

**WORKFORCE DEVELOPMENT BOARD MEETING**  
**Wednesday, September 10, 2025 – 1:00 P.M.**  
**Executive Board Room, Clemson University Center & Inn**  
Conference Call Information:

<https://us02web.zoom.us/j/6436419262?pwd=Vm9zNTB2ZDNYU3ZWZno1ZlM2QVBqdz09>

Meeting ID: 643 641 9262

Dial: 1-646-558-8656

Passcode: 29631

**AGENDA**

- |   |   |
|---|---|
| <b>I. Call to Order/Introductions</b>   | Shonna Williams, Chair PY24                   |
| <b>II. Approval of Minutes (6/4/2025)*</b>  | Chair Williams                                |
| <b>III. Board Elections*</b>  | Chair Williams                                |
| <b>IV. Special Recognition</b>  | PY25 Chair                                    |
| <b>V. Apprenticeship Carolina</b>   | Emily Hodge, Apprenticeship Carolina          |
| <b>VI. Director's Update</b>  | Jennifer Campbell, Interim Executive Director |
| <ul style="list-style-type: none"><li>• PY2024 Year in Review</li><li>• PY2025 Upcoming Items</li><li>• AOP Business Showcase</li></ul>   | Jennifer Woody, Regional Workforce Advisor    |
| <b>VII. Committee Reports</b>   |   |
| <b>A. Executive Committee</b>   | Shonna Williams, Executive Committee          |
| <ul style="list-style-type: none"><li>1) One Stop Operations Standards*</li><li>2) Staffing Update</li></ul>  |   |
| <b>B. Finance Committee</b>   | Mike Wallace, Committee Vice-Chair            |
| <ul style="list-style-type: none"><li>1) PY2024 Final &amp; PY2025 Budget Overview<ul style="list-style-type: none"><li>a. In-house Budget*</li><li>b. Incumbent Worker Training Grants</li><li>c. One-Stop Operator (All Sources)</li><li>d. Adult/DW Program (All Sources)</li><li>e. Youth Program (All Sources)</li></ul></li></ul> |   |
| <b>C. Youth Committee</b>   | Katie Brown, Youth Committee                  |
| <ul style="list-style-type: none"><li>1) PY2024 PYC- Final Enrollment Report</li><li>2) PY2025 PYC- Enrollment Report</li><li>3) Anderson Impact Award Nomination*</li></ul>  |   |
| <b>D. SC Works Operations Committee</b>   | David Bowers, Committee Chair                 |
| <ul style="list-style-type: none"><li>1) Committee Update</li><li>2) Anderson Impact Award Nomination*</li></ul>  |   |
| <b>E. Priority Populations Committee</b>  | Lisa Gillespie, Committee Chair               |
| <ul style="list-style-type: none"><li>1) Committee Update</li></ul>   |   |
| <b>V. Other Business</b>  | PY25 Chair                                    |

**NEXT MEETING – November 5, 2025 @ 1:00PM**  
**Clemson Alumni & Visitor Center**

**LUNCH IMMEDIATELY PRECEDES THE MEETING AT NOON**

**WORKFORCE DEVELOPMENT BOARD MEETING**  
**Wednesday, June 4, 2025 Minutes**  
**Madren Center Meeting Room 4/ Teleconference via Zoom**

**Members Present:**

Shonna Williams, Chair	Jeromy Arnett	David Bowers	Danny Brothers
Katie Brown	Stephanie Collins	Galen DeHay	Brooke Garren
Tyler James	Hunter Kome	Elizabeth McDonald	Burris Nelson
Pat Pruitt	Alex Vitou		

**Members Absent:**

Lt. Ashley Anderson	David Collins	Billy Gibson	Lisa Gillespie
Robert Halfacre	Jim Kilton	Kristi King-Brock	Ashley Teal
Mike Wallace			

**Staff Present:**

Jennifer Campbell	Sharon Crite	Windy Graham
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**Guests Present:**

Renee Alexander	Ann Marie Baker	Caitlin Brazell	Karen Craven
Billy Hunter	Jeff Snider	Jennifer Woody	

**I. Call to Order/Introductions**

Chair Shonna Williams called the meeting to order at 1:01 p.m., confirming that a quorum was present to proceed with the Board's agenda. She reminded attendees that the meeting was being recorded to aid in the preparation of minutes. Introductions followed, conducted both in person and via Zoom.

**II. Approval of Minutes\***

The minutes from April 2nd, 2025, meeting were distributed via email along with the meeting notice and included in the meeting packet. Chair Williams invited attendees to propose any corrections or amendments.

**BOARD ACTION TAKEN: Galen DeHay made a motion to approve the minutes as presented, seconded by David Bowers. The motion carried with a unanimous voice vote.**

**III. Special Recognition**

Chair Williams announced the upcoming retirements of Sharon, Youth Services Manager for WorkLink, and Karen Craven, Program Manager with Palmetto Youth Connections/Eckerd Connects. Both will retire on

June 30th after long tenures—Sharon with 16.5 years at WorkLink and 34 years in state service, and Karen with 20 years in the WorkLink Youth Program. The board expressed appreciation for their service and contributions to the community. Ann Marie Baker has been promoted as the Youth Program Manager starting July 1, 2025. She has served as a Career Coach with Palmetto Youth Connections/Eckerd Connects for 18 years.

#### **IV. Board Education- AOP Showcase**

Jennifer Woody, SCDEW Regional Workforce Advisor, shared highlights from the AOP Showcase held February 17–18, 2025, at the Anderson Civic Center. The event connected students with employers and community partners to promote career awareness across Anderson, Oconee, and Pickens counties.

She encouraged board members to get involved in the next Showcase, scheduled for October 14–15, 2025, through volunteering, hosting a booth, or supporting student engagement efforts. More details will be shared as planning continues

#### **Director's Report**

Ms. Jennifer Campbell, Interim Executive Director, reviewed the PY2024 Quarter 3 WIOA Performance Measures on page 9 of the packet. These include entered employment (Q2 and Q4), median earnings, credential attainment, and measurable skills gains.

WorkLink is currently meeting or exceeding all required goals across Adult, Dislocated Worker, and Youth programs. All indicators are in green, meaning performance targets have been achieved.

Quarter 3 data will be submitted soon, with updated results to be shared at the next board meeting.

#### **V. Committee Reports**

##### **A. Finance Committee\***

##### **1) PY2024 Budget Overview**

##### **a. In-house Budget**

Ms. Jennifer Campbell presented the PY2024 Board Budget, found on page 13 of the packet. The total budget is \$2,065,589, with \$1,483,559 expended as of April 30, representing 76.9% in-house spending. This keeps the Board on track to meet its 90% expenditure goal by June 30.

She reviewed funding sources, including WIOA Formula Grants and three state-issued grants:

- The IET grant (ended in September) supported 25 students and six employers
- The PAD grant (ends July 31) funded strategic planning and staff development
- The Rapid Response grant supported layoff aversion efforts

Service provider contracts are listed mid-page. On page 14, Financial KPIs show all areas are on track, with no concerns for meeting goals.

##### **b. Incumbent Worker Training Grants**

Ms. Jennifer Campbell reported that one Rapid Response Incumbent Worker Grant remains active with Eugene Wexler. As of page 15 in the packet,

\$16,900 has been expended. One training has been completed, with additional sessions planned.

Due to increased business activity, training has progressed more slowly. An extension request has been submitted to SCDEW to move the grant's end date from June 30 to September 30, 2025, to allow time for completion.

c. One-Stop Operator (All Sources)

Mr. Billy Hunter with Eckerd Connects reported that the Adult Operator invoices, detailed on pages 16-17 of the packet, are both tracking on schedule.

d. Adult/DW Program (All Sources)

Mr. Jeff Snider with Eckerd Connects reported that, as of April 30, 2025, the Adult Program budget was 87.9% expended, while the Dislocated Worker Program budget was 78% expended. He also reported that \$72,015 in scholarships were successfully leveraged through a partnership with Tri-County Technical College.

e. Youth Program (All Sources)

Ms. Karen Craven with Eckerd Connects reported that, as of April 30, 2025, the Youth Program budget was 80.5% expended which is on track to meet the yearly goals. Six youth have been placed in Work Experience programs, while five others are participating in advanced training opportunities.

2) PY2025 Provisional Budgets

a. In-house Budget\*

Ms. Jennifer Campbell shared that the Department of Labor released state allotments showing a slight increase for South Carolina. Local area allocations from SCDEW are still pending.

The provisional in-house budget is listed on page 21. Ms. Jennifer Kelly has contracted as a financial contractor for PY25. They worked together to develop the budget using a conservative estimate based on the 90 percent hold harmless floor. Final figures will depend on confirmed allocations, carryover, and staffing.

The budget reflects an overall reduction. Once final numbers are available, the Executive Committee will meet to approve adjustments and consider additional funding for Eckerd client services. Approval is requested only for the provisional budget to support operations through early July. A follow-up meeting is expected in mid-July to finalize the budget.

**ACTION TAKEN: A motion from the Finance Committee to accept the PY25 Provisional In-House Budget as presented, seconded by Danny Brothers. The motion carried unanimously.**

b. One-Stop Operator (All Sources)\*

Ms. Renee Alexander, Eckerd Connects, presented the PY25 Provisional One-Stop Operator Budget outlined on pages 29 - 34 in the informational packet.

**ACTION TAKEN: A motion from the Finance Committee to accept the PY25 Provisional One Stop Operator**

**Budget as presented, seconded by David Bowers. The motion carried unanimously.**

c. Adult/DW Program (All Sources) \*

Ms. Renee Alexander, Eckerd Connects, presented the PY25 Provisional Adult/DW Program Budget outlined on pages 22 - 28 in the informational packet.

**ACTION TAKEN: A motion from the Finance Committee to accept the PY25 Provisional Adult/DW Program Budget as presented, seconded by Pat Pruitt. The motion carried unanimously.**

d. Youth Program (All Sources)

Ms. Renee Alexander, Eckerd Connects, presented the PY25 Provisional Youth Program Budget outlined on page 35 in the informational packet.

**ACTION TAKEN: A motion from the Finance Committee to accept the PY25 Provisional Youth Program Budget as presented, seconded by Danny Brothers. The motion carried unanimously.**

**B. Youth Committee**

1) PY24 PYC-New Enrollment Report-Information

Katie Brown shared there are currently 101 new enrollments as of 5.31.25.

**C. SC Works Operations Committee**

1) Committee Update

Mr. David Bowers stated the PY2024 usage report is listed on pages 37-40 which reflects data current through April 30, 2025.

Mr. Bowers highlighted the following information:

- individuals served in-person through the SC Works Centers
- 63 hiring events were hosted with 3,198 attendees.
- 75 individuals were enrolled in the Adult/Dislocated Worker program out of 90 planned, which equates to 83.3% achieved of planned enrollments.
- \$72,015 was leveraged in scholarships in partnership with Tri-County Technical College.
- There are currently no open OJT contracts and 3 successfully closed.

The next One Stop Committee meeting will be held on August 20, 2025 at 3 pm.

Mr. Bowers also directed attention to page 41 of the packet, which includes the proposed SC Works Center Schedule for PY2025. The schedule includes training dates and two early closings for the Clemson location, consistent with prior years.

