



WORKFORCE DEVELOPMENT BOARD

Finance Committee

January 24, 2024 at 3:00pm

SC Works Clemson Comprehensive Center, Large Conference Room

Conference Call Information:

<https://us02web.zoom.us/j/6436419262?pwd=Vm9zNTB2ZDNYU3ZWZno1ZlM2QVBgdz09>

Meeting ID: 643 641 9262 Dial: 1-646-558-8656 Passcode: 29631

AGENDA

- I. **Call to Order/Introductions** Stephanie Collins, Chair
- II. **Approval of Meeting Minutes (11.9.2023)*** Stephanie Collins
- III. **PY2024 Budget Review** Jennifer Kelly, Executive Director
 - a. In-House Budget
 - b. Expenditure Status (as of 12.31.2023)
- IV. **Incumbent Worker Training Grants** Jennifer Campbell, WorkLink Staff
- V. **Eckerd Workforce Development Services**
 - a. Adult/DW Operator (All Sources) Billy Hunter, Eckerd Staff
 - b. Adult/DW Program (All Sources) Jeff Snider, Eckerd Staff
 - c. Adult/DW Program & Operator – Modification 2* Renee Alexander, Eckerd Staff
 - d. Youth Program (All Sources) Karen Craven, Eckerd Staff
- VI. **Other Business** Stephanie Collins
- VII. **Adjourn**

UPCOMING MEETINGS:

WorkLink WDB Meeting, February 7, 2023 @ 1pm
Madren Center (Lunch at Noon)

Finance Committee Meeting, March 27, 2024 @ 3pm
Clemson SC Works, Large Conference Room or Conference Call



WORKFORCE DEVELOPMENT BOARD
Finance Committee Meeting Minutes
November 9, 2023 @ 3pm
SC Works Clemson Comprehensive Center/ Zoom Conference Call

<u>Members Present</u>	Stephanie Collins	David Collins	
<u>Members Absent</u>	Dr. Galen DeHay	Melanie McLane	
<u>Staff Present:</u>	Jennifer Campbell Jennifer Kelly	Sharon Crite	Windy Graham
<u>Guests Present:</u>	Billy Hunter Karen Craven	JT Parnell	Jeff Snider

CALL TO ORDER & INTRODUCTIONS

Chair Stephanie Collins called the meeting to order at 3:01 pm. Chair Collins welcomed everyone in attendance. Mrs. Collins reminded everyone the meeting was being recorded for the processing of minutes.

APPROVAL OF MEETING MINUTES

Chair Collins stated that the meeting minutes from September 14, 2023, were emailed to the group and included in the meeting packet.

ACTION TAKEN: David Collins made a motion to accept the meeting minutes from March 30, 2023, as presented, seconded by Stephanie Collins. The motion carried unanimously.

PY2023 IN-HOUSE BUDGET

Executive Director Jennifer Kelly shared the in-house budget for PY2023, stating that the expenditure column reflected the pass-thru expenditures through September 30, 2023, and the in-house expenditures through October 31, 2023. Ms. Kelly noted the following:

- Salary, Fringe, and Indirect appear to be behind; however, the Assistant Director who started October 20, 2023, will help catch up with the percentage by the end of the program year.
- The SC Works Center costs include unbilled partner expenses but will even out as the year-end closes.
- Accounting Services appears to be ahead of schedule, but this is due to quarterly billing. The projected expenditure for the year is not projected to exceed the line item.

- Website hosting fees are slightly ahead of schedule as well; however, the annual billing of our website hosting fee of approximately \$2,850 was billed in October 2023.

Ms. Kelly stated that WorkLink received a new grant award from the State of \$176,863 for investment into the incumbent worker training program (\$50,000), occupational training (\$109,423), and the remainder for administrative costs. WorkLink also received the Notice of Funds Available (NFA) for Adult and Dislocated Worker funding for the remainder of PY2023 in early November.

ONGOING GRANTS

Ms. Kelly reviewed the Incumbent Worker Training (IWT) Grant awards that were approved at the last Board meeting. The packet included the report on page 13. Ms. Kelly stated that all six grant awards have been executed, \$18,950 has been expended, and staff is working with the employers that were awarded a total of \$50,000 under the Engage, Build, Serve Grant to finalize training and billing.

Ms. Kelly stated that a Rapid Response IWT grant was awarded to Sulzer Processing Pumps from the Department of Employment and Workforce for \$73,500 to upskill their current workforce and has spent approximately \$27,195 of the grant award through October 31, 2023. This grant award is effective from June 1, 2023, to May 31, 2024. WorkLink will coordinate the grant on behalf of the State.

PY23 ECKERD GRANTS

Chair Collins called on Eckerd Connects to review the Adult/Dislocated Worker and Youth invoices. The following budget updates were provided through September 2023:

- Page 11 shows expenditures for the Adult Program budget expended at 11.6%.
- The Dislocated Worker Program budget as shown on page 9 is 7.5.0% expended.
- Page 10 shows the Adult Operator grant is 0.5% expended.
- Page 11 shows the Dislocated Worker Operator grant is 0.6% expended.
- Page 12 shows the ITA Obligations and Participant Cost Report, which reflects budgets related to participant costs. Mr. Parnell reviewed the vouchers approved, vouchers paid, and ITA obligations for each grant budget.
- Page 13 shows Adult Engage, Build, Serve Program grant is expended at 81.1%.
- Page 14 shows the Adult Engage, Build, Serve Operator grant is expended at 51.3%.
- Page 15 shows the Youth grant with PYC is expended at 17.4%. Ms. Karen Craven, Program Manager for Palmetto Youth Connections, drew attention to line item 6507 “Work Experience” and stated it was 0% expended.
- Page 16 shows the Youth Engage, Build, Serve grant is 38.7% expended, and 15.0% of the Work Experience stipends have been expended.

CY2024 MEETING DATES

The committee reviewed the potential meeting dates and agreed to move the meetings to Wednesday to accommodate the majority of committee members.

ACTION TAKEN: David Collins made a motion to approve the following as committee meeting dates for calendar year 2024: January 24, March 27, May 22, August 28, and October 30 as presented, seconded by Stephanie Collins. The motion carried unanimously.

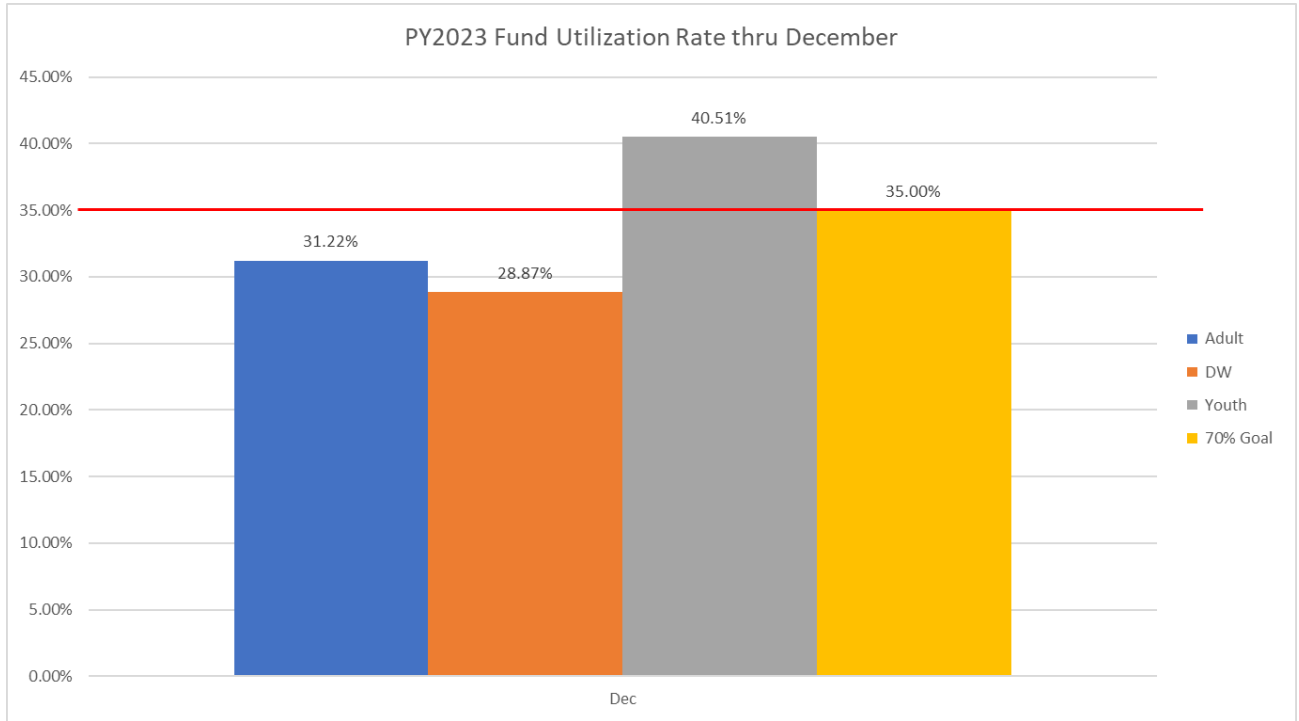
ADJOURNMENT

With no other business, the meeting adjourned at 3:35 p.m.

