	
Total Entered Employment/Education/Military (Goal Q2: 83.5%; Goal Q4: 82%)		1st Q Performance: Q2: 89.3% Q4: 87.3%	
Credential Rate (Goal 76.9%) Median Earnings (Goal \$2900)		1st Q Performance: 70.10% 1st Q Performance: \$2976	
In Program Measurable Skills Gain (Goal: 60.6%)		1st Q Performance: 66.5%	
Total number enrolled per county (active and follow-up)	ANDERSON 60	OCONEE 51	PICKENS 60

Data Through:
12/31/2022

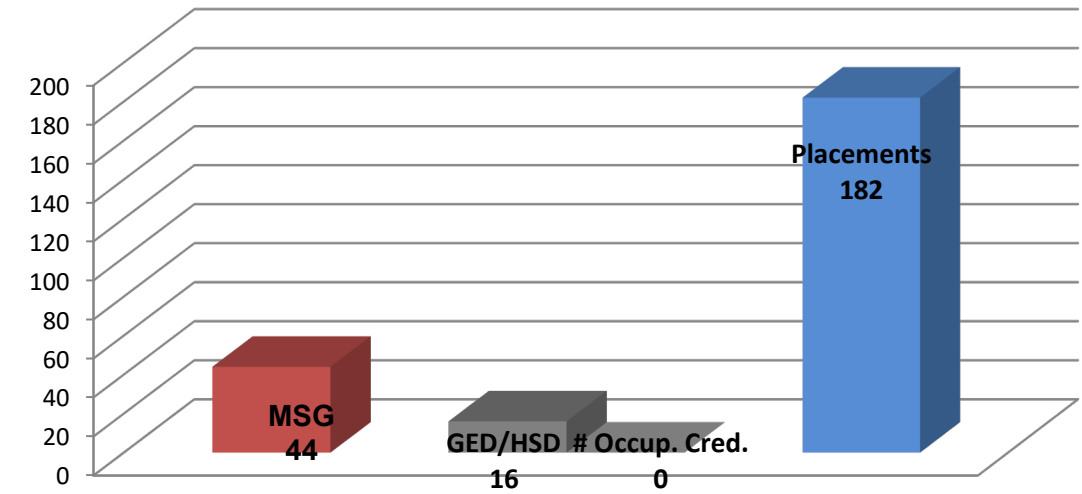
Demographics at Registration

	Anderson	Oconee	Pickens	Total	
Male	8	7	10	25	52%
Female	6	9	8	23	48%
	14	16	18	48	
Younger Youth (18 & Under)	10	14	16	40	83%
Older Youth (Over 18)	4	2	2	8	17%
	14	16	18	48	
Basic Skills Deficient	14	14	18	46	96%
Unemployed	6	11	13	30	63%

Caseload Breakdown

	Anderson	Oconee	Pickens	Total
Baker	0	51	0	51
Active	0	20	0	20
Follow-Up	0	31	0	31
Cobb	0	0	60	60
Active	0	0	26	26
Follow-Up	0	0	34	34
Wengard	60	0	0	60
Active	28	0	0	28
Follow-Up	32	0	0	32
Active	28	20	26	74
Follow-Up	32	31	34	97
Total	60	51	60	171

YTD Outcomes

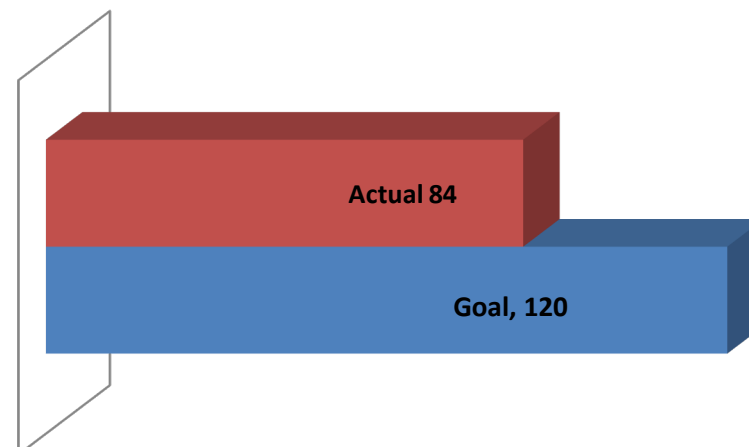


WIOA Reported WorkLink Youth Performance

WIOA 1st Q (Rolling 4 Q) Performance			
		Pass	
		Fail	
Overall Program Score		103.40%	
	Goal	% of Goal	Actual
EMP/EDU/TRAINING Q2:	83.50%	106.90%	89.30%
EMP/EDU/Training Q4:	82.00%	106.50%	87.30%
Credential Rate:	76.90%	91.20%	70.10%
Med Earnings	\$2,900	102.60%	\$2,976
MSG	60.60%	109.70%	66.50%

PY22 Enrollments

	Goal	Actual
Carryover	40	36
1st Quarter (Jul-Aug-Sep)	20	25
2nd Quarter (Oct-Nov-Dec)	20	23
3rd Quarter (Jan-Feb-Mar)	20	0
4th Quarter (Apr-May-Jun)	20	0
Total	120	84