**BOARD ACTION TAKEN: A motion from The One Stop Operations Committee to approve the PY2025 SC Works Center Schedule as presented, with a second by Pat Pruitt. The motion was carried with a unanimous voice vote.**

**D. Priority Populations Committee**

Mr. Pat Pruitt reported that the Priority Populations Committee met on May 13, 2025.

Amanda Myers with the SC Mobile Crisis Unit provided an informational presentation on their services. Mr. Pruitt highlighted that WorkLink's County Level unemployment rates are: Anderson 3.7%, Oconee 3.8% and Pickens 3.6%. Nationally, the individuals with disabilities facing a notably higher rate of 8.5%. The next Priority Populations Committee meeting is scheduled for August 12, 2025.

## **VI. Other Business**

### **1- Board Meeting Location**

Ms. Campbell shared that future board meetings will move to a no-cost location to reduce expenses. The current meeting space costs \$320 per use, not including lunch. One Stop Operations Committee Member, Dr. Neil Burton, has offered a seminar room at Clemson's Alumni and Visitor Center for the September and November meetings, with potential use through PY2025. The space includes AV equipment and free parking. Dr. DeHay also stated that he would be happy to host at any Tri-County Tech location if ever needed.

### **2- Executive Director Update**

Daivd Bowers asked for an update on filling the Executive Director position. Chair Williams stated interviews had been conducted and an announcement should be made by the end of the week. Everyone will be notified once a decision is made.

Chair Williams adjourned the meeting at 2:04 p.m.

*Respectfully submitted by Jennifer Campbell.*

Data through: June 30, 2024

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**WORKLINK**

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PY2024 - July 1, 2024 to June 30, 2025

	Q1 2024	Q1 2024	Q1 2024	Q2 2024	Q2 2024	Q2 2024	Q3 2024	Q3 2024	Q3 2024	Q4 2024	Q4 2024	Q4 2024	
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	
<b>Jobseekers Services</b>													
<b>SYSTEM WIDE SERVICES</b>													
<b>Unduplicated Customer Count</b>	<b>2973</b>	<b>6913</b>	<b>6853</b>	<b>4195</b>	<b>5004</b>	<b>2435</b>	<b>9862</b>	<b>8358</b>	<b>8360</b>	<b>8278</b>	<b>3417</b>	<b>11039</b>	<b>34532</b>
<b>Individuals that Registered</b>	<b>184</b>	<b>204</b>	<b>216</b>	<b>245</b>	<b>170</b>	<b>146</b>	<b>223</b>	<b>218</b>	<b>185</b>	<b>178</b>	<b>219</b>	<b>246</b>	<b>2434</b>
Anderson	86	78	105	105	86	79	104	97	77	85	107	119	1128
Clemson	25	27	28	29	16	17	21	22	25	21	26	32	289
Easley	40	52	41	57	42	24	50	53	40	38	36	46	519
Seneca	33	47	42	54	26	36	48	46	43	34	50	49	508
<b>Job Search Services (006 and 06M)</b>	<b>1780</b>	<b>1577</b>	<b>1388</b>	<b>1492</b>	<b>4955</b>	<b>1637</b>	<b>5438</b>	<b>1421</b>	<b>1463</b>	<b>1454</b>	<b>1605</b>	<b>10579</b>	<b>34789</b>
Anderson	917	727	663	697	1749	846	2529	642	640	667	734	1473	12284
Clemson	290	285	239	251	2328	218	1044	268	295	310	295	8624	14447
Easley	277	295	247	296	505	266	882	245	250	246	261	222	3992
Seneca	296	270	239	248	373	307	983	266	278	231	315	260	4066
<b>CENTER-WIDE SERVICES</b>													
<b>Center Traffic (Total Customer Count):</b>	<b>1204</b>	<b>923</b>	<b>816</b>	<b>1122</b>	<b>814</b>	<b>834</b>	<b>992</b>	<b>832</b>	<b>860</b>	<b>817</b>	<b>870</b>	<b>1107</b>	<b>11191</b>
Anderson	444	265	296	352	265	297	317	260	226	259	317	444	3742
Clemson	404	325	280	397	317	293	356	331	344	330	331	389	4097
Easley	62	68	53	60	40	48	49	40	60	36	20	50	586
Seneca	294	265	187	313	192	196	270	201	230	192	202	224	2766
<b>Orientation Attendance</b>	<b>30</b>	<b>45</b>	<b>17</b>	<b>44</b>	<b>23</b>	<b>19</b>	<b>45</b>	<b>39</b>	<b>20</b>	<b>25</b>	<b>27</b>	<b>43</b>	<b>377</b>
<b>Workshops Offered</b>	<b>10</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>10</b>	<b>10</b>	<b>11</b>	<b>10</b>	<b>11</b>	<b>13</b>	<b>11</b>	<b>134</b>
# Attended Employability	0	4	0	0	2	0	2	2	4	0	0	0	14
# Attended Financial Literacy	0	0	0	0	1	0	0	0	0	3	0	0	4
# Attended Computer Skills	0	0	0	0	0	0	0	0	0	0	0	0	0
# Expungement										0	58	0	
<b>Referrals to Partners:</b>	<b>55</b>	<b>58</b>	<b>37</b>	<b>64</b>	<b>50</b>	<b>40</b>	<b>61</b>	<b>62</b>		<b>57</b>	<b>45</b>	<b>75</b>	<b>604</b>
# of Individuals Received Referral	49	51	34	53	45	34	58	52		51	36	56	519

Data through: June 2025  
Last Revision Date:08/20/25

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PY2023 - July 1, 2024 to July 30, 2025

	Q1 20234	Q1 2024	Q1 20243	Q2 2024	Q2 2024	Q2 2024	Q3 2024	Q3 2024	Q3 2024	Q4 2024	Q4 2024	Q4 2024	
Employer Services	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
<b>Internal Job Orders Created</b>	<b>196</b>	<b>166</b>	<b>109</b>	<b>156</b>	<b>134</b>	<b>104</b>	<b>135</b>	<b>129</b>	<b>131</b>	<b>88</b>	<b>146</b>	<b>80</b>	<b>1574</b>
Anderson	59	54	38	58	48	41	54	42	43	37	75	48	597
Clemson	26	24	9	13	7	30	10	19	20	22	11	16	207
Easley	6	8	3	6	5	3	9	3	5	5	28	7	88
Seneca	105	80	59	79	74	30	62	65	63	24	32	9	682
<b>Services Provided Employers</b>	<b>1197</b>	<b>1497</b>	<b>1655</b>	<b>2192</b>	<b>1781</b>	<b>830</b>	<b>417</b>	<b>1398</b>	<b>1570</b>	<b>4869</b>	<b>807</b>	<b>1345</b>	<b>19558</b>
Anderson	230	226	363	848	416	282	260	218	288	283	311	246	3971
Clemson	831	1101	1163	1195	1272	494	70	1106	1184	4519	462	1069	14466
Easley	24	75	61	48	6	17	17	4	17	38	13	15	335
Seneca	112	95	68	101	87	37	70	70	81	29	21	15	786
<b>Hiring Events</b>	<b>5</b>	<b>7</b>	<b>9</b>	<b>8</b>	<b>4</b>	<b>3</b>	<b>6</b>	<b>7</b>	<b>6</b>	<b>8</b>	<b>6</b>	<b>8</b>	<b>77</b>
<b>Total Job Seekers</b>	<b>324</b>	<b>332</b>	<b>816</b>	<b>269</b>	<b>167</b>	<b>92</b>	<b>353</b>	<b>270</b>	<b>282</b>	<b>421</b>	<b>311</b>	<b>527</b>	<b>4164</b>
Anderson	300	156	296	182	163	92	261	101	129	345	191	133	2349
Oconee	16	7	187	17	4	0	11	3	39	7	23	264	578
Pickens	8	169	333	70	0	0	20	166	114	28	4	42	954
Regional / Virtual	0	0	0	0	0	0	61	0	0	0	93	88	242
<b>Entered Employments</b>	<b>16</b>	<b>0</b>	<b>10</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>12</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>59</b>
Anderson	15	0	10	8	0	0	0	10	0	0	4	1	48
Clemson	1	0	0	4	0	0	1	2	1	1	1	0	11
Easley	0	0	0	0	0	0	0	0	0	0	0	0	0
Seneca	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Rapid Response Events</b>													<b>0</b>
<b>Total Affected</b>													<b>0</b>
													<b>0</b>



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PY2023 - July 1, 2024 to July 30, 2025

**WIOA Individualized Career Services = July 1, 2024 - July 30, 2025**

Job Seeker at WIOA Enrollment						
	A	O	P	Other	Total	
Veterans						
CO	2	3	2	1	8	
New	0	0	0	0	0	
Offenders						
CO	28	2	7	0	37	
New	0	0	0	0	0	
TAA Co-enrolled						
CO	0	0	0	0	0	
New	0	0	0	0	0	
Adult/DW Low Income						
CO	30	12	31	0	73	
New	0	0	3	0	3	
SNAP Recipient						
CO	13	7	14	0	34	
New	0	0	2	0	2	
Basic Skills Deficient						
CO	45	14	34	2	95	
New	0	0	2	0	2	

Caseload Breakdown			
	Active	Follow-up	Total
Goldsmith	16	17	33
Hill	23	40	63
Sexton	43	32	75
<b>Total</b>	<b>82</b>	<b>89</b>	<b>171</b>

Active Enrollment			
	CO	April	Total
Goldsmith	16	0	16
Hill	23	0	23
Sexton	40	3	43
<b>Total</b>	<b>79</b>	<b>3</b>	<b>82</b>

Applications		
	June	YTD Total
YTD Total Determinations	17	116
Enrollment		
	June	TD Planned (+/-)
New MTD Enrolled	3	3
New YTD Enrolled	87	60
Total YTD Participants	167	
Total YTD Exits	89	
Priorities*	YTD Enrolled	%
1. Veterans - PAR, LI, or BSD**	110	75.3%
2. PAR, LI, or BSD		
3. Veteran	36	24.7%
4. Non-Veterans		
<b>Sum</b>	<b>146</b>	
*Applies to Adult Population Only		
**PAR = Public Assistance Recipients, LI = Low Income, BSD = Basic Skills Deficient		

Career Interest		
In-Demand Career Cluster	June	YTD
Admin, Support, Waste Mgmt., Remediation Svcs..	0	3
Health Care and Social Assistance	3	29
Manufacturing	0	9
Professional Scientific Technical Services	0	8
Construction	0	4
CDL Exception	0	17
Other	0	5

One-on-One Services (WIOA)		
(214 Activity Codes reflect students in the seat regardless of start/end date; all others are services provided in that month)*		
Activity	June	YTD
106 - Provided Internet Job Search	5	82
107 - Provision of Labor Market In	5	78
115 - Resume Preparation Assista	3	17
132- Workshop	5	62
142 - Soft Skills Instruction	5	66
202 - Career Guidance/Planning	36	437
214 - Adult Literacy or Basic Skills	0	2

WorkKeys or WIN			
	CO	New MTD	Total
Platinum	26	0	26
Gold	77	0	77
Silver	352	0	352
Bronze	190	0	190
No Certificate	98	0	98
<b>Total</b>	<b>743</b>	<b>0</b>	<b>743</b>

Data through: June 2025  
Last Revision Date: 08/20/2025

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**WORKLINK**  
**ANDERSON-OCONEE-PICKENS**

PY2023 - July 1, 2024 to July 30, 2025

WIOA Training and Follow-Up Services = July 1, 2024 - July 30, 2025

Recommended for Training Services

	June	
GED	0	
Occupational	0	
On-the-Job Training	0	4

OJT Training Synopsis

Company Name	Location of Company	Successful	Unsuccessful	In-Progress
Advanced Prosthetics of Easley	Pickens	1		
AnMed Main Campus	Anderson	1		
Central Textiles Inc.	Pickens		1	
Norris Mechanical LLC	Anderson	1		

Total Current Contracts	0
Total Carryover	1
<b>Total All OJT Contracts</b>	<b>4</b>

\*Carryover equals those contracts started in PY23 but finished in PY24

Funding Source

	June	YTD Total
Adult	0	4
Dislocated Workers	0	0

Program Outcomes and Follow-Up Services

	June	YTD Total
Entered Employment	1	46
Credential Attained (current year)	3	133
Measurable Skills Gained	10	151
Follow-Up Services Provided	23	355
Follow-Up Services Individuals	23	168

\*This number is hand counted from SCWOS based on follow-up summaries of each career coach.

