



WORKFORCE DEVELOPMENT BOARD MEETING & STRATEGIC PLANNING - DAY 1
Monday, November 18, 2024 – 8:30 A.M.
Tri-County Technical College, Pendleton Campus, Student Success Center, Room 205
Conference Call Information:

<https://us02web.zoom.us/j/6436419262?pwd=Vm9zNTB2ZDNYU3ZWZno1ZlM2QVBqdz09>

Meeting ID: 643 641 9262 Dial: 1-646-558-8656 Passcode: 29631

AGENDA

- I. Call to Order/Introductions** Shonna Williams, Board Chair

- II. Consent Agenda***
 - a. Approval of Minutes (9/4/2024)
 - b. Finance Committee Reports
 - c. Youth Committee Reports
 - d. OneStop Operations Committee Reports
 - e. Priority Population Committee Reports

- III. Finance Committee**
 - a. Adult/DW Program – Mod 2*

- IV. SC Works Operations Committee**
 - a. New Ad hoc Committee Members*
 - i. Wendy Smith, Director of Anderson University’s Center for Career Development
 - ii. Ellen Pate, Director of TCTC Career and Employability Resources
 - iii. Brad Blackston, Director of Adult Education of Pickens County
 - iv. Brian Jones, HR, First Quality

- V. CY Board & Committee Meeting Schedule***

- VI. Other Business**

- VII. Adjourn**

WorkLink Strategic Planning Day 1 begins at the conclusion of the Board meeting.

WorkLink Strategic Planning Day 2, November 19, 2024, 8:30am-4pm.
Tri-County Technical College, Pendleton Campus, Student Success Center, Room 205

NEXT MEETING – February 5, 2025 @ 1:00PM
Seminar Room I, Clemson University Center & Inn
LUNCH IMMEDIATELY PRECEDES THE MEETING AT NOON

WORKFORCE DEVELOPMENT BOARD MEETING
Wednesday, September 4, 2024 Minutes
Madren Center Executive Board Room/ Teleconference via Zoom

Members Present:

Shonna Williams, chair	David Bowers	David Collins	Stephanie Collins
Galen DeHay	Brooke Garren	Billy Gibson	Lisa Gillespie
Robert Halfacre	James Kilton	Kristi King-Brock	Hunter Kome
Melanie McLane	Burriss Nelson	Pat Pruitt	Ashley Teal
Mike Wallace			

Members Absent:

Jeremy Arnett	Danny Brothers	Katie Brown	Tyler James
Jennifer Meeks			

Staff Present:

Jennifer Campbell	Sharon Crite	Windy Graham	Jennifer Kelly
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Guests Present:

Renee Alexander	Caitlin Brazell	Karen Craven	Karen Craven
Billy Hunter	Adam Paige	Sheleena Rios	Jeff Snider
Cyndi Sprinkle	Jennifer Woody		

I. Call to Order/Introductions

The meeting was called to order at 1:01 p.m. Chair Mike Wallace announced a quorum was present to conduct the business of the Board and reminded everyone the meeting was being recorded for processing of minutes. Introductions were made around the room.

II. Approval of Minutes*

The minutes from the May 29, 2024, meeting were emailed with the meeting notice and included in the meeting packet. Chair Wallace called for any corrections or amendments.

BOARD ACTION TAKEN: Kristi King-Brock made a motion to approve the minutes as presented, seconded by David Bowers. The motion carried with a unanimous voice vote.

III. Board Elections*

Chair Wallace noted it was time to elect the officers for the 2024 program year. The seats available are for the Board Chair and the Board Vice-Chair.

BOARD ACTION TAKEN: Kristi King Brock Nominated Jim Kilton as Vice-Chair and Shonna Williams as

Chair. No other nominations were made. A vote was taken for Jim Kilton as Vice-Chair. The motion was carried with a unanimous voice vote.

BOARD ACTION TAKEN: With no other nominations for Board Chair, A vote was taken for Shonna Williams as Board Chair. The motion was carried with a unanimous voice vote.

Once the vote was completed, Mike Wallace turned the meeting over to PY24 Board Chair, Ms. Shonna Williams.

IV. Special Recognition*

Chair Williams recognized PY23 Chair Mike Wallace for his dedicated time and service to the WorkLink Workforce Development Board.

Chair Williams also recognized Ms. Cyndi Sprinkle as the 2023 SC Works Outstanding Professional of the year. Ms. Sprinkle serves as the Disabled Veterans Outreach Program Representative for the South Carolina Department of Employment and Workforce for the WorkLink area.

V. Local Workforce Board Standards Overview

Mr. Adam Paige and Ms. Sheleena Rios with the South Carolina Department of Employment and Workforce gave a presentation on the One Stop Certification Standards and the Local Board Certification Standards.

VI. Director's Report

1) PY2023 Year in Review

Ms. Jennifer Kelly, Executive Director of WorkLink, shared a review of PY2023. WorkLink met and exceeded the Fund Utilization Rate goal of 70% expenditure for all fund streams. She highlighted our service agency partnerships, special projects, outreach efforts, and employer partners. We met and exceeded performance measures for Adult, DW, and Youth programs. Ms. Kelly also mentioned several WIOA Participant success stories that will be featured in the upcoming annual report.

2) PY2024 Upcoming Items

Ms. Kelly noted that the PY2023 Annual Report will be published in October. The Local Workforce Area Designation and Board Certification will be turned into SCDEW on October 31. The WorkLink Strategic Planning will be taking place in November. The Local and Regional Planning will be completed on January 15, 2025. The One Stop Certification Standards will be completed June 30, 2025.

3) AOP Business Showcase

Ms. Jennifer Woody, SCDEW, shared that the AOP Business & Industry Showcase will be held on February 18 & 19, 2025 at the Anderson County Civic Center. This opportunity is open for all 8th grade students for Anderson, Pickens, and Oconee County schools. Registration for Employers who would like to participate is open until November 1, 2024

VII. Committee Reports

A. *Executive Committee**

Mike Wallace shared that the Executive Committee met on July 24th to view and approve the budget modifications presented by Eckerd Connects. This modification added \$135,000 in funding to the Adult and Dislocated Workers program and \$60,000 in funding to the Youth program.

BOARD ACTION TAKEN: David Bowers made a motion to ratify the actions taken by the Executive Committee, with a second by Dr. Galen DeHay. The motion was carried with a unanimous voice vote.

B. *Finance Committee**

1) PY2023 Final & PY2024 Budget Overview

Ms. Kelly reviewed the year end funding expended for PY2023 as 97% total. The PY2024 funding decreased by approximately 3%.

a. In-house Budget*

Ms. Kelly presented the PY2024 Board budget based on allocation and carry over funding. We will be looking into all grant opportunities throughout the year. The finance committee voted to make a motion to transfer \$175,000 DW funding to the Adult program to be effective October 1, 2024.

BOARD ACTION TAKEN: This comes to the board as a motion from the Finance Committee for approval of the In-House budget as presented, seconded by Hunter Kombe. The motion carried with a unanimous voice vote.

b. Incumbent Worker Training Grants

Ms. Jennifer Campbell, Assistant Director of WorkLink, presented an update on the Incumbent Worker Training Grants. Four grants have been finalized and two others will be completed by the September 30 deadline. There is one Rapid Response application under review with SCDEW, but none currently active.

c. One-Stop Operator (All Sources)

Mr. Billy Hunter with Eckerd Connects shared the Adult Operator grant completed PY23 at 65.5% expended with 2 successful OJT Contracts. The PY24 Adult Operator grant is ahead of schedule with 9.7% expended with one OJT contract active. The DW Operator completed PY23 at 69.7% expended and one successful OJT contract. The DW Operator grant is ahead of scheduled with 11.2% expended.

d. Adult/DW Program (All Sources)

Mr. Jeff Snider with Ecker Connects shared the Adult Program budget closed out PY23 at 93% expended. The DW Program budget closed out PY23 at 80.7% expended. The IET Program grant has expended 16.9% and has a run date of

September 30. The Adult program for PY24 is currently at 6.4% and the DW program for PY24 is at 11.1% expended.

e. Youth Program (All Sources)

Ms. Karen Craven, Eckerd Connects, shared the PY23 youth grant expended 97.6% of this budget. There were 25 youth placed in Work Experience expending 87.5% of allocated funding for that line item for PY23. For PY24 the youth grant has expended 7.7%. There have been four youth placed in Work Experience for PY24.