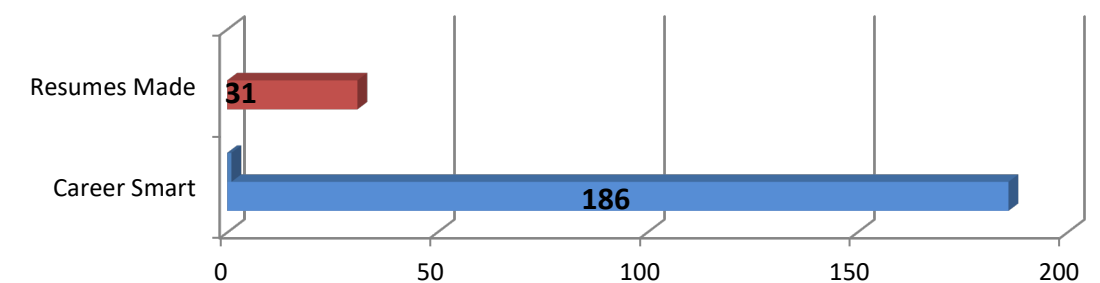


Work Ready Certificate

PY 22


Platinum	0
Gold	0
Silver	0
Bronze	0
Total	0

WorkReady Services



Youth Service Provider
Enrollment Status
July 1, 2022 - June 30, 2023

ENROLLMENT REPORT PY 22		PYC				
*Special notes:						
Board Goal	120	(Mod.# 1)				
PY'22 Month	NEW WIOA Enrollments	Total Enrollments	Monthly Planned Enrollment	YTD % of Monthly Plan	YTD % of Total Planned	YTD % of Board Goal
<i>Active Carryover 10/18/22</i>		36				
July	1	37	0	0%	1%	31%
August	10	47	9	111%	13%	39%
September*	14	61	10	140%	30%	51%
October	15	76	10	150%	48%	63%
November	7	83	10	70%	56%	69%
December	1	84	0	0%	57%	70%
January	0	84	10	0%	57%	70%
February	0	84	10	0%	57%	70%
March	0	84	10	0%	57%	70%
April	0	84	10	0%	57%	70%
May	0	84	5	0%	57%	70%
June	0	84	0	0%	57%	70%
Totals	48	84	84			
Notes:						
Board Goal = 120						
36 Carry over + 48 New Total Enrollments as of 12/31/22 = 84. Slots Remaining = 36						

	ECKERD YOUTH ALTERNATIVES, INC.					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	INVOICE					
	PYC - Youth Invoice					
Worklink Development Board	Contract Number:	22Y495E1				
1376 Tiger Blvd.	Invoice Number:	1058-06				
Clemson, SC 29631	Invoice Month:	December 2022				
Attn: Jennifer Kelly	Period Covered:	July 1, 2022 - June 30, 2023				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 36,256				
Eckerd Goal:			DECEMBER			
			50.0%			100.0%
Line Item	Budget	1058-6	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		\$ 188,227	\$ 16,344.39	\$ 98,073.37	\$ 90,153.22	52.1%
Fringe Benefit Total	51xx	\$ 55,178	\$ 4,574	\$ 26,321.68	\$ 28,856.51	47.7%
TOTAL STAFF COSTS		\$ 243,405	\$ 20,918.49	\$ 124,395.05	\$ 119,009.73	51.1%
Operating Costs:						
Facilities	6185	\$ 7,200	\$ 600	\$ 2,400.00	\$ 4,800.00	33.3%
Communications (Phone, Fax, Internet, etc)	6270	\$ 3,960	\$ 252	\$ 1,539.68	\$ 2,420.32	38.9%
Network (internet)	6265	\$ 360	\$ -	\$ -	\$ 360.00	0.0%
Postage	6005	\$ 1,500	\$ 96	\$ 527.15	\$ 972.85	35.1%
Staff Travel	6105	\$ 3,184	\$ 233	\$ 1,117.30	\$ 2,067.13	35.1%
Other Travel	6115/6120	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Background Checks	5100	\$ 680	\$ -	\$ 45.00	\$ 635.00	6.6%
Staff Training	5110	\$ -	\$ -	\$ -	\$ -	0.0%
Office/Desktop Supplies and Materials	6000	\$ 900	\$ -	\$ 192.25	\$ 707.75	21.4%
Copying	6730	\$ 1,200	\$ 43	\$ 76.32	\$ 1,123.68	6.4%
Software Licenses	6095	\$ 3,360	\$ -	\$ 24.27	\$ 3,335.73	0.7%
Participant Verifications	6516	\$ 4,130	\$ -	\$ 1,762.70	\$ 2,367.30	42.7%
Participant Outreach	6735	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL OPERATING COSTS		\$ 26,474	\$ 1,222.84	\$ 7,684.67	\$ 18,789.76	29.0%
Training Costs:						
Work Experience Stipends	6507	\$ 24,000	\$ 5,627	\$ 20,327.16	\$ 3,672.84	84.7%
Tuition Cost (Adult Education)	6520	\$ 12,440	\$ 280	\$ 5,040.00	\$ 7,400.00	40.5%
Participant Graduation Fees	6595	\$ 1,800	\$ 45	\$ 85.00	\$ 1,715.00	4.7%
Credential Exam Fees	6525	\$ 15,500	\$ 1,353	\$ 3,890.50	\$ 11,609.50	25.1%
Instructional Supplies (Books)	6546	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0.0%
Individual Training Accounts	6530	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL TRAINING COSTS		\$ 54,740	\$ 7,304.80	\$ 29,342.66	\$ 25,397.34	53.6%
Supportive Services Costs :						
Child Care	6660	\$ -	\$ -	\$ -	\$ -	0.0%
Transportation	6485	\$ 28,550	\$ 2,360	\$ 14,740.00	\$ 13,810.00	51.6%
Client Incentives	6585	\$ 8,700	\$ 1,250	\$ 5,750.00	\$ 2,950.00	66.1%
Client Training Support Materials	6545	\$ -	\$ -	\$ -	\$ -	0.0%
Client Emergency Assistance & Expungem	6596	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ 37,250	\$ 3,610.00	\$ 20,490.00	\$ 16,760.00	55.0%
Training/Professional Fees/Profit:						
General Liability Insurance	6305	\$ 4,408	\$ 387	\$ 2,197.49	\$ 2,210.15	49.9%
TOTAL FEES / PROFIT COSTS		\$ 4,408	\$ 386.87	\$ 2,197.49	\$ 2,210.15	49.9%
4.1 INDIRECT COST:	12.80%	\$ 34,418	\$ 2,813	\$ 16,891.16	\$ 17,526.35	49.1%
Contract Total		\$ 400,694	\$ 36,255.57	\$ 201,001.03	\$ 199,693.33	50.2%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

PYC - Youth Resiliency Invoice

Worklink Development Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: **21LRY495E1**
Invoice Number: 1371-11
Invoice Month: **December 2022**
Period Covered: December 1, 2021 - December 31, 2022
Total Amount Due: **\$ 6,118**

Eckerd Goal:

DECEMBER
100.0%

100.0%

Line Item	Budget	1371-11	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 59,868	\$ 4,989	59,625.04	\$ 243.00	99.6%
Fringe Benefit Total 51xx	\$ 7,089	\$ 573	6,622.49	\$ 466.81	93.4%
TOTAL STAFF COSTS	\$ 66,957	5,562.11	66,247.53	\$ 709.81	98.9%
Operating Costs:					
Staff Expendable Supplies & Materials 6000	\$ -	-	-	\$ -	0.0%
Software Licenses 6095	\$ -	-	-	\$ -	0.0%
Staff Computers 6085	\$ -	-	-	\$ -	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.) 6735	\$ -	-	-	\$ -	0.0%
Copy & Print Expenses 6730	\$ -	-	-	\$ -	0.0%
Communications (Phone, Fax, Internet, etc.) 6270	\$ -	-	-	\$ -	0.0%
Staff Travel	\$ -	-	-	\$ -	0.0%
Local Mileage cost 6105	\$ -	-	-	\$ -	0.0%
Non-Local Per Diem/Lodging Cost 6115/6120/6125	\$ -	-	-	\$ -	0.0%
Staff Training 5110	\$ -	-	-	\$ -	0.0%
Staff Background Checks 5100	\$ -	-	-	\$ -	0.0%
Postage (Stamps, FedEx, etc.) 6005	\$ -	-	-	\$ -	0.0%
TOTAL OPERATING COSTS	\$ -	-	-	\$ -	#DIV/0!
Training Costs:					
WI Customer Credential Exam Fees (C.N.A., GED, TABE) 6525	\$ -	-	-	\$ -	0.0%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost 6530	\$ -	-	-	\$ -	0.0%
Client Verifications 6516	\$ -	-	-	\$ -	0.0%
Client Testing Fees 6535	\$ -	-	-	\$ -	0.0%
TOTAL TRAINING COSTS	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Supportive Services Costs :					
WI Customer Transportation Costs 6485	\$ -	-	-	\$ -	0.0%
WI Customer Childcare Costs 6660	\$ -	-	-	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg 6545/6546	\$ -	-	-	\$ -	0.0%
WI Customer Emergency Assistance (Rent, Car Repair, etc.) 6596	\$ -	-	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ -	-	-	\$ -	0.0%
Training/Professional Fees/Profit:					
General Liability Insurance 6305	\$ 445	-	444.85	\$ 0.00	100.0%
TOTAL FEES / PROFIT COSTS	\$ 445	-	444.85	\$ 0.00	100.0%
INDIRECT COST: 10.00%	\$ 6,740	\$ 556	6,669.24	\$ 70.98	98.9%
Contract Total	\$ 74,142	6,118.32	73,361.62	\$ 780.79	98.9%

Palmetto Youth Connections PY 21 7/1/21-6/30/22

Work-Readiness Basic/Soft Skills

Basic/Soft Skills Score:

	1	2	3	4	NR
ATTENDANCE	3	7	10	8	
PUNCTUALITY	2	8	9	8	1
WORKPLACE APPEARANCE	3	4	11	10	
INITIATIVE	5	4	13	6	
QUALITY OF WORK	3	5	11	9	
COMMUNICATION SKILLS	4	6	9	9	
RESPONSE TO SUPERVISOR	3	6	9	10	
TEAMWORK	3	5	12	7	1
PROBLEM SOLVING/CRITICAL THINKING	4	5	15	4	
WORKPLACE CULTURE POLICY AND SAFETY	4	4	11	9	

WOULD YOU HIRE THIS PERSON?

YES 12

WOULD YOU HIRE THIS PERSON?

NO 13

NO RESPONSE (NR)

NR 3

Mandate Work Base-Learning 20% Expenditure

PY 21 Goal Met = 19.40%

Data Collected from WorkLink Work Readiness

Tool for WIOA Work Experience Training Opportunity

Completed by 8 Employers for 28 participants.

Satisfactory Work Performance = Score of 3.0

PY 2022 Proposed Youth WIOA Incentive Policy (Last modified and Approved 11-16-18):

Customers are eligible for incentives, upon completion of goals **linked to program performance**, and will be awarded as outlined in the PYC PY 22 Skill Invoice Criteria Form on page 2 of this document.

The appropriate documentation must be available and in the customer file for participants to receive incentives as outlined in the PY 22 Skill Invoice Form.

DRAFT

**PY22 Skill Invoice Criteria
(Incentives)**

MEASURE	AMOUNT
Common Measure: Program Skills Gain	
In Program Skills Gain in Reading and/or Math	\$ 50.00
Note: A Student can receive \$50 per EFL Gain in Reading and/or Math until they are no longer BSD.	
Common Measure: Credential Attainment (Secondary Education or Occupational)	
Obtain GED or High School Diploma <u>(Available through the end of 4th Quarter after exit)</u>	\$ 100.00
Obtain a Nationally Recognized Occupational Skills Credential <u>(Available through the end of 4th Quarter after exit)</u>	\$ 100.00
Common Measure: Placement (Post-Secondary and Employment) <u>Enter and retain</u> post-secondary enrollment (verified by Student Clearing House), employment or the military <u>by the end of 2nd and 4th Quarter after exit</u> , (Maximum \$100)	\$ 50.00

PY21 and PY 22 Incentives Comparison (Last modified and Approved 11-16-18):

