



WORKFORCE DEVELOPMENT BOARD

Finance Committee

March 27, 2024 at 3:00pm

SC Works Clemson Comprehensive Center, Large Conference Room

Conference Call Information:

<https://us02web.zoom.us/j/6436419262?pwd=Vm9zNTB2ZDNYU3ZWZno1ZlM2QVBgdz09>

Meeting ID: 643 641 9262 Dial: 1-646-558-8656 Passcode: 29631

AGENDA

- I. **Call to Order/Introductions** Stephanie Collins, Chair
- II. **Approval of Meeting Minutes (1.24.2024)*** Stephanie Collins
- III. **PY2024 Budget Review** Jennifer Kelly, Executive Director
 - a. In-House Budget
 - b. Expenditure Status (as of 2.29.2024)
 - c. Formula & Engage Build Serve Mods – Information Only
 - d. PY2024 SC Works Center MOU Budget
- IV. **Incumbent Worker Training Grants** Jennifer Campbell, WorkLink Staff
- V. **Eckerd Workforce Development Services**
 - a. Adult/DW Program (All Sources) Jeff Snider, Eckerd Staff
 - b. Adult/DW Operator (All Sources) Billy Hunter, Eckerd Staff
 - c. Youth Program (All Sources) Karen Craven, Eckerd Staff
- VI. **Other Business** Stephanie Collins
- VII. **Adjourn**

UPCOMING MEETINGS:

WorkLink WDB Meeting, April 3, 2024 @ 1pm
Madren Center (*Lunch at Noon*)

Finance Committee Meeting, May 22, 2024 @ 3pm
Clemson SC Works, Large Conference Room or Conference Call



**WORKFORCE DEVELOPMENT BOARD
Finance Committee Meeting Minutes
January 24, 2024 @ 3pm**

SC Works Clemson Comprehensive Center/ Zoom Conference Call

<u>Members Present</u>	Stephanie Collins Dr. Galen DeHay	David Collins Melanie McLane	Mike Wallace
<u>Members Absent</u>	None		
<u>Staff Present:</u>	Jennifer Kelly	Sharon Crite	Windy Graham
<u>Guests Present:</u>	Billy Hunter Renee Alexander	Jeff Snider	Karen Craven

CALL TO ORDER & INTRODUCTIONS

Chair Stephanie Collins called the meeting to order at 3:01 pm. Chair Collins welcomed everyone in attendance. Mrs. Collins reminded everyone the meeting was being recorded for the processing of minutes.

APPROVAL OF MEETING MINUTES

Chair Collins stated that the meeting minutes from November 14, 2023, were emailed to the group and included in the meeting packet.

ACTION TAKEN: David Collins made a motion to accept the meeting minutes from November 14, 2023, as presented, seconded by Mike Wallace. The motion carried unanimously.

PY2023 IN-HOUSE BUDGET

Executive Director Jennifer Kelly shared the in-house budget for PY2023, stating that the expenditure column reflected the pass-thru expenditures through December 31, 2023, and the in-house expenditures through December 31, 2023. Ms. Kelly noted the following:

- Service Provider expenditures are tracking as expected at 37.8%. This does include undesignated funds that will be carried over for next year.
- WorkLink in-house expenditures are currently on track at 41.6% with Memberships, Dues, & Professional Fees and Website Hosting being ahead due to their invoice cycles and Postage and Printing falling below what was expected.

- The 23IET grant is also listed. This funding must be used by September 30, 2024. Eckerd has been allocated \$25,000 for scholarships in PY23.

Expenditure Status

Ms. Kelly stated the Fund Utilization Rate was low in 2022. We identified that being short staffed and the processing procedure of SC Works Center Costs contributed to not meeting these goals. We are now fully staffed and closely tracking the expenditures. A correction plan was created to ensure this doesn't take place again and the explanation was submitted as requested.

We are required to use 20% of the grants towards participant costs for Adult/DW, which we are currently exceeding at 37.38%, and for Youth Work Experience, which is also exceeding at 33.23%.

Incumbent Worker Training (IWT)

Ms. Kelly reviewed the Incumbent Worker Training (IWT) Grant awards. One invoice is still outstanding with the Engage, Build, Serve Grant to finalize training and billing. There were remaining funding of \$8,212 to be utilized before March 31, 2024. There are five companies who were awarded \$55,142 funding through the EBA carryover and IET grant. Four of the companies' contracts are fully executed and the last one is in process.

Ms. Kelly stated that Sulzer Processing Pumps Rapid Response IWT grant has expended \$37,195 of the \$73,500. Sulzer has requested an extension from the Department of Employment and Workforce to complete the needed training. WorkLink will continue to coordinate the grant on behalf of the State.

PY23 ECKERD GRANTS

Chair Collins called on Eckerd Connects to review the Adult/Dislocated Worker and Youth invoices. The following budget updates were provided through December 2023:

- Page 12 shows the Adult Operator grant is 12.2% expended.
- Page 12 shows OJT is at 5% expended. A third participant has recently been added.
- Page 14 shows the Adult Engage, Build, Serve Operator grant is expended at 86.6%.
- Page 15 shows expenditures for the Adult Program budget expended at 43.7%.
- Page 16 shows the Dislocated Worker Program budget is expended at 30.6%.
- Page 17 shows the Adult Engage, Build, Serve Program grant is expended at 96.2%.
- Page 18 shows the ITA Obligations and Participant Cost Report, which reflects budgets related to participant costs. There has been \$64,134 in Leveraged Scholarships through Tri-County Technical College

PY '23 Budget Modification #2 for Adult/ DW Program & Operator

Ms. Renee Alexander reviewed the proposed budget modifications listed on pages 19-23. The adjustments are to account for staff who are no longer with Eckerd and to realign line items as to how they are expected to be better spent. The Operator Grant will be reduced by \$6,782 and moved to the Program grant for additional training. Other Program line items were also realigned to increase training for a total of \$11,063, while keeping the overall budget the same.

ACTION TAKEN: Mike Wallace made a motion to accept the PY '23 Budget Modification #2 for Adult/DW Program & Operator, as presented, seconded by David Collins. The motion carried unanimously.

Youth Budget Review

Ms. Karen Craven, Program Manager for Palmetto Youth Connections, shared the following update for the Eckerd Youth Budget Review.

- Page 24 shows the Youth grant with PYC is expended at 42.6%. With Line item 6507 “Work Experience” at 38.1% expended.
- Page 25 shows the Youth Engage, Build, Serve grant is 91.1% expended, and 100% of the Work Experience stipends have been expended.

Other Business

Please note the WorkLink WDB Meeting will be held February 7 at the Madren Center at 1:00pm. The next Finance Committee Meeting will be held March 27, at 3:00pm.

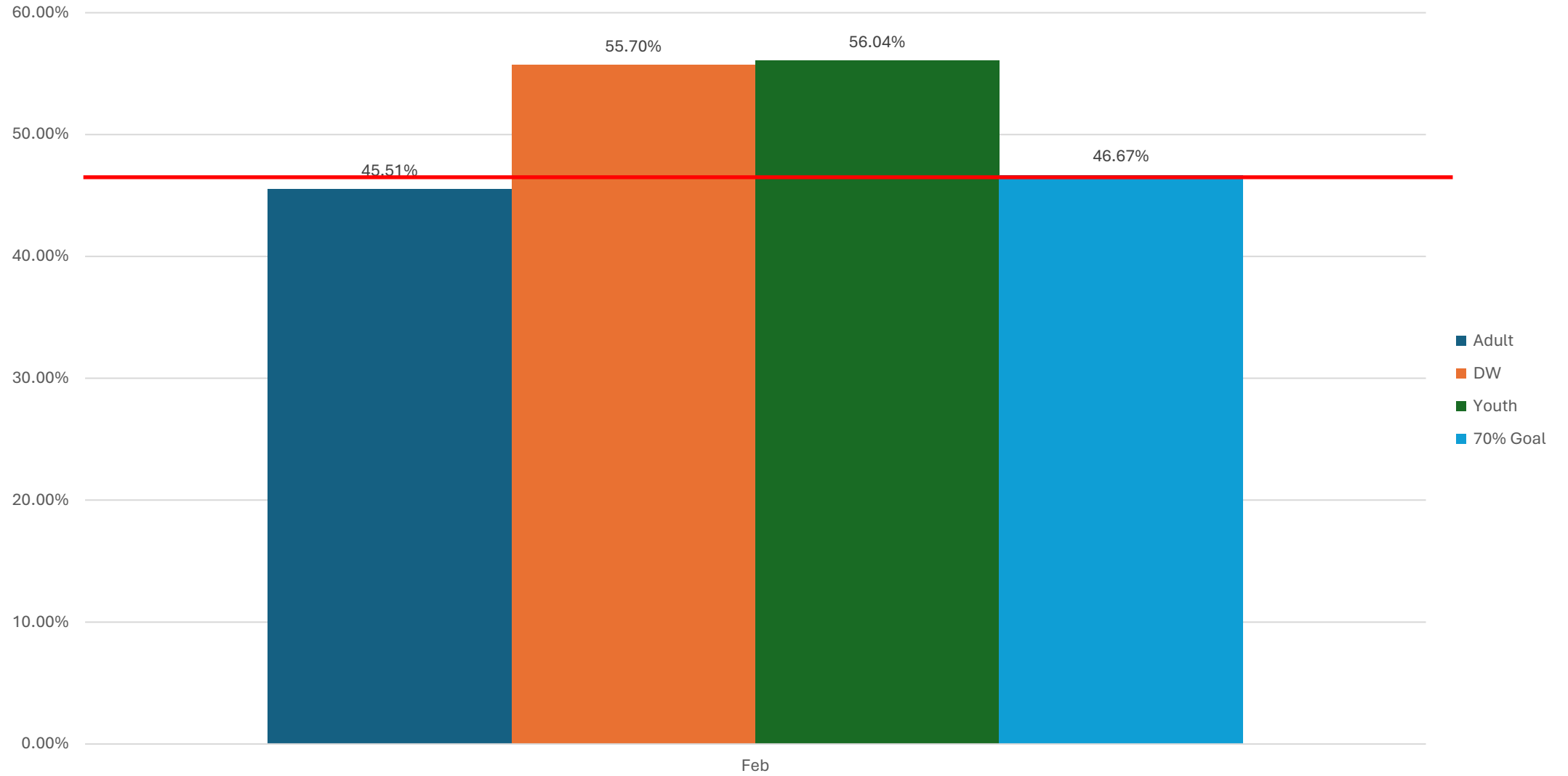
ADJOURNMENT

With no other business, the meeting was adjourned at 3:31 p.m.

