

**WORKFORCE DEVELOPMENT BOARD MEETING**

**Wednesday, February 7, 2024 – 1:00 P.M.**

**Seminar Room I, Clemson University Center & Inn**

Conference Call Information:

<https://us02web.zoom.us/j/6436419262?pwd=Vm9zNTB2ZDNYU3ZWZno1ZIM2QVBqdz09>

Meeting ID: 643 641 9262

Dial: 1-646-558-8656

Passcode: 29631

**AGENDA**

- |   |                                    |
|---|------------------------------------|
| <b>I. Call to Order/Introductions</b>                           | Mike Wallace, Board Chair          |
| <b>II. Approval of Minutes (9/20/2023)*</b>                     | Chair Wallace                      |
| <b>III. Presentation - Overview of WorkLink's Workforce</b>     | Leah Price, LMI Dept, DEW          |
| <b>IV. Director's Update</b>                                    | Jennifer Kelly, Executive Director |
| A. PY2022 Corrective Action Plan (FUR)                          |                                    |
| B. PY2022 Annual Report   |                                    |
| C. 2023 AOP Business Showcase Report                            | Laura Cox, Workforce Advisor, DEW  |
| <b>V. Committee Reports</b>                                     |                                    |
| <b>A. Executive Committee</b>                                   | Chair Wallace                      |
| 1) Report of Actions*   |                                    |
| <b>B. Finance Committee</b>                                     | Stephanie Collins, Committee Chair |
| 1) PY2023 Budget Overview                                       |                                    |
| a. In-house Budget & Financial Status Update                    |                                    |
| b. Incumbent Worker Training Grants                             |                                    |
| c. One Stop Operator (All Sources)                              |                                    |
| d. Adult/DW Program (All Sources)                               |                                    |
| e. Adult/DW Program & Operator Grant Modification 2*            |                                    |
| f. Youth Program (All Sources)                                  |                                    |
| <b>C. Youth Committee</b>                                       | Susan Gibson, Committee Chair      |
| 1) PY 23 PYC- New Enrollment Report-Information                 |                                    |
| 2) WIOA Work Experience (WEX) Work-Readiness Evaluation(Sample) |                                    |
| 3) PY 22 WL WEX Work-Readiness Basic Soft Skills Evaluation     |                                    |
| 4) <b>Next YC Meeting: March 5, 2024</b>                        |                                    |
| <b>D. SC Works Operations Committee</b>                         | David Bowers, Committee Chair      |
| 1) Committee Update   |                                    |
| 2) Adult/DW Program Grant Extension*                            |                                    |
| 3) Adult/DW Operator Grant Extension*                           |                                    |
| 4) PY2024 Adult/DW Budget Negotiations Team*                    |                                    |
| 5) Policy Update – Supportive Service Policy*                   |                                    |
| <b>E. Priority Populations Committee</b>                        | Lisa Gillespie, Committee Chair    |
| <b>V. Other Business</b>  | Chair Wallace                      |

**NEXT MEETING –April 3, 2023 @ 1:00PM**  
**MADREN CONFERENCE CENTER AT CLEMSON UNIVERSITY**  
**LUNCH IMMEDIATELY PRECEDES THE MEETING AT NOON**