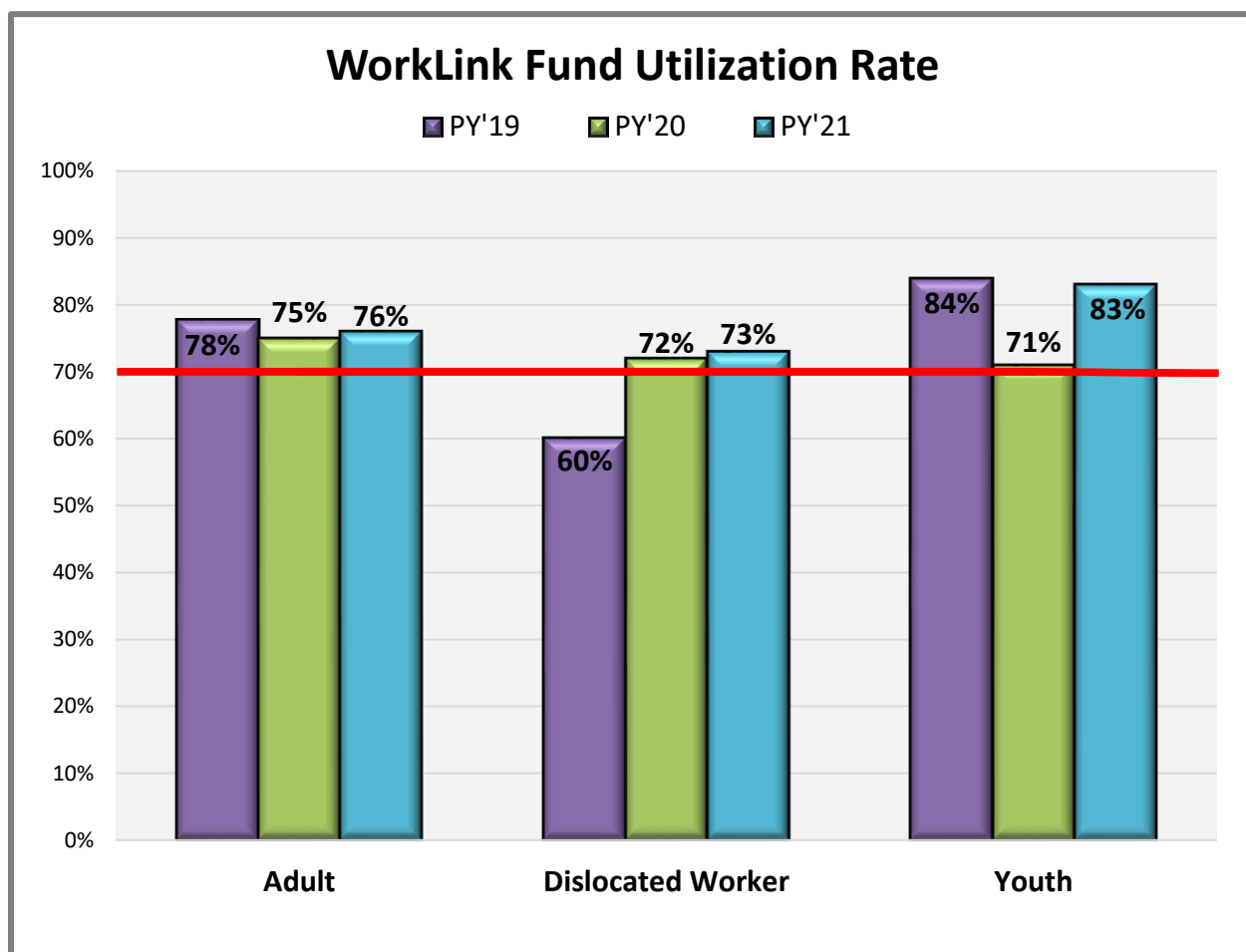
MEASURE	PY 21	Proposed PY 22	Difference
Common Measure: Program Skills Gain			
Program Skills Gain in Reading and/or Math	\$50.00	\$50.00	\$0.00
Note: A Student can receive \$50 per EFL Gain in Reading and/or Math until they are no longer BSD.			
Non-Common Measure: Pre-Employment Work Maturity Skills: Must Complete ALL 5 Classes and Work Experience to earn the incentive. (Work Experience mid evaluation of 2.0 or higher =\$50/final evaluation of 3.0 or higher=\$50)	\$100.00	\$0.00	(\$100.00)
Complete Resume Workshop & Resume			
Complete NIOSH or OSHA Safety Course			
Complete Financial Literacy Workshop			
Complete Employability Workshop or Class			
Complete Entrepreneurial Workshop			
Non-Common Measure: Work Ready Certificate (i.e.WIN, WorkKeys Certification or other WR area approved certificate) (Only eligible to earn one)	\$100.00	\$0.00	(\$100.00)
Obtain an Occupational Training Skills Credential: Hospitality Support Specialist (non ETP, non-Certification per state guidelines)	\$100.00	\$0.00	(\$100.00)
Common Measure: Credential Attainment (Secondary Education or Occupational)			
Obtain GED or High School Diploma (<u>Available through the end of 4th Quarter after exit</u>) (May be earned in \$37.50 increments if the GED is taken in sections)	\$150	\$100.00	(\$50.00)
Obtain a Nationally Recognized Occupational Skills Credential (<u>Available through the end of 4th Quarter after exit</u>)	\$150	\$100.00	(\$50.00)
Common Measure: Placement (Post-Secondary and Employment) Enter and retain post-secondary enrollment (verified by Student Clearing House), employment or the military <u>by the end of 2nd and 4th Quarter after exit.</u> (Maximum \$100)	\$50.00	\$50.00	\$0.00
Enter enrollment in a Degree Program in Post-Secondary during the active phase or <u>into 2nd Quarter after exit</u> to obtain two- or four-year degree. <u>Full Time students</u> must take 12 hours or more with verification of 1 st semester Clearing House documentation prior to computer and/or accessories eligibility. <u>Part-time students</u> must take 6 hours and be employed. To qualify, part-time students will need to provide employment verification in addition to the verification of 1 st semester Clearing House documentation prior to computer and/ or accessories eligibility.	Computer and/or accessories not to exceed \$650	\$0.00	(\$650.00)

This update includes five sections: Fund Utilization/Finance, Performance, Participation, Training and Soft Skills Activity and Grants. Unless otherwise noted, the information contained in this report is through the Program Year (PY) ending June 30, 2022, and has been created to provide operational information. Any questions or comments that arise from the information contained herein may be directed to your Workforce Services Coordinator or workforcesupport@dew.sc.gov.

FUND UTILIZATION/FINANCE

Fund Utilization Rate (FUR)

Below are Workforce Innovation and Opportunity Act (WIOA) fund utilization rates for PYs 2019, 2020 and 2021. The FUR includes program and administrative funds carried into the PY and money allocated in the current program year. The US Department of Labor and the State Workforce Development Board (SWDB) have an expectation that for each fund stream, 70% of available WIOA funds will be expended in the program year.