Occupational Training by Provider

Training Provider	Currently In Training	PY24 Rec'd Training
ArcLabs Welding School	0	0
Capstone Career Development Center	1	7
CDL Training Service (Ace Driving Academy)	0	3
Coding Clarified LLC	0	1
Commercial Driving Academy	0	0
Norris Mechanical, LLC	3	21
PSI Project Management	0	1
Tri-County Technical College	23	60
Truck Driver Institute	0	0
Village Career Center, LLC.	3	6

**Total** **30** **99**

Total Occupational Training by Cluster

Occupation	Total Trained	PY24 Rec'd Credential
GED/Occupational Training (324)		
Admin, Support, Waste Mgmt., Remediation Svcs.		
CDL		
Construction		
Health Care and Social Assistance		
Manufacturing		
Professional, Scientific, Technical Services		

Funding Source PY24 Rec'd (occupational and GED training)

WIOA Funding	YTD Total	Partner Funding	Amt Leverage YTD
Adult	146	TCTC Scholarships \$	76,810
Dislocated Workers	14	SC Lottery \$	-
DWG	1	Pell Grant \$	-
Trade (co-enrolled)	0	Other \$	-
<b>Total</b>	<b>161</b>		<b>76,810</b>

**Note:** Some participants have rec'd more than one training or more than one funding source.

**Program Year 2024 Quarter 3 - Rolling 4 Quarters Performance Summary**  
**WIOA Adult/DW/Youth**

**WorkLink**

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	81.5	83.6	102.6%	86.5	83.3	96.3%	83.5	85.6	102.5%	100.5%
Employment Rate Q4	84.2	88.0	104.5%	85.6	90.9	106.2%	82.0	82.1	100.1%	103.6%
Median Earnings	\$7,750	\$7,800	100.6%	\$9,287	\$10,416	112.2%	\$3,455	\$3,174	91.9%	101.6%
Credential Rate	73.8	80.8	109.5%	82.6	85.7	103.8%	70.0	63.8	91.1%	101.5%
Measurable Skill Gains	70.0	71.1	101.6%	72.4	90.0	124.3%	60.0	57.0	95.0%	107.0%
	Overall Program Score		103.8%	Overall Program Score		108.5%	Overall Program Score		96.1%	

**Upper Savannah**

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	78.0	73.5	94.2%	85.4	75.0	87.8%	74.5	66.7	89.5%	90.5%
Employment Rate Q4	81.0	72.6	89.6%	84.5	84.0	99.4%	75.0	71.4	95.2%	94.7%
Median Earnings	\$6,832	\$4,829	70.7%	\$8,400	\$9,425	112.2%	\$4,200	\$6,384	152.0%	111.6%
Credential Rate	67.0	57.6	86.0%	78.1	66.7	85.4%	69.0	53.8	78.0%	83.1%
Measurable Skill Gains	63.5	84.1	132.4%	67.7	-	NA	61.5	63.3	102.9%	117.7%
	Overall Program Score		94.6%	Overall Program Score		96.2%	Overall Program Score		103.5%	

**Upstate**

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	79.0	72.1	91.3%	82.0	74.6	91.0%	79.0	85.0	107.6%	96.6%
Employment Rate Q4	78.0	68.2	87.4%	81.0	74.6	92.1%	73.7	80.7	109.5%	96.3%
Median Earnings	\$7,000	\$8,367	119.5%	\$8,300	\$10,690	128.8%	\$2,700	\$4,484	166.1%	138.1%
Credential Rate	68.5	62.5	91.2%	67.6	83.3	123.2%	75.3	75.4	100.1%	104.9%
Measurable Skill Gains	66.3	73.0	110.1%	71.5	72.0	100.7%	53.0	59.7	112.6%	107.8%
	Overall Program Score		99.9%	Overall Program Score		107.2%	Overall Program Score		119.2%	

**Greenville**

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	78.0	77.1	98.8%	85.2	87.0	102.1%	73.0	86.3	118.2%	106.4%
Employment Rate Q4	82.5	80.9	98.1%	84.5	95.2	112.7%	70.0	83.9	119.9%	110.2%
Median Earnings	\$8,078	\$9,395	116.3%	\$9,000	\$10,497	116.6%	\$3,200	\$3,433	107.3%	113.4%
Credential Rate	66.0	73.6	111.5%	66.7	70.0	104.9%	53.0	42.0	79.2%	98.6%
Measurable Skill Gains	72.7	83.8	115.3%	69.1	100.0	144.7%	61.5	76.5	124.4%	128.1%
	Overall Program Score		108.0%	Overall Program Score		116.2%	Overall Program Score		109.8%	

**Pass**

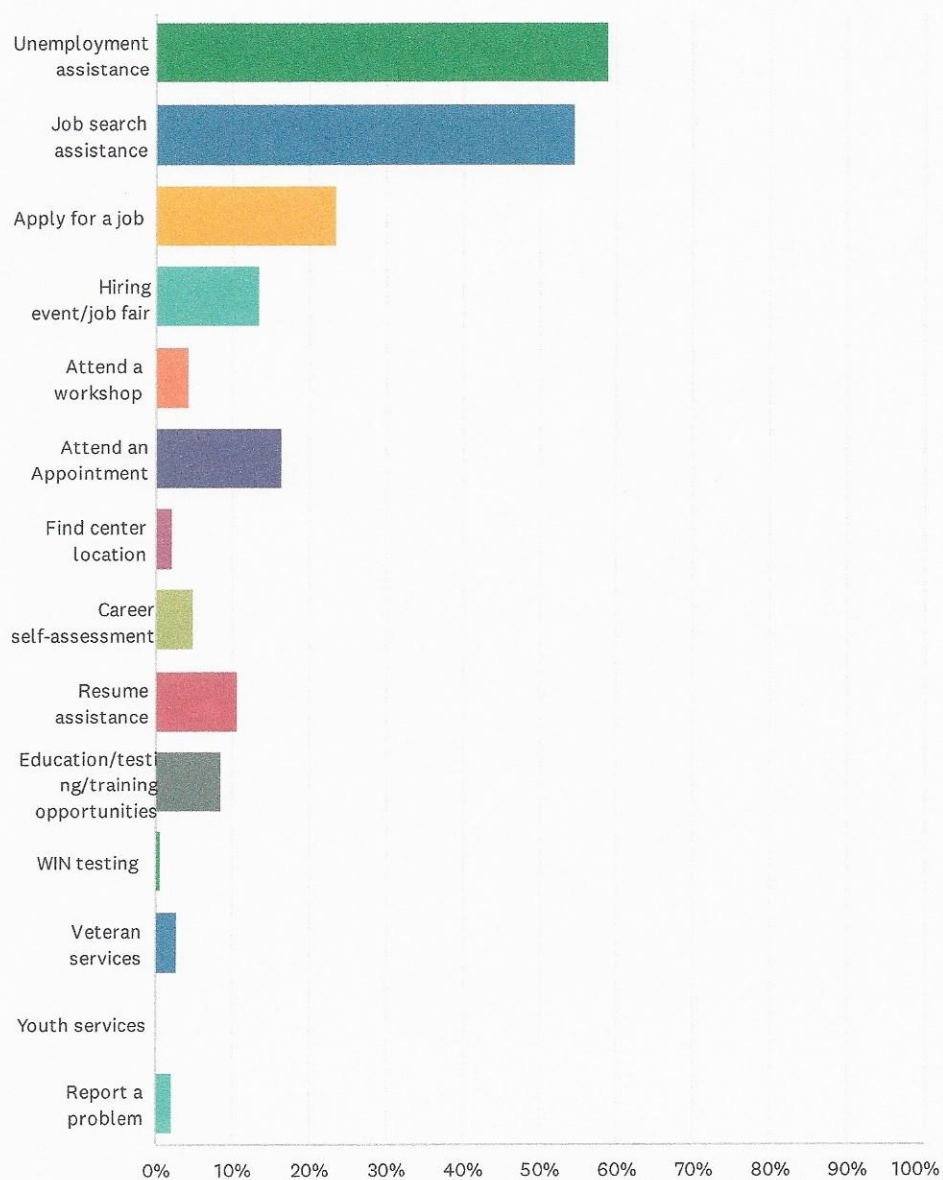
- An Overall Program Score (across all indicators) is at least 90.0%
- An Overall Indicator Score (across A/DW/Y programs) is at least 90.0%
- Have an Individual Indicator Score of at least 50.0%

**Fail**

- An Overall Program Score (across all indicators) that did not meet at least 90.0%
- An Overall Indicator Score (across A/DW/Y programs) that did not meet at least 90.0%
- Have an Individual Indicator Score that did not meet 50.0%

## Q2 What was your reason(s) for accessing SC Works services?

Answered: 141 Skipped: 0

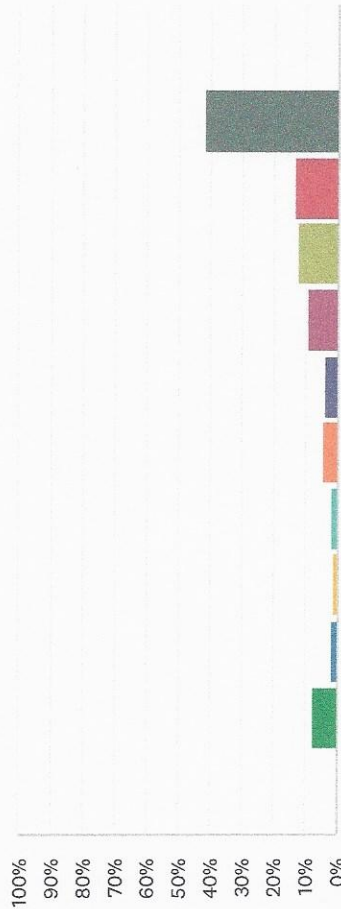


# Copy of SC Works Center Customer Survey

ANSWER CHOICES	RESPONSES	
Unemployment assistance	58.87%	83
Job search assistance	54.61%	77
Apply for a job	23.40%	33
Hiring event/job fair	13.48%	19
Attend a workshop	4.26%	6
Attend an Appointment	16.31%	23
Find center location	2.13%	3
Career self-assessment	4.96%	7
Resume assistance	10.64%	15
Education/testing/training opportunities	8.51%	12
WIN testing	0.71%	1
Veteran services	2.84%	4
Youth services	0.00%	0
Report a problem	2.13%	3
Total Respondents: 141		

Q4 How useful was the information you received while accessing SC Works Services?