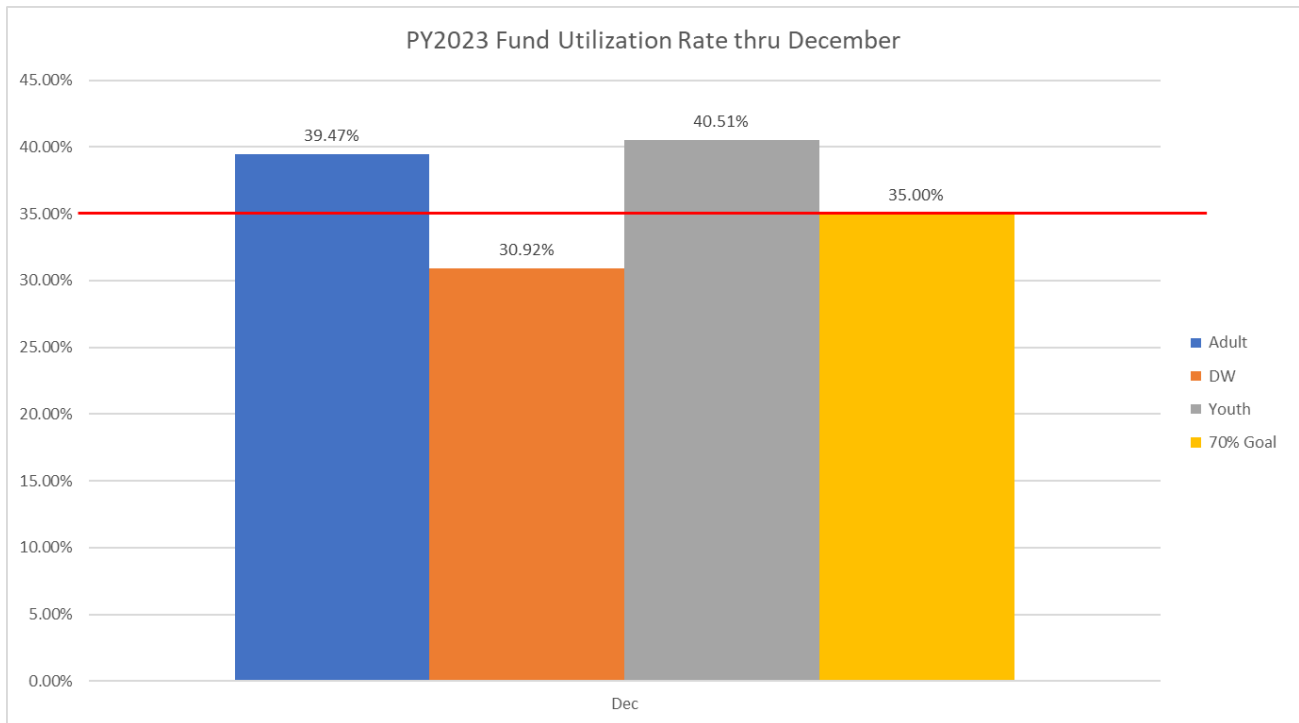
Respectfully submitted by: Jennifer Kelly

PY2023 WorkLink Budget as of 12.31.2023*													
Revenue	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	22EBA01 ends 3/31/24	22EBY01 ends 3/31/2024	22RRIWT03 ends 5/31/2024	23IET01 ends 9/30/2024	TOTAL BUDGET	YTD EXPENDED	% Expended
PY'23 Allocation	396,625	44,069	376,788	41,865	489,559	47,960	-	-	-	176,863	1,573,729		
PY'23 Transfer of funds	200,000		(200,000)								-		
PY'22 Carryover (22A, 22D, 22Y)	290,818	3,751	148,963	-	59,533	-	297,529	62,276	77,175	-	940,045		
	887,443	47,820	325,751	41,865	549,092	47,960	297,529	62,276	77,175	176,863	2,513,773	1,055,240	
Service Providers	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	22EBA01 ends 3/31/24	22EBY01 ends 3/31/2024	22RRIWT03	23IET01		Thru Dec	
Eckerd - Adult/DW Services Program	475,455		85,066								560,521	201,984	36.0%
Eckerd - Adult/DW Operator/OJT	154,160		31,340								185,500	53,221	28.7%
Eckerd - Youth					420,077						420,077	178,786	42.6%
23EBA995E2 - Eckerd Operator/Bus. Svc.							84,019				84,019	71,925	85.6%
23EBA295E2 - Eckerd Prog							136,414				136,414	132,095	96.8%
23EBY295E2 - Eckerd PYC								59,923			59,923	54,603	91.1%
IWT - EBA							49,750				49,750	18,700	37.6%
22RIWT03									73,500		73,500	37,195	50.6%
IWT - IET										50,000	50,000	-	0.0%
23IETA295E1 - Eckerd Program										25,000	25,000	-	0.0%
Undesignated Funds	81,252	110	78,157	6,100	67,992	-	-	(0)	-	101,863	335,474	-	0.0%
Total Pass-Through Contracts	710,867	110	194,563	6,100	488,069	-	270,183	59,923	73,500	176,863	1,980,178	748,509	37.8%
Total Revenue after Obligations	176,576	47,710	131,188	35,765	61,023	47,960	27,346	2,353	3,675	-	533,595		
In-House Expenses	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	22EBA01	22EBY01	22RRIWT03	23IET01	TOTAL BUDGET	Thru Dec	
Salaries, Fringe, Indirect	139,960	28,666	111,936	24,571	54,888	41,470	17,493		3,675		422,659	174,904	41.4%
Travel	182	182	147	147	104	104	117	234			1,215	372	30.6%
SCW Centers Facility Costs	29,743	12,747	13,451	5,765	3,532	3,532					68,770	26,483	38.5%
Accounting Services		4,200		3,800		2,000					10,000	5,000	50.0%
Supplies	804	195	842	156	353	148	1,405				3,904	1,238	31.7%
Insurance	4,796		3,670		1,666						10,133	5,065	50.0%
Postage	167	41	175	32	74	31					520	146	28.1%
Printing	608	148	637	118	267	112					1,890	537	28.4%
Website Hosting & FB, CC & Adobe							5,328	2,079			7,407	4,850	65.5%
Memberships, Dues, & Prof Fees	315	76	330	61	138	58					979	996	101.7%
Training	-	-	-	-	-	-	2,943				2,943	1,069	36.3%
Outreach	-	-	-	-	-	-	60	40			100	-	0.0%
Meeting Expense		1,456		1,114		506					3,075	1,235	40.2%
	176,576	47,710	131,188	35,765	61,023	47,960	27,346	2,353	3,675	-	533,595	221,894	41.6%
Balance	-	-	-	-	-	(0)	-	-	-	-	(0)		

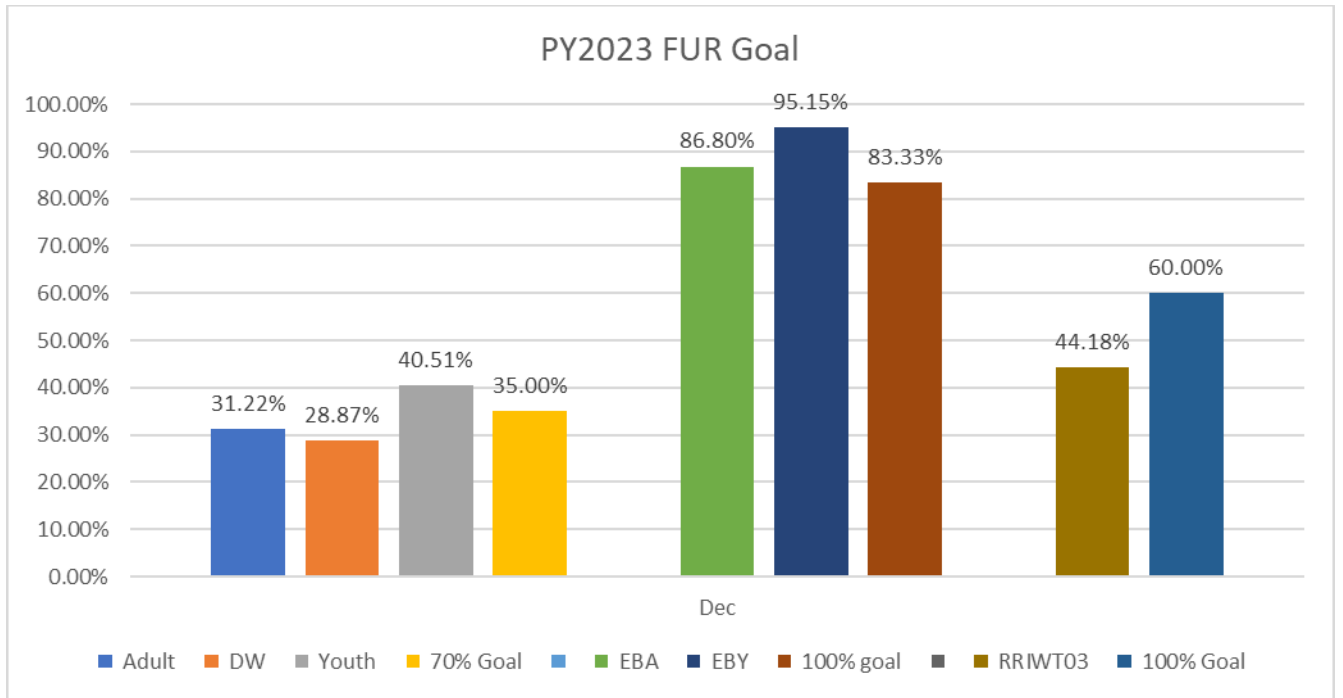
Fund Utilization Rate with MOU Reimbursements Included



Fund Utilization Rate without MOU Reimbursements Included



Fund Utilization Rate for all Fund Streams through December 2023



Participant Cost Rate Tool

Purpose:

To calculate the participant cost rate as of the latest Financial Status Reports (FSRs).

