

WORKFORCE DEVELOPMENT BOARD
Youth Committee Meeting Summary
May 7, 2024 @ 10:00am
Webinar/Conference Call

Members Present

Susan Gibson, Chair Kristi King-Brock Elaine Bailey Robert Halfacre

Tyler James Jeromy Arnett Melissa Rosier

Members Absent:

Amy Bradshaw Jennifer Meeks Crystal Noble

Staff Present:

Sharon Crite Jennifer Kelly Jennifer Campbell

Guests Present:

Karen Craven

I. Welcome and Introductions

Chair Gibson called the meeting to order at 10:01 am welcoming everyone in attendance and announced the meeting was being recorded for processing of minutes.

II. Approval of 3-05-2024 Meeting Minutes

The minutes from the 3/5/24 meeting was emailed with the meeting notice and included in the meeting Packet. Chair Gibson called for corrections/amendments to the minutes.

ACTION TAKEN: Jeromy Arnett made a motion to approve the March 05, 2024 meeting minutes as presented, seconded by Elaine Bailey. The motion carried unanimously.

III. Palmetto Youth Connections Report

Karen Craven, Program Manager, reviewed the Palmetto Youth Connections WorkLink Dashboard and the Monthly Update Report included in meeting packet. Karen Craven provided reports which show numbers through April 30, 2024 for Youth Services, then on to the Dashboard:

- 11 carryovers from PY22 and 109 new participants have been enrolled for a total of 120 participants meeting the WDB Board goal for PY 23.
- 95 participants are still active.
- 22 participants in Work Experience (WEX). Karen shared WEX work sites.
- 75 are in follow-up services.
- As of 2nd Quarter, PYC was meeting or exceeding all performance measures.
- 61 Anderson County participants, 52 Oconee County participants, and 57 Pickens County participants enrolled.
- Of those enrolled, 58% were male, 42% were female.
- 61% were younger youth, 39% were older youth, ages 18 and up.
- 100% were High School dropouts; 108% were Basic Skills Deficient; 65% were unemployed.
- 58 Measurable Skills Gains; 31 GED/ 5 HS earned, total = 36 total; 210 positive Placements in 205- employment, military or 5- post-secondary.
- Work Ready Certificates (WIN) – 28 youth earn WIN Certificates. 5 Gold/19 Silver/4 Bronze
- 67 Resumes and 402 Career Smart classes have been provided.
- Supplemental Information Occupational Training: 3 I-Best (2 Medical/ 1 Manufacturing) and 5 post-secondary majoring in medical career pathway.

IV. New Business:

a. **PYC PY 23 Enrollment Report**

Chair Gibson stated that as of April 30, 2024, there were 11 PY22 carryovers, 109 new enrollments, and 120 total enrollments, meeting the Board goal of 120 enrollments.

b. **PY 22 & PY 23 Grant Expenditures**

Karen Craven, PYC Program Manager reviewed PY22 & 23 Youth program grant expenditures through March 2024. PY 23 Formula budget 1058 was 70.1% expended and line item 6507 (Work Experience) was 64.1% expended. The PY 22 EBY Youth Grant budget 1409 was 100% expended and line item 6507 (Work Experience) was 99.9% expended, this EBS grant closed as of 03/2024.

c. **PY 24 WorkLink Funding**

Jennifer Kelly, Executive Director, conveyed to the youth committee the status of WorkLink funding: no in-house budget to show at this time. DOL ETA advisory plan for \$1m reduction for South Carolina PY24. Jennifer is working with Brandi Runion (WL Financial Consultant) for 90% of the floor, the lowest numbers for the PY 24 youth provisional budget for first quarter, awaiting the PY 24 youth allocation, additional funding, hope to be able to increase the youth budget upon final numbers. Grant opportunities to apply for: SCDEW Workforce Innovation

Grant (WIG) with application due on July 1, 2024, a \$3 million total grant available to all 12 regions, WorkLink will apply for our share. Another DOL Grant, WorkLink will try to pursue, targeting some innovative ideas to support our area, this will be discussed this afternoon.

d. PY 24 Youth Formula Provisional Budget

Renee Alexander, Eckerd Sr. Director of Operations presented the PY 24 Youth Formula Provisional Budget (copy of budget in meeting packet) = \$370,000 (floor amount-lowest amount) to cover the first quarter of PY 24. Renee reviewed the budget and each of the line items to be funded and expended) as we await the PY 24 final youth allocation.

ACTION TAKEN: Kristi King-Brock made a motion to accept PY 24 youth formula provisional budget as presented, seconded by Robert Halfacre. The motion carried unanimously.

e. New Youth Committee (YC) Member Applications (3). To be presented separately and voted on separately

New YC Applicant - Dana Grant (Anderson School District 5)

ACTION TAKEN: Elaine Bailey made a motion to accept Dana Grant New YC member Application as presented, seconded by Kristi King-Brock. The motion carried unanimously.

New YC Applicant - Jeff Martin (Oconee-Pickens SC Vocational Rehabilitation)

ACTION TAKEN: Robert Halfacre made a motion to accept Jeff Martin New YC Member Application as presented, seconded by Jeromy Arnett. The motion carried unanimously.

New YC Applicant - Jennifer Woody (SC Dept. of Education-Regional Career Specialist @TCTC)

ACTION TAKEN: Elaine Bailey made a motion to accept Jennifer Woody New YC Member Application as presented, seconded by Jeromy Arnett. The motion carried unanimously.

V. Other Business

The next Youth Committee meeting will be held on Aug. 6, 2024 and Oct. 1, 2024 at 10 a.m.

This is Chair Gibson last youth committee meeting; she will be retiring from Pickens County School District on June 30, 2024.

Chair Gibson praised the PYC organization for assisting adult education and bringing the student success to this group of youth.

Congratulations and thank you to Susan and her upcoming retirement ...

VI. Adjourn

Chair Gibson thanked everyone for attending and adjourned the meeting at 10:25 a.m.

Respectfully submitted by: Sharon E. G.-Crite

DRAFT