

State of South Carolina  
Workforce Innovation and Opportunity Act

**Local Workforce Development Area Subsequent Designation Petition**

This Petition must be used by any entity requesting subsequent designation as a Local Workforce Development Area pursuant to Public Law 113-128, the Workforce Innovation and Opportunity Act (WIOA).

**Section I. Petitioning Jurisdiction(s)**

A. Designation as a Workforce Development Area is requested for the following county(ies):

- Anderson County
- Oconee County
- Pickens County
- 
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B. Specify the name of the proposed Workforce Development Area:

WorkLink

C. List the names of the chief elected officials (CEOs) representing the units of general local government on whose behalf this petition is being submitted:

<u>County</u>	<u>Name</u>
Anderson County	Chair Tommy Dunn
Oconee County	Chair Matthew Durham
Pickens County	Chair Chris Bowers

D. List the name, title, mailing address, telephone number, fax number and e-mail address of the primary contact person regarding this petition:

Name:	Jennifer Kelly
Title:	WorkLink Executive Director
Mailing Address:	1376 Tiger Blvd, Ste 102
	Clemson, SC 29631
Telephone Number:	864-646-5898
Fax Number:	864-646-2814
E-Mail Address:	jkelly@worklinkweb.com

## Section II. Consortium Agreement

If the local area includes more than one unit of general local government, the CEOs must negotiate a consortium agreement in order to establish a workforce development area to deliver WIOA funded services. Such agreement must be included as an attachment to this subsequent designation petition.

### Section III. Existing Workforce Area

A. In the tables below, provide the final WIOA performance data for each of the last two (2) consecutive years.

Program Year 2023 (July 1, 2023 – June 30, 2024)							
Performance Measure		Employment Rate Q2	Employment Rate Q4	Median Earnings	Credential Rate	Measurable Skill Gains	Overall Program Score
Title I Adult	Goal	81.1	81.8	6,200	73.8	55.2	123.3%
	Actual	85.4	88.1	9,368	86.8	74.5	
	% of Goal	105.3%	107.7%	151.1%	117.6%	135.0%	
Title I DW	Goal	83.3	83.4	7,935	67.1	60.2	130.3%
	Actual	84.6	90.0	11,667	92.9	94.1	
	% of Goal	101.6%	107.9%	147.0%	138.5%	156.3%	
Title I Youth	Goal	83.5	82.0	2,900	76.9	60.6	107.7%
	Actual	87.6	90.8	3,604	56.8	75.6	
	% of Goal	104.9%	110.7%	124.3%	73.9%	124.8%	
Overall Indicator Score		103.9%	108.8%	140.8%	110.0%	138.7%	

Program Year 2022 (July 1, 2022 – June 30, 2023)							
Performance Measure		Employment Rate Q2	Employment Rate Q4	Median Earnings	Credential Rate	Measurable Skill Gains	Overall Program Score
Title I Adult	Goal	81.1	81.8	6,200	73.8	55.2	123.3%
	Actual	91.2	88.4	8,133	80.2	86.1	
	% of Goal	112.5%	108.1%	131.2%	108.7%	156.0%	
Title I DW	Goal	83.3	83.4	7,935	67.1	60.2	122.6%
	Actual	88.5	92.0	10,216	86.7	83.3	
	% of Goal	106.2%	110.3%	128.7%	129.2%	138.4%	
Title I Youth	Goal	83.5	82.0	2,900	76.9	60.6	116.7%
	Actual	89.8	93.5	3,639	74.1	85.0	
	% of Goal	107.5%	114.0%	125.5%	96.4%	140.3%	
Overall Indicator Score		108.7%	110.8%	128.5%	111.4%	144.9%	

For each measure, the US Department of Labor defines performance as follows:

- Meets performance =
  - Individual Indicator Score—50% of goal for each individual measure
  - Overall Indicator Score—90% of goal for overall individual measure
  - Overall Program Score—90% of goal for overall program performance
- Does not meet performance =
  - Individual Indicator Score—less than 50% of goal for an individual measure
  - Overall Indicator Score—less than 90% of overall individual measure
  - Overall Program Score—less than 90% of overall program performance

If any measure was not met in either program year, address the reasons, corrective action measures taken, and current status. **Performance Measures were met.**

B. Address fiscal integrity regarding funds provided under WIOA.

Has the Secretary made a formal determination, during either of the last two consecutive years, that WIOA funds provided to the area were misexpended due to willful disregard of the requirements of the provision involved, gross negligence, or failure to comply with accepted standards of administration? **No. Fiscal integrity was maintained.**

#### **Section IV. Local Board Information**

Using Attachment A, provide a list of local board members, to include composition categories and contact information.