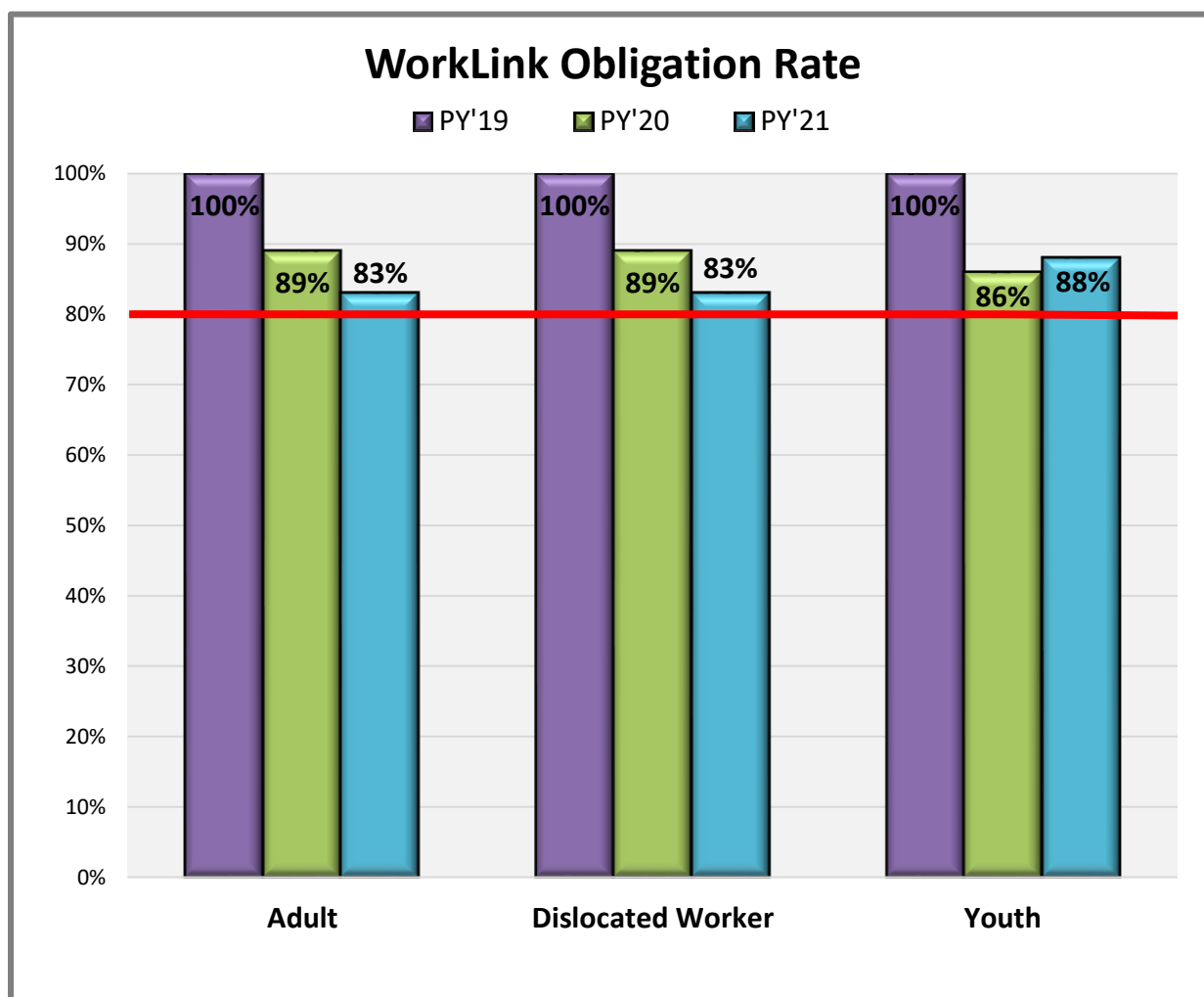


The WorkLink Local Workforce Development Area (LWDA) met the 70% expenditure rate for Adult, Dislocated Worker and Youth for PY'21.

Obligation Rate

The obligation rate is based on allocated program funds received in the current PY and does not include any carry-in funds. As outlined in State Instruction Letter 21-07, *WIOA Obligation and Expenditure Requirements*, at least 80% of the program portion of the current year's allocation must be obligated by the end of the program year.

Local areas that do not meet the 80% obligation rate in each fund stream by June 30th will have funds recaptured to be reallocated to LWDA's that met the expected rate. The WorkLink LWDA met the 80% obligation rate for Adult, Dislocated Worker and Youth for PY'21.



Participant Cost Rate

As outlined in State Instruction Letter 17-04, Change 2, *Participant Cost Rate Policy*, each local workforce development board shall ensure that WIOA Adult and Dislocated Worker expenditures, including Rapid Response for additional assistance funds, meet a minimum participant cost rate of 30%. The participant cost rate is evaluated annually and is based on program expenditures of both carry-in and new funds.

The local area's participant cost rate was 31.64% for PY'20. WorkLink met the requirement for PY'21 with a participant cost rate of 34.67%.

Cost Per Participant

The cost per participant is calculated by dividing total expenditures for all three funding streams by the total number of participants served in each program, resulting in an average cost per participant for the local area. WorkLink had an average cost per participant of \$4,017 for PY'21.

	Total Available Program and Admin Funds (Adult, Dislocated Worker and Youth)	Total Program and Admin Expenditures (Adult, Dislocated Worker and Youth)	Number of Participants (Adult, Dislocated Worker and Youth)	Average Cost per Participant
WorkLink	\$2,391,688	\$1,847,705	460	\$4,017
State Totals	\$33,448,289	\$25,813,956	6,111	\$4,224

Youth Program Spending Requirements

Per WIOA Section 129(a)(4), not less than 75% of the youth program funds (over the life of the funds) allotted to local areas shall be used to provide workforce activities for out-of-school youth (OSY). With 100% of PY'20 youth program funds expended, the WorkLink LWDA reported 100% of program funds utilized for OSY, meeting expectations. With 73.18% of PY'21 funds expended, the LWDA is on track to meet the expectation with 100% of PY'21 youth program expenditures reported on this population.

Similarly, WIOA Section 129(c)(4) states that not less than 20% of the youth program funds allocated to the local area shall be used to provide in-school youth (ISY) and OSY with work-based learning (WBL) opportunities over the life of the funds. With 100% of PY'20 funds reported as expended, the LWDA did not meet this requirement with only 19.10% of program funds used for WBL. With 73.18% of PY'21 funds expended, the LWDA has reported a rate of 26.43% on WBL activities and is on track to meet the expenditure requirement.

PERFORMANCE

Performance Measures

The assessment below reflects performance for the five measures across programs and indicators. Please note that a LWDA must meet performance in all three ways identified below:

- Having an Overall Program Score (across all negotiated indicators) of at least 90% for the Adult, Dislocated Worker (DW) and Youth programs.
- Having an Overall Indicator Score (across Adult, DW and Youth programs) of at least 90% for each one of the negotiated indicators.
- Having an individual indicator percentage of at least 50%. Please keep in mind that the individual indicator percentage affects both the Overall Program Score and the Overall Indicator Score. A local area could pass an individual indicator with 50% but fail both the Overall Program Score and the Overall Indicator Score. It is suggested that local areas strive for greater than 90% of their negotiated goal per individual indicator.

The information presented is the Rolling Four Quarters through the 4th Quarter.