Answered: 141 Skipped: 0



(no label)

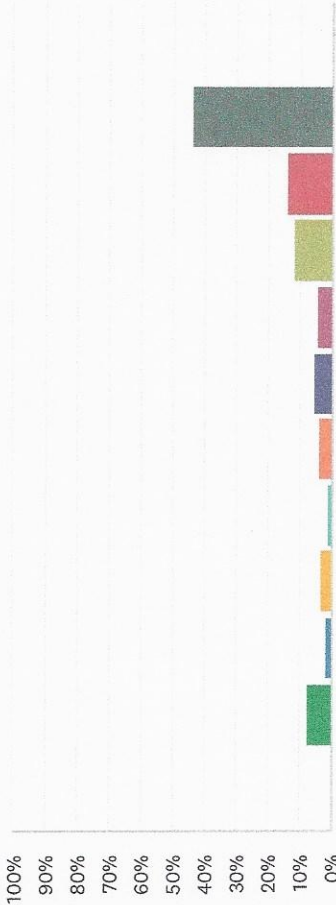


	POOR	2	3	4	5	6	7	8	9	EXCELLENT	TOTAL	WEIGHTED AVERAGE
Q4 (no label)	7.80%	2.13%	1.42%	2.13%	4.96%	4.26%	9.22%	12.77%	13.48%	41.84%	141	7.82
	11	3	2	3	7	6	13	18	19	59		



Q5 Overall, how would you rate your experience using SC Works services?

Answered: 141 Skipped: 0



	1	2	3	4	5	6	7	8	9	EXCELLENT	TOTAL	WEIGHTED AVERAGE
Q5	11	3	5	2	6	8	7	17	20	62	141	7.82
(no label)	7.80%	2.13%	3.55%	1.42%	4.26%	5.67%	4.96%	12.06%	14.18%	43.97%		

June 30, 2025

Ms. Shonna Williams  
Chair, WorkLink Workforce Development Board  
Cannon Business Services

Subject: PY2024 SC Works Certification Standards Assessment Report

Dear Chair Williams and Members of the Board:

Between January 27 and January 31, 2025, staff from the WorkLink Workforce Development Board (WDB) conducted a formal assessment of the SC Works Comprehensive and Affiliate Centers located in Anderson, Oconee, and Pickens Counties. This review was conducted in accordance with the SC Works Certification Standards outlined by the State Workforce Development Board in Instruction Letter 24-01 and in compliance with WIOA statutes, regulations, and applicable guidelines.

The purpose of the review was to evaluate the adequacy of each Center's systems and ensure full compliance with the SC Works State Certification Standards. Methods included walkthroughs, staff interviews, customer surveys, workshop audits, and file and database evaluations. Technical assistance was provided during the review period. Based on these results, one issue and one observation were noted. While no formal corrective action is required at this time, the WorkLink Workforce Development Board will continue to monitor and provide technical assistance as needed.

It is recommended that the following Centers be considered in full compliance with Certification Standards for the period of **July 1, 2025 to June 30, 2027**:

- **Clemson SC Works Comprehensive Center**
  - **Anderson SC Works Affiliate Center**
  - **Easley SC Works Affiliate Center**
  - **Seneca SC Works Affiliate Center**

An annual review and update will be provided to the One Stop Operations Committee and the WorkLink Board. For questions, please contact me at 864-646-1458 or via email at [jcampbell@worklinkweb.com](mailto:jcampbell@worklinkweb.com).

Sincerely,

Jennifer R. Campbell  
Interim Executive Director  
WorkLink Workforce Development Board

Cc: David Bowers, One Stop Operations Committee Chair



**SC Works Certification/Technical Assistance  
PY'2024 Assessment**

**On-Site OS Standards Review:** January 27 to January 31, 2025

**Operator:** Eckerd Workforce Development Services

**Contracts:** 24A995E2 & 24D995E2 – WIOA One Stop Operator

**I. REVIEWERS**

Jennifer Campbell, [jcampbell@worklinkweb.com](mailto:jcampbell@worklinkweb.com), 864-646-1458

Windy Graham, [wgraham@worklinweb.com](mailto:wgraham@worklinweb.com), 864-646-1826

Jennifer Kelly, Former Executive Director

**SERVICE PROVIDER CONTACT PERSON**

Mr. Billy Hunter, [whunter@eckerd.org](mailto:whunter@eckerd.org), 864-722-9273

**II. SCOPE OF REVIEW**

An on-site assessment was conducted during the week of January 27 to January 31, 2025, to review the SC Works Certification Standards as it relates to the each SC Works Center, located in Anderson, Oconee, and Pickens Counties, for the period July 1, 2025 – June 30, 2027, to determine the adequacy of the systems in place, and to ensure compliance with Workforce Innovation and Opportunity Act of 2014 (WIOA), its regulations, contractual agreements, operations, and the State Workforce Development Board issued SC Works Certification Standards.

**III. METHODOLOGY**

WDB Staff reviewed the SC Works Center Standards as it relates to Job Seekers, Management, and Business Services. During the visit, a variety of methods were used to determine the certification of the SC Works Centers: Walk-through and observation, survey, workshop audits, and file and database review. Technical Assistance was provided during the review period.

**IV. REVIEW PROCESS**

The SC Works Center Certification Standards Assessment was performed for the period of July 1, 2025 to June 30, 2027. In addition to staff interviews and Center walk-throughs, policies, plans, and photographic documentation were reviewed from each of the WorkLink region SC Works Centers.

## V. MANAGEMENT STANDARDS

\*Back-up documentation is available electronically or in paper format for most items listed below.

### 1. *Partner Integration is evident through non-duplication of services and efficient and effective service delivery.*

**Staff Response:** Each WorkLink SC Works Center represents the SC Works and American Job Center brands as part of a recognized network of locations across South Carolina and nationwide. Our centers in Clemson, Anderson, and Seneca are open Monday through Friday from 8:30 a.m. to 5:00 p.m. Easley’s center is available to the public on Mondays and Tuesdays during the same hours. Hours of operation are clearly posted at the entrance of each site.

Inside our Centers, SC Department of Employment and Workforce (DEW) Workforce Specialists are stationed in the resource rooms, ready to assist individuals with job searches and unemployment claims. These team members are also knowledgeable about training opportunities, how to connect with approved providers, and where customers can turn for help with housing, utilities, food, or other basic needs.

When a new team member from one of our partner organizations joins a Center, the Operator guides them through an onboarding process that includes access to helpful materials like flyers, an Operations Manual, an emergency procedures folder, a walkthrough of what each Center has to offer, and Complete the Staff User Account Request Form and provide the initial training and overview of SCWOS. We also provide a detailed resource manual describing partner agencies, target populations, program eligibility, hours, and referral instructions. This manual is reviewed during our quarterly partner meetings and updated copies are distributed afterward to all staff.

Staff across the Centers follow a shared referral process. When a challenge is identified during a customer interaction, the Workforce Specialist conducts a quick assessment to determine urgency and underlying issues. Based on that, they may refer the individual to a DEW case manager for career planning or to one of our community partners for more in-depth support. Referrals are tracked in SC Works Online Services. Staff have access to a checklist of questions, developed by DEW, that helps identify barriers and route customers appropriately. This is called the SC Works “Triage” Questions.

Customers are welcomed when they arrive and asked to sign in at a kiosk. This check-in allows our team to see who is in the building and understand the reason for their visit. Our resource room attendants confirm SC Works Online Services registration and help with the process if needed. Partner staff in the Centers can view basic customer information in SCWOS using their “view-only” accounts and help guide the individual to the staff or service that best fits their needs.

To maintain a consistent identity across our Centers, the Operator ensures that the WorkLink region and its partners present themselves with shared branding. External

signage displays the SC Works and American Job Center logos. Conference rooms, training spaces, and restrooms are clearly marked, and staff wear SC Works name tags. Phone calls are answered with a standard greeting: “Good morning/afternoon, SC Works Center, this is. How may I help you?”

2. ***The management structure is clear, as are the roles and responsibilities of the partners at the SC Works Centers as they relate to management and governance of the Center.***

**Staff Response:** Each SC Works Center in the WorkLink region follows an Operational Plan and Manual that was adopted by the WorkLink Workforce Development Board. This document helps ensure that partner organizations understand what’s expected of them and how to align with the goals of the Board. Updates to the manual are made periodically to reflect changes in operations or partner needs.

The Operator’s statement of work spells out the role of the Center Manager and designates them as the go-to person for questions or details about Center functions. Every staff member has also received a DEW Instruction Letter that explains the leadership roles shared between DEW and the WIOA Operator. Alongside that, each partner organization has the option to nominate a staff person to join the SC Works management team.

All managers who are regularly on site are part of the team that makes decisions about daily operations. Those who are located off-site are kept informed through email, phone calls, in-person visits, and quarterly partner meetings — especially when decisions could impact their team. Clear communication guidelines are laid out in our Operational Plan to help all partners stay connected and work efficiently together.

3. ***SC Works Centers are provided training and professional development opportunities.***

**Staff Response:** The SC Works Centers place a strong focus on staff development, ensuring everyone has the tools and training they need to serve the community effectively. Thanks to generous support from the Planning and Development Grant, many team members participated in valuable professional learning opportunities, including SETA conferences, LinkedIn Learning courses, GeoSol webinars, and collaborative sessions with a facilitator to create an internal referral guide that strengthens coordination throughout the Centers.

Center-wide trainings are open to all staff and cover a variety of key topics. These include customer service, working with individuals with disabilities, emergency response procedures, appropriate etiquette for service animals, sexual harassment awareness, non-discrimination and equal opportunity, office procedures and expectations, how to use the Greeter kiosk, and other foundational sessions that support high-quality service across programs.

Each agency assigns a program manager — whether based onsite or remotely — to train their staff in program-specific duties. This process is supported by the Operator to ensure clarity and consistency across partner organizations. Most appropriate partner staff have either completed or are currently enrolled in Global Career Development Facilitator training, which helps them provide more holistic and informed support to job seekers.

Team building plays an important role in creating a welcoming and collaborative culture. Staff enjoy luncheons and special gatherings throughout the year, including a center-wide Thanksgiving celebration that brings together colleagues from across all four WorkLink SC Works Centers and partners both inside and outside the buildings.

**4. *The SC Works Center is accountable for results.***

**Staff Response:** To help maintain smooth operations and support customer service across the SC Works Centers, staff use the SCWOS Greeter kiosk to track daily traffic and make sure visitors receive assistance quickly and appropriately. The Operator regularly collects customer feedback through surveys, which are sorted by center to identify location-specific trends and areas for improvement. In addition to survey data, the Operator has started conducting monthly interviews with job seekers to gain deeper insight into their experience and satisfaction with the services provided.

The Operator also prepares monthly reports that summarize center usage, employer engagement, and WIOA program activity. These reports are carefully reviewed by WorkLink Workforce Development Board staff and the Operations Committee to stay informed about what's happening across the Centers.

Financial oversight is a shared effort between the Board and the Operator. Together, they review the cost structure on an ongoing basis to identify opportunities to reduce expenses without affecting service quality. A Cost Allocation Plan is established at the start of each program year, and partners are invited to examine and provide input on the associated costs before finalizing their share. Procurement procedures are also followed carefully, and partners play a role in reviewing expenditures tied to Center operations.