C. **Youth Committee**

- 1) PY2023 PYC- Final Enrollment Report-Information
Robert Halfacre shared there were 120 total enrollments in PY2023.
- 2) Next YC Meeting: October 1, 2024- Information
- 3) New Youth Committee Chair: Ms. Katie Brown, Anderson County Adult Ed. Director-Information

D. **SC Works Operations Committee**

- 1) Committee Update
Mr. David Bowers stated the PY2023 usage report is listed on pages 24-35 which reflects data current through June.

Mr. Bowers highlighted the following information:

- 11,395 individuals were served in-person through the SC Works Centers
- 92.3% Customer Satisfaction Rating
- 8 Rapid Response events served 155 individuals. These were for Fraenkische, Medline, and MST
- 57 hiring events were hosted with 2,341 attendees.
- 110 individuals received training, of which 108 received training.
- \$89,427 was leveraged in scholarships in partnership with Tri-County Technical College.
- There were four successfully OJT contracts completed.

The next One Stop Committee meeting will be held on October 16, 2024, at 3 pm.

- 2) New Ad Hoc Committee Members

Mr. Bowers noted on page 36 is a copy of the application of Dr. O'Neil Burton, Associate Dean and Executive Director for Center for Career & Professional Development at Clemson University.

ACTION TAKEN: A motion from the One Stop Operations committee to approve Dr. Burton as an Ad Hoc One Stop Operations Committee Member as presented, seconded by Mike Wallace. The motion carried unanimously.

Mr. Bowers noted on page 37 is a copy of the application of Ms. Andie Keef, Lead Business Consultant for the SC Department of Employment and Workforce.

ACTION TAKEN: A motion from the One Stop Operations committee to approve Ms. Keef as an Ad Hoc One Stop Operations Committee Member as presented, seconded by Pat Pruitt. The motion carried unanimously.

3) SC Works Signage Refresh Grant Update

Ms. Campbell shared before and after pictures of the signs that have been updated. Anderson SC Works received a new Outdoor sign, a Hallway directional sign, and an entry door sign. Easley and Seneca both received new Outdoor signs as well.

E. ***Priority Populations Committee***

Ms. Lisa Gillespie shared that the Priority Populations Committee met on August 13, 2024. Ms. Jewel Canty, Pre-Employment Specialist at the SC Virtual Chart School presented on Pre-Employment Transition Services. The Priority Populations Committee welcomes new member, Sandy Jordan with Able SC. The next meeting will be held on October 8, 2024.

VIII. Other Business

Chair Williams noted the SCDEW Workforce Development Symposium will be held on September 12th from 9am to 4pm. Any Board member interested in attending can reach out to Jennifer Kelly to have the registration costs covered.

Reminder, the next Board meeting will be held on November 6, 2024, at 1:00 pm.

Chair Williams adjourned the meeting at 2:03 p.m.

Respectfully submitted by Jennifer Campbell.

WorkLink Board Budget
updated 11.16.2024

As of
10/31/2024

Revenue	Program				Program Youth	Admin Youth	IET ends 9/30/2024	PAD ends 7/31/2025	24RRIWT03	TOTAL BUDGET	YTD EXPENDED	% Expended
	Adult	Admin Adult	Program DW	Admin DW								
PY'24 Allocation	398,302	44,256	343,520	38,169	483,248	53,694		75,000	46,620	1,482,809		0.0%
PY'24 Transfer of funds	175,000		(175,000)							-		
PY'23 Carryover (23A, 23D, 23Y)	201,133	-	95,245	7,560	138,908	2,479	137,455			582,780		0.0%
	774,435	44,256	263,765	45,729	622,156	56,173	137,455	75,000	46,620	2,065,589	658,584	31.9%

Service Providers	Program				Program Youth	Admin Youth	IET	PAD	24RRIWT03	TOTAL BUDGET	YTD EXPENDED	% Expended
	Adult	Admin Adult	Program DW	Admin DW								
Eckerd - Adult/DW Services Program	402,326		58,646							460,972	145,597	31.6%
Eckerd - Adult/DW Operator/OJT	138,415		20,613							159,028	68,793	43.3%
Eckerd - Youth					430,000					430,000	134,623	31.3%
23IET295E2 - Eckerd Prog							98,899			98,899	93,954	95.0%
IWT - IET							21,118			21,118	10,520	49.8%
24P895E1 - Eckerd/PYC Staff Training								24,349.00		24,349	13,393	55.0%
24RRIWT03-01									44,400	44,400	-	0.0%
Undesignated Funds										-	-	0.0%
Total Pass-Through Contracts	540,741	-	79,259	-	430,000	-	120,017	24,349	44,400	1,238,766	466,880	37.7%
Total Revenue after Obligations	233,694	44,256	184,506	45,729	192,156	56,173	17,438	50,651	2,220	826,823		

In-House Expenses	Program				Program Youth	Admin Youth	IET	PAD	24RRIWT03 7/31/2025	TOTAL BUDGET	YTD EXPENDED	% Expended
	Adult	Admin Adult	Program DW	Admin DW								
Salaries, Fringe, Indirect	119,511	36,772	119,511	38,022	101,124	47,216	17,438	-	2,220	481,813	154,021	32.0%
Travel	-	-	-	-	-	-	-	-	-	-	-	0.0%
SCW Centers Facility Costs	34,880	2,481	14,766	2,481	6,512	3,411	-	-	-	64,530	18,847	29.2%
Accounting Services	-	3,400	-	3,300	-	3,300	-	-	-	10,000	5,000	50.0%
Consulting (Grants & Strategic Planning)	-	-	-	-	-	-	-	35,000	-	35,000	-	0.0%
Supplies	840	204	780	199	810	183	-	-	-	3,017	466	15.5%
Insurance	2,667	-	5,333	-	2,667	-	-	-	-	10,667	3,556	33.3%
Postage	78	19	73	19	75	17	-	-	-	281	100	35.8%
Printing	339	82	315	81	327	74	-	-	-	1,219	126	10.3%
Website Hosting & FB, CC & Adobe	1,608	390	1,493	382	1,550	351	-	-	-	5,774	3,670	63.6%
Memberships, Dues, & Prof Fees	-	-	-	-	-	-	-	-	-	-	-	0.0%
Training	-	-	-	-	-	-	-	15,651	-	15,651	5,191	33.2%
Outreach	-	-	-	-	-	-	-	-	-	-	-	0.0%
Meeting Expense	756	183	702	179	729	165	-	-	-	2,715	726	26.7%
	160,679	43,531	142,973	44,662	113,795	54,716	17,438	50,651	2,220	630,666	191,704	30.4%

Balance	73,015	724	41,533	1,067	78,361	1,457	(0)	-	-	196,157		33.3%
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**WorkLink
Financial KPIs**

Obligations, Fund Utilization Rate (FUR), Participant Cost Rate, Youth Work-Based Learning, & Youth Funding Priorities

Reporting Month: October 2024

Metric	Description	Required %	WIOA Adult	WIOA DW	WIOA Youth	IET Grant 9/30/2024	PAD Grant 7/31/2025	24RRIWT01 7/31/2025
WIOA Regulations								
Obligation Rate	At least 80% of Program Funds Obligated by June 30 each year (or the deadline established by the special grant)	80%	100.00%	91.44%	93.57%	95.00%	36.48%	90.00%
Youth Work-Based Learning Rate (23Y)	At least 20% of expenditures must be for Work-Based Learning Opportunities	20%			27.72%			
Youth Work-Based Learning Rate (24Y)	At least 20% of expenditures must be for Work-Based Learning Opportunities	20%			22.22%			
Priority Service to Disconnected Youth (23Y)	At least 75% of expenditures must be for youth who are not attending any school	75%			100.00%			
Priority Service to Disconnected Youth (24Y)	At least 75% of expenditures must be for youth who are not attending any school	75%			100.00%			
State Workforce Development Board								
Fund Utilization Rate	At least 70% of Program and Admin Funds must be expended by June 30 (or deadline established by special grant)	70%	39.13%	24.79%	28.85%	95.00%	14.75%	0.00%
	With MOU Reimbursements	70%	32.66%	23.00%				
Participant Cost Rate	At least 30% of adult and dislocated worker funds expended must be spent for direct participant costs and staff working directly with participants.	30%	34.10%					

Report Date: PY2024 YTD 10/31/2024; updated 11/16/2024

 Below the required % for the reporting period

The IET grant has a 10/1/2023 through 9/30/2024 reporting period.

The PAD grant has a 8/1/2024 through 7/31/2025 reporting period.

The 24RRIWT01 (EuGen Wexler) grant has a 10/1/2024 through 7/31/2025 reporting period.