#### **Section V. Grant Recipient/Fiscal Agent**

Using Attachment B, designate the grant recipient/fiscal agent for the area. Signature of the lead official is required. Signatures of each CEO are also required. The use of electronic signatures is permissible.

#### **Section VI. Public Comment**

Attach documentation that public input was solicited and provide all comments received.

## Section VII. Assurances and Signatures

### A. Assurances

The CEOs making this designation request assure the following:

- They are duly authorized to participate by and on behalf of the governing bodies of the counties specified and documentation of this authorization can be provided.
- They will comply with the requirements of the Act, all federal regulations implementing the Act, any revisions or amendments thereto; state issued instructions; and any and all applicable federal, state, or local rules and regulations.
- They accept liability for any misuse of grant funds.

### B. Signatures—The use of electronic signatures is permissible.

I/We, the undersigned CEO(s) of the petitioning county(ies), do hereby submit this formal designation petition under the conditions delineated herein and with the assurances specified herein.

<u>County</u>	<u>Signature</u>	<u>Date</u>
Anderson County	_____	_____
Oconee County	_____	_____
Pickens County	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Submit Petition to [WorkforceSupport@dew.sc.gov](mailto:WorkforceSupport@dew.sc.gov) by 5:00 p.m., October 31, 2024.

## WIOA Local Workforce Development Board Membership

Total Seats 23

Seats Occupied 21

Seats Vacant 2

### Business (per Section 107(b)(2)(A))

No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Danny Brothers	Duke Energy – Sr. Account Manager	864.260.6051 danny.brothers@duke-energy.com	1636 Pearman Dairy Road Anderson, SC 29626
2	David Bowers II	JM Mold South – CEO	864.855.0450 david.bowers2@jmmoldsouth.com	807 Sheffield Road Easley, SC 29642
3	David Collins	Blue Ridge Electric Co-op – Manager of Finance	864.898.2017 david.collins@blueridge.coop	P.O. Box 277 Pickens, SC 29671
4	Stephanie Collins	AnMed Health – Human Resources Manager	864.512.1633 stephanie.collins@anmedhealth.org	800 North Fant Street Anderson, SC 29621
5	Jim Kilton	BASF - Continuous Improvement & Training Coordinator	864.789.2009 james.kilton@basf-catalystmetals.com	554 Engelhard Dr Seneca, SC 29678
6	Melanie McLane	Arthrex – Human Resources Manager	864.260.2046 melanie.mclane@arthrex.com	6301 Hwy. 76 Sandy Springs, SC 29677
7	Shonna Williams	Cannon Business Process Services	864.276.6199 showilliams@cbps.canon.com	261 Madison Avenue New York, NY 10016 (Remote in Anderson, SC)
8	Hunter Kome	Prisma Health, Chief Executive Officer, Oconee Medical & Baptist Easley Campus	864.885.7191 Hunter.Kome@prismahealth.org	200 Fleetwood Dr Easley, SC 29640
9	Ashley Teale	Reliable Sprinkler - Human Resources Manager	864.843.5201 ateal@reliablesprinkler.com	1470 Smith Grove Rd Liberty, SC 29657
10	Mike Wallace	Print It – Owner	864.882.3609 Mike@printitincolor.com	P.O. Box 1707 Seneca, SC 29678
11	<i>Vacant - pending</i>	Anderson County Seat		
12	Brooke Garren	Itron – Human Resources Manager	864.718.6557 brooke.garren@itron.com	313 N. Hwy. 11 West Union, SC 29696
13	Robert Halfacre	Park National Bank – Senior Vice President	864.644.0301 rhalfacre@parknationalbank.com	6501 Calhoun Memorial Hwy. Easley, SC 29640