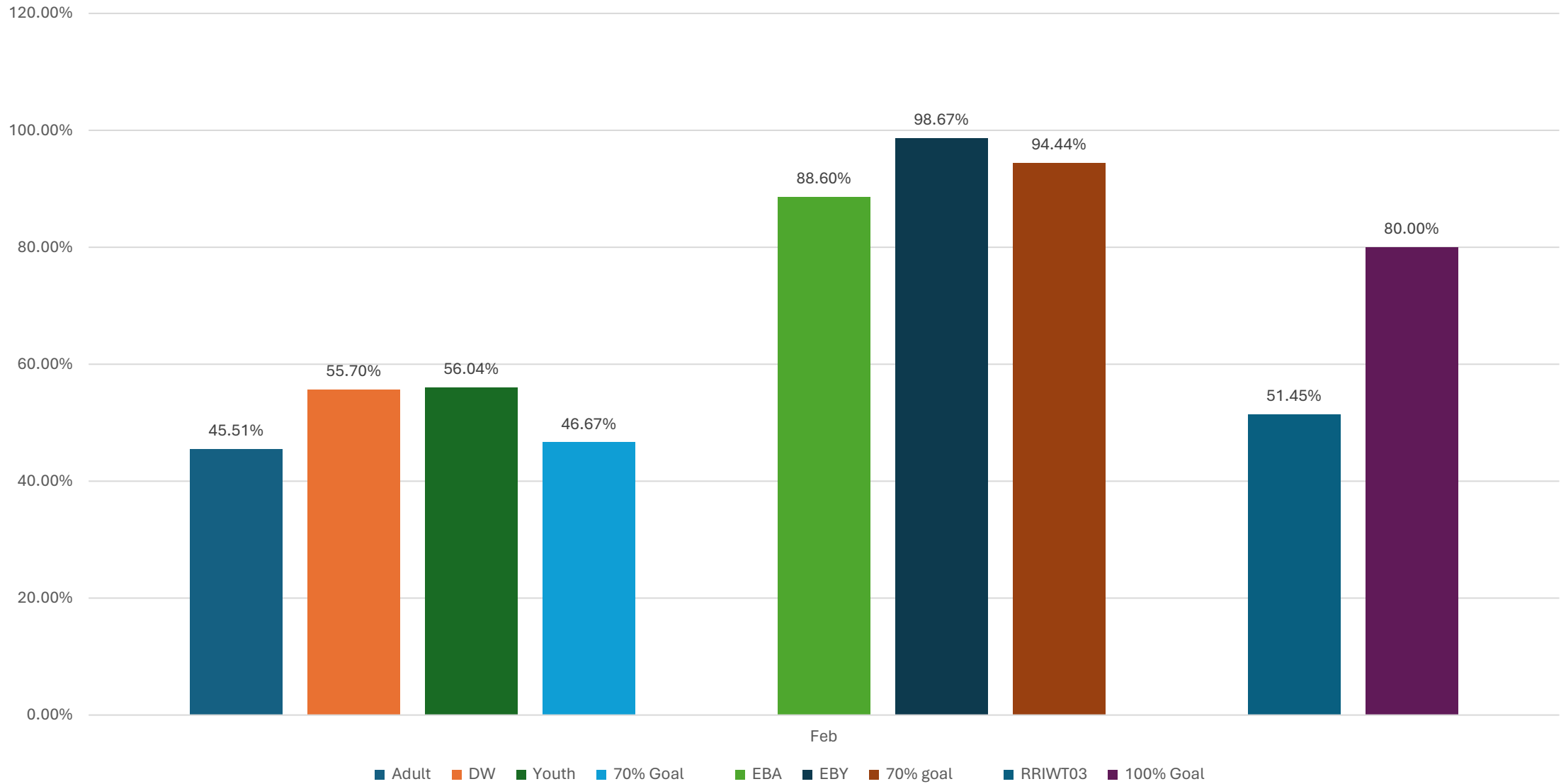
Respectfully submitted by: Jennifer Campbell

PY2023 WorkLink Budget as of 2.29.2024*													
Revenue	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	22EBA01 ends 3/31/24	22EBY01 ends 3/31/2024	22RRIWT03 ends 5/31/2024	23IET01 ends 9/30/2024	TOTAL BUDGET	YTD EXPENDED	% Expended
PY'23 Allocation	396,625	44,069	376,788	41,865	489,559	47,960	-	-	-	176,863	1,573,729		
PY'23 Transfer of funds	200,000		(200,000)								-		
PY'22 Carryover (22A, 22D, 22Y)	290,818	3,751	148,963	-	59,533	-	297,501	62,346	77,175	-	940,087		
	887,443	47,820	325,751	41,865	549,092	47,960	297,501	62,346	77,175	176,863	2,513,816	1,374,473	
Service Providers	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	22EBA01 ends 3/31/24	22EBY01 ends 3/31/2024	22RRIWT03	23IET01	TOTAL	Thru Feb	%
Eckerd - Adult/DW Services Program	481,220		86,083								567,303	297,364	52.4%
Eckerd - Adult/DW Operator/OJT	148,333		30,384								178,717	87,068	48.7%
Eckerd - Youth					420,077						420,077	257,482	61.3%
23EBA995E2 - Eckerd Operator/Bus. Svc.							80,247				80,247	75,026	93.5%
23EBA295E2 - Eckerd Prog							148,398				148,398	132,428	89.2%
23EBY295E2 - Eckerd PYC								59,923			59,923	58,456	97.6%
IWT - EBA							41,538				41,538	41,445	99.8%
22RIWT03									73,500		73,500	42,195	57.4%
IWT - IET										58,212	58,212	-	0.0%
23IETA295E1 - Eckerd Program										25,000	25,000	-	0.0%
Undesignated Funds	81,313	110	78,095	6,101	67,992	(0)	-	(0)	-	93,651	327,262	-	0.0%
Total Pass-Through Contracts	710,866	110	194,562	6,101	488,069	(0)	270,183	59,923	73,500	176,863	1,980,177	991,465	50.1%
Total Revenue after Obligations	176,576	47,710	131,188	35,765	61,023	47,960	27,318	2,423	3,675	-	533,638		
In-House Expenses	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	22EBA01	22EBY01	22RRIWT03	23IET01	TOTAL	Thru Feb	%
Salaries, Fringe, Indirect	139,960	28,666	111,936	24,571	54,888	41,470	17,505		3,675	-	422,671	246,648	58.4%
Travel	182	182	147	147	104	104	89	115			1,069	547	51.2%
SCW Centers Facility Costs	29,743	12,747	13,451	5,765	3,532	3,532					68,770	30,722	44.7%
Accounting Services		4,200		3,800		2,000					10,000	7,500	75.0%
Supplies	804	195	842	156	353	148	1,755				4,254	2,646	62.2%
Insurance	4,796		3,670		1,666						10,133	6,842	67.5%
Postage	167	41	175	32	74	31					520	188	36.2%
Printing	608	148	637	118	267	112					1,890	1,062	56.2%
Website Hosting & FB, CC & Adobe							5,424	1,732			7,156	5,143	71.9%
Memberships, Dues, & Prof Fees	315	76	330	61	138	58	476				1,455	1,211	83.2%
Training	-	-	-	-	-	-	2,009	536			2,545	2,350	92.3%
Outreach	-	-	-	-	-	-	60	40			100	-	0.0%
Meeting Expense		1,456		1,114		506					3,075	1,235	40.2%
	176,576	47,710	131,188	35,765	61,023	47,960	27,318	2,423	3,675	-	533,638	306,095	57.4%
Balance	-	-	-	-	-	-	-	-	-	-	-	-	

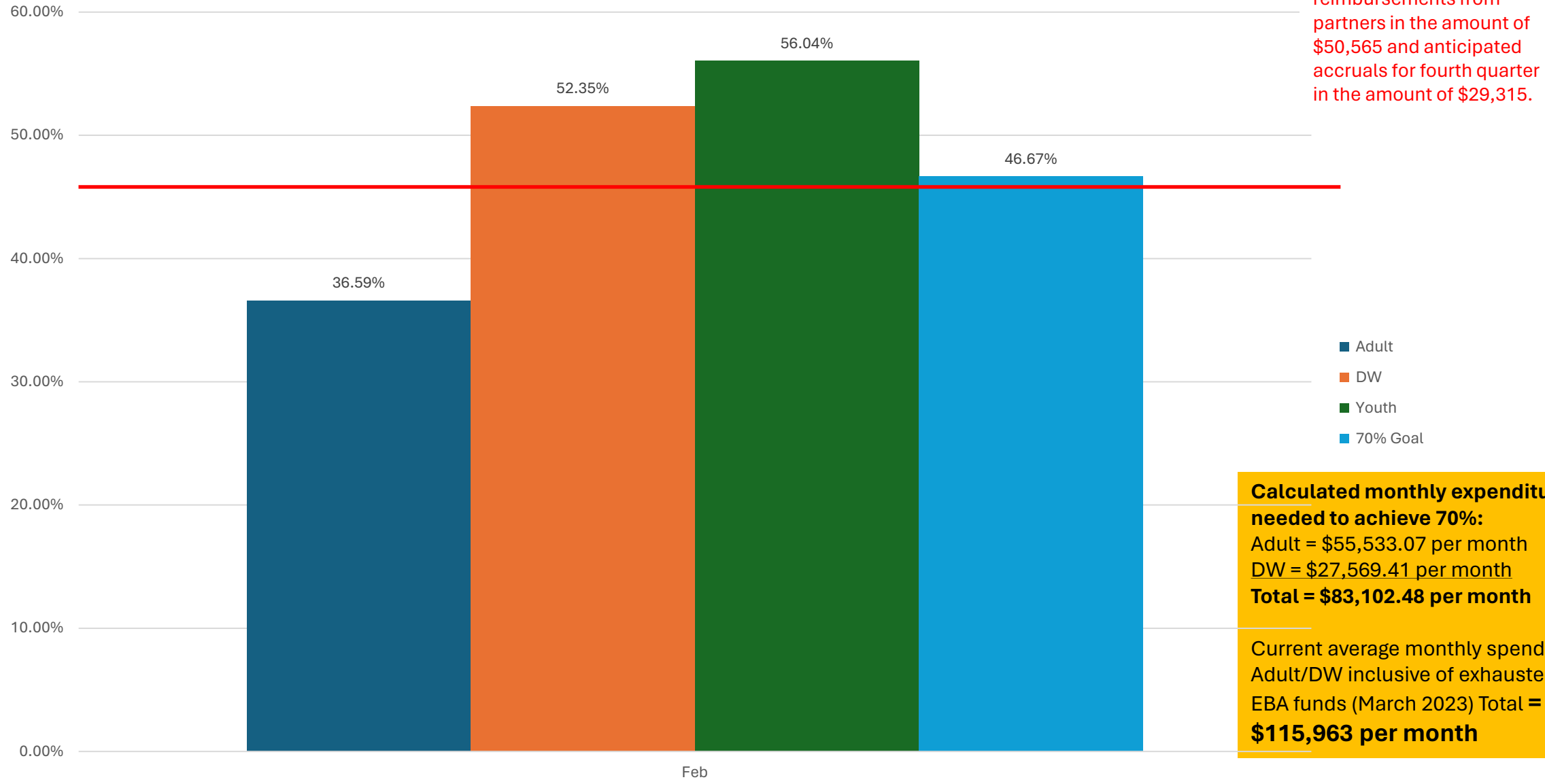
PY2023 Fund Utilization Rate (Actuals) thru February



PY2023 FUR Goal (Actuals) thru February



PY2023 Fund Utilization Rate thru February



Includes outstanding reimbursements from partners in the amount of \$50,565 and anticipated accruals for fourth quarter in the amount of \$29,315.