Fund	YE Goal	Target Range
Utilization	70%	23.3%
Rate	100%	33.3%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Adult Operator

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

Contract Number: 24E995A2
 Invoice Number: 1092-04
 Invoice Month: October 2024
 Period Covered: July 1, 2024 - June 30, 2025
 Total Amount Due: **\$ 15,455**

Eckerd Goal:

OCTOBER
33.3%

100.0%

Line Item	Budget	1092-4	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 75,170.95	\$ 8,713.67	34,696.73	\$ 40,474.22	46.2%
Fringe Benefit Total 51xx	\$ 21,069.15	\$ 2,183.94	9,547.85	\$ 11,521.30	45.3%
TOTAL STAFF COSTS	\$ 96,240.10	\$ 10,897.61	44,244.58	\$ 51,995.52	46.0%
Operating Costs:					
1.1 Facility, Utilities 6185	\$ -	\$ -	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials 6000	\$ 1,500.00	\$ -	-	\$ 1,500.00	0.0%
1.3 Program Outreach Expenses (Brochures, Flyers, etc.) 6735	\$ 1,200.00	\$ -	-	\$ 1,200.00	0.0%
1.4 Copy & Print Expenses 6730	\$ 1,200.00	\$ 218.26	218.26	\$ 981.74	18.2%
1.5 Communications (Phone, Fax, Internet, etc.) 6270	\$ 408.00	\$ 33.06	83.45	\$ 324.55	20.5%
1.6 Staff Travel 6105, 6120, 6125	\$ 1,340.21	\$ 156.18	410.91	\$ 929.30	30.7%
1.7 Staff Training/Technical Services Costs 5110	\$ -	\$ -	-	\$ -	0.0%
1.8 Non-Expendable Equipment Purchases 6095	\$ 892.50	\$ -	-	\$ 892.50	0.0%
1.9 Postage (Stamps, FedEx, etc) 6005	\$ 250.00	\$ -	-	\$ 250.00	0.0%
1.10 Staff Background Checks 5100	\$ 28.05	\$ -	-	\$ 28.05	0.0%
TOTAL OPERATING COSTS	\$ 6,818.76	\$ 407.50	712.62	\$ 6,106.14	10.5%
Training Costs:					
2.3 WI Customer Credential Exam Fees (CAN, GED, TABE, Workkeys) 6525	\$ -	\$ -	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost Client On the Job Training 6530	\$ -	\$ -	-	\$ -	0.0%
6515	\$ 16,423.83	\$ 2,040.00	6,411.81	\$ 10,012.02	39.0%
TOTAL TRAINING COSTS	\$ 16,423.83	\$ 2,040.00	\$ 6,411.81	\$ 10,012.02	39.0%
Supportive Services Costs :					
3.11 WI Customer Transportation Costs 6485	\$ -	\$ -	-	\$ -	0.0%
3.12 WI Customer Childcare Costs 6660	\$ -	\$ -	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance 6596	\$ -	\$ -	-	\$ -	0.0%
3.14 Training Support Materials 6545	\$ -	\$ -	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ -	\$ -	-	\$ -	0.0%
Training/Professional Fees/Profit:					
4.2 General Liability Insurance 6305	\$ 1,827.07	\$ 200.34	816.49	\$ 1,010.58	44.7%
TOTAL FEES / PROFIT COSTS	\$ 1,827.07	\$ 200.34	816.49	\$ 1,010.58	44.7%
4.1 INDIRECT COST: 14.10%	\$ 17,104.68	\$ 1,909.91	7,358.16	\$ 9,746.52	43.0%
Contract Total	\$ 138,414.43	\$ 15,455.36	59,543.66	\$ 78,870.77	43.0%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

DW Operator

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

Contract Number: 24D995E2
 Invoice Number: 1223-04
 Invoice Month: October 2024
 Period Covered: July 1, 2024 - June 30, 2025
 Total Amount Due: **\$ 2,291**

Eckerd Goal:

OCTOBER
33.3%

100.0%

Line Item	Budget	1223-04	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	13,065.58	1,542.94	6,125.69	6,939.89	46.9%
Fringe Benefit Total 51xx	3,687.52	372.96	1,672.19	2,015.33	45.3%
TOTAL STAFF COSTS	16,753.09	1,915.90	7,797.88	8,955.21	46.5%
Operating Costs:					
1.1 Facility, Utilities 6185	-	-	-	-	0.0%
1.2 Staff Expendable Supplies & Materials 6000	130.00	-	-	130.00	0.0%
1.3 Program Outreach Expenses (Brochures, 6735	225.00	-	-	225.00	0.0%
1.4 Copy & Print Expenses 6730	180.00	38.52	38.52	141.48	21.4%
1.5 Communications (Phone, Fax, Internet, e 6270	72.00	5.84	14.74	57.26	20.5%
1.6 Staff Travel 6105, 6120, 6125	230.50	17.35	122.41	108.09	53.1%
1.7 Staff Training/Technical Services Costs 5110	-	-	-	-	0.0%
1.8 Non-Expendable Equipment Purchases 6095	157.50	-	-	157.50	0.0%
1.9 Postage (Stamps, FedEx, etc) 6005	41.00	-	-	41.00	0.0%
1.10 Staff Background Checks 5100	4.95	-	-	4.95	0.0%
TOTAL OPERATING COSTS	1,040.95	61.71	175.67	865.28	16.9%
Training Costs:					
Client On the Job Training 6515	-	-	-	-	0.0%
2.3 WI Customer Credential Exam Fees (CAF 6525	-	-	-	-	0.0%
2.6 Individual Training Account/Voucher Cost 6530	-	-	-	-	0.0%
Client Allowances 6590	-	-	-	-	0.0%
TOTAL TRAINING COSTS	-	-	-	-	-
Supportive Services Costs :					
3.11 WI Customer Transportation Costs 6485	-	-	-	-	0.0%
3.12 WI Customer Childcare Costs 6660	-	-	-	-	0.0%
3.13 WI Customer Emergency Assistance 6596	-	-	-	-	0.0%
3.14 Training Support Materials 6545	-	-	-	-	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	-	-	-	-	0.0%
Training/Professional Fees/Profit:					
4.2 General Liability Insurance 6305	272.10	30.04	133.19	138.91	48.9%
TOTAL FEES / PROFIT COSTS	272.10	30.04	133.19	138.91	48.9%
4.1 INDIRECT COST: 14.10%	2,547.33	283.08	1,143.05	1,404.28	44.9%
CONTRACT TOTAL:	20,613.46	2,290.73	9,249.79	11,363.67	44.9%

PY24 OJT Summary

Adult 1092

31-Oct-24

Contract Number	Assigned CM	Enrollment Code	Employer	County	Start Date	End Date	Completion	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID
05062024-004			Norris Mechanical	Anderson	5/8/2024	8/6/2024	YES	170	\$18.00	75%	\$2,430.00	\$135.00	\$2,295.00	\$2,295.00
07222024-005			Central Textiles	Pickens	7/22/2024		NO	72.72	\$14.00	75%	\$5,040.00	\$4,276.44	\$763.56	\$763.56
09032024-007			AnMed	Anderson	9/3/2024				\$16.06	50%	\$3,854.40		\$3,854.40	\$0.00
08192024-006			Advanced Prosthetics	Pickens	8/19/2024			263	\$17.00	75%	\$6,120.00		\$6,120.00	\$3,353.25

Budget	Remaining	Anderson	Pickens	Oconee
\$17,444.40	\$6,621.15	\$2,295.00 36%	\$4,116.81 64%	0%

Hours Trained	Average Wage
505.72	\$16.27

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$17,444.40	\$4,411.44	\$13,032.96	\$6,411.81	\$6,621.15
Net Obligated	\$13,032.96			

DW 1223

Contract Number	Assigned CM	Enrollment Code	Employer	County	Start Date	End Date	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID	Balance

Budget	Remaining	Anderson	Pickens	Oconee
\$0.00	\$0.00			
0				

Hours Trained	Average Wage
0	#DIV/0!