**Not Less Than 20% (per Section 107(b)(2)(B)) Partners and Community Agencies**

No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	<i>Vacant – Pending appt</i>	Labor Representative		
2	Billy Gibson	SC Firefighters Association (Labor) – Director of Emergency Services	864.868.7381 pickenschief1@gmail.com	299 Pine Grove Church Rd. Sunset, SC 29685
3	Galen DeHay*	Tri-County Technical College – President (Apprenticeship)	864.646.1773 gdehay@tctc.edu	P.O. Box 587 Pendleton, SC 29670
4	Kristi King- Brock	Anderson Interfaith Ministries – Executive Director (CBO)	864.224.9256 Kristi.king-brock@aimcharity.org	P.O. Box 1136 Anderson, SC 29622
5	Katie Brown*	Anderson Adult Ed 3,4,&5	864.260-5075 KatieBrown@anderson5.net	2005 North Main St. Anderson, SC 29621

**Education & Training (per Section 107(b)(2)(C))**

No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Katie Brown*	Anderson Adult Ed 3,4,&5	864.260-5075 KatieBrown@anderson5.net	2005 North Main St. Anderson, SC 29621
2	Galen DeHay*	Tri-County Technical College – President	864.646.1773 gdehay@tctc.edu	P.O. Box 587 Pendleton, SC 29670

**Governmental, Economic, and Community Development (per Section 107(b)(2)(D))**

No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Burriss Nelson	Anderson County Economic Development	864.260.4231 bnelson@andersoncountysc.org	1428 Pearman Dairy Rd Anderson, SC 29624
2	Patrick Pruitt	SC DEW – Regional Manager (Wagner Peyser)	864.722.8268 ppruitt@dew.sc.gov	1376 Tiger Blvd. Clemson, SC 29631
3	Lisa Gillespie	SCVRD – Area Supervisor (Rehabilitation Act)	864.224.6391 Lgillespie@scvrd.state.sc.us	3001 Martin Luther King Jr., Blvd. Anderson, SC 29625

**Others as Chief-Elected Officials Determine Appropriate (per Section 107(b)(2)(E))**

No.	Name	Affiliation and Title	Contact Phone and Email	Address
1	Tyler James	Oconee Economic Alliance – Existing Industry Manager (Economic Development /Other)	864.364.5550 tjames@oconeesc.com	528 Bypass 123, Suite G Senecas, SC 29678
2	Jeromy Arnett	Alliance Pickens – Existing Industry Manager (Economic Development / Other)	864.898.1500 jarnett@alliancepickens.com	P.O. Box 149 Liberty, SC 29657

*Denote multiple representation with an asterisk (\*).*

Total Number of Seats*	23
Number of Seats Filled Representing Business	13
Percentage of Seats Filled Representing Business	57%
Number of Seats Filled Representing Not Less than 20%	5
Percentage of Seats Filled Representing Not Less than 20%	22%
Number of Seats Filled Representing Education & Training	2
Number of Seats Filled Representing Gov't, Economic & Comm. Dev.	3
Number of Seats Filled Representing Others by Chief Elected Officials	2



## (Enter name) Local Workforce Development Area

### Designation of Grant Recipient/Fiscal Agent

The Chief Elected Officials of the \_\_\_\_\_ *WorkLink* \_\_\_\_\_ Local Workforce Development Area hereby designate \_\_\_\_\_ *SC Appalachian Council of Governments* \_\_\_\_\_ as the grant recipient and fiscal agent pursuant to the Workforce Innovation and Opportunity Act (WIOA).

While WIOA permits the local Chief Elected Officials (CEOs) to designate an entity to serve on their behalf as grant recipient and fiscal agent, the CEOs understand that this designation does not relieve them of their liability for any misuse of grant funds. The use of electronic signatures is permissible.

<u>County</u>	<u>Authorized Signature</u>	<u>Date</u>
<u>Anderson County</u>	_____	_____
_____	_____	_____
<u>Oconee County</u>	_____	_____
_____	_____	_____
<u>Pickens County</u>	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

As the authorized signatory official of \_\_\_\_\_ *SC Appalachian Council of Governments* \_\_\_\_\_, I accept the responsibilities as WIOA grant recipient and fiscal agent for the \_\_\_\_\_ *WorkLink* \_\_\_\_\_ Workforce Development Area.