Instructions:

Enter the applicable amounts in the blue shaded areas from the previous June FSRs and current FSRs. Using these figures, the participant cost rate will be calculated.

Participant Cost Rate	37.38%	<- SHOULD BE HIGHER THAN 30%
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June 2023 FSRs - Program Year 2022 Adult and DW

	Adult		DW		Grant	Total
	PY	FY	PY	FY		
Total Participant costs (17f)	\$ 39,657.00	\$ 42,502.00	\$ 16,453.00	\$ 94,369.00	\$ -	\$ 192,981.00
Total Program Costs (18)	\$ 72,345.00	\$ 113,955.00	\$ 66,459.00	\$ 140,076.00	\$ -	\$ 392,835.00

FROM JUNE 2021 FSRs

Most Recent FSRs - Program Year 2022 Adult and DW

	Adult		DW		Grant	Total
	PY	FY	PY	FY		
Total Participant costs (17f)	\$ 39,657.00	\$ 114,312.82	\$ 10,975.78	\$ 187,782.46	\$ -	\$ 352,728.06
Total Program Costs (18)	\$ 72,345.00	\$ 323,296.00	\$ 88,988.00	\$ 309,560.00	\$ -	\$ 794,189.00

FROM JUNE 2021 CLOSEOUTS

Most Recent FSRs - Program Year 2023 Adult and DW

	Adult		DW		Grant	Total
	PY	FY	PY	FY		
Total Participant costs (17f)	\$ 1,044.00	\$ -	\$ -	\$ -	\$ -	\$ 1,044.00
Total Program Costs (18)	\$ 28,809.00	\$ -	\$ -	\$ -	\$ -	\$ 28,809.00

UPDATES AUTOMATICALLY FROM SPREADSHEETS

Youth Work Experience Rate Tool

Purpose:

To calculate the Youth Work Experience rate as of the latest Financial Status Reports (FSRs).

	2022		2023		2023
	Youth		Youth		EBY
	PY2022		PY2023		PY2023
Total Work Experience costs (D30 to D37)	\$ 105,578.15		\$ 44,530.45		\$ 37,279.73
Total Program Costs (D46)	\$ 444,021.00		\$ 159,647.00		\$ 112,188.05

Youth WEX	23.78%		27.89%		33.23%
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Must be at least 20% upon final posted expenditures in each fund stream column.

Current FSR-S YTD	Aug-23	Dec-23	Dec-23
Total WEX	15,852.48	11,224.92	21,330.60
Total SFI of WEX Staff	89,725.67	33,305.53	15,949.13
Total Program Costs	444,021.00	159,647.00	112,188.05
	<i>Closed</i>	<i>Open</i>	<i>Open</i>

22IWT01 EBA

Grant #	Company	Originally Awarded	Current Award	Expended	To Deobligate	Balance	Start Date	End Date	Status
22IWT01-01	Tactical Medical	\$17,850.00	\$17,850.00	\$ 17,849.00	\$ -	\$1.00	4/12/2023	12/31/2023	Final
22IWT01-02	Sargent Metal Fabricators	\$250.00	\$250.00	\$ 250.00	\$ -	\$0.00	4/12/2023	8/31/2023	Final
22IWT01-03	Sealevel Systems Inc.	\$6,300.00	\$6,300.00	\$ 6,300.00	\$ -	\$0.00	4/12/2023	8/31/2023	Final
22IWT01-04	United Tool and Mold	\$6,200.00	\$6,200.00	\$ 6,200.00	\$ -	\$0.00	4/12/2023	8/31/2023	Final
22IWT01-05	Reliable Automatic Sprinkler	\$6,200.00	\$6,200.00	\$ 6,200.00	\$ -	\$0.00	4/12/2023	8/31/2023	Final
22IWT01-06	Greenfield Industries	\$13,200.00	\$10,500.00	\$ 4,989.00	\$2,700.00	\$5,511.00	4/12/2023	12/31/2023	Executed, Mod 2, Pending Final Paperwork
Total:		\$50,000.00	\$47,300.00	\$ 41,788.00	\$ 2,700.00	\$5,512.00			

22RRIWT03

Grant #	Company	Originally Awarded	Current Award	Expended	To Deobligate	Balance	Start Date	End Date	Status
22RRIWT03	Sulzer Processing Pumps	73,500.00	\$73,500.00	\$ 37,195.00	\$ -	\$36,305.00	6/1/2023	4/30/2024	Executed, Ongoing

23IWT01 IET

Grant #	Company	Originally Awarded	Current Award	Expended	To Deobligate	Balance	Start Date	End Date	Status
23IWT01-01	Mergon	\$23,179.95	\$22,000.00		\$ -	\$22,000.00			Executed
23IWT01-03	Tetramer Technologies	\$2,475.00	\$2,475.00		\$ -	\$2,475.00			Executed
23IWT01-04	United Tool and Mold	\$6,487.50	\$6,487.50		\$ -	\$6,487.50			Executed
23IWT01-05	Reliable Automatic Sprinkler	\$9,000.00	\$9,000.00		\$ -	\$9,000.00			Executed
23IWT01-06	RBC Aerostructures	\$14,000.00			\$ -	\$0.00			Pending Employer
Total:		\$55,142.45	\$39,962.50	\$ -	\$ -	\$39,962.50			

Remaining from previous Grant 8,212.00
 Total Grant Award 50,000.00
 Undesignated 3,069.55

Contract Status
 Executed
 Pending from Employer

Payment
 Yellow= final
 Green=pending documentation

SC Work WorkLink: PY2023 Eckerd Grant Award Financial Status

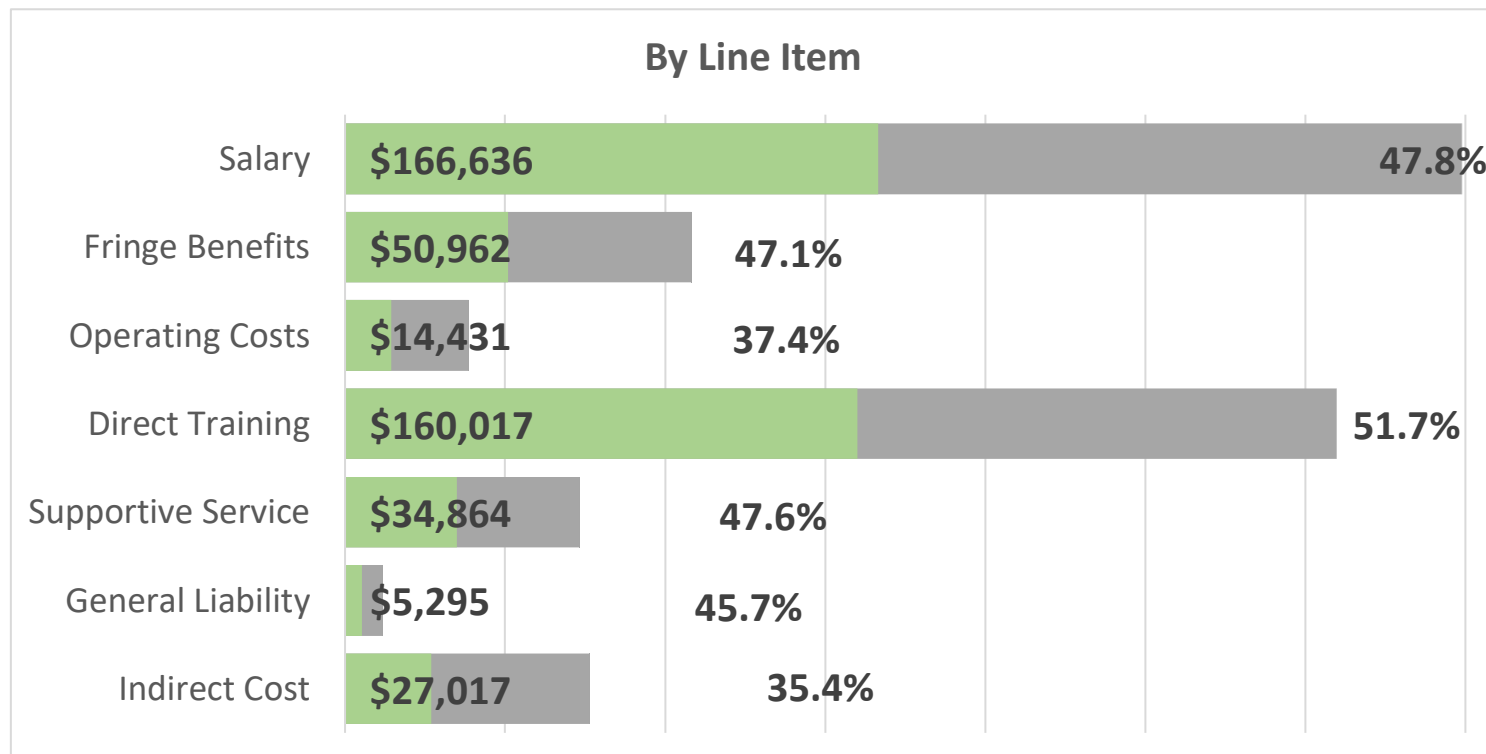
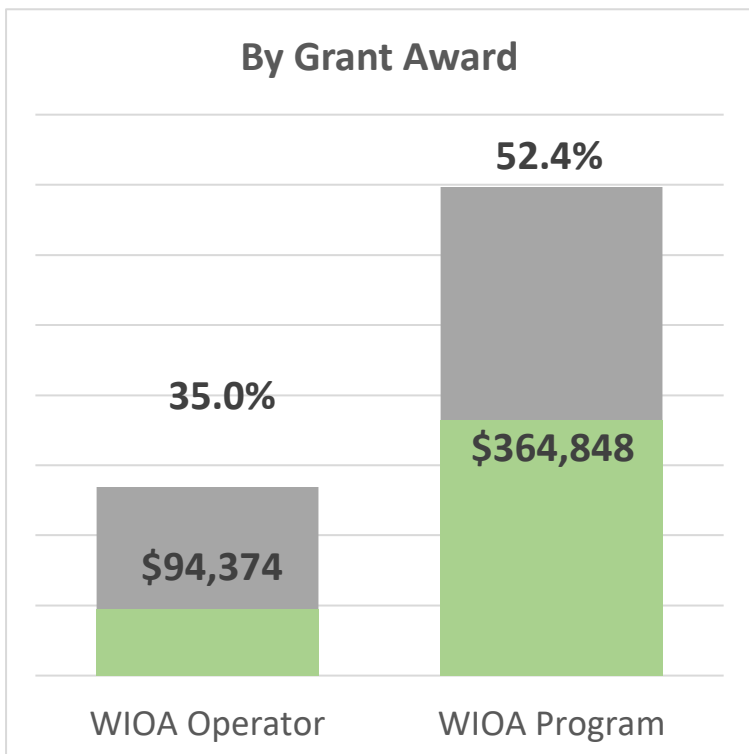
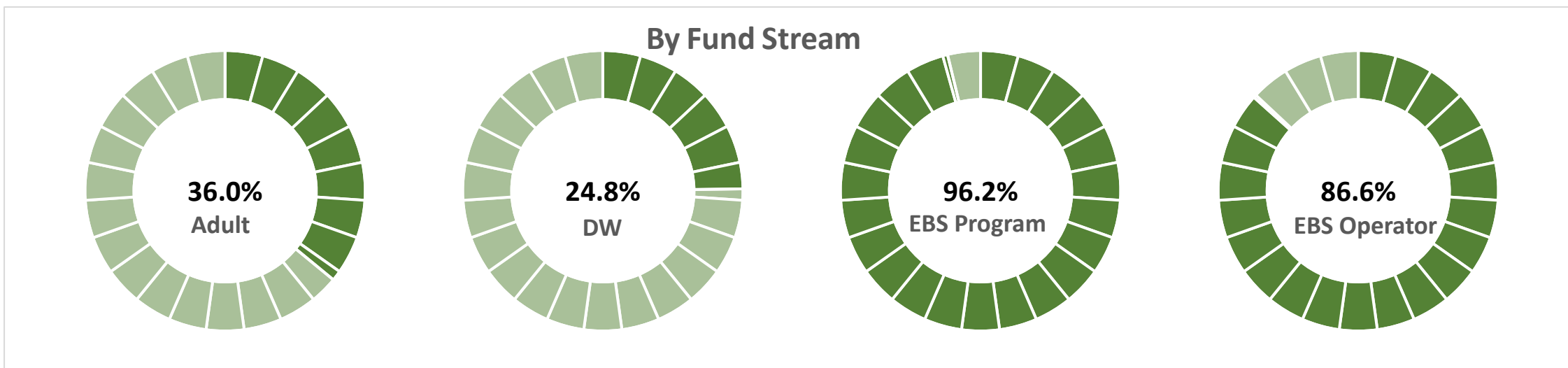
PY2023 One Stop Operator & Adult/Dislocated Worker WIOA Program Services

