

**WORKFORCE DEVELOPMENT BOARD MEETING**  
**Wednesday, February 5, 2025 – 1:00 P.M.**  
**Meeting Room 4, Clemson University Center & Inn**  
Conference Call Information:

<https://us02web.zoom.us/j/6436419262?pwd=Vm9zNTB2ZDNYU3ZWZno1ZlM2QVBqdz09>

Meeting ID: 643 641 9262      Dial: 1-646-558-8656      Passcode: 29631

**AGENDA**

- |             |  |  |
|-------------|--|--|
| <b>I.</b>   | <b>Call to Order/Introductions</b>   | Shonna Williams, Board Chair               |
| <b>II.</b>  | <b>Approval of Minutes (11/19/2024)*</b>   | Chair Williams                             |
| <b>III.</b> | <b>State WDB Strategic Vision</b>  | State WDB Members & SC DEW Staff           |
| <b>IV.</b>  | <b>Director's Update</b>   | Jennifer Kelly, Executive Director         |
|             | <ul style="list-style-type: none"> <li>• WorkLink 2025-2027 Strategic Plan*</li> <li>• PY2023 State Monitoring Report</li> <li>• PY2024 Q1 WIOA Performance Measures</li> <li>• AOP Business Showcase &amp; Other Updates</li> </ul> | Jennifer Woody, Regional Workforce Advisor |
| <b>V.</b>   | <b>Committee Reports</b>   |  |
|             | <b>A. Executive Committee*</b>   | Chair Williams, Executive Committee        |
|             | 1) PY2024 Local & Regional Plan  |  |
|             | <b>B. SC Works Operations Committee</b>  | David Bowers, Committee Chair              |
|             | 1) Committee Update  |  |
|             | 2) Business Service Lead*  |  |
|             | 3) Self-Sufficiency Wage*  |  |
|             | 4) Adult/DW Program & Operator RFP Extension*  |  |
|             | <b>C. Finance Committee</b>  | Stephanie Collins, Committee Chair         |
|             | 2) PY2024 Budget Overview  |  |
|             | a. In-house Budget   |  |
|             | b. Incumbent Worker Training Grants  |  |
|             | c. One-Stop Operator (All Sources)   |  |
|             | d. Adult/DW Program (All Sources)  |  |
|             | e. Youth Program (All Sources)   |  |
|             | <b>D. Youth Committee</b>  | Katie Brown, Youth Committee Chair         |
|             | 1) PY 24 PYC-New Enrollment Report-Information   |  |
|             | 2) PY 23 Final WEX Update/Work Readiness Tool – Information  | Jennifer Campbell                          |
|             | 3) <b>Next YC Meeting: March 4, 2025 -Information</b>  |  |
|             | <b>E. Priority Populations Committee</b>   | Lisa Gillespie, Committee Chair            |
| <b>V.</b>   | <b>Other Business</b>  | Chair Shonna Williams                      |

**NEXT MEETING – April 2, 2025 @ 1:00PM**  
**Executive Board Room, Clemson University Center & Inn**  
**LUNCH IMMEDIATELY PRECEDES THE MEETING AT NOON**