- Adult
- DW
- Youth
- 70% Goal

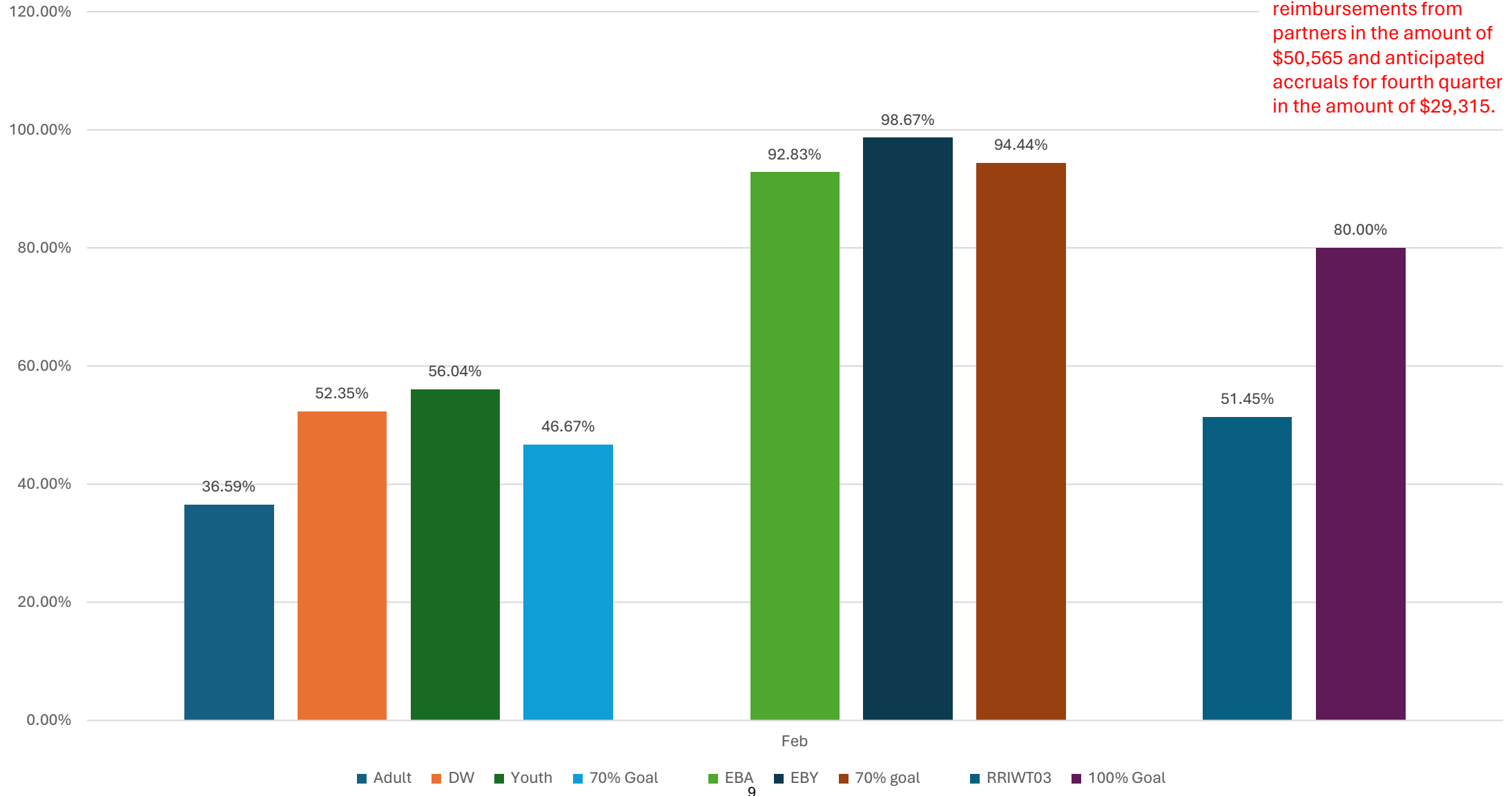
Calculated monthly expenditures needed to achieve 70%:
 Adult = \$55,533.07 per month
 DW = \$27,569.41 per month
Total = \$83,102.48 per month

Current average monthly spend for Adult/DW inclusive of exhausted EBA funds (March 2023) Total = **\$115,963 per month**

Feb

PY2023 FUR Goal thru February

Includes outstanding reimbursements from partners in the amount of \$50,565 and anticipated accruals for fourth quarter in the amount of \$29,315.



Work Experience Rate Tool				
Purpose:				
To calculate the participant cost rate as of the latest Financial Status Reports (FSRs).				
	2022		2023	
	Youth		Youth	EBY
	PY2022		PY2023	PY2023
Total Work Experience costs (D30 to D37)	\$ 105,578.15		\$ 71,496.00	\$ 37,279.73
Total Program Costs (D46)	\$ 444,021.00		\$ 247,305.00	\$ 112,188.05

Youth WEX	23.78%		28.91%		33.23%
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Must be at least 20% upon final posted expenditures

Current FSR-S YTD	Aug-23	Dec-23	Dec-23
Total WEX	15,852.48	19,003.00	21,330.60
Total SFI of WEX Staff	89,725.67	52,493.00	15,949.13
Total Program Costs	444,021.00	247,305.00	112,188.05

Final

Ongoing

Ongoing

Participant Cost Rate Tool

Purpose:

To calculate the participant cost rate as of the latest Financial Status Reports (FSRs).

Instructions:

Enter the applicable amounts in the blue shaded areas from the previous June FSRs and current FSRs. Using these figures, the participant cost rate will be calculated.

Participant Cost Rate

45.50%

GOAL: 30% by June 2024

June 2023 FSRs - Program Year 2022 Adult and DW

	Adult		DW		RRA Grant	Total
	PY	FY	PY	FY	PY	
Total Participant Costs (17F)	39,657.00	42,502.00	16,453.00	94,369.00		192,981.00
Total Program Costs (18)	72,345.00	117,402.00	68,555.00	140,076.00		398,378.00
Salaries/Fringe Benefits of Staff Working Directly with Participants (16A(1))	2,267.00	27,302.00	14,410.00	30,261.00		74,240.00
Indirect Cost of Staff Working Directly with Participants (16C(1))	290.00	3,495.00	1,844.00	3,875.00		9,504.00

Most Recent FSRs - Program Year 2022 Adult and DW

	Adult		DW		RRA Grant	Total
	PY	FY	PY	FY	PY	
Total Participant Costs (17F)	39,657.00	114,312.00	10,976.00	192,600.00		357,545.00
Total Program Costs (18)	72,345.00	323,296.00	88,988.00	353,530.00		838,159.00
Salaries/Fringe Benefits of Staff Working Directly with Participants (16A(1))	2,267.00	44,603.00	14,410.00	39,588.00		100,868.00
Indirect Cost of Staff Working Directly with Participants (16C(1))	290.00	5,848.00	1,844.00	5,194.00		13,176.00

Most Recent FSRs - Program Year 2023 Adult and DW

	Adult		DW		RRA Grant	Total
	PY	FY	PY	FY	PY	
Total Participant Costs (17F)	1,044.00	-	2,595.00	34,921.00		38,560.00
Total Program Costs (18)	57,023.00	-	2,595.00	107,756.00		167,374.00
Salaries/Fringe Benefits of Staff Working Directly with Participants (16A(1))	11,437.00	-	-	28,408.00		39,845.00
Indirect Cost of Staff Working Directly with Participants (16C(1))	1,555.00	-	-	1,407.00		2,962.00

EBS Grant Budget

WorkLink Level EBA Grant Mod

Item	Description	Adult/DW		Difference
		Mod 1	Mod 2	
In-House Admin				
Total Administrative Costs		41,125.00	41,125.00	-
In-House Program				
D. Operating Expenses				
Subscriptions, Memberships, Outreach and Travel will all be supplemented with regular funding	Training	2,943.00	3,408.00	465
	Travel	117.00	117.00	-
	Websites, Memberships	6,520.00	6,846.00	326
	Supplies	5,619.00	4,828.00	(791)
		15,199.00	15,199.00	-
E. Incumbent Worker Training				
	Tactical Medical Solutions	17,849.00	17,849.00	-
	Sargent Metal Fabricators	250.00	250.00	-
	Sealevel Systems	6,300.00	6,300.00	-
	United Tool and Mold	6,200.00	6,200.00	-
	Reliable Automatic Sprinkler	6,200.00	6,200.00	-
	Greenfield Industries	4,989.00	4,989.00	-
	Undesignated	8,212.00	-	(8,212)
		50,000.00	41,788.00	(8,212)

Sub Tier Program				
F. Eckerd				
Salary & Fringe	Program	29,949.00	29,949.00	-
Operating	Program	286.00	286.00	-
Indirect	Program	3,578.00	3,578.00	-
Training Services	Program		-	-
Supportive Services	Program		-	-
Salary & Fringe	Operator	42,196.00	42,196.00	-
Operating	Operator	2,959.00	2,959.00	-
Indirect	Operator	7,325.00	7,325.00	-
		86,293.00	86,293.00	-
G. PY2023 OS Operator & Bus Services				
Salary & Fringe	Operator	61,183.00	60,175.00	(1,008)
Operating	Operator	12,777.00	12,777.00	-
Indirect	Operator	10,059.00	7,295.00	(2,764)
		84,019.00	80,247.00	(3,772)
H. PY2023 WIOA Program				
Salary & Fringe	Program	85,201.00	83,750.00	(1,451)
Operating	Program	4,872.00	5,059.00	187
Indirect	Program	12,250.00	8,881.00	(3,369)
Training Services	Program	34,091.00	50,708.00	16,617
Supportive Services	Program			-
		136,414.00	148,398.00	11,984
Total Sub-tier Program		306,726.00	314,938.00	8,212
Total Program Costs		371,925.00	371,925.00	-
Total Grant Award (Admin + Program)		413,050.00	413,050.00	-

Note: \$8,212 will be reallocated within the IET grant to companies receiving IWT funding giving them additional time to meet expenditure requirements by the September 30, 2024 deadline. A budget modification to Adult/DW formula budgets and the IET grants are forthcoming.