WorkLink										
Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	81.1	84.5	104.2%	84.5	83.9	99.3%	83.5	87.4	104.7%	102.7%
Employment Rate Q4	80.2	80.8	100.7%	81.5	79.3	97.3%	80.6	86.0	106.7%	101.6%
Median Earnings	\$6,050	\$7,485	123.7%	\$7,800	\$9,896	126.9%	\$2,865	\$3,070	107.2%	119.2%
Credential Rate	70.6	79.8	113.0%	66.2	94.7	143.1%	78.2	61.9	79.2%	111.7%
Measurable Skill Gains	48.9	61.3	125.4%	56.0	69.6	124.3%	60.6	72.5	119.6%	123.1%
	Overall Program Score		113.4%	Overall Program Score		118.2%	Overall Program Score		103.5%	
Pass	• An Overall Program Score (across all indicators) is at least 90.0%									
	• An Overall Indicator Score (across A/DW/Y programs) is at least 90.0%									
	• Have an Individual Indicator Score of at least 50.0%									
Fail	• An Overall Program Score (across all indicators) that did not meet at least 90.0%									
	• An Overall Indicator Score (across A/DW/Y programs) that did not meet at least 90.0%									
	• Have an Individual Indicator Score that did not meet 50.0%									

The WorkLink LWDA met performance in all three ways identified above for PY'21.

Quarterly Reporting Analysis (QRA)

Per State Instruction Letter 20-11, *Follow-Up Services for WIOA Title I Program Participants*, the intent of the QRA is to improve data quality and provide consistent aggregate views of the state's data to identify performance areas in need of improvement. Below are the Federal Data Integrity Measures and a summary of what each measure evaluates.

- **Employment Related to Training**: Evaluates the rate of participants whose employment second quarter after exit relates to training received in the program.
- **Individual Employment Plan (IEP)**: Evaluates the rate of participants whose IEP creation date precedes the first date of training to ensure IEPs are conducted prior to program training activity.
- **Occupational Code of Employment 2nd Quarter**: Evaluates the rate of accuracy of corresponding Occupational Information Network (or O*NET) codes for participants' employment, second quarter after exit.
- **Successful Training Completion**: Evaluates the rate of participants who have successfully completed training.
- **Training Occupational Code**: Evaluates the rate of accuracy of corresponding O*NET codes for participants' training(s).
- **WIOA Adult Priority of Service**: Evaluates the rate of program exiters* who are low-income and/or basic skills deficient.
*The Federal Data Integrity measure evaluates *exiters*, while State Instruction 15-17, Change 3, *Adult Priority of Service under WIOA*, evaluates *enrolled* participants.
- **With at Least One Barrier**: Participants are evaluated on whether or not a barrier was reported, in an effort to ensure eligibility criteria is met.

The table below reflects data through the 4th quarter, pulled from the Federal Reports in the SC Works Online Services (SCWOS) system.

Adult Measures	Statewide		Local Area Rate
	Target	Rate	
Individual Employment Plan (IEP)	87%	99.8%	100.0%
Successful Training Completion	80%	75.4%	81.1%
Training Occupational Skills Code	95%	98.8%	96.5%
Occupational Code of Employment 2 nd Quarter	35%	54.5%	82.7%
Employment Related to Training	31%	39.0%	50.5%
WIOA Adult Priority of Service	75%	79.2%	74.3%
Dislocated Worker Measures	Statewide		Local Area Rate
	Target	Rate	
Individual Employment Plan (IEP)	87%	100.0%	100.0%
Successful Training Completion	80%	76.2%	78.6%
Training Occupational Skills Code	95%	98.8%	98.2%
Occupational Code of Employment 2 nd Quarter	35%	57.8%	88.5%
Employment Related to Training	31%	38.7%	68.4%
Youth Measures	Statewide		Local Area Rate
	Target	Rate	
Successful Training Completion	80%	70.7%	0.0%
With at Least One Barrier	95%	97.8%	98.5%
Occupational Code of Employment 2 nd Quarter	35%	66.2%	92.7%
Employment Related to Training	20%	23.3%	0.0%

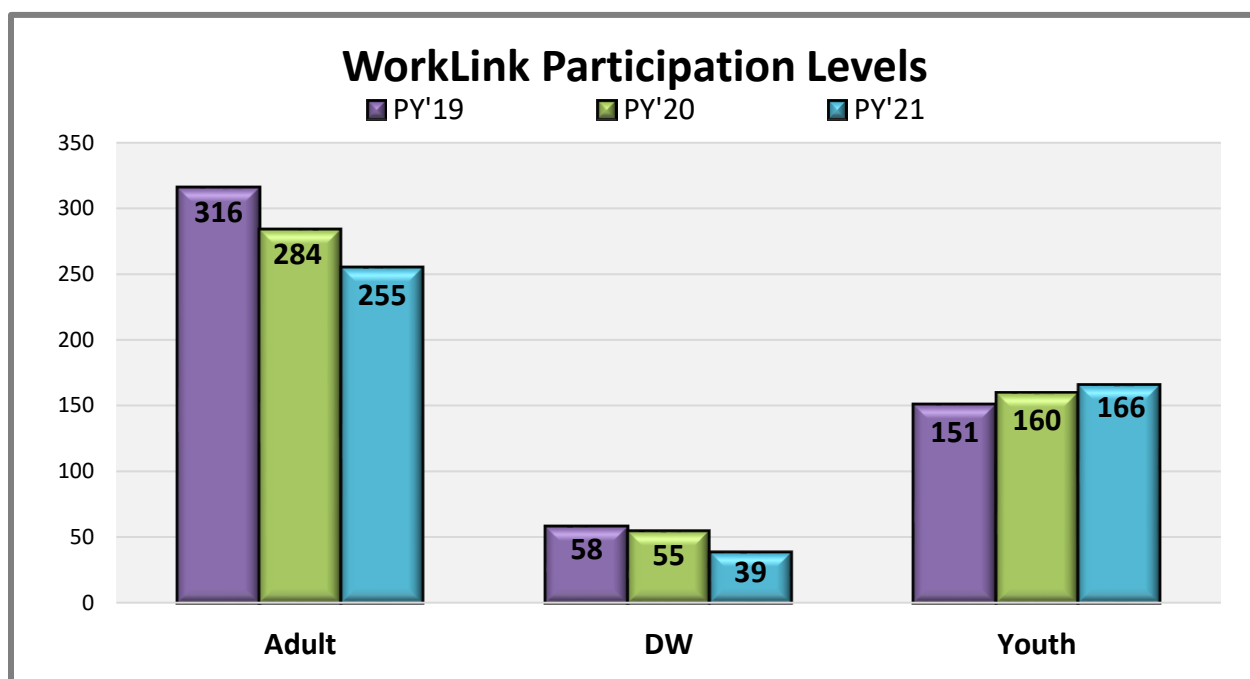
State Adult Priority of Service

As outlined in State Instruction Letter 15-17, Change 3, *Adult Priority of Service under WIOA*, 75% of all enrolled adult participants must be low-income or basic skills deficient.

WorkLink met the requirement for PY'21 with a priority of service rate of 76.3%.

PARTICIPATION

Participation numbers include carryover and new enrollments.