Reporting Period: **2023 December**

Program Year	2023	% Expended	90% Goal	100% Goal
Type	(All)	47.5%	48.4%	53.8%
Fund Stream	(All)			

Category	Grant Amount	Expenditure	% Expended
Salary	348,796	166,635.59	48%
Fringe Benefits	108,211	50,961.98	47%
Operating Costs	38,600	14,430.79	37%
Direct Training	309,732	160,017.45	52%
Supportive Service	73,180	34,864.06	48%
General Liability	11,597	5,294.89	46%
Indirect Cost	76,337	27,016.66	35%

Grant Amount	Expenditures	Remaining
\$ 966,453	\$ 459,221	\$ 507,232



Fund Stream	Award Amount	Grant Period
Adult - Program	475,455	July 1, 2023 to June 30, 2024
Dislocated Worker - Program	85,066	July 1, 2023 to June 30, 2024
Adult - Operator	154,160	July 1, 2023 to June 30, 2024
Dislocated Worker - Operator	31,340	July 1, 2023 to June 30, 2024
Engage, Build, Serve Adult - Operator	84,019	July 1, 2023 to March 31, 2024
Engage, Build, Serve Adult - Program	136,414	July 1, 2023 to March 31, 2024
Total	966,454	



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Adult Operator

Worklink Development Board	Contract Number:	23A995E1				
1376 Tiger Blvd.	Invoice Number:	1092-06				
Clemson, SC 29631	Invoice Month:	December 2023				
Attn: Jennifer Kelly	Period Covered:	July 1, 2023 - June 30, 2024				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 14,711				
Eckerd Goal:			DECEMBER			
			50.0%			100.0%
Line Item		Budget MOD 1	1092-6	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total		\$ 66,606.63	\$ 8,393.96	10,185.29	\$ 56,421.34	15.3%
Fringe Benefit Total	51xx	\$ 19,213.53	\$ 2,513.36	2,951.76	\$ 16,261.77	15.4%
TOTAL STAFF COSTS		\$ 85,820.16	\$ 10,907.32	13,137.05	\$ 72,683.11	15.3%
Operating Costs:						
1.1 Facility, Utilities	6185	\$ -	\$ -	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ -	\$ -	-	\$ -	0.0%
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ -	\$ -	-	\$ -	0.0%
1.4 Copy & Print Expenses	6730	\$ -	\$ -	-	\$ -	0.0%
1.5 Communications (Phone, Fax, Internet, etc.)	6270	\$ 1,683.00	\$ -	-	\$ 1,683.00	0.0%
1.6 Staff Travel	6105, 6120, 6125	\$ 585.09	\$ 113.59	197.11	\$ 387.98	33.7%
1.7 Staff Training/Technical Services Costs	5110	\$ -	\$ -	-	\$ -	0.0%
1.8 Non-Expendable Equipment Purchases	6095	\$ 1,215.50	\$ 748.00	748.00	\$ 467.50	61.5%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 212.50	\$ 99.68	165.43	\$ 47.07	77.8%
1.10 Staff Background Checks	5100	\$ 243.10	\$ 7.25	7.25	\$ 235.85	3.0%
TOTAL OPERATING COSTS		\$ 3,939.19	\$ 968.52	1,117.79	\$ 2,821.40	28.4%
Training Costs:						
2.3 WI Customer Credential Exam Fees (CAN, GED, TABE, Workkeys)	6525	\$ -	\$ -	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	\$ -	\$ -	-	\$ -	0.0%
Client On the Job Training	6515	\$ 44,095.00	\$ 1,044.00	2,220.00	\$ 41,875.00	5.0%
TOTAL TRAINING COSTS		\$ 44,095.00	\$ 1,044.00	\$ 2,220.00	\$ 41,875.00	\$ 0.05
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	\$ -	\$ -	-	\$ -	0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	\$ -	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	\$ -	-	\$ -	0.0%
3.14 Training Support Materials	6545	\$ -	\$ -	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ -	\$ -	-	\$ -	0.0%
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	\$ 1,849.92	\$ 29.95	48.72	\$ 1,801.20	2.6%
TOTAL FEES / PROFIT COSTS		\$ 1,849.92	\$ 29.95	48.72	\$ 1,801.20	2.6%
4.1 INDIRECT COST:	13.60%	\$ 18,455.78	\$ 1,761.17	2,247.20	\$ 16,208.58	12.2%
Contract Total		\$ 154,160.06	\$ 14,710.96	18,770.76	\$ 135,389.29	12.2%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

DW Operator

Worklink Development Board	Contract Number:	23D995E1
1376 Tiger Blvd.	Invoice Number:	1223-06
Clemson, SC 29631	Invoice Month:	December 2023
Attn: Jennifer Kelly	Period Covered:	July 1, 2023 - June 30, 2024
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 2,411

Eckerd Goal:		DECEMBER		
		50.0%		100.0%

Line Item	Budget MOD 1	1223-06	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		12,063.75	1,504.50	1,802.58	10,261.16	14.9%
Fringe Benefit Total	51xx	3,440.84	445.96	495.87	2,944.98	14.4%
TOTAL STAFF COSTS		15,504.59	1,950.46	2,298.45	13,206.14	14.8%
Operating Costs:						
1.1 Facility, Utilities	6185	-	-	-	0.0%	
1.2 Staff Expendable Supplies & Materials	6000	127.50	-	127.50	0.0%	
1.3 Program Outreach Expenses (Brochures,	6735	-	-	-	0.0%	
1.4 Copy & Print Expenses	6730	180.00	-	180.00	0.0%	
1.5 Communications (Phone, Fax, Internet, et	6270	297.00	-	297.00	0.0%	
1.6 Staff Travel	6105, 6120, 6125	649.17	20.05	34.79	5.4%	
1.7 Staff Training/Technical Services Costs	5110	-	-	-	0.0%	
1.8 Non-Expendable Equipment Purchases	6095	214.50	132.00	132.00	61.5%	
1.9 Postage (Stamps, FedEx, etc)	6005	37.50	17.59	17.59	46.9%	
1.10 Staff Background Checks	5100	42.90	-	42.90	0.0%	
TOTAL OPERATING COSTS		1,548.57	169.64	184.38	1,364.19	11.9%
Training Costs:						
Client On the Job Training	6515	10,000.00	-	10,000.00	0.0%	
2.3 WI Customer Credential Exam Fees (CAN	6525	-	-	-	0.0%	
2.6 Individual Training Account/Voucher Cost	6530	-	-	-	0.0%	
Client Allowances	6590	105.00	-	105.00	0.0%	
TOTAL TRAINING COSTS		10,105.00	-	10,105.00	-	
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	75.00	-	75.00	0.0%	
3.12 WI Customer Childcare Costs	6660	-	-	-	0.0%	
3.13 WI Customer Emergency Assistance	6596	-	-	-	0.0%	
3.14 Training Support Materials	6545	-	-	-	0.0%	
TOTAL SUPPORTIVE SERVICES COSTS		75.00	-	75.00	0.0%	
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	376.08	1.86	4.98	1.3%	
TOTAL FEES / PROFIT COSTS		376.08	1.86	4.98	1.3%	
4.1 INDIRECT COST:	13.60%	3,730.38	288.59	338.34	3,392.03	9.1%
CONTRACT TOTAL:		31,339.61	2,410.55	2,826.15	28,513.45	9.0%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Adult/DW Operator Engage Build Serve