WorkLink Budget Comparison EBA Program

		PY23 Budget Mod #1	Change	PY23 Proposed Budget Mod #2	NOTES
Slot Level					
Staff Costs					
Sub-Total of Staff Costs		\$ 64,595.48	\$ (1,212.71)	\$ 63,382.78	
Fringe Benefits	Rate				
FICA	7.31%	\$ 4,941.55	\$ (310.21)	\$ 4,631.34	
Unemployment	0.69%	\$ 448.29	\$ (8.46)	\$ 439.83	
Workers Compensation	0.10%	\$ 64.60	\$ (1.25)	\$ 63.35	
Pension	1.75%	\$ 1,130.42	\$ (19.81)	\$ 1,110.61	
Health/month/FTE	21.35%	\$ 13,449.99	\$ 84.84	\$ 13,534.84	
Other Health Benefits	0.93%	\$ 570.61	\$ 17.00	\$ 587.61	
Sub-Total Fringe:	32.13%	\$ 20,605.46	\$ (237.89)	\$ 20,367.58	
Operating Costs					
Local Mileage	6105	\$ -	\$ -	\$ -	
Non-Local Mileage/Travel	6110- 6130	\$ -	\$ -	\$ -	
Staff Background Checks	5100	\$ 135.00	\$ 9.87	\$ 144.87	
Staff Training Registration Costs	5110	\$ -	\$ -	\$ -	
Consumable Supplies	6000	\$ 1,750.00	\$ (0.90)	\$ 1,749.10	
Postage	6005	\$ -	\$ 20.08	\$ 20.08	
Staff Computers	6085		\$ -		
Software Licenses	6095	\$ -	\$ -	\$ -	
Facility Costs	6185		\$ -		
Wide Area Network Costs	6265	\$ -	\$ -	\$ -	
Staff Cell Phones	6270	\$ 1,350.00	\$ 157.85	\$ 1,507.85	
Copy/Print	6730	\$ -	\$ -	\$ -	
Participant Outreach	6735	\$ -	\$ -	\$ -	
Sub-Total Operating		\$ 3,235.00	\$ 186.90	\$ 3,421.90	
Training		0	0	0	
Client Tuition	6530	\$ 34,091.17	\$ 16,615.92	\$ 50,707.09	
Sub-Total Training		\$ 34,091.17	\$ 16,615.92	\$ 50,707.09	
Supportive Services		0	0	0	
Sub-Total of Supportive Services		\$ -	\$ -	\$ -	
Sub-Total of Contract Costs		\$ 122,527.11	\$ 15,352.23	\$ 137,879.34	
Indirect Cost & Fees					
Indirect Cost (MTDC)	13.60%	\$ 12,249.92	\$ (3,368.99)	\$ 8,880.92	
General Liability (Eckerd)	1.20%	\$ 1,636.97	\$ 0.00	\$ 1,636.97	
Sub-Total of Indirect & Fees		\$ 13,886.88	\$ (3,368.99)	\$ 10,517.89	
Total Budget Costs		\$ 136,414.00	\$ 11,983.24	\$ 148,397.23	

WorkLink OneStop Budget EBA Operator

Slot Level		PY23 Mod #1	Change	PY23 Mod #1	NOTES
Staff Costs					
Sub-Total of Staff Costs		\$ 47,383.00	\$ (152.71)	\$ 47,230.29	
Fringe Benefits					
	Rate				
FICA	7.65%	\$ 3,624.80	\$ (93.45)	\$ 3,531.35	
Unemployment	0.69%	\$ 328.84	\$ (1.03)	\$ 327.81	
Workers Compensation	0.10%	\$ 47.38	\$ (0.11)	\$ 47.27	
Pension	1.75%	\$ 829.20	\$ (4.08)	\$ 825.12	
Health/month/FTE	16.61%	\$ 8,604.99	\$ (759.56)	\$ 7,845.44	
Other Health Benefits	0.78%	\$ 365.06	\$ 2.78	\$ 367.84	
Sub-Total Fringe:	27.58%	\$ 13,800.28	\$ (855.45)	\$ 12,944.83	
Operating Costs					
Local Mileage	6105	\$ 1,558.00	\$ -	\$ 1,558.00	
Non-Local Mileage/Travel		\$ -	\$ -	\$ -	
Staff Background Checks	5100	\$ 295.00	\$ -	\$ 295.00	
Staff Training Registration Costs	5110	\$ -	\$ -	\$ -	
Consumable Supplies	6000	\$ 1,185.16	\$ -	\$ 1,185.16	
Postage	6005	\$ -	\$ -	\$ -	
Staff Computers	6085	\$ 1,400.00	\$ -	\$ 1,400.00	
Software Licenses	6095	\$ 1,625.00	\$ -	\$ 1,625.00	
Facility Costs	6185	\$ -	\$ -	\$ -	
Wide Area Network Costs	6265	\$ -	\$ -	\$ -	
Staff Cell Phones	6270	\$ 750.00	\$ -	\$ 750.00	
Copy/Print	6730	\$ 1,750.00	\$ -	\$ 1,750.00	
Participant Outreach	6735	\$ 2,000.00	\$ -	\$ 2,000.00	
Dues	6750	\$ 1,205.72	\$ -	\$ 1,205.72	
Sub-Total Operating		\$ 11,768.88	\$ -	\$ 11,768.88	
Training					
Sub-Total Training		\$ -	\$ -	\$ -	
Supportive Services					
Sub-Total of Supportive Services		\$ -	\$ -	\$ -	
Sub-Total of Contract Costs		\$ 72,952.16	\$ (1,008.17)	\$ 71,943.99	
Indirect Cost & Fees					
Indirect Cost (MTDC)	10.00%	\$ 10,058.61	\$ (2,763.36)	\$ 7,295.25	federally approved at 13.60%
General Liability (Eckerd)	1.20%	\$ 1,008.23	\$ -	\$ 1,008.23	
Sub-Total of Indirect & Fees		\$ 11,066.84	\$ (2,763.36)	\$ 8,303.48	
		\$ 84,019.00	\$ (3,771.53)	\$ 80,247.47	

WorkLink Youth Formula Budget Comparison

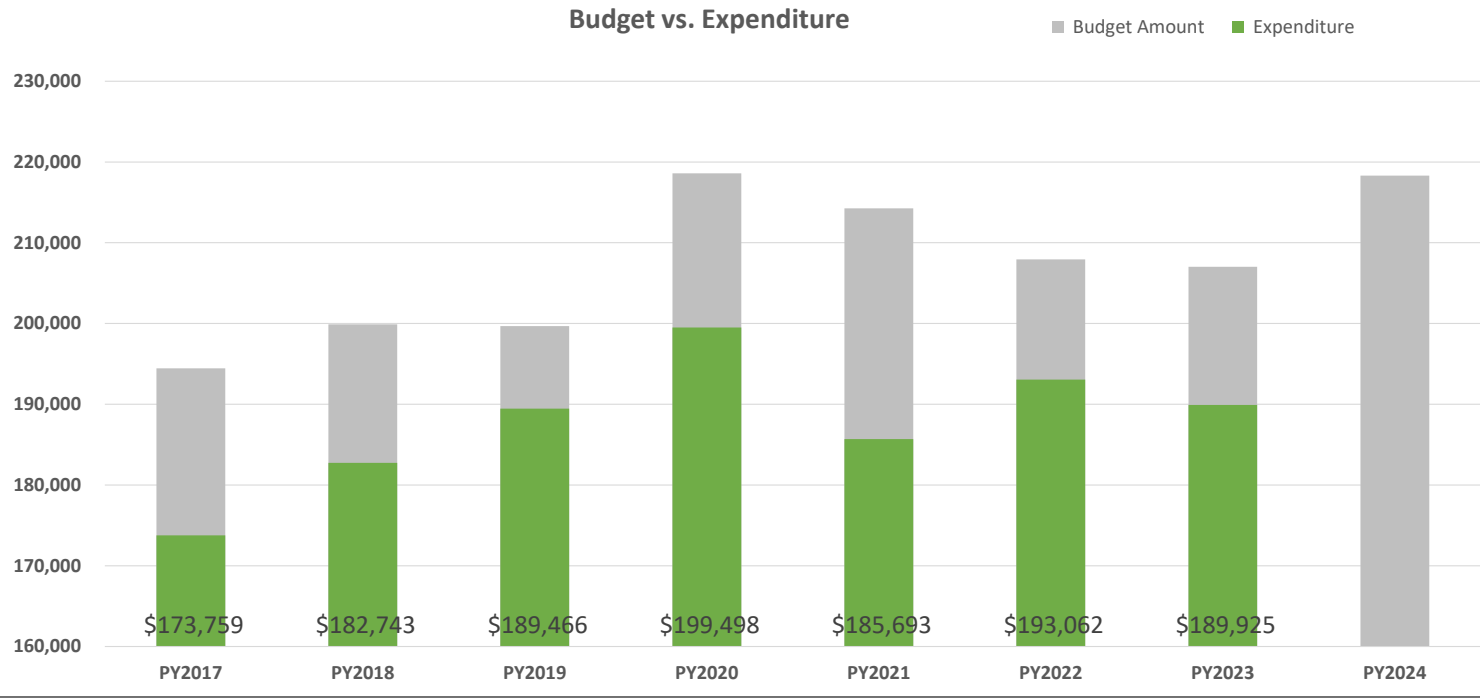
		PY23 Budget Mod #1	Change	PY23 Proposed Budget Mod #2	NOTES
Staff Costs					
Sub-Total of Staff Costs		213,445.45	0.00	213,445.45	
Fringe Benefits					
	Rate				
FICA	7.65%	16,328.58	0.00	16,328.58	
Unemployment Insurance	0.69%	1,481.31	0.00	1,481.31	
Workers Comp.	0.10%	213.45	0.00	213.45	
Ret. / Pension	1.75%	3,735.30	0.00	3,735.30	
Health Insurance	15.05%	32,114.39	0.00	32,114.39	
Other Health Benefits	0.93%	1,974.93	0.00	1,974.93	
Sub-Total Fringe:	26.16%	55,847.95	0.00	55,847.95	
Operating Costs					
Facility Costs	6185	7,200.00	0.00	7,200.00	
Non-Expendable Equipment	6080	0.00	0.00	0.00	
Wide Area Network Costs	6265	1,200.00	0.00	1,200.00	
Postage	6005	1,026.50	0.00	1,026.50	
Staff Cell Phones	6270	4,013.19	0.00	4,013.19	
Local Mileage	6105	3,000.00	0.00	3,000.00	
Non-Local Mileage/Travel			0.00		
Consummable Supplies	6000	0.00	0.00	0.00	
Copy/Print	6730	1,000.00	0.00	1,000.00	
Software Licenses	6095	4,295.19	0.00	4,295.19	
Staff Training Registration Costs	5110	0.00	0.00	0.00	
Staff Background Checks	5100	285.49	0.00	285.49	
Sub-Total Operating		22,020.37	0.00	22,020.37	
Training					
Work Experience Stipends	6507	29,428.94	2,525.45	31,954.39	
Participant Verification	6516	2,250.00	0.00	2,250.00	
Tuition Cost (Adult Education)	6520	11,200.00	0.00	11,200.00	
Credential Exam Fees	6525	12,500.00	0.00	12,500.00	
Individual Training Accounts	6530	500.00	(500.00)	0.00	moved to WEX Stipends 6507
Instructional Supplies Books	6590	1,000.00	(1,000.00)	0.00	moved to WEX Stipends 6507
Participant Graduation Fees	6595	1,045.00	0.00	1,045.00	
Sub-Total Training		57,923.94	1,025.45	58,949.39	
Supportive Services					
Childcare	6660	0.00	0.00	0.00	
Transportation	6485	25,000.00	0.00	25,000.00	
Client Incentives	6585	0.00	0.00	0.00	
Client Training Support Materials (Supplies & Books)	6546	700.00	(700.00)	0.00	moved to WEX Stipends 6507
Client Emergency Asst. & Expungements	6596	325.45	(325.45)	0.00	moved to WEX Stipends 6507
Sub-Total of Supportive Services		26,025.45	(1,025.45)	25,000.00	
Sub-Total of Contract Costs					
		375,263.15	0.00	375,263.15	
Indirect Cost & Fees					
Indirect Cost (MTDC)	13.60%	39,773.16	0.00	39,773.16	
General Liability (Eckerd)	1.20%	5,040.93	0.00	5,040.93	
Sub-Total of Indirect & Fees		44,814.08	0.00	44,814.08	
		420,077.24	0.00	420,077.24	