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Obligated	\$0.00			



Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Planning & Professional Development (Adult/DW & PYC)

Contract Number: 24PAD895E1
 Invoice Number: 1500-03
 Invoice Month: October 2024
 Period Covered: August 1, 2024 - July 31, 2025
 Total Amount Due: **\$ 3,609**

Eckerd Goal:

**OCTOBER
25.0%**

100.0%

Line Item	Budget	1500-03	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Operating Costs:					
Staff Travel	6105	2,965.00	763.80	1,007.68	1,957.32 34.0%
Local Mileage cost	6115/6120/6125	8,484.00	2,783.88	3,375.73	5,108.27 39.8%
Staff Training	5105/5110	12,900.00	61.00	9,008.95	3,891.05 69.8%
TOTAL OPERATING COSTS	24,349.00	3,608.68	13,392.36	10,956.64	55.0%
INDIRECT COST:	0.00%	-	-	-	#DIV/0!
CONTRACT TOTAL:	24,349.00	3,608.68	13,392.36	10,956.64	55.0%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Adult Program

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

Contract Number: 24E295A2
 Invoice Number: 1055-04
 Invoice Month: October 2024
 Period Covered: July 1, 2024 - June 30, 2025
 Total Amount Due: **\$ 53,679**

Eckerd Goal:

OCTOBER

33.3%

100.0%

Line Item	Budget MOD 1	1055-4	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total	\$ 167,478	\$ 14,189	55,151.04	\$ 112,326.99	32.9%	
Fringe Benefit Total 51xx	\$ 56,334	\$ 4,571	18,067.03	\$ 38,266.76	32.1%	
TOTAL STAFF COSTS	\$ 223,812	18,759.84	73,218.07	\$ 150,593.75	32.7%	
Operating Costs:						
Facility Rent, Utilities, Maintenance, etc.	6185	\$ -	\$ -	\$ -	0.0%	
Staff Expendable Supplies & Materials	6000	\$ 900	\$ -	15.45	\$ 884.55	1.7%
Software Licenses	6095	\$ 3,290	\$ -	1,311.00	\$ 1,979.00	39.8%
Staff Computers	6085	\$ 1,400	\$ -	1,341.08	\$ 58.92	95.8%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ -	\$ -	\$ -	\$ -	0.0%
Copy & Print Expenses	6730	\$ 1,101	\$ -	\$ -	\$ 1,101.00	0.0%
Communications (Phone, Fax, Internet, etc.)	6270	\$ 816	\$ 65	173.71	\$ 642.29	21.3%
Staff Travel						
Local Mileage cost	6105	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0.0%
Non-Local Per Diem/Lodging Cost	6115/6120/6125	\$ -	\$ -	\$ -	\$ -	0.0%
Client Verifications	6516	\$ 600	\$ -	\$ -	\$ 600.00	0.0%
Staff Training	5110	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Background Checks	5100	\$ 107	\$ -	\$ -	\$ 107.10	0.0%
Postage (Stamps, FedEx, etc.)	6005	\$ 608	\$ 18	268.72	\$ 339.37	44.2%
TOTAL OPERATING COSTS	\$ 9,822	83.55	3,109.96	\$ 6,712.23	31.7%	
Training Costs:						
WI Customer Credential Exam Fees (C.N.A., GED, TABE)	6525	\$ 6,000	\$ -	\$ -	\$ 6,000.00	0.0%
WI Customer Individualized Training Costs						
Individual Training Account/Voucher Cost	6530	\$ 70,000	\$ 27,394	28,320.45	\$ 41,679.55	40.5%
Client Testing Fees	6535	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL TRAINING COSTS	\$ 76,000	\$ 27,394	\$ 28,320	\$ 47,680	37.3%	
Supportive Services Costs :						
WI Customer Transportation Costs	6485	\$ 11,500	\$ 530	995.00	\$ 10,505.00	8.7%
WI Customer Childcare Costs	6660	\$ -	\$ -	\$ -	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg	6590	\$ 21,197	\$ 3,825	10,215.51	\$ 10,981.51	48.2%
WI Customer Emergency Assistance (Rent, Car Repair, t	6596	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 32,697	4,354.92	11,210.51	\$ 21,486.51	34.3%	
Training/Professional Fees/Profit:						
General Liability Insurance	6305	\$ 6,057	\$ 377	2,315.52	\$ 3,740.98	38.2%
TOTAL FEES / PROFIT COSTS	\$ 6,057	376.53	2,315.52	\$ 3,740.98	38.2%	
INDIRECT COST:	14.10%	\$ 33,939	\$ 2,710	11,088.74	\$ 22,850.00	32.7%
Contract Total	\$ 382,326	53,678.85	129,263.25	\$ 253,063.03	33.8%	



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

DW Program

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

Contract Number: 24E295D2
 Invoice Number: 1056-04
 Invoice Month: October 2024
 Period Covered: July 1, 2024 - June 30, 2025
 Total Amount Due: \$ **3,787**

Eckerd Goal:

OCTOBER

33%

100.0%

Line Item	Budget MOD 1	1056-4	Cumulative	Remaining	Percent Spent
Staff Salary Total	\$ 24,968.51	\$ 2,503.88	\$ 9,691.13	\$ 15,277.38	38.8%
Fringe Benefit Total 51xx	\$ 8,226.42	\$ 806.73	\$ 3,181.11	\$ 5,045.31	38.7%
TOTAL STAFF COSTS	\$ 33,194.94	\$ 3,310.61	\$ 12,872.24	\$ 20,322.70	38.8%
Operating Costs:					
Facility Rent, Utilities, Maintenance, etc.	6185	\$ -	\$ -	\$ -	0.0%
Staff Expendable Supplies & Materials	6000	\$ 124.95	\$ -	\$ 2.73	2.2%
Software Licenses	6095	\$ 515.00	\$ -	\$ 180.00	35.0%
Staff Computers	6085	\$ -	\$ -	\$ -	0.0%
Client Verifications	6516	\$ -	\$ -	\$ -	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ -	\$ -	\$ -	0.0%
Copy & Print Expenses	6730	\$ 222.00	\$ -	\$ 222.00	0.0%
Communications (Phone, Fax, Internet, etc.)	6270	\$ 144.00	\$ 12.65	\$ 28.89	20.1%
Staff Travel					
Local Mileage Cost	6105	\$ 350.00	\$ -	\$ 350.00	0.0%
Non-Local Per Diem/Lodging Cost	6110/6115/6120/6125/6130	\$ -	\$ -	\$ -	0.0%
Staff Training	5110	\$ -	\$ -	\$ -	0.0%
Staff Background Checks	5100	\$ 14.40	\$ -	\$ 14.40	0.0%
Postage (Stamps, FedEx, etc.)	6005	\$ 120.00	\$ -	\$ 4.60	3.8%
TOTAL OPERATING COSTS	\$ 1,490.35	\$ 12.65	\$ 216.22	\$ 1,274.13	14.5%
Training Costs:					
WorkKeys, etc.)	6525	\$ 1,455.00	\$ -	\$ 1,455.00	0.0%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost	6530	\$ -	\$ -	\$ -	0.0%
Client Testing Fees	6535	\$ -	\$ -	\$ -	0.0%
TOTAL TRAINING COSTS	\$ 1,455.00	\$ -	\$ -	\$ 1,455.00	0.0%
Supportive Services Costs :					
WI Customer Transportation Costs	6485	\$ -	\$ -	\$ -	0.0%
WI Customer Childcare Costs	6660	\$ -	\$ -	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg	6590	\$ 1,729.09	\$ -	\$ 941.00	54.4%
WI Customer Emergency Assistance (Rent, Car Repair, etc	6596	\$ -	\$ -	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 1,729.09	\$ -	\$ 941.00	\$ 788.09	54.4%
Training/Professional Fees/Profit:					
General Liability Insurance	6305	\$ 754.32	\$ (3.86)	\$ 401.94	53.3%
TOTAL FEES / PROFIT COSTS	\$ 754.32	\$ (3.86)	\$ 401.94	\$ 352.38	53.3%
INDIRECT COST:	14.10%	\$ 5,022.11	\$ 468.04	\$ 1,902.15	37.9%
Contract Total	\$ 43,645.82	\$ 3,787.44	\$ 16,333.55	\$ 27,312.26	37.4%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Adult Program IET