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

Contract Number: 23EBA995E1
 Invoice Number: 1407-06
 Invoice Month: December 2023
 Period Covered: July 1, 2023 - March 31, 2024
 Total Amount Due: \$ 1,271

Eckerd Goal:

DECEMBER
50.00%

100.0%

Line Item	Budget MOD 1	1407-6	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 47,383	\$ (761)	47,198.93	\$ 184.07	99.6%
Fringe Benefit Total 51xx	\$ 13,800	\$ (153)	\$ 12,940	\$ 860.55	93.8%
TOTAL STAFF COSTS	\$ 61,183	\$ (913.18)	60,138.65	\$ 1,044.63	98.3%
Operating Costs:					
Staff Expendable Supplies & Materials 6000	\$ 1,185	514.84	1,166.27	\$ 18.89	98.4%
Software Licenses 6095	\$ 1,625	1,000.00	1,000.00	\$ 625.00	61.5%
Staff Computers 6085	\$ 1,400	-	-	\$ 1,400.00	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.) 6735	\$ 2,000	302.10	302.10	\$ 1,697.90	15.1%
Copy & Print Expenses 6730	\$ 1,750	-	63.60	\$ 1,686.40	3.6%
Communications (Phone, Fax, Internet, etc.) 6270	\$ 750	163.75	678.38	\$ 71.62	90.5%
Client Verifications 6516	\$ -	-	-	\$ -	0.0%
Staff Travel	\$ -	-	-	\$ -	0.0%
Local Mileage cost 6105	\$ 1,558	-	1,538.10	\$ 19.90	98.7%
Non-Local Per Diem/Lodging Cost 6115/6120/6125	\$ -	-	-	\$ -	0.0%
Staff Training 5110	\$ -	-	-	\$ -	0.0%
Staff Background Checks 5100	\$ 295	-	265.20	\$ 29.80	89.9%
Postage (Stamps, FedEx, etc.) 6005	\$ -	(28.87)	-	\$ -	0.0%
Dues 6750	\$ 1,206	-	-	\$ 1,205.72	0.0%
TOTAL OPERATING COSTS	\$ 11,769	\$ 1,952	5,013.65	\$ 6,755.23	42.6%
Training Costs:					
WI Customer Credential Exam Fees (C.N.A., GED, TABE) 6525	\$ -	-	-	\$ -	0.0%
WI Customer Individualized Training Costs	\$ -	-	-	\$ -	0.0%
Individual Training Account/Voucher Cost 6530	\$ -	-	-	\$ -	0.0%
Client Testing Fees 6535	\$ -	-	-	\$ -	0.0%
TOTAL TRAINING COSTS	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Supportive Services Costs :					
WI Customer Transportation Costs 6485	\$ -	-	-	\$ -	0.0%
WI Customer Childcare Costs 6660	\$ -	-	-	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg 6545/6546)	\$ -	-	-	\$ -	0.0%
Client Allowances 6590	\$ -	-	-	\$ -	0.0%
WI Customer Emergency Assistance (Rent, Car Repair, t 6596)	\$ -	-	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ -	-	-	\$ -	0.0%
Training/Professional Fees/Profit:					
General Liability Insurance 6305	\$ 1,008	116.59	1,008.23	\$ (0.00)	100.0%
TOTAL FEES / PROFIT COSTS	\$ 1,008	116.59	1,008.23	\$ (0.00)	100.0%
INDIRECT COST: 10.00%	\$ 10,059	115.52	6,616.05	\$ 3,442.56	65.8%
Contract Total	\$ 84,019	1,270.75	72,776.58	\$ 11,242.42	86.6%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Adult Program

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

Contract Number: 23A295E1
 Invoice Number: 1055-06
 Invoice Month: December 2023
 Period Covered: July 1, 2022 - June 30, 2023
 Total Amount Due: 40,010.90

Eckerd Goal: DECEMBER 100.0%
0.50

Line Item	Budget MOD 1	1055-6	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	133,993.62	12,799.77	35,516.55	98,477.07	26.5%
Fringe Benefit Total 51xx	43,394.47	4,075.77	11,487.09	31,907.38	26.5%
TOTAL STAFF COSTS	177,388.09	16,875.54	47,003.64	130,384.45	26.5%
Operating Costs:					
Facility Rent, Utilities, Maintenance, etc.	6185	-	-	-	0.0%
Staff Expendable Supplies & Materials	6000	2,125.00	12.82	176.35	8.3%
Software Licenses	6095	3,816.50	2,941.00	875.50	77.1%
Staff Computers	6085	-	-	-	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	-	-	-	0.0%
Copy & Print Expenses	6730	1,100.00	-	186.56	17.0%
Communications (Phone, Fax, Internet, etc.)	6270	3,519.00	26.99	117.98	3.4%
Staff Travel					
Local Mileage cost	6105	1,700.00	-	71.76	4.2%
Non-Local Per Diem/Lodging Cost	6115/6120/6125	-	-	-	0.0%
Client Verifications	6516	2,125.00	-	2,125.00	0.0%
Staff Training	5110	-	-	-	0.0%
Staff Background Checks	5100	304.30	29.00	147.43	48.4%
Postage (Stamps, FedEx, etc.)	6005	637.50	94.76	451.92	70.9%
TOTAL OPERATING COSTS	15,327.30	3,104.57	4,093.00	11,234.30	26.7%
Training Costs:					
WI Customer Credential Exam Fees (C.N.A., GED, TABE)	6525	9,050.00	616.50	3,614.31	39.9%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost	6530	178,299.00	11,808.00	111,588.19	62.6%
Client Testing Fees	6535	-	-	-	0.0%
TOTAL TRAINING COSTS	187,349.00	12,424.50	115,202.50	72,146.50	61.5%
Supportive Services Costs :					
WI Customer Transportation Costs	6485	20,400.00	1,625.00	12,530.00	61.4%
WI Customer Childcare Costs	6660	-	-	-	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg)	6590	40,600.00	2,302.38	18,963.06	46.7%
WI Customer Emergency Assistance (Rent, Car Repair, e	6596	1,700.00	-	1,700.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	62,700.00	3,927.38	31,493.06	31,206.94	50.2%
Training/Professional Fees/Profit:					
General Liability Insurance	6305	5,705.46	846.49	2,501.68	43.8%
TOTAL FEES / PROFIT COSTS	5,705.46	846.49	2,501.68	3,203.78	43.8%
INDIRECT COST: 13.60%	26,985.24	2,832.42	7,289.37	19,695.86	27.0%
Contract Total	475,455.09	40,010.90	207,583.25	267,871.84	43.7%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

DW Program

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

Contract Number: 23D295E1
 Invoice Number: 1056-06
 Invoice Month: December 2023
 Period Covered: July 1, 2023 - June 30, 2024
 Total Amount Due: \$ **6,784**

Eckerd Goal:

DECEMBER

50%

100.0%

Line Item	Budget MOD 1	1056-6	Cumulative	Remaining	Percent Spent
Staff Salary Total	\$ 24,153.60	\$ 3,094.57	\$ 8,580.79	\$ 15,572.81	35.5%
Fringe Benefit Total 51xx	\$ 7,756.38	\$ 1,027.34	\$ 2,725.04	\$ 5,031.34	35.1%
TOTAL STAFF COSTS	\$ 31,909.98	\$ 4,121.91	\$ 11,305.83	\$ 20,604.15	35.4%
Operating Costs:					
Facility Rent, Utilities, Maintenance, etc. 6185	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Expendable Supplies & Materials 6000	\$ 375.00	\$ 3.21	\$ 44.08	\$ 330.92	11.8%
Software Licenses 6095	\$ 673.50	\$ 519.00	\$ 519.00	\$ 154.50	77.1%
Staff Computers 6085	\$ -	\$ -	\$ -	\$ -	0.0%
Client Verifications 6516	\$ 375.00	\$ -	\$ -	\$ 375.00	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.) 6735	\$ -	\$ -	\$ -	\$ -	0.0%
Copy & Print Expenses 6730	\$ 270.00	\$ -	\$ 46.64	\$ 223.36	17.3%
Communications (Phone, Fax, Internet, etc.) 6270	\$ 621.00	\$ 9.49	\$ 29.51	\$ 591.49	4.8%
Staff Travel					
Local Mileage Cost 6105	\$ 333.30	\$ -	\$ 15.36	\$ 317.94	4.6%
Non-Local Per Diem/Lodging Cost 6110/6115/6120/6125/6130	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Training 5110	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Background Checks 5100	\$ 20.70	\$ -	\$ -	\$ 20.70	0.0%
Postage (Stamps, FedEx, etc.) 6005	\$ 112.50	\$ 15.64	\$ 51.65	\$ 60.85	45.9%
TOTAL OPERATING COSTS	\$ 2,781.00	\$ 547.34	\$ 706.24	\$ 2,074.76	25.4%
Training Costs:					
WorkKeys, etc.) 6525	\$ 1,500.00	\$ 645.95	\$ 645.95	\$ 854.05	43.1%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost 6530	\$ 32,697.00	\$ -	\$ 7,857.83	\$ 24,839.17	24.0%
Client Testing Fees 6535	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL TRAINING COSTS	\$ 34,197.00	\$ 645.95	\$ 8,503.78	\$ 25,693.22	24.9%
Supportive Services Costs :					
WI Customer Transportation Costs 6485	\$ 3,600.00	\$ 240.00	\$ 1,955.00	\$ 1,645.00	54.3%
WI Customer Childcare Costs 6660	\$ -	\$ -	\$ -	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg 6590	\$ 6,400.00	\$ 455.00	\$ 1,416.00	\$ 4,984.00	22.1%
WI Customer Emergency Assistance (Rent, Car Repair, etc 6596	\$ 300.00	\$ -	\$ -	\$ 300.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 10,300.00	\$ 695.00	\$ 3,371.00	\$ 6,929.00	32.7%
Training/Professional Fees/Profit:					
General Liability Insurance 6305	\$ 1,020.79	\$ 122.16	\$ 443.12	\$ 577.67	43.4%
TOTAL FEES / PROFIT COSTS	\$ 1,020.79	\$ 122.16	\$ 443.12	\$ 577.67	43.4%
INDIRECT COST: 13.60%	\$ 4,856.80	\$ 651.63	\$ 1,693.91	\$ 3,162.89	34.9%
Contract Total	\$ 85,065.57	\$ 6,783.99	\$ 26,023.88	\$ 59,041.69	30.6%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Adult/DW Program Engage Build Serve

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

Contract Number: 23EBA295E1
 Invoice Number: 1432-06
 Invoice Month: December 2023
 Period Covered: July 1, 2023 - March 31, 2024
 Total Amount Due: **\$ 419**

Eckerd Goal:

DECEMBER
50.0%

100.0%

Line Item	Budget MOD 1	1055-6	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total	\$ 64,595	\$ 27	63,351.42	\$ 1,244.07	98.1%	
Fringe Benefit Total 51xx	\$ 20,605	\$ 84	20,362.49	\$ 242.98	98.8%	
TOTAL STAFF COSTS	\$ 85,201	111.35	83,713.90	\$ 1,487.04	98.3%	
Operating Costs:						
Facility Rent, Utilities, Maintenance, etc.	6185 \$ -	\$ -	-	-	0.0%	
Staff Expendable Supplies & Materials	6000 \$ 1,750	\$ -	1,749.10	0.90	99.9%	
Software Licenses	6095 \$ -	\$ -	-	-	0.0%	
Staff Computers	6085 \$ -	\$ -	-	-	0.0%	
Program Outreach Expenses (Brochures, Flyers, etc.)	6735 \$ -	\$ -	-	-	0.0%	
Copy & Print Expenses	6730 \$ -	\$ -	-	-	0.0%	
Communications (Phone, Fax, Internet, etc.)	6270 \$ 1,350	\$ 204	1,401.68	(51.68)	103.8%	
Staff Travel						
Local Mileage cost	6105 \$ -	\$ -	-	-	0.0%	
Non-Local Per Diem/Lodging Cost	6115/6120/6125 \$ -	\$ -	-	-	0.0%	
Client Verifications	6516 \$ -	\$ -	-	-	0.0%	
Staff Training	5110 \$ -	\$ -	-	-	0.0%	
Staff Background Checks	5100 \$ 135	\$ -	144.87	(9.87)	107.3%	
Postage (Stamps, FedEx, etc.)	6005 \$ -	\$ 20	20.08	(20.08)	0.0%	
TOTAL OPERATING COSTS	\$ 3,235	224.23	3,315.73	\$ (80.73)	102.5%	
Training Costs:						
WI Customer Credential Exam Fees (C.N.A., GED, TABE)	6525 \$ -	\$ -	-	-	0.0%	
WI Customer Individualized Training Costs						
Individual Training Account/Voucher Cost	6530 \$ 34,091	\$ -	34,091.17	-	100.0%	
Client Testing Fees	6535 \$ -	\$ -	-	-	0.0%	
Client Allowances	6590 \$ -	\$ -	-	-	0.0%	
TOTAL TRAINING COSTS	\$ 34,091	\$ -	34,091	\$ -	100.0%	
Supportive Services Costs :						
WI Customer Transportation Costs	6485 \$ -	\$ -	-	-	0.0%	
WI Customer Childcare Costs	6660 \$ -	\$ -	-	-	0.0%	
Training Support Materials (Uniforms, Drug Screens, Backgr)	6545/6546 \$ -	\$ -	-	-	0.0%	
WI Customer Emergency Assistance (Rent, Car Repair, e	6596 \$ -	\$ -	-	-	0.0%	
TOTAL SUPPORTIVE SERVICES COSTS	\$ -	-	-	\$ -	0.0%	
Training/Professional Fees/Profit:						
General Liability Insurance	6305 \$ 1,637	\$ 45	1,288.16	348.81	78.7%	
TOTAL FEES / PROFIT COSTS	\$ 1,637	45.43	1,288.16	\$ 348.81	78.7%	
INDIRECT COST:	10.00%	\$ 12,250	\$ 38	8,831.78	\$ 3,418.14	72.1%
Contract Total	\$ 136,414	419.11	131,240.74	\$ 5,173.26	96.2%	

ITA Obligations and Participant Cost Report

Service Provider: Eckerd Workforce Development Serv
Period Covered: PY2023 (July 1, 2023 to June 30, 2024)
Report Date: 1/11/2024

ITA Report	Open		Open		Open		PY2023	
	Adult	%	DW	%	Adult EBS Program	%	Total All Funding	%
Scholarship Budget	\$ 178,300		\$ 32,697		\$ 34,091.00		\$ 245,088	
Scholarship Awards	\$ 152,722	86%	\$ 15,737	48%	\$ 34,091.00	100%	\$ 202,550	83%
Scholarships Available	\$ 25,578	14%	\$ 16,960	52%	\$ -	0%	\$ 42,538	17%

Participant Cost Budget*	\$ 250,049		\$ 44,497		\$ 34,091.00		\$ 328,637	
Pending Transactions	\$ 34,950	14%	\$ 5,784	13%	\$ -	0%	\$ 40,734	12%
Cleared Transactions	\$ 146,696	59%	\$ 11,875	27%	\$ 34,091.00	100%	\$ 192,662	59%
Total Authorized Transactions	\$ 181,646	73%	\$ 17,659	40%	\$ -	0%	\$ 199,305	61%
Remaining Available Balance	\$ 68,403	27%	\$ 26,838	60%	\$ -	0%	\$ 129,332	39%

*Participant Cost Budget totals include sholarships and supportive services

Acronyms

ITA	Individual Training Accounts are also known as scholarships or tuition costs.
DW	Dislocated Worker
EBA	Engage Build Serve Adult Program Grant (State WDB speciality grant to support WIOA Adult/DW program)

Leveraged Scholarships YTD	64,134
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WorkLink Budget Comparison OPERATOR

		PY23 Proposed Budget Mod #1	Change	PY23 Proposed Budget Mod #2	NOTES
Slot Level					
Staff Costs					
Sub-Total of Staff Costs		\$ 78,670.37	\$ (4,794.87)	\$ 73,875.50	
		\$ -	\$ -	\$ -	
Fringe Benefits	Rate	\$ -	\$ -	\$ -	
FICA	7.65%	\$ 6,018.28	\$ (366.81)	\$ 5,651.48	
Unemployment	0.69%	\$ 545.97	\$ (33.28)	\$ 512.70	
Workers Compensation	0.10%	\$ 78.67	\$ (4.79)	\$ 73.88	
Pension	1.75%	\$ 1,376.73	\$ (83.91)	\$ 1,292.82	
Health/month/FTE	19.00%	\$ 14,039.12	\$ (658.66)	\$ 13,380.46	
Other Health Benefits	0.81%	\$ 595.60	\$ (27.94)	\$ 567.66	
Sub-Total Fringe:	30.00%	\$ 22,654.38	\$ (1,175.39)	\$ 21,478.98	
Operating Costs					
Local Mileage	6105	\$ 1,234.26	\$ 81.38	\$ 1,315.64	
Non-Local Mileage/Travel	0	\$ -	\$ -	\$ -	
Staff Background Checks	5100	\$ 286.00	\$ -	\$ 286.00	
Staff Training Registration Costs	5110	\$ -	\$ -	\$ -	
Consumable Supplies	6000	\$ 127.50	\$ -	\$ 127.50	
Postage	6005	\$ 250.00	\$ -	\$ 250.00	
Staff Computers	6085	\$ -	\$ -	\$ -	
Software Licenses	6095	\$ 1,430.00	\$ -	\$ 1,430.00	
Facility Costs	6185	\$ -	\$ -	\$ -	
Wide Area Network Costs	6265	\$ -	\$ -	\$ -	
Staff Cell Phones	6270	\$ 1,980.00	\$ -	\$ 1,980.00	
Copy/Print	6730	\$ 180.00	\$ -	\$ 180.00	
Participant Outreach	6735	\$ -	\$ -	\$ -	
Sub-Total Operating		\$ 5,487.76	\$ 81.38	\$ 5,569.14	
Training		0	0	0	
OJT reimbursable wages	6515	\$ 54,095.00	\$ -	\$ 54,095.00	
Participant Verification	6516	\$ -			
Individual Training Accounts	6520	\$ -			
Credential Exam Fees	6525	\$ -			
Tuition Cost (Adult Education)	6530	\$ -			
Client Testing Fees	6535	\$ -			
Instructional Supplies (Books)	6545	\$ -			
Participant Graduation Fees	6595	\$ -			
Sub-Total Training		\$ 54,095.00	\$ -	\$ 54,095.00	