Youth Five Percent Low-Income Exception

WIOA Section 129(a)(3)(A) maintains a 5% low-income eligibility exception where 5% of local area participants who ordinarily would need to be low-income do not need to meet the low-income provision. The 5% low-income exception is calculated based on the 5% of youth newly enrolled in a given program year who would ordinarily be required to meet the low-income criteria. Through PY'21, the WorkLink LWDA did not enroll any youth with an exception to the low-income requirement.

Youth Five Percent ISY Limitation

WIOA Section 129(a)(3)(B) states that in each local area, not more than 5% of the ISY assisted may be eligible based on paragraph (1)(C)(iv)(VII), which refers to the barrier for an ISY who requires additional assistance to complete an educational program or to secure or hold employment. Local areas must ensure that no more than 5% of newly enrolled ISY in the program year are eligible based on the “additional assistance” criterion. Through PY'21, the LWDA did not enroll any ISY; thus, not participating in the measure.

WIOA Allocations and Unemployment Rates by Year			
	2019	2020	2021
Adult	\$608,006	\$492,446	\$517,729
Dislocated Worker	\$685,077	\$557,981	\$609,916
Youth	\$680,844	\$541,640	\$575,241
LWDA Unemployment Rate	2.7%	5.6%	3.2%*
State Unemployment Rate	2.8%	6.2%	3.4%*

**Through June 2022, not seasonally adjusted*

TRAINING AND SOFT SKILLS ACTIVITY

PY'21			
LWDA	Total Served	Training Regardless of Fund Source	
		Received Training	Received Training %
Adult			
WorkLink	255	162	63.5%
State Totals	3,866	2,030	52.5%
Dislocated Worker			
WorkLink	39	27	69.2%
State Totals	574	361	62.9%
Youth			
WorkLink	166	0	0.0%
State Totals	1, 671	517	30.9%

Soft Skills Activity

The SWDB has emphasized that the workforce system must provide soft skills training to the existing and emerging workforce seeking employment assistance. As outlined in State Instruction Letter 20-02, *Soft Skills Instruction and Activity Code*, the 142 activity must be recorded upon the provision of soft skills instruction for Adult, Dislocated Worker and Youth participants.

According to the SCWOS Detailed Reports for PY'21, WorkLink has recorded soft skills instruction code(s) for 18 participants.

GRANTS

PY'21 active grants are listed below:

Grant Number	Description	Grant Start Date	Grant End Date	Award Amount	Amount Expended as of 6/30/2022	Unexpended Balance
20DWG01	COVID-19 WIOA National Dislocated Worker Grant	3/13/2020	5/31/2022	\$77,135.00	\$76,554.02	\$580.98
20SRA01	SWDB Restoration Adult/DW Grant	7/1/2020	6/30/2022	\$118,392.00	\$118,184.00	\$208.00
20SRY01	SWDB Restoration Youth Grant	7/1/2020	6/30/2022	\$225,283.00	\$225,195.00	\$88.00
20IWT01	Incumbent Worker Training	4/1/2021	9/30/2022	\$198,000.00	\$48,872.14	\$149,127.86
21LRA01	Adult LWDA Resiliency Grant	12/1/2021	5/31/2023	\$297,700.00	\$83,732.99	\$213,967.01
21LRY01	Youth LWDA Resiliency Grant	12/1/2021	5/31/2023	\$81,461.00	\$38,266.29	\$43,194.71
Totals:				\$997,971.00	\$590,804.44	\$407,166.56

WorkLink					Pee Dee				
Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score	Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	109.5%	99.4%	106.9%	105.3%	Employment Rate Q2	104.5%	88.6%	102.9%	98.7%
Employment Rate Q4	102.3%	99.3%	106.5%	102.7%	Employment Rate Q4	102.8%	105.2%	106.9%	105.0%
Median Earnings	121.4%	123.3%	102.6%	115.8%	Median Earnings	110.4%	125.2%	120.8%	118.8%
Credential Rate	110.8%	133.4%	91.2%	111.8%	Credential Rate	111.7%	108.8%	91.8%	104.1%
Measurable Skill Gains	104.9%	95.8%	109.7%	103.5%	Measurable Skill Gains	94.6%	70.9%	98.0%	87.9%
	109.8%	110.2%	103.4%			104.8%	99.8%	104.1%	
Upper Savannah					Lower Savannah				
Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score	Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	106.3%	99.9%	93.6%	99.9%	Employment Rate Q2	110.3%	98.6%	110.3%	106.4%
Employment Rate Q4	101.4%	102.6%	86.4%	96.8%	Employment Rate Q4	102.0%	89.6%	117.1%	102.9%
Median Earnings	106.8%	120.1%	110.1%	112.4%	Median Earnings	117.4%	130.7%	105.8%	118.0%
Credential Rate	102.1%	111.9%	87.8%	100.6%	Credential Rate	115.7%	78.1%	114.4%	102.7%
Measurable Skill Gains	79.2%	94.9%	76.9%	83.7%	Measurable Skill Gains	100.2%	133.3%	114.0%	115.8%
	99.2%	105.9%	90.9%			109.1%	106.1%	112.3%	
Upstate					Catawba				
Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score	Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	100.1%	102.1%	101.3%	101.2%	Employment Rate Q2	101.5%	100.1%	111.9%	104.5%
Employment Rate Q4	101.7%	122.8%	123.9%	116.1%	Employment Rate Q4	102.9%	99.1%	103.7%	101.9%
Median Earnings	100.6%	139.1%	131.2%	123.6%	Median Earnings	129.1%	126.9%	147.2%	134.4%
Credential Rate	98.2%	114.0%	89.5%	100.6%	Credential Rate	97.5%	126.3%	75.4%	99.7%
Measurable Skill Gains	107.9%	111.8%	140.4%	120.0%	Measurable Skill Gains	108.7%	114.9%	92.5%	105.4%
	101.7%	117.9%	117.3%			107.9%	113.5%	106.2%	
Greenville					Santee-Lynches				
Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score	Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	103.1%	101.5%	114.6%	106.4%	Employment Rate Q2	107.3%	86.7%	105.8%	99.9%
Employment Rate Q4	102.2%	121.1%	116.6%	113.3%	Employment Rate Q4	96.1%	110.6%	116.5%	107.7%
Median Earnings	123.5%	143.4%	134.4%	133.8%	Median Earnings	105.3%	105.7%	138.9%	116.6%
Credential Rate	103.4%	81.8%	69.6%	84.9%	Credential Rate	106.3%	116.6%	104.6%	109.1%
Measurable Skill Gains	117.5%	121.8%	91.5%	110.3%	Measurable Skill Gains	139.2%	179.2%	118.6%	145.7%
	109.9%	114.0%	105.3%			110.8%	119.7%	116.9%	
Midlands					Waccamaw				
Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score	Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	99.1%	95.7%	104.5%	99.7%	Employment Rate Q2	98.2%	95.7%	111.4%	101.7%
Employment Rate Q4	92.9%	98.2%	100.3%	97.1%	Employment Rate Q4	109.7%	107.1%	112.5%	109.8%
Median Earnings	102.5%	94.3%	108.8%	101.9%	Median Earnings	111.5%	102.7%	130.9%	115.0%
Credential Rate	100.7%	90.6%	81.1%	90.8%	Credential Rate	94.7%	131.1%	103.0%	109.6%
Measurable Skill Gains	97.5%	95.4%	94.7%	95.9%	Measurable Skill Gains	112.4%	142.4%	127.7%	127.5%
	98.5%	94.9%	97.9%			105.3%	115.8%	117.1%	
Trident					Lowcountry				
Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score	Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	103.7%	101.7%	108.0%	104.5%	Employment Rate Q2	107.2%	92.1%	96.6%	98.7%
Employment Rate Q4	98.5%	103.5%	116.1%	106.0%	Employment Rate Q4	89.2%	107.6%	107.9%	101.6%
Median Earnings	107.0%	100.0%	135.7%	114.2%	Median Earnings	117.1%	91.2%	94.1%	100.8%
Credential Rate	111.9%	107.0%	87.7%	102.2%	Credential Rate	116.6%	118.5%	118.6%	117.9%
Measurable Skill Gains	108.2%	73.0%	77.3%	86.2%	Measurable Skill Gains	134.4%	123.6%	145.3%	134.4%
	105.8%	97.0%	105.0%			112.9%	106.6%	112.5%	
The assessment reflects performance across programs and negotiated indicators. To pass performance a Local Workforce Development Area (LWDA) must:									
<ul style="list-style-type: none"> • Have an Overall Program Score (across all indicators) of at least 90% • Have an Overall Indicator Score (across Adult, Dislocated Worker and Youth programs) of at least 90% • Have an individual indicator percentage of at least 50% 									
Color Coding	Pass								
	Fail								