Worklink Development Board	Contract Number:	23IETA295E1				
1376 Tiger Blvd.	Invoice Number:	1468-04				
Clemson, SC 29631	Invoice Month:	September 2024				
Attn: Jennifer Kelly	Period Covered:	October 1, 2023 - September 30,2024				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 49,959				
Eckerd Goal:			SEPTEMBER			
			100.0%			100.0%
Line Item	Budget MOD 2	1468-04	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
			-	-	0.0%	
			-	-	0.0%	
			-	-	0.0%	
			-	-	0.0%	
			-	-	0.0%	
Staff Salary Total		-	-	-	-	#DIV/0!
Fringe Benefit Total	51xx					#DIV/0!
TOTAL STAFF COSTS		-	-	-	-	#DIV/0!
Operating Costs:						
1.1 Facility, Utilities	6185		-	-	0.0%	
1.2 Staff Expendable Supplies & Materials	6000		-	-	0.0%	
1.3 Program Outreach Expenses (Brochures,	6735		-	-	0.0%	
1.4 Copy & Print Expenses	6730		-	-	0.0%	
1.5 Communications (Phone, Fax, Internet, etc)	6270		-	-	0.0%	
1.6 Staff Travel	6105, 6120, 6125		-	-	0.0%	
1.7 Staff Training/Technical Services Costs	5110		-	-	0.0%	
1.8 Non-Expendable Equipment Purchases	6095		-	-	0.0%	
1.9 Postage (Stamps, FedEx, etc)	6005		-	-	0.0%	
1.10 Staff Background Checks	5100		-	-	0.0%	
TOTAL OPERATING COSTS		-	-	-	-	#DIV/0!
Training Costs:						
Client On the Job Training	6515		-	-	0.0%	
2.3 WI Customer Credential Exam Fees (CAN	6525		-	-	0.0%	
2.6 Individual Training Account/Voucher Cost	6530	91,213.00	46,016.55	91,175.55	37.45	100.0%
TOTAL TRAINING COSTS		91,213.00	46,016.55	91,175.55	37.45	100.0%
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	3,000.00	280.00	280.00	2,720.00	9.3%
3.12 WI Customer Childcare Costs	6660			-	-	0.0%
3.13 WI Customer Emergency Assistance	6596			-	-	0.0%
3.14 Training Support Materials	6545			-	-	0.0%
Client Allowances	6590	7,000.00	3,662.61	4,812.45	2,187.55	68.7%
TOTAL SUPPORTIVE SERVICES COSTS		10,000.00	3,942.61	5,092.45	4,907.55	50.9%
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305			-	-	#DIV/0!
TOTAL FEES / PROFIT COSTS		-	-	-	-	#DIV/0!
4.1 INDIRECT COST:	0.00%	-	-	-	-	#DIV/0!
CONTRACT TOTAL:		101,213.00	49,959.16	96,268.00	4,945.00	95.1%

ITA Obligations and Participant Cost Report

Service Provider: Eckerd Workforce Development Servic
Period Covered: PY2024 (July 1, 2024 to June 30, 2025)
Report Date: 10/31/2024

ITA Report	Open		Open		Closed		PY2024	
	Adult	%	DW	%	IET	%	Total All Funding	%
Scholarship Budget	\$ 70,000		\$ 1,455		\$ 96,071		\$ 167,526	
Scholarship Awards	\$ 10,046	14%	\$ -	0%	\$ 91,176	95%	\$ 101,222	60%
Scholarships Available	\$ 59,954	86%	\$ 1,455	100%	\$ 4,895	5%	\$ 66,303	40%

Participant Cost Budget*	\$ 125,121		\$ 3,184		\$ 98,899		\$ 227,204	
Pending Transactions	\$ 8,057	6%	\$ 941	30%	\$ -	0%	\$ 8,998	4%
Cleared Transactions	\$ 12,154	10%	\$ -	0%	\$ 96,268	97%	\$ 108,422	48%
Total Authorized Transactions	\$ 20,211	16%	\$ 941	30%	\$ 96,268	97%	\$ 117,420	52%
Remaining Available Balance	\$ 104,910	84%	\$ 2,243	70%	\$ 2,631	3%	\$ 109,784	48%

*Participant Cost Budget totals include scholarships, OJT, and supportive services

Acronyms	
ITA	Individual Training Accounts are also known as scholarships or tuition costs.
OJT	On-the-Job Training Contracts for participants to learn a new occupation.
DW	Dislocated Worker
IET	Individual & Employer Training Program Grant (State WDB speciality grant to support WIOA Adult/DW program)


Leveraged Scholarships YTD	19,547
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Worklink Workforce Development Board Grant
Budget vs. Actual Expenditures YTD
PY2024 Eckerd Adult/DW Grant Awards

	CURRENT				Proposed				PY24 Mod 1 v PY24 Mod 2
	PY2024 Mod 1	PY2024 Mod 2							
	Current	24A295E3 1055	24D295E3 1056	23IET01 1468	24A995E3 1092	24D995E3 1223	24P895E1 1500	Current	
Original	All Funding	AD Program	DW Program	IET	Ad Operator	DW Operator	PAD	All Funding	Difference
Salary Total	280,683	163,763	28,684	-	75,171	13,066	-	280,683	-
Fringe Benefit Total	89,317	54,744	9,628	-	21,069	3,688	-	89,129	(189)
TOTAL STAFF COSTS	370,000	218,507	38,312	-	96,240	16,754	-	369,812	(189)
Operating Costs									
Staff Consumable Supplies	2,655	1,873	281		1,500	130		3,784	1,129
Software licenses	4,856	3,096	495		893	158		4,642	(214)
Staff computers	1,400	1,400	-					1,400	-
Program Outreach Expenses	1,425	-	-		1,200	225		1,425	-
Copy & Print	2,703	1,101	222		1,200	180		2,703	-
Communications	1,440	816	144		408	72		1,440	-
Staff Travel Local	2,920	1,000	350		1,340	230		2,920	-
Staff Travel Non-Local	-							-	-
Client Verifications	600	600	-					600	-
Staff Training	-						14,522	14,522	14,522
Staff Background Checks	155	107	14		28	5		155	-
Non Expandable (WAN)	-							-	-
Postage	1,019	1,200	180		250	41		1,671	652
TOTAL OPERATING COSTS	19,173	11,193	1,686	-	6,819	1,041	14,522	35,261	16,088
Training cost									
Credential Exam Fees	6,000	7,250	1,905					9,155	3,155
ITAs	170,354	87,500	6,300	98,899				192,699	22,345
Reimbursable Wages	16,424				16,424	-		16,424	-
TOTAL TRAINING COSTS	191,323	94,750	8,205	98,899	16,424	-	-	218,278	26,955
Supportive Service Cost									
Transportation	11,500	13,750	810					14,560	3,060
Childcare	-							-	-
Training Support Materials	22,926	24,385	2,882					27,267	4,341
Emergency Assistance	-							-	-
TOTAL SUPPORTIVE SERVICE COSTS	34,426	38,135	3,692	-	-	-	-	41,827	7,401
Training/Professional Service Fee/Profit									
General Liability	8,910	6,321	952	-	1,827	272		9,372	462
TOTAL FEES / PROFIT COSTS	8,910	6,321	952	-	1,827	272	-	9,372	462
INDIRECT COST:	58,613	33,421	5,799	-	17,105	2,547	-	58,872	259
TOTALS	683,900	402,326	58,646	98,899	138,415	20,614	14,522	733,422	49,522

WorkLink AD/DW Budget Comparison

		PY24 Approved Mod #1	Change	PY24 Proposed Mod #2	NOTES
Staff Costs					
Sub-Total of Staff Costs		\$ 192,446.54	\$ 0.00	\$ 192,446.54	
Fringe Benefits					
	Rate				
FICA	7.65%	\$ 14,722.16	\$ 0.00	\$ 14,722.16	
Unemployment	0.69%	\$ 1,335.58	\$ (188.60)	\$ 1,146.98	reduced from 0.695% to 0.596% for PY24
Workers Compensation	0.05%	\$ 96.22	\$ (0.00)	\$ 96.22	
Pension	1.50%	\$ 2,886.70	\$ (0.00)	\$ 2,886.70	
Health/Other Health Benefits	23.71%	\$ 45,519.56	\$ -	\$ 45,519.56	
Sub-Total Fringe:	33.61%	\$ 64,560.22	\$ (188.60)	\$ 64,371.62	
Operating Costs					
Local Mileage	6105	\$ 1,350.00	\$ -	\$ 1,350.00	
Non-Local Mileage/Travel	0	\$ -	\$ -	\$ -	
Staff Background Checks	5100	\$ 121.50	\$ -	\$ 121.50	
Staff Training Registration Costs	5110	\$ -	\$ -	\$ -	
Consumable Supplies	6000	\$ 1,024.95	\$ 1,128.55	\$ 2,153.50	
Postage	6005	\$ 728.10	\$ 651.91	\$ 1,380.01	
Staff Computers	6085	\$ 1,400.00	\$ -	\$ 1,400.00	
Software Licenses	6095	\$ 3,805.00	\$ (214.00)	\$ 3,591.00	
Facility Costs	6185	\$ -	\$ -	\$ -	
Wide Area Network Costs	6265	\$ -	\$ -	\$ -	
Staff Cell Phones	6270	\$ 960.00	\$ -	\$ 960.00	
Copy/Print	6730	\$ 1,323.00	\$ -	\$ 1,323.00	
Participant Outreach	6735	\$ -	\$ -	\$ -	
Sub-Total Operating		\$ 10,712.55	\$ 1,566.46	\$ 12,279.01	
Training					
Participant Verification	6516	\$ 600.00	\$ 0.00	\$ 600.00	
Individual Training Accounts	6520	\$ -	\$ -	\$ -	
Credential Exam Fees	6525	\$ 7,455.00	\$ 1,699.89	\$ 9,154.89	
Tuition Cost (Adult Education)	6530	\$ 70,000.00	\$ 23,800.00	\$ 93,800.00	
Client Testing Fees	6535	\$ -	\$ -	\$ -	
Instructional Supplies (Books)	6545	\$ -	\$ -	\$ -	
Participant Graduation Fees	6595	\$ -	\$ -	\$ -	
Sub-Total Training		\$ 78,055.00	\$ 25,499.89	\$ 103,554.89	
Supportive Services					
Transportation	6485	\$ 11,500.00	\$ 3,060.00	\$ 14,560.00	
Client Training Support Matl.	6546	\$ -	\$ -	\$ -	
Client Incentives	6585	\$ -	\$ -	\$ -	
Client Allowances	6590	\$ 22,926.11	\$ 4,340.83	\$ 27,266.94	
Client Emergency Assistance	6596	\$ -	\$ -	\$ -	
Childcare	6660	\$ -	\$ -	\$ -	
Sub-Total of Supportive Services		\$ 73,000.00	\$ 7,400.83	\$ 41,826.94	
Sub-Total of Contract Costs		\$ 380,200.42	\$ 34,278.58	\$ 414,479.00	
Indirect Cost & Fees					
Indirect Cost (MTDC)	14.10%	\$ 38,960.86	\$ 259.42	\$ 39,220.28	
General Liability (Eckerd)	1.32%	\$ 6,810.83	\$ 462.00	\$ 7,272.83	
Sub-Total of Indirect & Fees		\$ 45,771.69	\$ 721.42	\$ 46,493.11	
		\$ 425,972.11	\$ 35,000.00	\$ 460,972.11	