Steven R. Pelissier  
SC ACOG Executive Director

\_\_\_\_\_

Name and Title

Signature

Date

Counties of Anderson, Oconee, and Pickens

**CONSORTIUM AGREEMENT**

Under the

**WORKFORCE INNOVATION AND OPPORTUNITY ACT**

1. This Agreement is entered into, by and between the Counties of: Anderson, Oconee, and Pickens (hereinafter referred to as the "Counties") by and through their governing bodies, duly adopted and authorized by the governing bodies of said counties.
2. **Purpose.** The purpose of forming a Consortium is to implement and carry out the provisions of Public Law - 113-128, the Workforce Innovation and Opportunity Act of 2014 (WIOA) and any amendments thereto, as a Workforce Development Area (WDA). The Workforce Innovation and Opportunity Act requires that the Governor designate local areas within the state. To that end, the Chief Elected Officials representing Anderson, Oconee and Pickens Counties have formed a Consortium to seek such a designation.
3. **Consortium Membership.** The Chairperson of the County Council (or his/her designee selected from among the membership of the County Council) of each Consortium County shall represent their county as a member of the Consortium.
4. **Workforce Development Board.** The local Chief Elected Officials (CEO's) are authorized to appoint the members of the local board pursuant to Section (107)(c)(1)(B)(i) of the Act using criteria established by the Governor and the State Workforce Development Board . The Workforce Development Board (WDB) membership shall be developed using the composition required by Section 107(b)(2) as well as additional criteria established by the Governor. When possible, the membership of the WDB shall be in the same ratio, or percentage, as the population of the three counties, using the 2013 Population Estimates from the US Bureau of the Census.

**2013 POPULATION ESTIMATE**

<u>COUNTY</u>	<u>ESTIMATES</u>	<u>PERCENTAGE</u>
Anderson	190,641	49%
Oconee	75,045	20%
Pickens	119,829	31%
<b>Total</b>	<b>385, 515</b>	

The Counties shall jointly bear the responsibility for meeting the standards for membership prescribed in the Act. The Counties shall establish the WDB in accordance with the provisions of Section 107 of the WIOA and criteria established by the Governor.

5. **Board Certification.** Section 107(c)(2)(A) states that "The Governor shall, once every 2 years, certify 1 local board for each local area in the State". Initial certification of the WDB will be based on compliance with the composition requirements outlined in Section 107(b)(2) as well as any additional criteria established by the Governor. In addition to the board composition requirements, Section 107(c)(2)(B) notes that the subsequent certification of the Board will also include "the extent to which the local board has ensured that

workforce investment activities carried out in the local area have enabled the local area to meet the corresponding performance accountability measures and achieve sustained fiscal integrity as outlined in Section 106(e)(2)".

6. Local Area Designation. The WorkLink Workforce Investment Area will be designated as a Workforce Development Area under WIOA if it meets the requirements of the Act in Section 106(b)(2) which states "During the first 2 full program years following the date of enactment of this Act, the Governor shall approve a request for initial designation as a local area from any area that was designated as a local area for purposes of the Workforce Investment Act of 1998 for the 2-year period preceding the date of the enactment of this Act, performed successfully, and sustained fiscal integrity". Further, section 106(b)(3) states that "After the period for which a local area is initially designated under paragraph (2), the Governor shall approve a request for subsequent designation as a local area from such local area, if such area – (A) Performed successfully; (B) Sustained fiscal integrity; and (C) in the case of a local area in a planning region, met the requirements in subsection (c)(1)".
7. Administration. The Workforce Innovation and Opportunity Act in Section 107(d)(12)(B)(i)(I) requires that the Consortium Counties, through their Chief Elected Officials, shall serve as the local grant recipient for, and shall be liable for any misuse of the grant funds allocated to the local area under Sections 128 and 133. Fiscal responsibility will be allocated among the Consortium Counties based on the ratio of funds received each year through the Workforce Innovation and Opportunity Act. In accordance with Section 107(d)(12)(B)(i)(II) the SC Appalachian Council of Governments shall be designated by the Consortium to serve as the local grant sub-recipient/fiscal agent to carry out the administrative provisions of the WIOA legislation. However, the Consortium retains liability for use of WIOA funds as required in Section 107(d)(12)(B). The SC Appalachian Council of Governments shall disburse funds at the direction of the WDB as required by the Act.
8. Withdrawal. Any County may withdraw from the Consortium by giving written notice to the Consortium at least six months prior to the end of the two-year Workforce Development Area designation period.
9. Role of the Consortium Counties. Each County shall promptly furnish to the WDB any information requested which may in any way relate to the purpose of this Agreement and the Workforce Innovation and Opportunity Act. The governing body of each County agrees to cooperate with the WDB in carrying out its responsibilities under the Act as required in Section 107. The responsibilities of the Chief Elected Official of each County include:
  - Appointment of WDB members from respective counties;
  - Collaboration with the Board in the WDB's selection of standing committee members;
  - Shared oversight of the One-Stop System within the Workforce Development Area in partnership with the WDB, including agreement in the selection process for One-Stop Operators in the Workforce Development Area;
  - Negotiation with the WDB and Governor on local area performance measures; and,
  - Collaboration with the WDB in in the development and approval of the local and regional plan(s).