WorkLink Youth Budget Comparison

			Youth Formula Funding	Youth Resiliency (Jul22 - Dec22)	Youth EBS (Jan23 - Jun23)	TOTAL
Slot Level			120 (36 Carryover + 84 New)			
Staff Costs						
Sub-Total of Staff Costs			\$ 188,226.58	\$ 30,177.24	\$ 36,155.67	\$ 254,559.49
Fringe Benefits	Rate					
FICA	7.65%		\$ 14,399.33	2,306.75	\$2,765.91	\$ 19,472.00
Unemployment Insurance	0.71%		\$ 1,336.41	300.09	\$250.92	\$ 1,887.42
Workers Comp.	0.25%		\$ 470.57	193.86	\$90.39	\$ 754.82
Retirement	2.20%		\$ 4,140.98	884.21	\$795.42	\$ 5,820.62
Health Insurance	18.50%		\$ 34,830.90	209.91	\$233.00	\$ 35,273.80
Other (Specify)						
Sub-Total Fringe:	29.31%		\$ 55,178.19	\$ 3,894.82	\$ 4,135.64	\$ 63,208.65
Operating Costs						
Facility Costs	6185		\$ 7,200.00			\$ 7,200.00
Non-Expendable Equipment	6080					\$ -
Wide Area Network Costs	6265		\$ 360.00			\$ 360.00
Postage	6005		\$ 1,500.00			\$ 1,500.00
Staff Cell Phones	6270		\$ 3,960.00			\$ 3,960.00
Local Mileage	6105		\$ 3,184.43			\$ 3,184.43
Non-Local Mileage/Travel					1,700	\$ 1,700.00
Consummable Supplies	6000		\$ 900.00		1,500	\$ 2,400.00
Copy/Print	6730		\$ 1,200.00			\$ 1,200.00
Software Licenses	6095		\$ 3,360.00			\$ 3,360.00
Staff Training Registration Costs	5110		\$ -		600	\$ 600.00
Staff Background Checks	5100		\$ 680.00			\$ 680.00
Sub-Total Operating			\$ 22,344.43		\$ 3,800.00	\$ 26,144.43
Training						
Work Experience Stipends	6507		\$ 24,000.00		12,300	\$ 36,300.00
Participant Verification	6516		\$ 4,130.00			\$ 4,130.00
Tuition Cost (Adult Education)	6520		\$ 12,440.00			\$ 12,440.00
Credential Exam Fees	6525		\$ 15,500.00			\$ 15,500.00
Individual Training Accounts	6520					\$ -
Participant Graduation Fees	6595		\$ 1,800.00			\$ 1,800.00
Sub-Total Training			\$ 57,870.00		\$ 12,300.00	\$ 70,170.00
Supportive Services						
Childcare	6660					\$ -
Transportation	6485		\$ 28,550.00			\$ 28,550.00
Client Incentives	6585		\$ 8,700.00			\$ 8,700.00
Client Training Support Materials (Supplies & Books)	6546		\$ 1,000.00			\$ 1,000.00
Client Emergency Asst. & Expungements	6596					
Sub-Total of Supportive Services			\$ 38,250.00		\$ -	\$ 38,250.00
Sub-Total of Contract Costs			\$ 361,869.20	\$ 34,072.06	\$ 56,391.31	\$ 452,332.57
Indirect Cost & Fees						
Indirect Cost (MTDC)	12.80%		\$ 34,417.51	3,432.77	4,476.83	\$ 42,327.12
General Liability (Eckerd)	1.10%		\$ 4,407.64	255.68	677.00	\$ 5,340.32
Sub-Total of Indirect & Fees			\$ 38,825.15	\$ 3,688.46	\$ 5,153.83	\$ 47,667.44
			\$ 400,694.35	\$ 37,760.51	\$ 61,545.14	\$ 500,000.00

Notes

All fringe adjusted based on updated salary costs above.

Reduced rent based on actual space being occupied

Adjustments to other items in this category based on actual trends and forecast for balance of year.

Updated based on current enrollments and projected expenditures related to those participants. Eckerd's program manager can provide detail breakdown of enrollments and expenditures.

Updated based on current enrollments and projected expenditures related to those participants. Eckerd's program manager can provide detail breakdown of enrollments and expenditures.

10% indirect included on EBS and Resiliency grants