**5. *The SC Works Center has a system in place to assess projected employer demand and aligns job seeker resources with current and projected employer demand.***

**Staff Response:** The One Stop Operator and management team work together to make sure each SC Works Center has proper staffing coverage during open hours. Staff across the Centers are trained in basic Career Services and ready to support customers as needed. When necessary, team members may be temporarily reassigned to other Centers to fill in and maintain seamless service. A shared calendar is available to all staff showing Resource Room coverage so that scheduling stays clear and consistent.

To support large-scale hiring events, whether held onsite or in the community, the One Stop Operator, Business Services Manager, and management team follow a written policy that helps identify the right staff for delivering services. This ensures events run smoothly and job seekers receive timely assistance.

The Business Services Manager and Operator also host quarterly meetings with the Business Services team to discuss job openings and employer needs across the region. Partners are included in these meetings so they can share updates with their own staff and better connect job seekers with opportunities. To deepen understanding of local workforce trends, WorkLink also works closely with the Labor Market Information department at the SC Department of Employment and Workforce to gather data and insights on employment and training needs specific to the WorkLink area.

The Business Service Integration Team plays an active role in keeping the Centers informed. When employers share real-time openings or urgent hiring needs, staff circulate that information through email announcements sent to partners. Resource room attendants post job announcements and event flyers in each SC Works Center so customers can see what's available. To expand outreach, SC Works WorkLink has strengthened its presence online by launching a LinkedIn account and more than doubling its Facebook following, helping to promote hiring events and job openings to a wider audience.

6. ***Every SC Works Center (comprehensive and affiliate) is accessible so that all job seekers and business customers can fully participate in the services offered.***

**Staff Response:** The Clemson SC Works Center meets the standards set by the Americans with Disabilities Act and is equipped to provide accessible services to all visitors. The facility includes a unisex ADA-compliant restroom, and greeters offer personalized assistance, and clipboards are available for writing support. The Center provides a wide range of assistive technologies, such as JAWS software, Zoom Tech, a large monitor, magnifiers, a Track Ball mouse, headphones, Tele-sensory tools, a large keyboard, a large keypad, Pocket Talker, and accessible software installed on all public computers. Braille signage is in place throughout publicly accessed offices. Affiliate Centers across the region also meet ADA compliance standards, and replacement equipment is ordered and updated as needed by the Operator and Workforce Development Board staff.

Clemson has designated the Operator as the emergency contact for individuals with disabilities, while resource room staff act as the first point of contact for anyone seeking support. In the Satellite Centers, a Workforce Specialist is assigned to fill this role and assist during emergency situations.

On-site partners that directly serve individuals with disabilities include the SC Commission for the Blind and the Disabled Veterans Opportunity Program. Additional support is provided through phone and online connections with a broad network of

organizations: AbleSC, Vocational Rehabilitation, SC Department of Mental Health, SC Department of Social Services, SC Department of Probation, Pardon and Parole, SC Department of Alcohol and Other Drug Abuse Services, and Disability Rights of South Carolina.

To serve individuals with limited English proficiency, the Operator has implemented a plan that all Center staff are familiar with. Qualified interpreters for Deaf, DeafBlind, and hard-of-hearing individuals are coordinated through the South Carolina Interpreter Registry to ensure accessible and effective communication services. customers are accessed through the SC Interpreter Registry, while Deepl provides translators for non-English speakers throughout the WorkLink region.

All SC Works Centers offer free parking appropriate for average visitor traffic. Each location includes two accessible parking spaces next to the entry ramp and operates on a first-come, first-served basis.

Centers are open Monday through Friday from 8:30 a.m. to 5:00 p.m., with Easley open on Mondays and Tuesdays only. Additional operating hours may be scheduled for events like hiring fairs or rapid response activities, and the Workforce Development Board or Center partners may designate special hours as needed to meet community needs.

**7. *Every SC Works Center maintains a professional appearance.***

**Staff Response:** Each SC Works Center maintains a clean, professional environment that welcomes both job seekers and partners. The buildings are clearly marked with signage displaying the SC Works name, making them easy to identify. Once inside, visitors can see the posted hours of operation along with a Code of Conduct that outlines expectations for respectful and appropriate use of the space.

Centers are set up for easy navigation, with clearly labeled signage guiding customers to the resource room, conference areas, training rooms, and restrooms. To maintain privacy and ensure staff security, customers are not permitted beyond the resource room unless accompanied by a staff member or attending a scheduled appointment.

Daily upkeep of the Centers is handled by designated janitorial staff, who help maintain a clean and welcoming atmosphere. Professional appearance also extends to staff presentation, with team members following a dress code that was approved by the WorkLink Workforce Development Board and outlined in the Operations Manual.

8. *Every SC Works Center has access to sufficient space and capacity for key functions.*

**Staff Response:** Each SC Works Center is equipped with the space and resources needed to support essential services and serve job seekers, partners, and employers effectively. The Clemson Center offers approximately 10,500 square feet and is centrally located between the three counties served by WorkLink, making it easily accessible to individuals throughout the region. Inside, the facility features a flexible resource room with movable furniture and adjustable workstations, a large conference room that seats around 20, a smaller meeting space for up to 6 people, and a training room designed to accommodate groups of up to 40.

The Easley and Seneca Centers are based within Tri-County Technical College's Quick Job Centers, creating close ties to training and education opportunities. These locations include dedicated spaces for one-on-one meetings, resource rooms, and classrooms suitable for group activities and events.

The Anderson Center is housed in a county building shared with Anderson Economic Development, highlighting strong collaboration with local government and community leaders. Anderson features a resource room, private interview areas, and has access to larger conference rooms if needed.

Across all four Centers, resource rooms are fully equipped with phones, high-speed internet, printers, fax capabilities, and copiers. These tools are available throughout the day to support job seekers and employers in reaching their goals.

9. *Every SC Works Center is safe and secure.*

**Staff Response:** Each SC Works Center prioritizes the safety and security of its staff, visitors, and facilities. Staff members have access to lockable cabinets or secure storage where personally identifiable information is safely maintained. Office door keys are specially coded to ensure controlled access, granting each program staff member entry only to designated areas.

At the Clemson Center, three locking entry doors help secure the building, and four surveillance cameras monitor customer entrances and high-traffic areas and four additional cameras for the parking lot. The Anderson Center benefits from on-site security personnel provided by Anderson County, while Easley's Center is supported by Tri-County Technical College's on-site security staff. The Seneca Center maintains direct contact with the Oconee County Police Department, and the Clemson Police Department is located less than one mile from the Clemson SC Works Center, providing quick access if needed.

Every staff member receives an emergency procedures folder during onboarding. This folder includes guidance for situations such as fires, bomb threats, tornadoes, active shooters, and other emergency scenarios. Safety Team Members regularly review these

procedures with their teams, and email reminders are sent out to all partner staff to encourage routine review and readiness. Staff also participate in scheduled safety drills for events such as earthquakes, tornadoes, and fires. In addition, all team members have been trained to use a specific emergency code phrase should a crisis arise. Safety training is offered annually through coordinated efforts by the Workforce Development Board and the Operator.

## **VI. CORRECTIVE ACTIONS - MANAGEMENT STANDARDS**

No corrective actions needed at this time.



## VII. JOBSEEKER STANDARDS

\*Back-up documentation is available electronically or in paper format for most items listed below.

### 1. *The SC Works Center measures satisfaction with both processes and outcomes for existing job seeker customers.*

**Staff Response:** Each SC Works Center actively gathers feedback from job seekers to evaluate both the quality of services and the outcomes they receive. Satisfaction surveys are available at all times and can be picked up in the resource room. Customers may submit completed surveys anonymously using a drop box mounted to the wall, which is checked monthly by the Operator. For events like job fairs and hiring events, paper surveys are distributed onsite, and email follow-ups are sent using SurveyMonkey to capture additional feedback.

Alongside written surveys, the Operator also engages directly with customers through face-to-face conversations to learn more about their experience and gather insights that may not surface through formal tools.

To measure the overall impact of services, the Operator tracks key data points such as how SC Works Services were accessed, the reason for accessing the services, and the overall satisfaction. These metrics are reviewed and shared quarterly with the One Stop Operations Committee to inform strategic decisions and improve service delivery across the Centers.

### 2. *Feedback from job seekers is used to improve services.*

**Staff Response:** SC Works Centers take customer feedback seriously and use it as a valuable tool to guide service enhancements. Survey responses are reviewed regularly, and when a comment points to a negative experience, the Operator reaches out to the individual to learn more and explore ways to improve. Positive feedback is also followed up on to identify success stories or best practices that can be celebrated or replicated across Centers.

Any necessary changes are made thoughtfully based on what customers share, helping the Centers remain responsive and customer focused. Partner organizations also receive satisfaction feedback during quarterly meetings so they can stay informed and make service adjustments within their own programs.

### 3. *Job Seekers have multiple access points to SC Works services beyond the SC Works Centers.*

**Staff response:** SC Works WorkLink provides job seeker services through a network of four Centers and multiple Affiliates across Anderson, Oconee, and Pickens Counties.

The Comprehensive Center is located in Clemson, which is centrally positioned among the three counties and provides easy access across the region. The affiliate sites are located within Tri-County Technical College's QuickJob Centers in Easley and Seneca, and at a County building in Anderson shared with Anderson Economic Development, showcasing collaboration between local government and workforce partners. To further expand access, SC Works WorkLink has established Affiliates at a wide range of community locations including Adult Education Centers (Anderson Adult Education Districts 1 and 2, Anderson County Adult Education Districts 3, 4, and 5; Pickens Adult Learning Center; and Oconee Adult Learning Center), public libraries in Anderson, Oconee, and Pickens Counties, Anderson Interfaith Ministries, Foothills Pregnancy Care Center in Oconee County, Goodwill Industries of Upstate/Midlands, S.H.A.R.E. of Oconee County, The Dream Center of Pickens County, The Parenting Place in Pickens County, and United Way offices in Anderson, Oconee, and Pickens Counties. These Affiliates allow job seekers to connect with essential services in familiar and convenient community settings, strengthening outreach across the WorkLink region.

WorkLink SC Works services and information can be found at [www.worklinkweb.com](http://www.worklinkweb.com) or through our social media accounts on Facebook and LinkedIn. Staff promote the SCWOS website to all participants.

**4. *SC Works Center offers a consistent menu of job seeker services.***

**Staff Response:** Career, training, and other services outlined in WIOA Section 134(c) and clarified in Training and Employment Guidance Letter (TEGL) 21-22 are available and accessible at all SC Works Centers. Labor exchange services provide job seekers with essential labor market information, including current job vacancies, the skills required to obtain those jobs, earning potential for in-demand occupations, and opportunities for advancement within those fields.

The Clemson SC Works Center offers a full range of career services, including outreach, intake, and orientation; initial assessments; labor exchange services; eligibility determination; referrals to partner programs; performance and cost information; unemployment insurance guidance; financial aid resources; and follow-up services to support continued success.

In addition to these core services, the Clemson Center and its partners provide targeted support to help individuals obtain or retain employment. These services include the development of Individual Employment Plans, career counseling, comprehensive assessments, short-term prevocational training, internships and work experience opportunities, transitional jobs, industry partnerships, workforce preparation activities, out-of-area job search assistance, English language acquisition, and financial literacy education.