CONSORTIUM AGREEMENT  
Under the  
WORKFORCE INVESTMENT ACT

SIGNATURE PAGE

ANDERSON COUNTY

  
\_\_\_\_\_  
Signature of Chief Elected Official

4/30/15  
Date

Tommy Dunn, Chairman

OCONEE COUNTY

  
\_\_\_\_\_  
Signature of Chief Elected Official

4-28-15  
Date

Wayne McCall, Chairman

PICKENS COUNTY

  
\_\_\_\_\_  
Signature of Chief Elected Official

4/28/15  
Date

Jennifer H. Willis, Chairman

## Certification of Compliance with 20 CFR 683.710

Whereas the South Carolina Department of Employment and Workforce (SC DEW) State Instruction Letter 20-01, *Local Workforce Development Area Subsequent Designation and Local Workforce Development Board Subsequent Certification*, requires the submission of a Consortium Agreement in cases where a local area includes more than one unit of general local government, and


Whereas, as required by 20 CFR 683.710 (3), *Who is responsible for funds provided under title I of the Workforce Innovation and Opportunity Act and the Wagner-Peyser Act*, states: *When there is a change in the chief elected official(s), the Local WDB is required to inform the new chief elected official(s), in a timely manner, of their responsibilities and liabilities as well as the need to review and update any written agreements among the chief elected official(s), and*

Whereas there are no changes that need to be made to amend the original Consortium Agreement signed in April, 2015 between Anderson, Oconee and Pickens Counties which established the WorkLink Workforce Development Area during the initial Formal Designation Petition process, as required by the January 30, 2015 SC DEW State Instruction Letter Number 14-05;

I now hereby certify that as the Chief Elected Official of Pickens County, I have reviewed the existing Consortium Agreement and understand that this agreement:

- o determines the distribution of fiscal liability among the chief elected officials;
- o delineates the relationships among the chief elected officials for the purpose of implementing provisions of WIOA;
- o addresses the appointment of individuals to the local workforce development board, and
- o designates an entity to serve as the local grant recipient and fiscal agent for the area and that such designation does not relieve the chief elected officials of the liability for any misuse of grant funds.

Hereby reviewed and signed on the 1<sup>st</sup> day of May, 2021.



Chris Bowers  
Pickens County Council Chair

## Certification of Compliance with 20 CFR 683.710

Whereas the South Carolina Department of Employment and Workforce (SC DEW) State Instruction Letter 20-01, *Local Workforce Development Area Subsequent Designation and Local Workforce Development Board Subsequent Certification*, requires the submission of a Consortium Agreement in cases where a local area includes more than one unit of general local government, and

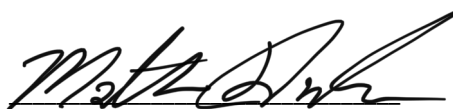
Whereas, as required by 20 CFR 683.710 (3), *Who is responsible for funds provided under title I of the Workforce Innovation and Opportunity Act and the Wagner-Peyser Act*, states: *When there is a change in the chief elected official(s), the Local WDB is required to inform the new chief elected official(s), in a timely manner, of their responsibilities and liabilities as well as the need to review and update any written agreements among the chief elected official(s),* and

Whereas there are no changes that need to be made to amend the original Consortium Agreement signed in April, 2015 between Anderson, Oconee and Pickens Counties which established the WorkLink Workforce Development Area during the initial Formal Designation Petition process as required by the January 30, 2015 SC DEW State Instruction Letter Number 14-05;

I now hereby certify that as the Chief Elected Official of Oconee County, I have reviewed the existing Consortium Agreement and understand that this agreement:

- determines the distribution of fiscal liability among the chief elected officials;
- delineates the relationships among the chief elected officials for the purpose of implementing provisions of WIOA;
- addresses the appointment of individuals to the local workforce development board, and
- designates an entity to serve as the local grant recipient and fiscal agent for the area and that such designation does not relieve the chief elected officials of the liability for any misuse of grant funds.

Hereby reviewed and signed on the 29 day of April, 2023.



Matthew Durham  
Oconee County Council Chair