	ECKERD YOUTH ALTERNATIVES, INC.					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	INVOICE					
Youth Program						
Worklink Development Board	Contract Number:	24Y495E3				
1376 Tiger Blvd.	Invoice Number:	1058-04				
Clemson, SC 29631	Invoice Month:	October 2024				
Attn: Jennifer Kelly	Period Covered:	July 1, 2024 - June 30, 2025				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 33,623				
Eckerd Goal:			OCTOBER			100.0%
			33.3%			
Line Item		Budget MOD 1	1058-4	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total		\$ 246,287	\$ 21,257	\$ 83,537.21	\$ 162,749.52	33.9%
Fringe Benefit Total	51xx	\$ 59,599	\$ 4,950	\$ 19,759.41	\$ 39,839.37	33.2%
TOTAL STAFF COSTS		\$ 305,886	26,206.97	\$ 103,296.62	\$ 202,588.89	33.8%
Operating Costs:						
Property Rent	6185	\$ 3,600	\$ 600	\$ 600.00	\$ 3,000.00	16.7%
Communications (Phone, Fax, Internet, etc	6270	\$ 1,200	\$ 97	\$ 273.27	\$ 926.73	22.8%
Network (internet)	6265	\$ 1,500	\$ -	\$ 299.97	\$ 1,200.03	20.0%
Postage	6005	\$ 1,500	\$ 88	\$ 362.17	\$ 1,137.83	24.1%
Staff Travel	6105	\$ 3,942	\$ 221	\$ 737.00	\$ 3,205.14	18.7%
Other Travel	6115/6120	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Background Checks	5100	\$ 156	\$ -	\$ -	\$ 156.00	0.0%
Staff Training	5110	\$ -	\$ -	\$ -	\$ -	0.0%
Office/Desktop Supplies and Materials	6000	\$ 1,000	\$ -	\$ 75.64	\$ 924.36	7.6%
Copying	6730	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0.0%
Software Licenses	6095	\$ 3,895	\$ -	\$ 1,132.00	\$ 2,763.00	29.1%
Participant Verifications	6516	\$ -	\$ -	\$ -	\$ -	0.0%
Participant Outreach	6735	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL OPERATING COSTS		\$ 17,793	1,006.45	\$ 3,480.05	\$ 14,313.09	19.6%
Training Costs:						
Work Experience Stipends	6507	\$ 14,951	\$ 939	\$ 7,563.00	\$ 7,387.80	50.6%
Tuition Cost (Adult Education)	6520	\$ 11,200	\$ -	\$ -	\$ 11,200.00	0.0%
Participant Graduation Fees	6595	\$ 1,045	\$ -	\$ -	\$ 1,045.00	0.0%
Credential Exam Fees	6525	\$ 13,747	\$ -	\$ -	\$ 13,747.00	0.0%
Individual Training Accounts	6530	\$ -	\$ -	\$ -	\$ -	0.0%
Instructional Supplies (Books)	6590	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL TRAINING COSTS		\$ 40,943	939.00	\$ 7,563.00	\$ 33,379.80	18.5%
Supportive Services Costs :						
Child Care	6660	\$ -	\$ -	\$ -	\$ -	0.0%
Transportation	6485	\$ 13,624	\$ 1,200	\$ 3,105.00	\$ 10,518.80	22.8%
Client Incentives	6585	\$ -	\$ -	\$ -	\$ -	0.0%
Client Training Support Materials	6545	\$ -	\$ -	\$ -	\$ -	0.0%
Client Supplies	6546	\$ -	\$ -	\$ -	\$ -	0.0%
Client Emergency Assistance & Expungem	6596	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ 13,624	1,200.00	\$ 3,105.00	\$ 10,518.80	22.8%
Training/Professional Fees/Profit:						
General Liability Insurance	6305	\$ 5,676	\$ 454	\$ 1,934.74	\$ 3,741.26	34.1%
TOTAL FEES / PROFIT COSTS		\$ 5,676	454.04	\$ 1,934.74	\$ 3,741.26	34.1%
4.1 INDIRECT COST:	14.10%	\$ 46,079	\$ 3,817	\$ 15,243.71	\$ 30,835.04	33.1%
Contract Total		\$ 430,000	\$ 33,623	\$ 134,623.12	\$ 295,376.88	31.3%

**Youth Service Provider
Enrollment Status
July 1, 2023 - June 30, 2024**

ENROLLMENT REPORT PY 24		PYC				
*Special notes:						
Board Goal		100				
Month	NEW WIOA Enrollments	Total Enrollments	Monthly Planned Enrollment	YTD % of Monthly Plan	YTD % of Total Planned	YTD % of Board Goal
<i>Active/Confirmed Carryover 10.15.24</i>		29				
July	0	29	0	#DIV/0!	0%	29%
August	12	41	3	400%	17%	41%
September	13	54	12	108%	35%	54%
October	7	61	12	58%	45%	61%
November		61	12	0%	45%	61%
December		61	0	#DIV/0!	45%	61%
January		61	8	0%	45%	61%
February		61	8	0%	45%	61%
March		61	10	0%	45%	61%
April		61	6	0%	45%	61%
May		61	0	#DIV/0!	45%	61%
June		61	0	#DIV/0!	45%	61%
Totals	32	61	71			
Notes:						
Board Goal = 100						
29 Carryover + 32 New Total Enrollments as of 10/31/24 =						
Remaining Slots = 39						

Data through: October 2024
 Last Revision Date: 11/17/2024

SC WORKS | BRINGING EMPLOYERS
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*Workshops are offered Virtually

PY2024 - July 1, 2024 to July 30, 2025

	Q1 2024	Q1 2024	Q1 2024	Q2 2024	Q2 2024	Q2 2024	Q3 2024	Q3 2024	Q3 2024	Q4 2024	Q4 2024	Q4 2024	
Jobseekers Services	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
SYSTEM WIDE SERVICES													
Unduplicated Customer Count	2978	6931	6962	4195									14294
Individuals that Registered	184	204	216	246									850
Anderson	86	78	105	105									374
Clemson	25	27	28	30									110
Easley	40	52	41	57									190
Seneca	32	47	42	54									175
Job Search Services	76624	65808	64985	62725									270142
Anderson	36074	28967	26279	27712									119032
Clemson	13045	15957	18826	11428									59256
Easley	14251	12203	10327	13754									50535
Seneca	13254	8681	9553	9831									41319
CENTER-WIDE SERVICES													
Center Traffic (Total Customer Count):	1204	923	816	1122									4065
Anderson	444	265	296	352									1357
Clemson	404	325	280	397									1406
Easley	62	68	53	60									243
Seneca	294	265	187	313									1059
Orientation Attendance	30	45	17	44									136
Workshops Offered	43	39	3	3									88
# Attended Employability	0	4	0	0									4
# Attended Financial Literacy	0	0	0	0									0
# Attended Computer Skills	0	0	0	0									0
Referrals to Partners:	57	57	42	61									217
# of Individuals Received Referral	46	53	42	50									191