Supportive Services		0	0	0	
Transportation	6485	\$ 75.00	\$ -	\$ 75.00	
Client Training Support Matl.	6546	\$ -	\$ -		
Client Incentives	6585	\$ -	\$ -		
Client Allowances	6590	\$ 105.00	\$ -	\$ 105.00	
Client Emergency Assistance	6596	\$ -	\$ -	\$ -	
Childcare	6660	\$ -	\$ -		
Sub-Total of Supportive Services		\$ 180.00	\$ -	\$ 180.00	
Sub-Total of Contract Costs		\$ 161,087.51	\$ (5,888.88)	\$ 155,198.63	
Indirect Cost & Fees					
Indirect Cost (MTDC)	13.60%	\$ 22,186.16	\$ (811.96)	\$ 21,374.20	
General Liability (Eckerd)	1.20%	\$ 2,226.00	\$ (81.39)	\$ 2,144.61	
Sub-Total of Indirect & Fees		\$ 24,412.15	\$ (893.34)	\$ 23,518.81	
		\$ 185,499.66	\$ (6,782.22)	\$ 178,717.44	

WorkLink Budget Comparison PROGRAM

		PY23 Mod #1	Change	PY23 Mod #2	NOTES
Slot Level					
Staff Costs					
Sub-Total of Staff Costs		\$ 158,147.22	\$ (4,160.91)	\$ 153,986.31	
Fringe Benefits	Rate	0	0	0	
FICA	7.65%	\$ 12,098.26	\$ (318.31)	\$ 11,779.95	
Unemployment	0.69%	\$ 1,097.54	\$ (28.88)	\$ 1,068.67	
Workers Compensation	0.10%	\$ 158.15	\$ (4.16)	\$ 153.99	
Pension	1.75%	\$ 2,767.58	\$ (72.82)	\$ 2,694.76	
Health/month/FTE	21.89%	\$ 33,603.71	\$ 250.40	\$ 33,854.11	
Other Health Benefits	0.93%	\$ 1,425.61	\$ 10.66	\$ 1,436.27	
		0.00%	0.00%	0.00%	
Sub-Total Fringe:	33.01%	\$ 51,150.85	\$ (163.10)	\$ 50,987.75	
Operating Costs		0	0	0	
Local Mileage	6105	\$ 2,033.30	\$ -	\$ 2,033.30	
Non-Local Mileage/Travel	0	\$ -	\$ -	\$ -	
Staff Background Checks	5100	\$ 325.00	\$ 9.00	\$ 334.00	
Staff Training Registration Costs	5110	\$ -	\$ -	\$ -	
Consumable Supplies	6000	\$ 2,500.00	\$ -	\$ 2,500.00	
Postage	6005	\$ 750.00	\$ -	\$ 750.00	
Staff Computers	6085	\$ -	\$ -	\$ -	
Software Licenses	6095	\$ 4,491.00	\$ 194.00	\$ 4,685.00	
Facility Costs	6185	\$ -	\$ -	\$ -	
Wide Area Network Costs	6265	\$ -	\$ -	\$ -	
Staff Cell Phones	6270	\$ 4,140.00	\$ 270.00	\$ 4,410.00	
Copy/Print	6730	\$ 1,370.00	\$ -	\$ 1,370.00	
Participant Outreach	6735	\$ -	\$ -	\$ -	
Sub-Total Operating		\$ 15,609.30	\$ 473.00	\$ 16,082.30	
Training		0	0	0	
Participant Verification	6516	\$ 2,500.00	\$ -	\$ 2,500.00	
Individual Training Accounts	6520	\$ -	\$ -	\$ -	
Credential Exam Fees	6525	\$ 10,550.00	\$ -	\$ 10,550.00	
Tuition Cost (Adult Education)	6530	\$ 210,996.18	\$ 11,063.23	\$ 222,059.41	
Client Testing Fees	6535	\$ -	\$ -	\$ -	
Instructional Supplies (Books)	6545	\$ -	\$ -	\$ -	
Participant Graduation Fees	6595	\$ -	\$ -	\$ -	
Sub-Total Training		\$ 224,046.18	\$ 11,063.23	\$ 235,109.41	
Supportive Services		0	0	0	
Transportation	6485	\$ 24,000.00	\$ -	\$ 24,000.00	
Client Training Support Matl.	6546	\$ -	\$ -	\$ -	
Client Incentives	6585	\$ -	\$ -	\$ -	

Client Allowances	6590	\$ 47,000.00	\$ -	\$ 47,000.00	
Client Emergency Assistance	6596	\$ 2,000.00	\$ -	\$ 2,000.00	
Childcare	6660	\$ -	\$ -	\$ -	
Sub-Total of Supportive Services		\$ 73,000.00	\$ -	\$ 73,000.00	
Sub-Total of Contract Costs		521953.5536	7212.215404	529165.769	
Indirect Cost & Fees					
Indirect Cost (MTDC)	13.60%	\$ 31,842.04	\$ (512.53)	\$ 31,329.50	
General Liability (Eckerd)	1.20%	\$ 6,726.00	\$ 81.63	\$ 6,807.63	
Sub-Total of Indirect & Fees		\$ 38,568.04	\$ (430.90)	\$ 38,137.14	
		\$ 560,521.59	\$ 6,781.32	\$ 567,302.91	

Worklink Workforce Development Board Grant
 Budget vs. Actual Expenditures YTD
 PY2023 Eckerd Adult/DW Grant Awards

CURRENT

Mod 1		Mod 2								Mod 1 to Mod 2
Original	All Funding	AD Program	DW Program	EBS Program	IET Program	Ad Operator	DW Operator	EBS Operator	All Funding	Difference
Salary Total	348,796	130,462	23,525	64,595	-	62,481	11,394	47,383	339,840	(8,956)
Fringe Benefit Total	108,211	43,257	7,731	20,605	-	18,210	3,269	13,800	106,872	(1,338)
TOTAL STAFF COSTS	457,007	173,719	31,256	85,201	-	80,691	14,664	61,183	446,713	(10,294)
Operating Costs										-
Staff Consumable Supplies	5,563	2,125	375	1,750	-	-	128	1,185	5,563	(1)
Software licenses	7,546	3,982	703	-	-	1,216	215	1,625	7,740	195
Staff computers	1,400	-	-	-	-	-	-	1,400	1,400	-
Program Outreach Expenses	3,206	-	-	-	-	-	-	3,206	3,206	-
Copy & Print	3,299	1,100	270	-	-	-	180	1,750	3,300	1
Communications	8,220	3,749	662	1,350	-	1,683	297	750	8,490	271
Staff Travel Local	4,825	1,700	333	-	-	655	661	1,558	4,907	82
Staff Travel Non-Local	-	-	-	-	-	-	-	-	-	-
Client Verifications	2,500	2,125	375	-	-	-	-	-	2,500	-
Staff Training	-	-	-	-	-	-	-	-	-	-
Staff Background Checks	1,041	312	22	135	-	243	43	295	1,050	10
Non Expandable (WAN)	-	-	-	-	-	-	-	-	-	-
Postage	1,002	638	113	-	-	213	38	-	1,000	(2)
TOTAL OPERATING COSTS	38,601	15,730	2,852	3,235	-	4,009	1,560	11,769	39,155	555
Training cost										-
Credential Exam Fees	10,550	9,050	1,500	-	-	-	-	-	10,550	-
ITAs	245,087	187,696	34,363	34,091	25,000	-	-	-	281,150	36,063
Reimbursable Wages	54,095	-	-	-	-	44,095	10,000	-	54,095	-
TOTAL TRAINING COSTS	309,732	196,746	35,863	34,091	25,000	44,095	10,000	-	345,795	36,063
Supportive Service Cost										-
Transportation	24,075	20,400	3,600	-	-	-	75	-	24,075	-
Childcare	-	-	-	-	-	-	-	-	-	-
Training Support Materials	47,105	40,600	6,400	-	-	-	105	-	47,105	-
Emergency Assistance	2,000	1,700	300	-	-	-	-	-	2,000	-
TOTAL SUPPORTIVE SERVICE COSTS	73,180	62,700	10,300	-	-	-	180	-	73,180	-
Training/Professional Service Fee/Profit										-
General Liability	11,597	5,775	1,033	1,637	-	1,780	365	1,008	11,597	-
TOTAL FEES / PROFIT COSTS	11,597	5,775	1,033	1,637	-	1,780	365	1,008	11,597	-
INDIRECT COST:	76,337	26,550	4,779	12,250	-	17,758	3,616	10,059	75,012	(1,324)
TOTALS	966,454	481,220	86,083	136,414	25,000	148,333	30,384	84,019	991,453	25,000
Available Amounts		475,455	85,066	136,414	-	154,160	31,340	84,019	966,454	
Difference		5,765	1,017	-	25,000	(5,827)	(956)	0	25,000	
Participant Costs		259,446	46,163	34,091	25,000	44,095	10,180	-	418,975	
Goal		40%	40%			30%	30%			
Actual		54%	54%	25%	100%	30%	34%	0%	42%	