5. *SC Works Center staff provides job seekers services they need as efficiently as possible while maintaining a customer service focus.*

**Staff response:** SC Works Center staff are committed to delivering high-quality services efficiently while maintaining a strong customer service focus. Each Center has a plan in place to manage high-traffic situations, with designated waiting areas and flexible spaces for serving groups. Staff are trained to move customers through the process quickly without compromising service quality, and key team members are assigned to be on hand for large-scale events, with other partners on call to assist as needed.

To ensure that job seekers are connected to the right services, resource room attendants use a list of triage questions issued by the SC Department of Employment and Workforce. These staff members are trained to recognize barriers to employment and provide timely referrals to appropriate programs.

Each Center actively uses the online SCWOS check-in portal, which notifies staff immediately when a customer with an appointment arrives. Walk-in customers are quickly engaged by resource room staff to determine the best next steps or are offered access to computers for job search activities. Staff also introduce customers to Center offerings, available workshops, and conduct informal assessments to guide them toward services and resources that match their goals.

6. *The SC Works Center has a well-equipped resource room with trained staff to provide a broad range of job seeker services.*

**Staff Response:** Each SC Works Center features a well-equipped resource room staffed by trained professionals who provide a wide range of services to job seekers. At least one Workforce Specialist is permanently stationed in each resource room and is trained to assess customer needs, identify potential barriers to employment, and make appropriate referrals to partner programs. Partners are also invited to serve customers directly in the resource room when available, helping to expand access to specialized services.

All SC Works Centers are equipped with multiple computers and ADA-accessible workstations that include assistive technology to support individuals with disabilities, ensuring that every customer can comfortably navigate career services.

SC Works WorkLink has increased onsite hiring events, hosted offsite multiple employer job fairs, and expanded its social media presence to effectively reach job seekers and connect them with employers across the region. Each Center maintains bulletin boards that display career pathway information, workshop calendars, partner schedules, community resources, and employment opportunities. Additionally, the "Equal Opportunity Is the Law" notice is prominently displayed to ensure customers are aware of their rights and the process to file a grievance or complaint. Success stories

are also featured to inspire and inform customers about the possibilities available through SC Works services.

All staff are equipped with up-to-date information on community resources and are prepared to guide individuals toward services that meet their unique needs. This approach ensures that every customer receives personalized support in a welcoming and resource-rich environment.

7. *All customers learn about the full range of services that are available through the SC Works System in a customer-focused, program neutral way.*

**Staff Response:** SC Works Centers ensure that every customer is introduced to the full range of services available through the SC Works System in a way that is customer-focused and program neutral. The WorkLink website provides an online orientation that introduces job seekers to the SC Works system and its offerings across the region. In-person, staff share information through welcome folders, group orientations, flyers, signage, and direct support at the help desk. All staff are trained to explain the services available at the Centers and to assess customer needs before offering tailored options that may best support their goals. Orientation presentations include a brief overview of all partner programs within the SC Works system, and partners are encouraged to attend these sessions to speak directly with customers about their services. This approach ensures that job seekers receive clear, unbiased information and are empowered to make informed decisions about the support and resources available to them.

8. *The SC Works Center offers effective assessment and career guidance services to all job seekers.*

**Staff response:** SC Works Centers offer effective assessment and career guidance services to all job seekers, ensuring that individuals receive the support they need to make informed decisions about their employment goals. All staff have either completed Career Development Facilitator training or are scheduled to complete it, equipping them with the tools to guide customers through the assessment and planning process. At the Clemson SC Works Center, assessments are primarily conducted through SCWOS Career Explorer, a free online tool that evaluates interests and aptitudes in approximately fifteen to twenty minutes. Workforce Specialists use this information, along with a review of the participant's work history and relevant labor market data, to determine whether additional assessment or career guidance is appropriate. Staff also refer customers to other free online assessment tools as needed. Each partner program has its own assessment process to determine eligibility and participation, ensuring that services are tailored to individual needs. All SC Works Centers offer weekly job readiness workshops, and computer literacy support is provided either through scheduled workshops or one-on-one assistance from partner agencies. Customers who

require more intensive support are referred to appropriate programs to ensure they receive the help necessary to succeed.

**9. *The SC Works Center provides resources to assist customers with marketing themselves for employment.***

**Staff response:** SC Works Centers provide a range of resources to help customers effectively market themselves for employment. Staff are available to assist individuals who need support with resume development, job networking strategies, interviewing techniques, internet navigation, and job search planning. A monthly workshop schedule promotes these topics along with financial literacy education to help job seekers manage their employment transitions. These workshops are free and open to the public, and are offered in person at the Clemson SC Works Center and online to ensure accessibility for all customers. This approach allows job seekers to build confidence, strengthen their professional presentation, and connect with opportunities that align with their goals.

**10. *Every SC Works Center will have information on job openings.***

**Staff response:** SC Works Centers ensure that every customer has access to current job openings and the tools needed to conduct a successful job search. All customers are encouraged to register in SC Works Online Services (SCWOS), South Carolina's statewide job search database that aggregates listings from external websites and connects job seekers directly with employers. Staff provide workshops on how to navigate SCWOS and offer printed how-to guides that customers can take with them for continued support. Additional resources, including staffing agency lists, state and federal employment databases, and links to social media and the WorkLink website, are shared to help job seekers stay informed and connected to opportunities across the region.

**11. *SC Works Centers help job seekers advance their skills and education.***

**Staff response:** SC Works Centers help job seekers advance their skills and education by providing clear guidance, resources, and referrals tailored to individual career goals. Each Center offers information about career pathways through brochures, printed materials, and success story boards that highlight real examples of progress and achievement. Case Managers are trained to discuss career pathways with customers who express interest in furthering their education or training, helping them identify next steps that align with their interests and the demands of the labor market.

Financial aid applications are available through partnerships with Tri-County Technical College and can also be accessed online. Customers are provided with a list

of eligible training providers that includes both short-term and long-term options, and staff can also assist with locating information on non-eligible providers when appropriate. For individuals who need help navigating financial planning for education or training, case managers from partner agencies are available to offer personalized support and guidance. This coordinated approach ensures that job seekers are empowered to pursue meaningful education and training opportunities that lead to long-term career success.

#### **VIII. CORRECTIVE ACTIONS – JOB SEEKER STANDARDS**

No formal corrective action is needed at this time. One issue regarding workshops and one observation related to job seeker standards were noted during the PY2024 monitoring. Technical assistance was provided, and the program operator promptly addressed the concerns. The WorkLink Workforce Development Board will continue to monitor and offer support as needed to ensure ongoing compliance and continuous improvement.

## IX. BUSINESS SERVICES

\*Back-up documentation is available electronically or in paper format for most items listed below.

1. *There is a fully integrated multi-agency business services team comprised of representatives from each of the federally mandated partners, including core, required, and additional partners, as appropriate.*

**Staff response:** The WorkLink region maintains a fully integrated, multi-agency Business Service Integration Team that includes representatives from each of the federally mandated partners, as well as additional community resource organizations. Originally formed in the fall of 2012, the team has expanded beyond the core partners required under WIOA to include a broader network of agencies committed to supporting employer engagement and workforce development. Quarterly meetings provide a platform for guest speakers, partner updates, and discussion of employer needs. Each participating program has the opportunity to share updates and collaborate on strategies to meet performance goals. Team members include representatives from WorkLink, WIOA, the Department of Employment and Workforce (DEW), the Department of Social Services (DSS), Vocational Rehabilitation, Adult Education, Tri-County Technical College, Anderson Interfaith Ministries (AIM), Veteran's Programs, ReadySC, the South Carolina Manufacturing Extension Partnership (SCMEP), and economic development offices from Anderson, Oconee, and Pickens Counties.

2. *The Business Services Team is facilitated as a unified activity.*

**Staff response:** The Business Services Team in the WorkLink region operates as a unified activity, guided by a collaborative structure that promotes coordination across partner programs. The WorkLink Workforce Development Board voted to designate the WorkLink Business Services Representative as the team lead, with the One Stop Operations Committee reviewing the team roster annually and electing a Business Team Lead from among the members for Board approval. Team members follow the Business Engagement Plan, which outlines a shared commitment to assess employer needs and make timely referrals to appropriate partners for follow-up. Each quarter, a partner program is featured to present its business services and offerings, fostering cross-agency understanding and collaboration. The team has adopted the SC Works Online Services (SCWOS) Customer Relationship Management (CRM) module as the primary database for employer contacts. All members have received training on the CRM system, and partners have view-only access to post case notes and monitor employer interactions. Business card sharing and networking are encouraged at each meeting to strengthen communication and build real-time connections among team members. Email communications keep all members informed of immediate hiring needs, job fairs, and upcoming events.

3. ***Businesses are consulted on their workforce needs.***

**Staff Response:** SC Works WorkLink actively consults with businesses to understand and respond to their workforce needs. At the Clemson SC Works Center, two DEW Business Consultants support employers, with one dedicated specifically to Veteran services. An additional Business Consultant is stationed at the Anderson SC Works Center, ensuring coverage across the region. These consultants work directly with employers to assess hiring goals and identify workforce challenges, helping connect businesses with partner programs that offer targeted support.

To further strengthen employer engagement, the Clemson Center hosts a quarterly Business Integration Team meeting that brings together workforce development, economic development, education, and community-based organizations. These sessions foster collaboration and allow partners to share resources and respond to employer needs in real time.

The WorkLink Workforce Development Board is composed of 51 percent business leaders representing Anderson, Oconee, and Pickens Counties. These members also serve on key committees including One Stop Operations, Finance, Youth, and Priority Populations, ensuring that employer perspectives are embedded throughout the region's workforce strategy.

WorkLink works closely with local economic development offices on new and existing industry projects. When employers are ready to engage, DEW Business Consultants and other partners participate in roundtable discussions to develop customized hiring and retention strategies tailored to each company's goals.

4. ***The Business Services Team operates from a written LWDB business engagement plan designed in response to business needs and that supports the vision of the SWDB.***

**Staff Response:** SC Works WorkLink operates its Business Services Team based on a written Business Engagement Plan developed by the WorkLink Workforce Development Board. This plan outlines target industries and aligns with the vision of the State Workforce Development Board (SWDB), ensuring that local efforts support broader workforce priorities. The Business Services Team receives performance goals from the South Carolina Department of Employment and Workforce and actively tracks progress toward meeting those benchmarks. The plan is designed to be responsive to business needs across the region, guiding outreach, service delivery, and collaboration among partners to strengthen employer engagement and workforce development strategies.

5. ***There is a link between the activities of the Business Services Team, economic***



*development and education entities.*

**Staff Response:** SC Works WorkLink maintains strong connections between its Business Services Team, local economic development offices, and educational entities to support coordinated workforce development. Partners such as Tri-County Technical College, Adult Education, and economic development offices from Anderson, Oconee, and Pickens Counties regularly participate in Business Services Integration Team meetings, sharing information aligned with industry needs and contributing to strategic planning.

Team members also collaborate with economic development offices to support hiring efforts for companies expanding or relocating to the region. DEW Business Representatives often accompany Anderson County Economic Development staff to meet with employers, while WorkLink’s Business Services Liaison works with all three counties to administer Incumbent Worker Training and On-the-Job Training grants.