WorkLink EBY Budget Comparison

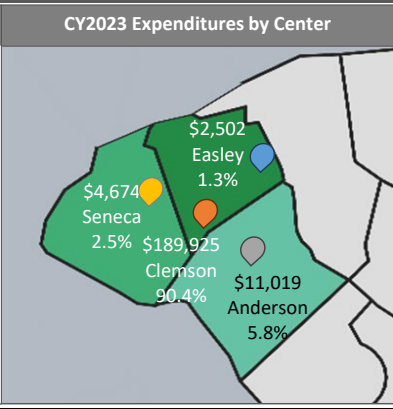
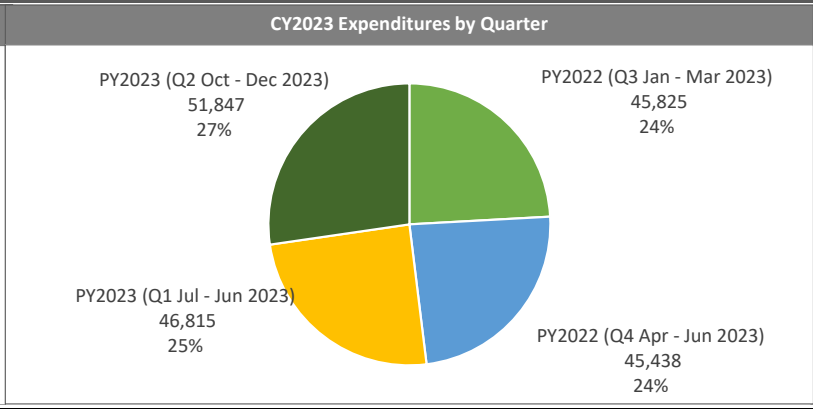
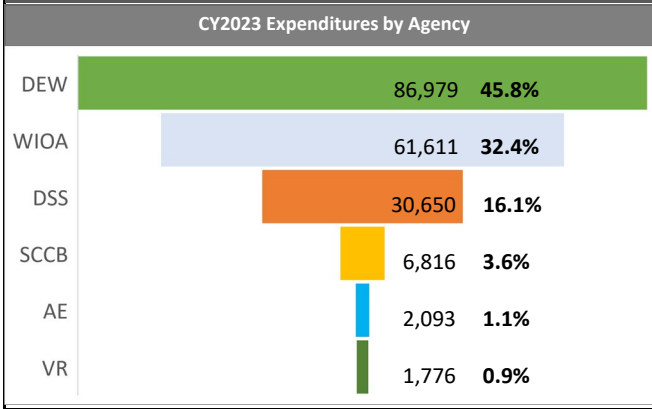
		PY23 Budget Mod #2	Change	PY23 Proposed Budget Mod #3	NOTES
Slot Level					
Staff Costs					
Sub-Total of Staff Costs		\$ 39,938.15	\$ (1,333.41)	\$ 38,604.74	
Fringe Benefits	Rate				
FICA	7.61%	\$ 3,055.27	\$ (115.69)	\$ 2,939.58	
Unemployment	0.69%	\$ 277.17	\$ (9.27)	\$ 267.90	
Workers Compensation	0.10%	\$ 39.94	\$ (1.39)	\$ 38.55	
Pension	1.75%	\$ 798.76	\$ (123.19)	\$ 675.57	
Health/month/FTE	0.66%	\$ -	\$ 253.66	\$ 253.66	
Other Health Benefits	0.65%	\$ 254.02	\$ (4.12)	\$ 249.90	
Sub-Total Fringe:	11.46%	\$ 4,425.16	\$ (0.00)	\$ 4,425.16	
Operating Costs					
Local Mileage	6105		\$ -	\$ -	
Non-Local Mileage/Travel	6110-6130		\$ -	\$ -	
Staff Background Checks	5100		\$ -	\$ -	
Staff Training Registration Costs	5110		\$ -	\$ -	
Consumable Supplies	6000	\$ 1,483.05	\$ (0.23)	\$ 1,482.82	
Postage	6005		\$ -	\$ -	
Staff Computers	6085		\$ -	\$ -	
Software Licenses	6095		\$ -	\$ -	
Facility Costs	6185		\$ -	\$ -	
Wide Area Network Costs	6265		\$ -	\$ -	
Staff Cell Phones	6270		\$ -	\$ -	
Copy/Print	6730		\$ -	\$ -	
Participant Outreach	6735		\$ -	\$ -	
Sub-Total Operating		\$ 1,483.05	\$ (0.23)	\$ 1,482.82	
Training		0	0	0	
Work Experience Stipends	6507	\$ 9,036.76	\$ 1,467.00	\$ 10,503.76	
Sub-Total Training		\$ 9,036.76	\$ 1,467.00	\$ 10,503.76	
Supportive Services		0	0	0	
Sub-Total of Supportive Services		\$ -	\$ -	\$ -	
Sub-Total of Contract Costs		\$ 54,883.12	\$ 133.36	\$ 55,016.48	
Indirect Cost & Fees					
Indirect Cost (MTDC)	10.00%	\$ 4,626.00	\$ (133.36)	\$ 4,492.64	
General Liability (Eckerd)	1.20%	\$ 413.64	\$ 0.00	\$ 413.64	
Sub-Total of Indirect & Fees		\$ 5,039.64	\$ (133.36)	\$ 4,906.28	
Total Budget Costs		\$ 59,922.76	\$ (0.00)	\$ 59,922.76	

CY 2023 WorkLink SC Works Center MOU Analysis

Budget (+/- Previous Year)	PY2016	PY2017	PY2018	PY2019	PY2020	PY2021	PY2022	PY2023	PY2024
Budget Amount	194,030	194,455	199,898	199,676	218,605	214,265	207,941	207,026	218,322
Difference		425	5,443	(222)	18,929	(4,340)	(6,324)	(915)	11,296

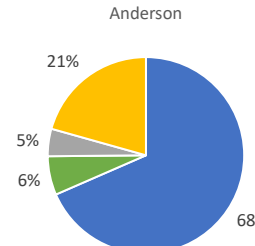
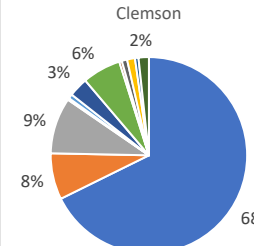
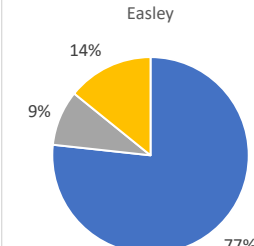
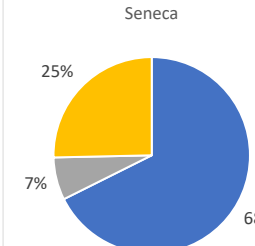


% Expended	PY2017	PY2018	PY2019	PY2020	PY2021	PY2022	PY2023	PY2024
	89.4%	91.4%	94.9%	91.3%	86.7%	92.8%	91.7%	0.0%



WorkLink SC Works Center PY2024 Proposed Budget

	PY2023	PY2024						
Facility Costs	Grand Total	Anderson	Clemson	Easley	Seneca	Grand Total	% of Budget	Difference
Rent	144,362	13,123	128,140	2,400	4,576	148,239	67.9%	3,877
Utilities	11,500		14,424			14,424	6.6%	2,924
Janitorial	17,500		17,500			17,500	8.0%	-
Pest Control	575		575			575	0.3%	-
HVAC Maintenance	1,380		1,380			1,380	0.6%	-
General Repair	6,000		6,000			6,000	2.7%	-
Internet & VOIP	13,224	1,224	12,000			13,224	6.1%	-
Telephone Support (A3)	804		810			810	0.4%	6
RR Computers IT (Tech Sol)	3,310	864	1,666	285	475	3,290	1.5%	(20)
Common Area Supplies (RR)	4,371	3,957	2,456	443	1,715	8,571	3.9%	4,200
Security	1,000		1,100			1,100	0.5%	100
One-Time Costs	3,000		3,210			3,210	1.5%	210
Total Budget	\$ 207,026	\$ 19,168	\$ 189,260	\$ 3,128	\$ 6,766	\$ 218,323	100%	\$ 11,297

