

**WORKFORCE DEVELOPMENT BOARD**  
**Youth Committee Meeting Summary**  
**March 5, 2024 @ 10:00am**  
**Webinar/Conference Call**

**Members Present**

Susan Gibson, Chair	Kristi King-Brock	Crystal Noble	
Tyler James	Amy Bradshaw	Jennifer Meeks	Jeromy Arnett

**Members Absent:**

Elaine Bailey	Robert Halfacre
Melissa Rosier	

**Staff Present:**

Sharon Crite	Jennifer Kelly	Jennifer Campbell
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**Guests Present:**

Karen Craven

**I. Welcome and Introductions**

Chair Gibson called the meeting to order at 10:05 am welcoming everyone in attendance and announced the meeting was being recorded for processing of minutes.

**II. Ratification of 8-01-2023 Meeting Minutes**

The minutes from the 8/1/23 meeting was approved electronically and now require ratification. Chair Gibson called for corrections/amendments to the minutes.

**ACTION TAKEN: Kristi King-Brock made a motion to approve the August 01, 2023 meeting minutes as presented, seconded by Crystal Noble. The motion carried unanimously.**

**III. Palmetto Youth Connections Report**

Karen Craven, Program Manager, reviewed the Palmetto Youth Connections WorkLink Dashboard and the Monthly Update Report. Karen Craven provided reports which show numbers through February 2024 for Youth Services, then on to the Dashboard:

- 11 carryovers from PY22 and 90 new participants have been enrolled for a total of 101 participants.
- 17 participants in Work Experience (WEX).
- 94 are in follow-up services.
- As of 1st Quarter, PYC was meeting or exceeding all performance measures.
- 61 Anderson County participants, 55 Oconee County participants, and 64 Pickens County participants enrolled.
- Of those enrolled, 50% were male, 40% were female.
- 58% were younger youth, 32% were older youth, ages 18 and up.
- 100% were High School dropouts; 89% were Basic Skills Deficient; 58% were unemployed.
- 39 Measurable Skills Gains; 20 GED/ 3 HS earned, total = 23 total; 148 positive Placements in 144- employment, military or 4- post-secondary.
- Work Ready Certificates (WIN) – 21 youth earn WIN Certificates.
- 54 Resumes and 324 Career Smart classes have been provided.

#### IV. **New Business:**

##### a. **PYC PY 22 Final Enrollment Report**

Chair Gibson stated that as of February 2024, there were 36 PY22 carryovers, 90 new enrollments, and 101 total enrollments, out of a Board goal of 120 enrollments.

##### b. **PY 22 & PY 23 Grant Expenditures**

Karen Craven, Program Manager reviewed PY22 & 23 Youth program grant expenditures through January 2024. PY 23 Formula budget 1058 was 52.2% expended and line item 6507 (Work Experience) was 50.2% expended. The PY 22 EBY Youth Grant budget 1409 was 985% expended and line item 6507 (Work Experience) was 100% expended, this EBS grant ends 03/2024.

##### c. **PY23 2nd Quarter WL Youth Performance**

Sharon Crite, Youth Services Manager reviewed the Rolling 4 2nd Quarter Youth performance with committee members as information. WorkLink is meeting all performance measures in all programs.

##### d. **2023 Anderson Oconee Pickens Business and Industry Showcase**

Jennifer Kelly, Executive Director shared an update on the 2023 AOPBIS. This is the 15th year for this event, held at the Anderson Civic Center on November 28-29, 2023. This event is for eighth graders to attend, to help them with developing their graduation plan. The event was attended by 5,000 students (20 public middle schools and one (1) charter school), 41 employers, education partners and non-profits that registered to attend the event, 100 different industry partners that came and engaged with the youth over the two days. There were 35 workforce partners that helped in logistics and crowd control to ensure everything went smoothly. The AOPBIS Board approved using Junior Achievement, an online platform,

the educators used to provide lessons to the students to connect the showcase with what they were interacting and talking with the employers about in the classroom.

This is the first year for a pre and post survey that they hope will show true return on investment. Ms. Kelly is giving this update on behalf of Laura Cox. Laura Cox has been promoted to the state level coordinating and filling her old position (regional advisor). Finally, acknowledge Joey Nimmons all his great leadership on the AOPBIS, he will be retiring.

Susan Gibson encouraged youth committee members to attend the AOPBIS showcase if it is provided to you in the future.

**e. PY 22 Proposed EBY Mod. #3 & PY 23 Formula Mod. #2**

Karen Craven, Program Manager presented to the committee, first proposed budget modification- PY 22 EBY Youth Budget Mod. # 3. There were remaining funds = \$1467.00 moved to the EBY WEX line-item, the total budget amount did not change. This was presented as a voting item.

**ACTION TAKEN: Kristi King-Brock made a motion to accept budget modifications as presented, seconded by Jeromy Arnett. The motion carried unanimously.**

Karen Craven, Program Manager presented to the committee, second proposed budget modification- PY 23 Formula Youth Budget Mod. # 2. Funds were moved from supportive service (\$1025.45) and training line-item ( 1500) = \$2525.45 total to the Formula WEX line-item, the total budget amount did not change. This was presented as a voting item.

**ACTION TAKEN: Crystal Noble made a motion to accept budget modifications as presented, seconded by Kristi King-Brock. The motion carried unanimously.**

**f. Extension of Eckerd PYC Grant- 3<sup>rd</sup> Year (July 1, 2024 -June 30, 2025 -PY 24)**

Chair Gibson presented the youth committee with the extension of the Eckerd PYC grant for its third year out of a four-year grant extension. If there are any questions or discussion, the youth committee will need to move to an Executive Session. Chair Gibson proposes to the committee the need for an executive session, any questions, or discussions; hearing none, Chair Gibson moved forth with presenting this item as a voting item.

**ACTION TAKEN: Kristi King-Brock made a motion to accept budget modifications as presented, seconded by Crystal Noble. The motion carried unanimously.**

**V. Other Business**

The next Youth Committee meeting will be held on May 7, 2024 at 10 a.m.

**VI. Adjourn**

Chair Gibson thanked everyone for attending and adjourned the meeting at 10:25 a.m.

*Respectfully submitted by: Sharon E. G.-Crite*