Data through: October 2024
 Last Revision Date: 11/17/2024

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PY2023 - July 1, 2024 to July 30, 2025

	Q1 20234	Q1 2024	Q1 20243	Q2 2024	Q2 2024	Q2 2024	Q3 2024	Q3 2024	Q3 2024	Q4 2024	Q4 2024	Q4 2024	Total
Employer Services	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	
Internal Job Orders Created	196	166	109	156									627
Anderson	59	54	38	58									209
Clemson	26	24	9	13									72
Easley	6	8	3	6									23
Seneca	105	80	59	79									323
Services Provided Employers	1197	1505	1660	2192									6554
Anderson	236	228	363	848									1675
Clemson	862	1107	1168	1197									4334
Easley	24	75	61	48									208
Seneca	112	95	68	101									376
Hiring Events	5	7	9	8									29
Total Job Seekers	324	332	387	269									1312
Anderson	300	156	223	182									861
Oconee	16	7	2	17									42
Pickens	0	166	121	70									357
Regional	8	3	33	0									44
Entered Employments	246	185	230	0									661
Anderson	61	61	106	0									228
Clemson	107	77	89	0									273
Easley	8	13	11	0									32
Seneca	70	34	24	0									128
Rapid Response Events		0	0	0									0
Total Affected		0	0	0									0

PY2023 - July 1, 2024 to July 30, 2025

WIOA Individualized Career Services = July 1, 2024 - July 30, 2025

Job Seeker at WIOA Enrollment						
	A	O	P	Other	Total	
Veterans	CO	1	1	0	0	2
	New	0	0	1	0	1
Offenders	CO	18	1	4	0	23
	New	6	0	2	0	8
TAA Co-enrolled	CO	0	0	0	0	0
	New	0	0	0	0	0
Adult/DW Low Income	CO	16	5	13	0	34
	New	6	3	10	0	19
SNAP Recipient	CO	9	3	5	0	17
	New	2	1	4	0	7
Basic Skills Deficient	CO	31	13	27	0	71
	New	9	4	15	0	28

Caseload Breakdown			
	Active	Follow-up	Total
Goldsmith	20	22	42
Hill	42	29	71
Sexton	49	21	70
Total	111	72	183

Active Enrollment			
	CO	October	Total
Goldsmith	20	0	20
Hill	38	4	42
Sexton	45	4	49
Total	103	8	111

Applications		
	October	YTD Total
YTD Total Determinations	9	33

Enrollment		
	October	TD Planned (+/-)
New MTD Enrolled	8	9 -1
New YTD Enrolled	36	40 -4
Total YTD Participants	183	
Total YTD Exits	37	

Priorities*	YTD Enrolled	%	Goal
1. Veterans - PAR, LI, or BSD**	90	81.1%	70%
2. PAR, LI, or BSD			
3. Veteran			
4. Non-Veterans	21	18.9%	30%
Sum	111		

*Applies to Adult Population Only
**PAR = Public Assistance Recipients, LI = Low Income, BSD = Basic Skills Deficient

Career Interest		
In-Demand Career Cluster	October	YTD
Admin, Support, Waste Mgmt., Remediation Svcs..	1	1
Health Care and Social Assistance	2	15
Manufacturing	1	6
Professional Scientific Technical Services	1	5
Construction	1	1
CDL Exception	1	6
Other	1	5

One-on-One Services		
<i>(214 Activity Codes reflect students in the seat regardless of start/end date; all others are services provided in that month)*</i>		
Activity	October	YTD
106 - Provided Internet Job Search	7	31
107 - Provision of Labor Market Ir	9	31
115 - Resume Preparation Assista	0	3
132- Workshop	3	23
142 - Soft Skills Instruction	12	49
202 - Career Guidance/Planning	63	186
214 - Adult Literacy or Basic Skills	1	1

WorkKeys or WIN (2008 to present)			
	CO	New MTD	Total
Platinum	26	0	26
Gold	75	1	76
Silver	346	3	349
Bronze	187	0	187
No Certificate	98	0	98
Total	732	4	736

PY2023 - July 1, 2024 to July 30, 2025

WIOA Training and Follow-Up Services = July 1, 2024 - July 30, 2025

Recommended for Training Services		
	October	YTD
GED	0	0
Occupational	12	44
On-the-Job Training	0	4

OJT Training Synopsis				
Company Name	Location of Company	Successful	Unsuccessful	In-Progress
Central Textiles Inc.	Pickens	1		
Advanced Prosethetics	Pickens			1
AnMed Health	Anderson			1
Norris Mechanical	Anderson	1		
Total Current Contracts		1	0	2
Total Carryover		1		
Total All OJT Contracts		4		

*Carryover equals those contracts started in PY23 but finished in PY24

Funding Source		
	October	YTD Total
Adult	4	4
Dislocated Workers	0	0

Program Outcomes and Follow-Up Services		
	MTD Total	YTD Total
Entered Employment	1	15
Credential Attained (current year)	4	13
Measurable Skills Gained	11	45
Follow-Up Services Provided	65	220
Follow-Up Services Individuals	65	163

*This number is hand counted from SCWOS based on follow-up summaries of each career coach.

Occupational Training by Provider		
Training Provider	Currently In Training	PY24 Rec'd Training
ArcLabs Welding School	0	0
Capstone Career Development Center	4	5
CDL Training Service (Ace Driving Academy)	1	1
Coding Clarified LLC	0	1
Commercial Driving Academy	0	0
Norris Mechanical, LLC	14	21
Tri-County Technical College	29	38
Truck Driver Institute	0	0
Village Career Center, LLC.	2	3
Total	50	69

Total Occupational Training by Cluster		
Occupation	Total Trained	PY24 Rec'd Credential
GED/Occupational Training (324)	0	0
Admin, Support, Waste Mgmt., Remediation Svcs.	1	0
CDL	8	2
Construction	3	0
Health Care and Social Assistance	28	2
Manufacturing	20	6
Professional, Scientific, Technical Services	7	3

Funding Source PY24 Rec'd (occupational and GED training)			
WIOA Funding	YTD Total	Partner Funding	Amt Leverage YTD
Adult	111	TCTC Scholarships \$	19,547
Dislocated Workers	12	SC Lottery \$	-
DWG	0	Pell Grant \$	-
Trade (co-enrolled)	0	Other \$	-
Total	123		\$ 19,547

Note: Some participants have rec'd more than one training or more than one funding source.

October 9, 2024

Before entering the WIOA program, I was a mother of two who had been out of the workforce for several years. I felt uncertain about how to re-enter the job market and doubted my qualifications to simply find a job. When my youngest child started school, I thought it was the perfect time to further my education. However, due to the demands of motherhood and life in general, I needed to find a program that fit my time constraints as well as my financial situation.

I was introduced to the WIOA program by a former student and decided to give it a try. When I called the program's number, Stan Hill answered. He was extremely helpful, providing detailed information about what SCWorks and WIOA offered. I shared my desires and concerns, and he responded with encouragement and hope, which motivated me to schedule a date for orientation.

During the orientation, I was inspired by the opportunities presented and eventually decided to pursue becoming an EKG Technician. My Career Coach, Stan, worked closely with me and Tri-County Tech to complete all the necessary requirements, even as I faced various obstacles. The WIOA program and Tri-County were patient, understanding, and always willing to help me find solutions to help me be successful, even if that was to just calm my worries and concerns. They went out of their way to ensure all my questions and concerns were answered. They truly exceeded my expectations!

WIOA equipped me with essential materials, including tuition, books, uniforms, shoes, and even vaccines for clinicals. In addition, they offered mock interviews and resume-building skills. Without these resources, I do not think I would be where I am today.

After completing my first class in Healthcare and Professionalism, I gained both confidence and valuable skills. With the encouragement of my teachers and Career Coach, I landed a job at a local home health company in Anderson, earning \$13 per hour. I began working while finishing my other classes and learned so much, particularly about the heart, which fascinated me. On December 19, 2023, I earned my EKG certification!

I would not have come this far without the amazing teachers at Tri-County Tech, my Career Coach Stan, and the support and resources provided by the WIOA program. Because of this program, I have gained the confidence and skills that I never thought I would have. I am truly grateful for the opportunity I was given.

Thank you again for this opportunity!