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

YOUTH INVOICE

Youth Program Invoice

Worklink Development Board	Contract Number:	23Y495E2				
1376 Tiger Blvd.	Invoice Number:	1058-06				
Clemson, SC 29631	Invoice Month:	December 2023				
Attn: Jennifer Kelly	Period Covered:	July 1, 2023 - June 30, 2024				
email: jkelly@worklinkweb.com	Total Amount Due:	\$	35,901			
Eckerd Goal:			DECEMBER			100.0%
			50.0%			

Line Item	Budget MOD 1	1058-6	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total	\$ 213,445	\$ 15,335	\$ 92,274.61	\$ 121,170.84	43.2%	
Fringe Benefit Total	51xx \$ 55,848	\$ 4,366	\$ 26,019.55	\$ 29,828.40	46.6%	
TOTAL STAFF COSTS	\$ 269,293	\$ 19,700.83	\$ 118,294.16	\$ 150,999.24	43.9%	
Operating Costs:						
Other Rental Fees	6195 \$ 7,200	\$ -	\$ 2,400.00	\$ 4,800.00	33.3%	
Communications (Phone, Fax, Internet, etc)	6270 \$ 4,013	\$ 223	\$ 1,322.35	\$ 2,690.84	33.0%	
Network (internet)	6265 \$ 1,200	\$ -	\$ 569.94	\$ 630.06	47.5%	
Postage	6005 \$ 1,027	\$ 177	\$ 361.28	\$ 665.22	35.2%	
Staff Travel	6105 \$ 3,000	\$ 208	\$ 1,500.59	\$ 1,499.41	50.0%	
Other Travel	6115/6120 \$ -	\$ -	\$ -	\$ -	0.0%	
Staff Background Checks	5100 \$ 285	\$ 36	\$ 36.25	\$ 249.24	12.7%	
Staff Training	5110 \$ -	\$ -	\$ -	\$ -	0.0%	
Office/Desktop Supplies and Materials	6000 \$ -	\$ -	\$ -	\$ -	0.0%	
Copying	6730 \$ 1,000	\$ 91	\$ 90.83	\$ 909.17	9.1%	
Software Licenses	6095 \$ 4,295	\$ 3,133	\$ 3,132.79	\$ 1,162.40	72.9%	
Participant Verifications	6516 \$ 2,250	\$ -	\$ 555.81	\$ 1,694.19	24.7%	
Participant Outreach	6735 \$ -	\$ -	\$ -	\$ -	0.0%	
TOTAL OPERATING COSTS	\$ 24,270	\$ 3,867.80	\$ 9,969.84	\$ 14,300.53	41.1%	
Training Costs:						
Work Experience Stipends	6507 \$ 29,429	\$ 5,743	\$ 11,224.92	\$ 18,204.02	38.1%	
Tuition Cost (Adult Education)	6520 \$ 11,200	\$ 392	\$ 4,312.00	\$ 6,888.00	38.5%	
Participant Graduation Fees	6595 \$ 1,045	\$ -	\$ -	\$ 1,045.00	0.0%	
Credential Exam Fees	6525 \$ 12,500	\$ 241	\$ 2,782.50	\$ 9,717.50	22.3%	
Individual Training Accounts	6530 \$ 500	\$ -	\$ -	\$ 500.00	0.0%	
Instructional Supplies (Books)	6590 \$ 1,000	\$ -	\$ -	\$ 1,000.00	0.0%	
TOTAL TRAINING COSTS	\$ 55,674	\$ 6,376.44	\$ 18,319.42	\$ 37,354.52	32.9%	
Supportive Services Costs :						
Child Care	6660 \$ -	\$ -	\$ -	\$ -	0.0%	
Transportation	6485 \$ 25,000	\$ 2,260	\$ 12,800.00	\$ 12,200.00	51.2%	
Client Incentives	6585 \$ -	\$ -	\$ -	\$ -	0.0%	
Client Training Support Materials	6545 \$ -	\$ -	\$ -	\$ -	0.0%	
Client Supplies	6546 \$ 700	\$ -	\$ -	\$ 700.00	0.0%	
Client Emergency Assistance & Expungen	6596 \$ 325	\$ -	\$ -	\$ 325.45	0.0%	
TOTAL SUPPORTIVE SERVICES COSTS	\$ 26,025	\$ 2,260.00	\$ 12,800.00	\$ 13,225.45	49.2%	
Training/Professional Fees/Profit:						
General Liability Insurance	6305 \$ 5,041	\$ 432	\$ 2,011.80	\$ 3,029.13	39.9%	
TOTAL FEES / PROFIT COSTS	\$ 5,041	\$ 431.95	\$ 2,011.80	\$ 3,029.13	39.9%	
4.1 INDIRECT COST:	13.60%	\$ 39,773	\$ 3,264	\$ 17,391.11	\$ 22,382.05	43.7%
Contract Total	\$ 420,077	\$ 35,901.10	\$ 178,786.33	\$ 241,290.91	42.6%	
Work Experience:						
		DEC	Cumulative	YTD% Spent		
	Staff WEX Salaries:	5,800.55	38,702.48	9.21%		
	Staff WEX Fringe:	1,829.66	12,044.24	2.87%		
	Stipends:	5,743.44	11,224.92	2.67%		
	TOTAL	13,373.65	61,971.64	14.75%		
	Percentage Spent:	3.18%	14.75%			



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

YOUTH INVOICE

Youth EBY Invoice

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

Contract Number: 22EBY495E1
 Invoice Number: 1409-06
 Invoice Month: **December 2023**
 Period Covered: July 1, 2023 - March 31, 2024
 Total Amount Due: \$ **8,389**

Eckerd Goal:

DECEMBER

50.00%

100.0%

Line Item	Budget MOD 2	1407-6	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 39,938	\$ 5,787	35,417.06	\$ 4,521.09	88.7%
Fringe Benefit Total 51xx	\$ 4,425	\$ 689	4,280	\$ 144.72	96.7%
TOTAL STAFF COSTS	\$ 44,363	6,475.37	39,697.50	\$ 4,665.81	89.5%
Operating Costs:					
Staff Background Checks 5105	\$ -	-	-	\$ -	0.0%
Staff Background Checks 5100	\$ -	-	-	\$ -	0.0%
Staff Training 5110	\$ -	-	-	\$ -	0.0%
Other Travel 6115/6120	\$ -	-	-	\$ -	0.0%
Staff Expendable Supplies & Materials 6000	\$ 1,483	1,150.74	1,312.10	\$ 170.95	88.5%
Software Licenses 6095	\$ -	-	-	\$ -	0.0%
Staff Computers 6085	\$ -	-	-	\$ -	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.) 6735	\$ -	-	-	\$ -	0.0%
Copy & Print Expenses 6730	\$ -	-	-	\$ -	0.0%
Communications (Phone, Fax, Internet, etc.) 6270	\$ -	-	-	\$ -	0.0%
Client Verifications 6516	\$ -	-	-	\$ -	0.0%
Staff Travel					
Local Mileage cost 6105	\$ -	-	-	\$ -	0.0%
Non-Local Per Diem/Lodging Cost 6115/6120/6125	\$ -	-	-	\$ -	0.0%
Staff Training 5110	\$ -	-	-	\$ -	0.0%
Staff Background Checks 5100	\$ -	-	-	\$ -	0.0%
Postage (Stamps, FedEx, etc.) 6005	\$ -	-	-	\$ -	0.0%
TOTAL OPERATING COSTS	\$ 1,483	\$ 1,151	\$ 1,312	\$ 170.95	88.5%
Training Costs:					
Work Experience Stipends 6507	\$ 9,037	-	9,036.12	\$ 0.64	100.0%
WI Customer Credential Exam Fees (C.N.A., GED, TABE) 6525	\$ -	-	-	\$ -	0.0%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost 6530	\$ -	-	-	\$ -	0.0%
Client Testing Fees 6535	\$ -	-	-	\$ -	0.0%
TOTAL TRAINING COSTS	\$ 9,037	\$ -	\$ 9,036	\$ 1	100.0%
Supportive Services Costs :					
WI Customer Transportation Costs 6485	\$ -	-	-	\$ -	0.0%
WI Customer Childcare Costs 6660	\$ -	-	-	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg) 6545/6546	\$ -	-	-	\$ -	0.0%
Client Allowances 6590	\$ -	-	-	\$ -	0.0%
WI Customer Emergency Assistance (Rent, Car Repair, e) 6596	\$ -	-	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ -	-	-	\$ -	0.0%
Training/Professional Fees/Profit:					
General Liability Insurance 6305	\$ 414	-	413.64	\$ (0.00)	100.0%
TOTAL FEES / PROFIT COSTS	\$ 414	-	413.64	\$ (0.00)	100.0%
INDIRECT COST: 10.00%	\$ 4,626	762.61	4,142.32	\$ 483.68	89.5%
Contract Total	\$ 59,923	8,388.72	54,601.68	\$ 5,321.08	91.1%

Work Experience:

	DEC	Cumulative	YTD% Spent
Staff WEX Salaries:	1,247.26	7,483.56	12.49%
Staff WEX Fringe:	136.02	816.09	1.36%
Stipends:	0.00	9,036.12	15.08%
TOTAL	1,383.28	17,335.77	28.93%
Percentage Spent:	2.31%	28.93%	