Facility Cost by Center				
Anderson	Clemson	Easley	Seneca	
				

Facility Cost by Partner Share		
WP	70,981	33%
WIOA	64,391	29%
TANF	23,596	11%
Vet	15,202	7%
UI	15,202	7%
RWA	10,339	5%
SNAP	7,601	3%
SCCB	7,601	3%
VR	1,890	1%
AE	1,520	1%

FTE Count							
	WIOA	DSS	VR	DEW	AE	SCCB	Total
Anderson	1.5	1.4	0.1	4	0	0	7
Clemson	7.4	3.6	0.1	12.6	0.2	1	24.9
Easley	0.4	0	0.1	0.8	0	0	1.3
Seneca	1	0	0.2	1	0	0	2.2
Total	10.3	5	0.5	18.4	0.2	1	35.4
Cost Per Person \$ 6,167							

Facility Cost by Location	
Anderson	19,168
Clemson	189,260
Easley	3,128
Seneca	6,766

22IWT01 EBA

Grant #	Company	Originally Awarded	Modifications	Current Award	Expended	Balance	Start Date	End Date	Status	Notes
22IWT01-01	Tactical Medical	\$17,850.00		\$17,850.00	\$ 17,849.00	\$1.00	4/12/2023	12/31/2023	Final	
22IWT01-02	Sargent Metal Fabricators	\$250.00		\$250.00	\$ 250.00	\$0.00	4/12/2023	8/31/2023	Final	
22IWT01-03	Sealevel Systems Inc.	\$6,300.00		\$6,300.00	\$ 6,300.00	\$0.00	4/12/2023	8/31/2023	Final	
22IWT01-04	United Tool and Mold	\$6,200.00		\$6,200.00	\$ 6,200.00	\$0.00	4/12/2023	8/31/2023	Final	
22IWT01-05	Reliable Automatic Sprinkler	\$6,200.00		\$6,200.00	\$ 6,200.00	\$0.00	4/12/2023	8/31/2023	Final	
22IWT01-06	Greenfield Industries	\$13,200.00	\$ (2,700.00)	\$10,500.00	\$ 4,897.00	\$5,603.00	4/12/2023	12/31/2023	Final	
Total:		\$50,000.00		\$47,300.00	\$ 41,696.00	\$5,604.00				

Available - Expended \$8,304.00

22RRIWT03

Grant #	Company	Originally Awarded	Modifications	Current Award	Expended	Balance	Start Date	End Date	Status	Notes
22RRIWT03	Sulzer Processing Pumps	73,500.00		\$73,500.00	\$ 29,945.00	\$43,555.00	6/1/2023	5/31/2024	Ongoing	

23IWT01 IET

Grant #	Company	Originally Awarded	Modifications	Current Award	Expended	Balance	Start Date	End Date	Status	Status
23IWT01-01	Mergon	\$23,179.95		\$22,000.00		\$22,000.00	12/13/2023	6/30/2024	Executed	\$15,400 being processed
23IWT01-03	Tetramer Technologies	\$2,475.00		\$2,475.00		\$2,475.00	12/13/2023	6/30/2024	Executed	Actively Training
23IWT01-04	United Tool and Mold	\$6,487.50		\$6,487.50		\$6,487.50	12/13/2023	6/30/2024	Executed	Actively Training
23IWT01-05	Reliable Automatic Sprinkler	\$9,000.00		\$9,000.00		\$9,000.00	12/13/2023	6/30/2024	Executed	\$9,000 being Processed
23IWT01-06	RBC Aerostructures	\$14,000.00		\$14,000.00		\$14,000.00	1/19/2024	6/30/2024	Executed	Traaining begins in April
Total:		\$55,142.45		\$53,962.50	\$ -	\$53,962.50				

Remaining from previous Grant \$8,304.00
 Total Grant Award \$50,000.00
 Undesignated \$4,341.50

Contract Status

Executed
 Pending from Employer

Payment

Yellow= final
 Green=pending documentation



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Adult Program

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

Contract Number: 23A295E1
 Invoice Number: 1055-08
 Invoice Month: February 2024
 Period Covered: July 1, 2022 - June 30, 2023
 Total Amount Due: **\$ 34,311**

Eckerd Goal:

FEBRUARY
66.7%

100.0%

Line Item	Budget MOD 2	1055-8	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 130,462	\$ 14,897	66,227.44	\$ 64,234.32	50.8%
Fringe Benefit Total 51xx	\$ 43,257	\$ 4,966	21,440.66	\$ 21,816.10	49.6%
TOTAL STAFF COSTS	\$ 173,719	19,862.48	87,668.10	\$ 86,050.42	50.5%
Operating Costs:					
Facility Rent, Utilities, Maintenance, etc.	6185	\$ -	-	\$ -	0.0%
Staff Expendable Supplies & Materials	6000	\$ 2,125	\$ 35	759.52	\$ 1,365.48 35.7%
Software Licenses	6095	\$ 3,982	\$ -	3,691.00	\$ 291.25 92.7%
Staff Computers	6085	\$ -	\$ -	-	\$ - 0.0%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ -	\$ -	-	\$ - 0.0%
Copy & Print Expenses	6730	\$ 1,100	\$ -	186.56	\$ 913.44 17.0%
Communications (Phone, Fax, Internet, etc.)	6270	\$ 3,749	\$ 41	200.38	\$ 3,548.12 5.3%
Staff Travel		\$ -	-	-	-
Local Mileage cost	6105	\$ 1,700	\$ 17	88.65	\$ 1,611.35 5.2%
Non-Local Per Diem/Lodging Cost	6115/6120/6125	\$ -	\$ -	-	\$ - 0.0%
Client Verifications	6516	\$ 2,125	\$ -	-	\$ 2,125.00 0.0%
Staff Training	5110	\$ -	\$ -	-	\$ - 0.0%
Staff Background Checks	5100	\$ 312	\$ -	147.43	\$ 164.52 47.3%
Postage (Stamps, FedEx, etc.)	6005	\$ 638	\$ 101	566.92	\$ 70.58 88.9%
TOTAL OPERATING COSTS	\$ 15,730	194.11	5,640.46	\$ 10,089.74	35.9%
Training Costs:					
WI Customer Credential Exam Fees (C.N.A., GED, TABE)	6525	\$ 9,050	\$ 220	3,951.31	\$ 5,098.69 43.7%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost	6530	\$ 187,696	\$ 7,184	136,864.19	\$ 50,832.06 72.9%
Client Testing Fees	6535	\$ -	\$ -	-	\$ - 0.0%
TOTAL TRAINING COSTS	\$ 196,746	\$ 7,404	\$ 140,816	\$ 55,931	71.6%
Supportive Services Costs :					
WI Customer Transportation Costs	6485	\$ 20,400	\$ 1,960	15,885.00	\$ 4,515.00 77.9%
WI Customer Childcare Costs	6660	\$ -	\$ -	-	\$ - 0.0%
Training Support Materials (Uniforms, Drug Screens, Backg)	6590	\$ 40,600	\$ 1,498	23,871.90	\$ 16,728.10 58.8%
WI Customer Emergency Assistance (Rent, Car Repair, e	6596	\$ 1,700	\$ -	-	\$ 1,700.00 0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 62,700	3,458.08	39,756.90	\$ 22,943.10	63.4%
Training/Professional Fees/Profit:					
General Liability Insurance	6305	\$ 5,775	\$ 585	3,566.56	\$ 2,208.08 61.8%
TOTAL FEES / PROFIT COSTS	\$ 5,775	584.75	3,566.56	\$ 2,208.08	61.8%
INDIRECT COST:	13.60%	\$ 26,550	\$ 2,807	13,175.02	\$ 13,375.36 49.6%
Contract Total	\$ 481,220	34,310.64	290,622.53	\$ 190,597.45	60.4%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

DW Program

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

Contract Number: 23D295E1
 Invoice Number: 1056-08
 Invoice Month: February 2024
 Period Covered: July 1, 2023 - June 30, 2024
 Total Amount Due: **\$ 3,939**

Eckerd Goal:

FEBRUARY

67%

100.0%

Line Item	Budget MOD 2	1056-8	Cumulative	Remaining	Percent Spent
Staff Salary Total	\$ 23,524.54	\$ 2,500.14	\$ 14,442.95	\$ 9,081.59	61.4%
Fringe Benefit Total 51xx	\$ 7,730.99	\$ 845.47	\$ 4,616.60	\$ 3,114.39	59.7%
TOTAL STAFF COSTS	\$ 31,255.53	\$ 3,345.61	\$ 19,059.55	\$ 12,195.98	61.0%
Operating Costs:					
Facility Rent, Utilities, Maintenance, etc.	6185	\$ -	\$ -	\$ -	0.0%
Staff Expendable Supplies & Materials	6000	\$ 375.00	\$ 6.14	\$ 146.99	39.2%
Software Licenses	6095	\$ 702.75	\$ -	\$ 594.00	84.5%
Staff Computers	6085	\$ -	\$ -	\$ -	0.0%
Client Verifications	6516	\$ 375.00	\$ -	\$ 375.00	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ -	\$ -	\$ -	0.0%
Copy & Print Expenses	6730	\$ 270.00	\$ -	\$ 46.64	17.3%
Communications (Phone, Fax, Internet, etc.)	6270	\$ 661.50	\$ 10.30	\$ 50.11	7.6%
Staff Travel					
Local Mileage Cost	6105	\$ 333.30	\$ 4.22	\$ 19.58	5.9%
Non-Local Per Diem/Lodging Cost	6110/6115/6120/6125/6130	\$ -	\$ -	\$ -	0.0%
Staff Training	5110	\$ -	\$ -	\$ -	0.0%
Staff Background Checks	5100	\$ 22.05	\$ -	\$ 22.05	0.0%
Postage (Stamps, FedEx, etc.)	6005	\$ 112.50	\$ -	\$ 56.25	50.0%
TOTAL OPERATING COSTS	\$ 2,852.10	\$ 20.66	\$ 913.57	\$ 1,938.53	32.0%
Training Costs:					
WI Customer Credential Exam Fees (C.N.A., GED, TABE,	6525	\$ 1,500.00	\$ -	\$ 645.95	43.1%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost	6530	\$ 34,363.16	\$ -	\$ 9,952.83	29.0%
Client Testing Fees	6535	\$ -	\$ -	\$ -	0.0%
TOTAL TRAINING COSTS	\$ 35,863.16	\$ -	\$ 10,598.78	\$ 25,264.38	29.6%
Supportive Services Costs:					
WI Customer Transportation Costs	6485	\$ 3,600.00	\$ -	\$ 1,955.00	54.3%
WI Customer Childcare Costs	6660	\$ -	\$ -	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backgrou	6590	\$ 6,400.00	\$ -	\$ 2,411.00	37.7%
WI Customer Emergency Assistance (Rent, Car Repair, etc.)	6596	\$ 300.00	\$ -	\$ 300.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 10,300.00	\$ -	\$ 4,366.00	\$ 5,934.00	42.4%
Training/Professional Fees/Profit:					
General Liability Insurance	6305	\$ 1,032.99	\$ 100.82	\$ 625.35	60.5%
TOTAL FEES / PROFIT COSTS	\$ 1,032.99	\$ 100.82	\$ 625.35	\$ 407.64	60.5%
INDIRECT COST:	13.60%	\$ 4,779.12	\$ 471.52	\$ 2,801.39	58.6%
Contract Total	\$ 86,082.91	\$ 3,938.61	\$ 38,364.64	\$ 47,718.27	44.6%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