-Jessica Wood

WORKFORCE DEVELOPMENT BOARD
One Stop Operations Committee Application

Applicant Name: Dr. Wendy J. Smith

Applicant Address: [REDACTED]

Education: Doctor of Education: Higher Education, Master of Education: TESOL, Master of Education: College Student Affairs

Business/Organization: Anderson University

Job Title: Director

County of Residence: Anderson County

Phone: 864-231-565

Cell Phone: [REDACTED]

E-mail: wsmith@andersonuniversity.edu

Describe applicant expertise as it relates to workforce development (for example: industry standards, nature of SC Works One Stop partnership, hiring practices, and both occupational skills and/or soft skills).

With nearly two decades in higher education, I specialize in workforce and career development for university students, graduate students, and alumni, as well as curriculum design and adult education. As Director of Career Development at Anderson University, I led initiatives that increased student engagement by 346% and boosted career coaching appointments. I've designed career mapping curricula to develop both occupational and soft skills, preparing students for workforce success in a range of industries.

My expertise allows me to create programs that focus on hands-on learning experiences, aligning career services with industry standards and current hiring practices. As a 2x CliftonStrengths Certified professional, I incorporate strengths-based development into my programs, helping students leverage their unique talents. I've developed professional development initiatives that guide students through career fairs, job searches, resume writing, networking, and interviews, equipping them with critical skills for the modern job market.

Through my leadership in academic and career services, I've built strong partnerships with businesses and community organizations, creating seamless connections between education and workforce needs. My experience aligns with SC Works' mission to foster workforce development, ensuring students and job seekers are prepared with the necessary skills to thrive in today's dynamic labor market.

Signature: Wendy J. Smith

Date: 10/09/2024

WORKFORCE DEVELOPMENT BOARD
One Stop Operations Committee Application

Applicant Name: Ellen Pate

Applicant Address: [REDACTED]

Education: Masters of Arts in Community Counseling (School Counseling); Bachelor of Science in Psychology (both at Indiana Wesleyan University)

Business/Organization: Tri-County Technical College

Job Title: Director of Career and Employability Resources

County of Residence: Oconee

Phone: 864-646-1362 Cell Phone: [REDACTED]

E-mail: epate@tctc.edu

Describe applicant expertise as it relates to workforce development (for example: industry standards, nature of SC Works One Stop partnership, hiring practices, and both occupational skills and/or soft skills).

Ellen Pate is a Career Development professional and Higher Education administrator with 19 years of experience serving as a Career Consultant at The University of Alabama, AVP of Student Wellness and Career Development at Southern Wesleyan University, and most recently as Director of Career and Employability Resources at Tri-County Technical College in Pendleton, SC. Ellen's background includes direct client services as well as teaching, supervision, and assessment. Her work in Data and Assessment as well as curriculum development has opened the door for Ellen to present at multiple national conferences and act as a consultant with other universities. Since beginning her work at Tri-County Technical College in August 2023, Ellen has collaborated with SC Works career events at multiple campus locations and refers TCTC students to community resources such as Vocational Rehab and SC Works workshops. Ellen works closely with students receiving WIOA grants and completing their on-the-job training through apprenticeships or other programs through TCTC. She also has collaborated with Eckerd Connects on community events.

Ellen Pate

10/10/24

Signature

Date

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WORKFORCE DEVELOPMENT BOARD
One Stop Operations Committee Application

Applicant Name: Brad Blackston

Applicant Address: [REDACTED]

Education: Ed. S Specialist degree from Clemson University

Business/Organization: Pickens County Adult Education Program

Job Title: Director

County of Residence: Pickens County

Phone: 864-397-2610 Cell Phone: [REDACTED]

E-mail: bradblackston@pickens.k12.sc.us

Describe applicant expertise as it relates to workforce development (for example: industry standards, nature of SC Works One Stop partnership, hiring practices, and both occupational skills and/or soft skills).

As a former School Administrator and current Director of the Pickens County Adult Education Program, I am familiar with interviewing candidates and the hiring process. I understand what skills employers are looking for in their future employees. Throughout my career, I have created and maintained a strong relationship with Pickens County Career Center and tried to get as many of their CATE programs on our campus as possible. This also includes partnerships with the workforce to line up guest speakers from different industries to talk to our students about work ready skills. I am continuing this approach now as the Adult Learning Center, Director.

I'm also a proponent of integrating WIN Career Ready and Soft Skills into the Adult Education Program. If we can get students to start learning employability skills and credentials while working towards earning a diploma or high school equivalent diploma, students have a better chance of achieving their goals with us and beyond.



Signature

11/11/24

Date

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WORKFORCE DEVELOPMENT BOARD
One Stop Operations Committee Application

Applicant Name: Brian Jones
Applicant Address: [REDACTED]
Anderson SC 29626
Education: Clemson University - BS in Psychology; Southern Wesleyan - MBA w/ concentration in Human Resource Management
Business/Organization: First Quality Tissue
Job Title: Senior HR Generalist
County of Residence: Anderson
Phone: 864-437-2062 Cell Phone: [REDACTED]
E-mail: bsjones@firstquality.com

Describe applicant expertise as it relates to workforce development (for example: industry standards, nature of SC Works One Stop partnership, hiring practices, and both occupational skills and/or soft skills).

My exposure as an HR professional in manufacturing has not only allowed me to establish and build upon connections within the community, but has also provided me with insight into hiring practices and skills needed to be considered for a variety of manufacturing roles. While participating in recruiting activities, I have regularly attended hiring events hosted by SC Works/Worklink to source talent and maintain an active presence throughout our local community. The interactions I have are very meaningful for me because I enjoy sharing information with others regarding the opportunities First Quality Tissue has to offer. Whether it be about entry-level roles or specialized/skilled roles, I am always willing to share as much information as I can regarding what those potential career paths look like and how First Quality Tissue is here to support ongoing learning and growth to set prospective team members up for success and continued career progression in the manufacturing industry.

Brian Jones
Signature

11/14/24
Date



**Priority Populations Committee
Meeting Summary
Tuesday, October 8, 2024
Zoom Conference Call
Clemson SC Works Comprehensive Center**

Members Present

Lisa Gillespie
Patrick Pruitt
Cherri Boller
Billy Gibson
Sandy Jordan
Cynthia Sprinkle

Ms. Cynthia Sprinkle, Veterans Workforce Consultant, Disabled Veterans Outreach Program at SC Works WorkLink – provided a presentation on the Workforce Development Symposium. Ms. Sprinkle was recognized as the WorkLink Workforce Development Board 2024 Workforce Hero in September.

Mr. Billy Hunter provided an update for the SC Works Centers.

Ms. Windy Graham, staff member of the WorkLink Board, referenced reports in the packet.

Beginning on page 14, Ms. Graham reviewed the Community Profile report from September 2024 that the SC Department of Employment and Workforce released.

Sandy Jordan shared the Able SC 23-24 Annual Report.

October is National Disability Employment Awareness Month (NDEAM).

WorkLink's unemployment rate is 4.3%, and the population of those with disabilities is higher nationwide at 7.6%.

Our next meeting is January 14, 2025.

2025 Committee/ Board Meeting Schedule

Committee	Meeting Dates				
Youth	January 21	March 4	May 6	August 12	October 7
Priority Populations	January 14	March 11	May 13	August 12	October 14
One Stop Operations	January 15	March 19	May 21	August 20	October 15
Finance	January 22	March 26	May 28	August 27	October 22
Workforce Development Board	February 5	April 2	June 4	September 10	November 5

Youth Committee—Meetings will be held on Tuesdays at 10:00 a.m. Staff Liaison: Sharon Crite, Youth Services Manager/Education Outreach, scrite@worklinkweb.com, 864-646-1828

Priority Populations Committee—Meetings will be held at 3:00 p.m. at the Clemson SC Works Center, Conference Room. Staff Liaison: Windy Graham, WIOA Performance and Reporting Specialist, wgraham@worklinkweb.com, 864-646-1826

OneStop Operations Committee—Meetings will be held at 3:00 p.m. at the Clemson SC Works Center, Conference Room. Staff Liaison: Jennifer Campbell, Assistant Director, jcampbell@worklinkweb.com, 864-646-1458

Finance Committee—Meetings will be held at 3:00 p.m. at the Clemson SC Works Center, Conference Room. Staff Liaison: Jennifer Kelly, Executive Director, jkelly@worklinkweb.com, 864-646-5898

Workforce Development Board—Meetings will be held at 1:00 p.m. at the Madren Center. Lunch will be held at noon immediately preceding the meeting. Staff Liaison: jkelly@worklinkweb.com, Executive Director, jkelly@worklinkweb.com, 864-646-5898