WorkLink’s Regional Workforce Advisor, under the Education and Economic Development Act (EEDA), helps connect education and economic development efforts. One example is the annual AOP Business and Industry Showcase, which introduces eighth-grade students to high-demand industries through interactive exhibits. DEW Business Consultants and WorkLink staff also lead employment workshops and help organize job fairs for high school students, with Business Engagement Team members invited to assist.

*6. Satisfaction with both processes and outcomes is measured for existing business customers.*

**Staff response:** SC Works WorkLink measures satisfaction with both processes and outcomes for existing business customers to ensure continuous improvement in service delivery. The Clemson SC Works Center utilizes a standardized employer satisfaction survey, developed in alignment with state guidance, to gather feedback on employer experiences. Each partner program follows up with its business customers to assess how effectively services were delivered and whether expectations were met.

Customer satisfaction data is reviewed regularly, and feedback is used to inform adjustments in service strategies and outreach efforts. This ongoing evaluation process helps ensure that employer needs are addressed and that the Business Services Team remains responsive and effective in its engagement

*7. The LWDA offers a consistent menu of demand-driven services.*

**Staff response:** SC Works WorkLink offers a consistent menu of demand-driven services designed to meet the evolving needs of employers across the region. The WorkLink Workforce Development Board, in collaboration with Business Services Integration

Team (BSIT) members, has adopted a comprehensive service menu that is available throughout the tri-county area. Core offerings include job postings, applicant screenings, customized recruitment, job fairs, labor market information, and access to interviewing space and scheduling support.

Employers also receive information and referrals related to tax credits, community resources, federal bonding, the Americans with Disabilities Act, and Veterans Services. WorkLink supports workforce development through Incumbent Worker Training, On-the-Job Training, and customized training options tailored to business needs. Additional services include guidance on Unemployment Insurance, Rapid Response for layoffs or closures, Trade Adjustment Assistance (TAA), and Veterans Employment Services.

As needed, WorkLink provides specialized services for significant company or industry dislocations, access to WIN testing, and Labor Market Information workshops. This consistent and responsive service menu ensures that businesses can access the tools and support necessary to recruit, retain, and develop a skilled workforce.

#### **X. CORRECTIVE ACTIONS – BUSINESS SERVICES STANDARDS**

No corrective actions needed at this time.

## 2025 WorkLink Board Budget (9.7.2025)

As of 7.31.2025

Revenue	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	PAD ends 7/31/2025	24RRIWT03 9/30/2025	25PRG01 6/30/2025	TOTAL BUDGET	YTD EXPENDED	% Expended
PY'25 Allocation	417,780	46,420	309,195	34,355	516,805	57,423			31,584	1,413,562		0.0%
Transfer of funds	225,000		(225,000)							-		
PY'24 Carryover (24A, 24D, 24Y)	95,595	-	66,139	2,392	89,588	1,455	2,800	27,561		285,530		0.0%
	<b>738,375</b>	<b>46,420</b>	<b>150,334</b>	<b>36,747</b>	<b>606,393</b>	<b>58,878</b>	<b>2,800</b>	<b>27,561</b>	<b>31,584</b>	<b>1,699,092</b>	<b>138,823</b>	<b>8.2%</b>

Service Providers	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	PAD ends 7/31/2025	24RRIWT03 7/31/2025	25PRG01 6/30/2025	TOTAL BUDGET	YTD EXPENDED	% Expended
Eckerd - Adult/DW Services Program	409,901		60,228							470,129	30,022	6.4%
Eckerd - Adult/DW Operator/OJT	78,000		22,000							100,000	7,645	7.6%
Eckerd - Youth					384,300					384,300	29,663	7.7%
24RRIWT03								27,500		27,500	-	0.0%
Undesignated Funds	137,261	104	35,443	97	102,098	3		-		275,007	-	0.0%
<b>Total Pass-Through Contracts</b>	<b>625,162</b>	<b>104</b>	<b>117,671</b>	<b>97</b>	<b>486,398</b>	<b>3</b>	<b>-</b>	<b>27,500</b>	<b>-</b>	<b>1,256,936</b>	<b>67,330</b>	<b>5.4%</b>
<b>Total Revenue after Obligations</b>	<b>113,213</b>	<b>46,316</b>	<b>32,663</b>	<b>36,650</b>	<b>119,995</b>	<b>58,875</b>	<b>2,800</b>	<b>61</b>	<b>31,584</b>	<b>442,156</b>		

As of 8.31.2025

In-House Expenses	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	PAD ends 7/31/2025	24RRIWT03 7/31/2025	25PRG01 6/30/2025	TOTAL BUDGET	YTD EXPENDED	% Expended
Salaries, Fringe, Indirect	90,982	41,246	19,176	31,695	77,351	53,905	-	61	3,144	317,560	48,336.82	15.2%
Travel	-	-	-	-	-	-	-	-	1,320	1,320	-	0.0%
SCW Centers Facility Costs	14,174	1,500	11,735	1,500	35,992	1,500	-	-	4,723	71,125	18,124.67	25.5%
Accounting Services	-	3,400	-	3,300	-	3,300	-	-	-	10,000	-	0.0%
Consulting Services (PAD Grant)	-	-	-	-	-	-	2,800	-	-	2,800	2,800.00	100.0%
Supplies	992	100	202	100	814	100	-	-	3,612	5,920	103.78	1.8%
Insurance	5,268	-	1,073	-	4,326	-	-	-	-	10,667	1,740.32	16.3%
Postage	28	25	19	10	26	25	-	-	312	444	32.72	7.4%
Printing	263	20	135	20	242	20	-	-	500	1,200	41.00	3.4%
Website Hosting & FB, CC & Adobe	31	25	23	25	31	25	-	-	7,005	7,165	313.21	4.4%
Memberships, Dues, & Prof Fees	-	-	-	-	-	-	-	-	1,716	1,716	-	0.0%
Training	-	-	-	-	-	-	-	-	9,252	9,252	-	0.0%
Outreach	-	-	-	-	-	-	-	-	-	-	-	0.0%
Meeting Expense	1,475	-	300	-	1,212	-	-	-	-	2,988	-	0.0%
	<b>113,213</b>	<b>46,316</b>	<b>32,663</b>	<b>36,650</b>	<b>119,995</b>	<b>58,875</b>	<b>2,800</b>	<b>61</b>	<b>31,584</b>	<b>442,156</b>	<b>71,492.52</b>	<b>16.2%</b>

<b>Balance</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(0)</b>		
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**24RRIWT01**

Grant #	Company	Originally Awarded	Modifications	Current Award	Expended	Balance		Start Date	End Date	Status	Notes
24RRIWT03-01	Eu We Eugene Wexler	\$ 44,400.00		\$ 44,400.00	\$ 16,900.00	\$ 27,500.00		10/1/2024	9/30/2025	Executed	27 Employes Completed Lean Manufacutring 101

**25RRIWT01**

Grant #	Company	Originally Awarded	Modifications	Current Award	Expended	Balance		Start Date	End Date	Status	Notes
Application in Review	Vanguard Metal - A-50K										
Appliation in Review	KP Components-P-49.9k										

**25 IWT01**

Grant #	Company	Originally Awarded	Modifications	Current Award	Expended	Balance	Deobligated	Start Date	End Date	Status	Status
Total:		\$44,400.00		\$44,400.00	\$ 16,900.00	\$27,500.00	\$0.00				

Total Grant Award \$44,400.00  
Undesignated \$0.00

**Contract Status**

Executed  
Pending from Employer

**Payment**

Yellow= final  
Green=pending documentation


Revenue	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	PAD ends 7/31/2025	24RRIWT03 9/30/2025	TOTAL BUDGET
PY'25 Allocation	417,780	46,420	309,195	34,355	516,805	57,423			1,381,978
PY'25 Transfer of funds	190,000		(190,000)						-
PY'24 Transfer of fund	35,000		(35,000)						
PY'24 Carryover (24A, 24D, 24Y)	95,595	-	66,139	2,392	89,588	1,455	800	27,561	283,530
	738,375	46,420	150,334	36,747	606,393	58,878	800	27,561	1,665,508
Service Providers	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	PAD ends 7/31/2025	24RRIWT03 7/31/2025	TOTAL BUDGET
Eckerd - Adult/DW Services Program	359,901		35,228						395,129
Eckerd - Adult/DW Operator/OJT	78,000		22,000						100,000
Proposed addition to Eckerd -Ad/DW Program	50,000		15,000						65,000
Eckerd - Youth					384,300				384,300
24RRIWT03								27,500	27,500
Undesignated Funds									-
Total Pass-Through Contracts	487,901	-	72,228	-	384,300	-	-	27,500	971,929
Total Revenue after Obligations	250,474	46,420	78,106	36,747	222,093	58,878	800	61	693,579
In-House Expenses	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	PAD ends 7/31/2025	24RRIWT03 7/31/2025	TOTAL BUDGET
Salaries, Fringe, Indirect	93,926	41,446	19,136	31,895	77,187	53,910		61	317,560
Travel	-		-		-				-
SCW Centers Facility Costs	144,560	1,500	44,480	1,500	33,360	1,500			226,900
Partner Reimbursements	(133,590)		(33,398)						(166,988)
WL Only IT Costs	5,537		1,127		4,547				11,212
Accounting Services		3,400		3,300		3,300			10,000
Consulting Services (PAD Grant)							800		800
Supplies	1,140		232		936				2,308
Insurance	5,268		1,073		4,326				10,667
Postage	148		30		121				299
Printing	593		121		487				1,200
Website Hosting & FB, CC & Adobe	3,459		704		2,841				7,005
Memberships, Dues, & Prof Fees	-		-		-				-
Training	-		-		-				-
Outreach	-		-		-				-
Meeting Expense	1,475		300		1,212				2,988
	122,516	46,346	33,806	36,695	125,018	58,710	800	61	423,952
Balance	127,958	74	44,300	52	97,075	168	-	0	269,628
Proposed Carryover for PY2026									
25 Allocation	417,780		309,195		516,805				
Transfer	225,000		(225,000)		-				
24 Carryover	95,595		66,139		89,588				
Total	738,375		150,334		606,393				
GOAL FUR 70%	516,862.50		105,233.80		424,475.24	equals Totals from Line 42 x 70%			
Budgeted Expenditures	610,417		106,034		509,318	Line 15 + Line 35			
Difference	(93,555)	-	(800)	-	(84,842)	<< as long as this is negative (and expenditures hit correctly) we are good for FUR			
% Obligated (Planned expenditures of 25 Funds)	80%		47%		81%	<< obligated for PY2025			


Revenue	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	PAD ends 7/31/2025	24RRIWT03 9/30/2025	TOTAL BUDGET	YTD EXPENDED	% Expended
PY'25 Allocation	417,780	46,420	309,195	34,355	516,805	57,423			1,381,978		0.0%
Transfer of funds	225,000		(225,000)						-		
PY'24 Carryover (24A, 24D, 24Y)	95,595	-	66,139	2,392	89,588	1,455	800	27,561	283,530		0.0%
	<b>738,375</b>	<b>46,420</b>	<b>150,334</b>	<b>36,747</b>	<b>606,393</b>	<b>58,878</b>	<b>800</b>	<b>27,561</b>	<b>1,665,508</b>	<b>103,404</b>	<b>6.2%</b>