EBS Adult DW Program

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

Contract Number: 23EBA295E1
 Invoice Number: 1432-08
 Invoice Month: February 2024
 Period Covered: July 1, 2023 - March 31, 2024
 Total Amount Due: \$ 171

Eckerd Goal:

FEBRUARY

66.7%

100.0%

Line Item	Budget MOD 1	1432-8	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 64,595	\$ -	63,382.78	\$ 1,212.71	98.1%
Fringe Benefit Total 51xx	\$ 20,605	\$ -	20,367.58	\$ 237.89	98.8%
TOTAL STAFF COSTS	\$ 85,201	-	83,750.35	\$ 1,450.59	98.3%
Operating Costs:					
Facility Rent, Utilities, Maintenance, etc.	6185	\$ -	\$ -	-	0.0%
Staff Expendable Supplies & Materials	6000	\$ 1,750	\$ -	1,749.10	\$ 0.90 99.9%
Software Licenses	6095	\$ -	\$ -	-	0.0%
Staff Computers	6085	\$ -	\$ -	-	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ -	\$ -	-	0.0%
Copy & Print Expenses	6730	\$ -	\$ -	-	0.0%
Communications (Phone, Fax, Internet, etc.)	6270	\$ 1,350	\$ 153	1,661.11	\$ (311.11) 123.0%
Staff Travel					
Local Mileage cost	6105	\$ -	\$ -	-	0.0%
Non-Local Per Diem/Lodging Cost	6115/6120/6125	\$ -	\$ -	-	0.0%
Client Verifications	6516	\$ -	\$ -	-	0.0%
Staff Training	5110	\$ -	\$ -	-	0.0%
Staff Background Checks	5100	\$ 135	\$ -	144.87	\$ (9.87) 107.3%
Postage (Stamps, FedEx, etc.)	6005	\$ -	\$ -	20.08	\$ (20.08) 0.0%
TOTAL OPERATING COSTS	\$ 3,235	153.26	3,575.16	\$ (340.16)	110.5%
Training Costs:					
WI Customer Credential Exam Fees (C.N.A., GED, TABE, W	6525	\$ -	\$ -	-	0.0%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost	6530	\$ 34,091	\$ -	34,091.17	\$ - 100.0%
Client Testing Fees	6535	\$ -	\$ -	-	0.0%
Client Allowances	6590	\$ -	\$ -	-	0.0%
TOTAL TRAINING COSTS	\$ 34,091	\$ -	\$ 34,091	\$ -	100.0%
Supportive Services Costs :					
WI Customer Transportation Costs	6485	\$ -	\$ -	-	0.0%
WI Customer Childcare Costs	6660	\$ -	\$ -	-	0.0%
Training Support Materials (Uniforms, Drug Screens, Backgro	6545/6546	\$ -	\$ -	-	0.0%
WI Customer Emergency Assistance (Rent, Car Repair, etc.	6596	\$ -	\$ -	-	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ -	-	-	\$ -	0.0%
Training/Professional Fees/Profit:					
General Liability Insurance	6305	\$ 1,637	\$ 2	1,295.13	\$ 341.84 79.1%
TOTAL FEES / PROFIT COSTS	\$ 1,637	1.94	1,295.13	\$ 341.84	79.1%
INDIRECT COST: 10.00%	\$ 12,250	\$ 16	8,862.06	\$ 3,387.85	72.3%
Contract Total	\$ 136,414	170.72	131,573.88	\$ 4,840.12	96.5%

\$0 \$0 \$0.00 \$0.00

ITA Obligations and Participant Cost Report

Service Provider: Eckerd Workforce Development Service
Period Covered: PY2023 (July 1, 2023 to June 30, 2024)
Report Date: 3/18/2024

	Open		Open		Open		Open		PY2023	
ITA Report	Adult	%	DW	%	EBA Program	%	IETA Program	%	Total All Funding	%
Scholarship Budget	\$ 187,696		\$ 34,363		\$ 50,708		\$ 25,000		\$ 297,767	
Scholarship Awards	\$ 176,523	94%	\$ 16,732	49%	\$ 34,091	67%	\$ -	0%	\$ 227,346	76%
Scholarships Available	\$ 11,173	6%	\$ 17,631	51%	\$ 16,617	33%	\$ 25,000.00	####	\$ 70,421	24%
Participant Cost Budget*	\$ 259,446		\$ 46,163		\$ 50,708		\$ 25,000		\$ 381,317	
Pending Transactions	\$ 32,550	13%	\$ -	0%	\$ -	0%	\$ -	0%	\$ 32,550	9%
Cleared Transactions	\$ 180,573	70%	\$ 16,732	36%	\$ 34,091	67%	\$ -	0%	\$ 231,396	61%
Total Authorized Transactions	\$ 213,123	82%	\$ 16,732	36%	\$ 34,091	67%	\$ -	0%	\$ 263,946	69%
Remaining Available Balance	\$ 46,323	18%	\$ 29,431	64%	\$ 16,617.00	33%	\$ 25,000	####	\$ 117,371	31%

*Participant Cost Budget totals include sholarships and supportive services

Acronyms

ITA	Individual Training Accounts are also known as scholarships or tuition costs.
DW	Dislocated Worker
EBA	Engage Build Serve Adult Program Grant (State WDB speciality grant to support WIOA Adult/DW program)
IETA	Individual & Employer Training Adult Program Grant (State WDB speciality grant to support WIOA Adult/DW program)

Leveraged Scholarships YTD	\$ 68,982
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ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Adult Operator

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

Contract Number: 23A995E1
 Invoice Number: 1092-08
 Invoice Month: February 2024
 Period Covered: July 1, 2023 - June 30, 2024
 Total Amount Due: **\$ 10,899**

Eckerd Goal:

FEBRUARY

66.7%

100.0%

Line Item	Budget MOD 2	1092-8	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 60,484.16	\$ 6,867.08	25,340.66	\$ 35,143.50	41.9%
Fringe Benefit Total 51xx	\$ 18,209.59	\$ 2,256.62	7,593.59	\$ 10,616.00	41.7%
TOTAL STAFF COSTS	\$ 78,693.75	\$ 9,123.70	32,934.25	\$ 45,759.50	41.9%
Operating Costs:					
1.1 Facility, Utilities 6185	\$ -	\$ -	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials 6000	\$ -	\$ -	-	\$ -	0.0%
1.3 Program Outreach Expenses (Brochures, Flyers, etc.) 6735	\$ -	-	-	\$ -	0.0%
1.4 Copy & Print Expenses 6730	\$ -	\$ -	-	\$ -	0.0%
1.5 Communications (Phone, Fax, Internet, etc.) 6270	\$ 1,683.00	\$ -	19.48	\$ 1,663.52	1.2%
1.6 Staff Travel 6105, 6120, 6125	\$ 655.01	\$ 304.74	501.85	\$ 153.16	76.6%
1.7 Staff Training/Technical Services Costs 5110	\$ -	\$ -	-	\$ -	0.0%
1.8 Non-Expendable Equipment Purchases 6095	\$ 1,215.50	\$ -	998.00	\$ 217.50	82.1%
1.9 Postage (Stamps, FedEx, etc) 6005	\$ 212.50	\$ -	165.43	\$ 47.07	77.8%
1.10 Staff Background Checks 5100	\$ 243.10	\$ -	7.25	\$ 235.85	3.0%
TOTAL OPERATING COSTS	\$ 4,009.11	\$ 304.74	1,692.01	\$ 2,317.10	42.2%
Training Costs:					
2.3 WI Customer Credential Exam Fees (CAN, GED, TABE, Workkeys) 6525	\$ -	\$ -	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost 6530	\$ -	\$ -	-	\$ -	0.0%
Client On the Job Training 6515	\$ 44,095.00	\$ -	3,263.67	\$ 40,831.33	7.4%
TOTAL TRAINING COSTS	\$ 44,095.00	\$ -	\$ 3,263.67	\$ 40,831.33	\$ 0.07
Supportive Services Costs :					
3.11 WI Customer Transportation Costs 6485	\$ -	\$ -	-	\$ -	0.0%
3.12 WI Customer Childcare Costs 6660	\$ -	\$ -	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance 6596	\$ -	\$ -	-	\$ -	0.0%
3.14 Training Support Materials 6545	\$ -	\$ -	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ -	\$ -	-	\$ -	0.0%
Training/Professional Fees/Profit:					
4.2 General Liability Insurance 6305	\$ 1,780.00	\$ 165.80	391.05	\$ 1,388.95	22.0%
TOTAL FEES / PROFIT COSTS	\$ 1,780.00	\$ 165.80	391.05	\$ 1,388.95	22.0%
4.1 INDIRECT COST: 13.60%	\$ 17,758.19	\$ 1,304.82	5,206.21	\$ 12,551.98	29.3%
Contract Total	\$ 146,336.05	\$ 10,899.06	43,487.19	\$ 102,848.86	29.7%

\$ (1,997.10) \$ - 0.00 -1,997.10



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

DW Operator

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

Contract Number: 23D995E1
 Invoice Number: 1223-08
 Invoice Month: February 2024
 Period Covered: July 1, 2023 - June 30,2024
 Total Amount Due: **\$ 6,987**

Eckerd Goal:

FEBRUARY

66.7%

100.0%

Line Item	Budget MOD 2	1223-08	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	11,394.25	1,320.17	4,545.04	6,849.20	39.9%
Fringe Benefit Total 51xx	3,269.39	426.24	1,329.44	1,939.96	40.7%
TOTAL STAFF COSTS	14,663.64	1,746.41	5,874.48	8,789.16	40.1%
Operating Costs:					
1.1 Facility, Utilities 6185	-	-	-	-	0.0%
1.2 Staff Expendable Supplies & Materials 6000	127.50	-	-	127.50	0.0%
1.3 Program Outreach Expenses (Brochures, Fly) 6735	-	-	-	-	0.0%
1.4 Copy & Print Expenses 6730	180.00	-	-	180.00	0.0%
1.5 Communications (Phone, Fax, Internet, etc.) 6270	297.00	-	3.44	293.56	1.2%
1.6 Staff Travel 6105, 6120, 6125	660.63	55.02	89.81	570.82	13.6%
1.7 Staff Training/Technical Services Costs 5110	-	-	-	-	0.0%
1.8 Non-Expendable Equipment Purchases 6095	214.50	-	157.00	57.50	73.2%
1.9 Postage (Stamps, FedEx, etc) 6005	37.50	-	17.59	19.91	46.9%
1.10 Staff Background Checks 5100	42.90	-	-	42.90	0.0%
TOTAL OPERATING COSTS	1,560.03	55.02	267.84	1,292.19	17.2%
Training Costs:					
Client On the Job Training 6515	10,000.00	4,323.04	4,323.04	5,676.96	43.2%
2.3 WI Customer Credential Exam Fees (CAN, C) 6525	-	-	-	-	0.0%
2.6 Individual Training Account/Voucher Cost 6530	-	-	-	-	0.0%
Client Allowances 6590	105.00	-	-	105.00	0.0%
TOTAL TRAINING COSTS	10,105.00	4,323.04	4,323.04	5,781.96	0.43
Supportive Services Costs :					
3.11 WI Customer Transportation Costs 6485	75.00	-	-	75.00	0.0%
3.12 WI Customer Childcare Costs 6660	-	-	-	-	0.0%
3.13 WI Customer Emergency Assistance 6596	-	-	-	-	0.0%
3.14 Training Support Materials 6545	-	-	-	-	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	75.00	-	-	75.00	0.0%
Training/Professional Fees/Profit:					
4.2 General Liability Insurance 6305	364.61	25.73	59.64	304.97	16.4%
TOTAL FEES / PROFIT COSTS	364.61	25.73	59.64	304.97	16.4%
4.1 INDIRECT COST: 13.60%	3,616.01	836.43	1,431.40	2,184.61	39.6%
CONTRACT TOTAL:	30,384.29	6,986.63	11,956.40	18,427.89	39.4%
	\$0	\$0	0.00	0.00	



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

EBS- Adult DW Operator

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

Contract Number: 23EBA995E1
 Invoice Number: 1407-08
 Invoice Month: February 2024
 Period Covered: July 1, 2023 - March 31, 2024
 Total Amount Due: **\$ 756**

Eckerd Goal:

FEBRUARY

66.67%

100.0%

Line Item	Budget MOD 1	1407-8	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 47,383	\$ -	47,230.29	\$ 152.71	99.7%
Fringe Benefit Total 51xx	\$ 13,800	\$ -	12,945	\$ 855.45	93.8%
TOTAL STAFF COSTS	\$ 61,183		60,175.11	\$ 1,008.17	98.4%
Operating Costs:					
Staff Expendable Supplies & Materials 6000	\$ 1,185	-	1,166.27	\$ 18.89	98.4%
Software Licenses 6095	\$ 1,625	-	1,250.00	\$ 375.00	76.9%
Staff Computers 6085	\$ 1,400	-	-	\$ 1,400.00	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.) 6735	\$ 2,000	563.89	865.99	\$ 1,134.01	43.3%
Copy & Print Expenses 6730	\$ 1,750	-	1,537.00	\$ 213.00	87.8%
Communications (Phone, Fax, Internet, etc.) 6270	\$ 750	93.63	843.63	\$ (93.63)	112.5%
Client Verifications 6516	\$ -	-	-	\$ -	0.0%
Staff Travel	\$ -	-	-	\$ -	0.0%
Local Mileage cost 6105	\$ 1,558	-	1,538.10	\$ 19.90	98.7%
Non-Local Per Diem/Lodging Cost 6115/6120/6125	\$ -	-	-	\$ -	0.0%
Staff Training 5110	\$ -	-	-	\$ -	0.0%
Staff Background Checks 5100	\$ 295	-	265.20	\$ 29.80	89.9%
Postage (Stamps, FedEx, etc.) 6005	\$ -	29.84	29.84	\$ (29.84)	0.0%
Dues 6750	\$ 1,206	-	300.00	\$ 905.72	24.9%
TOTAL OPERATING COSTS	\$ 11,769	\$ 687	7,796.03	\$ 3,972.85	66.2%
Training Costs:					
WI Customer Credential Exam Fees (C.N.A., GED, TABE, W) 6525	\$ -	-	-	\$ -	0.0%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost 6530	\$ -	-	-	\$ -	0.0%
Client Testing Fees 6535	\$ -	-	-	\$ -	0.0%
TOTAL TRAINING COSTS	\$ -		\$ -	\$ -	#DIV/0!
Supportive Services Costs :					
WI Customer Transportation Costs 6485	\$ -	-	-	\$ -	0.0%
WI Customer Childcare Costs 6660	\$ -	-	-	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backgrou 6545/6546	\$ -	-	-	\$ -	0.0%
Client Allowances 6590	\$ -	-	-	\$ -	0.0%
WI Customer Emergency Assistance (Rent, Car Repair, etc.) 6596	\$ -	-	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ -		\$ -	\$ -	0.0%
Training/Professional Fees/Profit:					
General Liability Insurance 6305	\$ 1,008	-	1,008.23	\$ (0.00)	100.0%
TOTAL FEES / PROFIT COSTS	\$ 1,008		1,008.23	\$ (0.00)	100.0%
INDIRECT COST: 10.00%	\$ 10,059	68.74	6,897.94	\$ 3,160.68	68.6%
Contract Total	\$ 84,019	756.10	75,877.31	\$ 8,141.69	90.3%
	\$0	\$0	\$0	\$0.00	



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

YOUTH INVOICE

Youth Program Funds

Worklink Development Board	Contract Number:	23Y495E2
1376 Tiger Blvd.	Invoice Number:	1058-08
Clemson, SC 29631	Invoice Month:	February 2024
Attn: Jennifer Kelly	Period Covered:	July 1, 2023 - June 30, 2024
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 38,255
Eckerd Goal:		FEBRUARY
		66.7%
		100.0%

Line Item	Budget MOD 1	1058-8	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total	\$ 213,445	\$ 20,343	\$ 131,306.54	\$ 82,138.91	61.5%	
Fringe Benefit Total	51xx \$ 55,848	\$ 4,917	\$ 35,627.68	\$ 20,220.27	63.8%	
TOTAL STAFF COSTS	\$ 269,293	\$ 25,260.87	\$ 166,934.22	\$ 102,359.18	62.0%	
Operating Costs:						
Other Rental Fees	6195 \$ 7,200	\$ -	\$ 4,200.00	\$ 3,000.00	58.3%	
Communications (Phone, Fax, Internet, e)	6270 \$ 4,013	\$ 245	\$ 1,774.64	\$ 2,238.55	44.2%	
Network (Internet)	6265 \$ 1,200	\$ 95	\$ 759.92	\$ 440.08	63.3%	
Postage	6005 \$ 1,027	\$ 190	\$ 551.55	\$ 474.95	53.7%	
Staff Travel	6105 \$ 3,000	\$ 296	\$ 1,964.98	\$ 1,035.02	65.5%	
Other Travel	6115/6120 \$ -	\$ -	\$ -	\$ -	0.0%	
Staff Background Checks	5100 \$ 285	\$ -	\$ 36.25	\$ 249.24	12.7%	
Staff Training	5110 \$ -	\$ -	\$ -	\$ -	0.0%	
Office/Desktop Supplies and Materials	6000 \$ -	\$ -	\$ -	\$ -	0.0%	
Copying	6730 \$ 1,000	\$ -	\$ 343.94	\$ 656.06	34.4%	
Software Licenses	6095 \$ 4,295	\$ -	\$ 3,882.79	\$ 412.40	90.4%	
Participant Verifications	6516 \$ 2,250	\$ -	\$ 1,383.52	\$ 866.48	61.5%	
Participant Outreach	6735 \$ -	\$ -	\$ -	\$ -	0.0%	
TOTAL OPERATING COSTS	\$ 24,270	\$ 825.43	\$ 14,897.59	\$ 9,372.78	61.4%	
Training Costs:						
Work Experience Stipends	6507 \$ 29,429	\$ 4,244	\$ 19,002.96	\$ 10,425.98	64.6%	
Tuition Cost (Adult Education)	6520 \$ 11,200	\$ 280	\$ 7,168.00	\$ 4,032.00	64.0%	
Participant Graduation Fees	6595 \$ 1,045	\$ -	\$ -	\$ 1,045.00	0.0%	
Credential Exam Fees	6525 \$ 12,500	\$ 46	\$ 4,416.00	\$ 8,084.00	35.3%	
Individual Training Accounts	6530 \$ 500	\$ -	\$ -	\$ 500.00	0.0%	
Instructional Supplies (Books)	6590 \$ 1,000	\$ -	\$ -	\$ 1,000.00	0.0%	
TOTAL TRAINING COSTS	\$ 55,674	\$ 4,569.54	\$ 30,586.96	\$ 25,086.98	54.9%	
Supportive Services Costs :						
Child Care	6660 \$ -	\$ -	\$ -	\$ -	0.0%	
Transportation	6485 \$ 25,000	\$ 3,500	\$ 17,580.00	\$ 7,420.00	70.3%	
Client Incentives	6585 \$ -	\$ -	\$ -	\$ -	0.0%	
Client Training Support Materials	6545 \$ -	\$ -	\$ -	\$ -	0.0%	
Client Supplies	6546 \$ 700	\$ -	\$ -	\$ 700.00	0.0%	
Client Emergency Assistance & Expunger	6596 \$ 325	\$ -	\$ -	\$ 325.45	0.0%	
TOTAL SUPPORTIVE SERVICES COSTS	\$ 26,025	\$ 3,500.00	\$ 17,580.00	\$ 8,445.45	67.5%	
Training/Professional Fees/Profit:						
General Liability Insurance	6305 \$ 5,041	\$ 485	\$ 2,927.91	\$ 2,113.02	58.1%	
TOTAL FEES / PROFIT COSTS	\$ 5,041	\$ 485.30	\$ 2,927.91	\$ 2,113.02	58.1%	
4.1 INDIRECT COST:	13.60%	\$ 39,773	\$ 3,614	\$ 24,556.12	\$ 15,217.04	61.7%
Contract Total	\$ 420,077	\$ 38,254.88	\$ 257,482.80	\$ 162,594.43	61.3%	