Service Providers	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	PAD ends 7/31/2025	24RRIWT03 7/31/2025	TOTAL BUDGET	YTD EXPENDED	% Expended
Eckerd - Adult/DW Services Program	409,901		50,228						460,129	30,022	6.5%
Eckerd - Adult/DW Operator/OJT	78,000		22,000						100,000	7,645	7.6%
Eckerd - Youth					384,300				384,300	29,663	7.7%
24RRIWT03								27,500	27,500	-	0.0%
Undesignated Funds	127,958	74	44,300	52	97,075	168			269,627	-	0.0%
<b>Total Pass-Through Contracts</b>	<b>615,859</b>	<b>74</b>	<b>116,528</b>	<b>52</b>	<b>481,375</b>	<b>168</b>	<b>-</b>	<b>27,500</b>	<b>1,241,556</b>	<b>67,330</b>	<b>5.4%</b>
<b>Total Revenue after Obligations</b>	<b>122,516</b>	<b>46,346</b>	<b>33,806</b>	<b>36,695</b>	<b>125,018</b>	<b>58,710</b>	<b>800</b>	<b>61</b>	<b>423,952</b>		


In-House Expenses	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	PAD ends 7/31/2025	24RRIWT03 7/31/2025	TOTAL BUDGET	YTD EXPENDED	% Expended
Salaries, Fringe, Indirect	93,926	41,446	19,136	31,895	77,187	53,910		61	317,560	20,760.80	6.5%
Travel	-		-		-				-	-	0.0%
SCW Centers Facility Costs	16,507	1,500	12,210	1,500	37,907	1,500	-	-	71,125	13,578.46	19.1%
Accounting Services		3,400		3,300		3,300			10,000	-	0.0%
Consulting Services (PAD Grant)							800		800	800.00	100.0%
Supplies	1,140		232		936				2,308	-	0.0%
Insurance	5,268		1,073		4,326				10,667	870.16	8.2%
Postage	148		30		121				299	16.48	5.5%
Printing	593		121		487				1,200	-	0.0%
Website Hosting & FB, CC & Adobe	3,459		704		2,841				7,005	47.98	0.7%
Memberships, Dues, & Prof Fees	-		-		-				-	-	0.0%
Training	-		-		-				-	-	0.0%
Outreach	-		-		-				-	-	0.0%
Meeting Expense	1,475		300		1,212				2,988	-	0.0%
	<b>122,516</b>	<b>46,346</b>	<b>33,806</b>	<b>36,695</b>	<b>125,018</b>	<b>58,710</b>	<b>800</b>	<b>61</b>	<b>423,952</b>	<b>36,073.88</b>	<b>8.5%</b>


<b>Balance</b>	<b>(0)</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>(0)</b>	<b>-</b>	<b>0</b>	<b>0</b>
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	<b>ECKERD YOUTH ALTERNATIVES, INC.</b>					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	<b>INVOICE</b>					
	Adult Operator					
Worklink Development Board	Contract Number:	24A995E2				
1376 Tiger Blvd.	Invoice Number:	1092-13				
Clemson, SC 29631	Invoice Month:	June 2025 Final				
Attn: Jennifer Campbell	Period Covered:	July 1, 2024 - June 30, 2025				
email: jcampbell@worklinkweb.com	Total Amount Due:	\$ 136				
Eckerd Goal:			JUNE FINAL			
			100.0%			100.0%
Line Item		Budget	1092-13	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
<b>Staff Salary Total</b>		\$ 75,170.95	\$ 249.28	<b>74,067.17</b>	<b>\$ 1,103.78</b>	<b>98.5%</b>
<b>Fringe Benefit Total</b>		51xx \$ 21,069.15	\$ (0.00)	<b>21,069.15</b>	<b>\$ -</b>	<b>100.0%</b>
<b>TOTAL STAFF COSTS</b>		<b>\$ 96,240.10</b>	<b>\$ 249.28</b>	<b>95,136.32</b>	<b>\$ 1,103.78</b>	<b>98.9%</b>
<b>Operating Costs:</b>						
1.1 Facility, Utilities	6185	\$ -	\$ -	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 1,500.00	\$ -	1,479.44	\$ 20.56	98.6%
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ 1,200.00	\$ -	1,109.60	\$ 90.40	92.5%
1.4 Copy & Print Expenses	6730	\$ 1,200.00	\$ -	1,190.38	\$ 9.62	99.2%
1.5 Communications (Phone, Fax, Internet, etc.)	6270	\$ 408.00	\$ 17.02	232.71	\$ 175.29	57.0%
1.6 Staff Travel	6105, 6120, 6125	\$ 1,340.21	\$ -	1,023.54	\$ 316.67	76.4%
1.7 Staff Training/Technical Services Costs	5110	\$ -	\$ -	-	\$ -	0.0%
1.8 Non-Expendable Equipment Purchases	6095	\$ 892.50	\$ -	822.88	\$ 69.62	92.2%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 250.00	\$ -	-	\$ 250.00	0.0%
1.10 Staff Background Checks	5100	\$ 28.05	\$ -	15.30	\$ 12.75	54.5%
<b>TOTAL OPERATING COSTS</b>		<b>\$ 6,818.76</b>	<b>\$ 17.02</b>	<b>5,873.85</b>	<b>\$ 944.91</b>	<b>86.1%</b>
<b>Training Costs:</b>						
2.3 WI Customer Credential Exam Fees (CAN, GED, TABE, Workkeys)	6525	\$ -	\$ -	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	\$ -	\$ -	-	\$ -	0.0%
Client On the Job Training	6515	\$ 16,423.83	\$ -	13,085.23	\$ 3,338.60	79.7%
<b>TOTAL TRAINING COSTS</b>		<b>\$ 16,423.83</b>	<b>\$ -</b>	<b>\$ 13,085.23</b>	<b>\$ 3,338.60</b>	<b>79.7%</b>
<b>Supportive Services Costs :</b>						
3.11 WI Customer Transportation Costs	6485	\$ -	\$ -	-	\$ -	0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	\$ -	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	\$ -	-	\$ -	0.0%
3.14 Training Support Materials	6545	\$ -	\$ -	-	\$ -	0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>		<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.0%</b>
<b>Training/Professional Fees/Profit:</b>						
4.2 General Liability Insurance	6305	\$ 1,827.07	\$ (179.92)	1,589.82	\$ 237.25	87.0%
<b>TOTAL FEES / PROFIT COSTS</b>		<b>\$ 1,827.07</b>	<b>\$ (179.92)</b>	<b>1,589.82</b>	<b>\$ 237.25</b>	<b>87.0%</b>
<b>4.1 INDIRECT COST:</b>		14.10%				
		\$ 17,104.68	\$ 50.10	<b>16,311.62</b>	<b>\$ 793.06</b>	<b>95.4%</b>
<b>Contract Total</b>		<b>\$ 138,414.43</b>	<b>\$ 136.48</b>	<b>131,996.84</b>	<b>\$ 6,417.59</b>	<b>95.4%</b>

	<b>ECKERD YOUTH ALTERNATIVES, INC.</b>					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	<b>INVOICE</b>					
	Operator DW					
Worklink Development Board	Contract Number:	24D995E2				
1376 Tiger Blvd.	Invoice Number:	1223-13				
Clemson, SC 29631	Invoice Month:	June 2025 Final				
<b>Attn: Jennifer Campbell</b>	Period Covered:	July 1, 2024 - June 30, 2025				
email: jcampbell@worklinkweb.com	Total Amount Due:	\$ 41				
Eckerd Goal:			JUNE FINAL			
			100.0%			100.0%
<b>Line Item</b>		<b>Budget</b>	<b>1223-13</b>	<b>Cumulative Cost YTD</b>	<b>Remaining Balance</b>	<b>Percent Spent YTD</b>
Staff Salary Total		13,065.58	53.59	12,954.77	110.81	99.2%
Fringe Benefit Total	51xx	3,687.52	(0.00)	3,687.52	-	100.0%
<b>TOTAL STAFF COSTS</b>		<b>16,753.09</b>	<b>53.58</b>	<b>16,642.29</b>	<b>110.81</b>	<b>99.3%</b>
<b>Operating Costs:</b>						
1.1 Facility, Utilities	6185	-	-	-	-	0.0%
1.2 Staff Expendable Supplies & Materials	6000	130.00	-	128.64	1.36	99.0%
1.3 Program Outreach Expenses (Brochures,	6735	225.00	-	211.36	13.64	93.9%
1.4 Copy & Print Expenses	6730	180.00	-	171.08	8.92	95.0%
1.5 Communications (Phone, Fax, Internet, et	6270	72.00	3.00	41.10	30.90	57.1%
1.6 Staff Travel	6105, 6120, 6125	230.50	-	188.24	42.26	81.7%
1.7 Staff Training/Technical Services Costs	5110	-	-	-	-	0.0%
1.8 Non-Expendable Equipment Purchases	6095	157.50	-	145.21	12.29	92.2%
1.9 Postage (Stamps, FedEx, etc)	6005	41.00	-	-	41.00	0.0%
1.10 Staff Background Checks	5100	4.95	-	2.70	2.25	54.5%
<b>TOTAL OPERATING COSTS</b>		<b>1,040.95</b>	<b>3.00</b>	<b>888.33</b>	<b>152.62</b>	<b>85.3%</b>
<b>Training Costs:</b>						
Client On the Job Training	6515	-	-	-	-	0.0%
2.3 WI Customer Credential Exam Fees (CAN	6525	-	-	-	-	0.0%
2.6 Individual Training Account/Voucher Cost	6530	-	-	-	-	0.0%
Client Allowances	6590	-	-	-	-	0.0%
<b>TOTAL TRAINING COSTS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Supportive Services Costs :</b>						
3.11 WI Customer Transportation Costs	6485	-	-	-	-	0.0%
3.12 WI Customer Childcare Costs	6660	-	-	-	-	0.0%
3.13 WI Customer Emergency Assistance	6596	-	-	-	-	0.0%
3.14 Training Support Materials	6545	-	-	-	-	0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Training/Professional Fees/Profit:</b>						
4.2 General Liability Insurance	6305	272.10	(26.18)	247.20	24.90	90.8%
<b>TOTAL FEES / PROFIT COSTS</b>		<b>272.10</b>	<b>(26.18)</b>	<b>247.20</b>	<b>24.90</b>	<b>90.8%</b>
<b>4.1 INDIRECT COST:</b>	<b>14.10%</b>	<b>2,547.33</b>	<b>10.75</b>	<b>2,506.67</b>	<b>40.65</b>	<b>98.4%</b>
<b>CONTRACT TOTAL:</b>		<b>20,613.46</b>	<b>41.15</b>	<b>20,284.49</b>	<b>328.97</b>	<b>98.4%</b>



	<b>ECKERD YOUTH ALTERNATIVES, INC.</b>					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	<b>INVOICE</b>					
	Adult Operator					
Worklink Development Board	Contract Number:					
1376 Tiger Blvd.	Invoice Number:	1092-01				
Clemson, SC 29631	Invoice Month:	July 2025				
<b>Attn: Jennifer Campbell</b>	Period Covered:	July 1, 2025 - June 30, 2026				
email: jcampbell@worklinkweb.com	Total Amount Due:	\$ 6,566				
Eckerd Goal:			JULY			
			8.3%			100.0%
<b>Line Item</b>	<b>Budget</b>	<b>1092-1</b>	<b>Cumulative Cost YTD</b>	<b>Remaining Balance</b>	<b>Percent Spent YTD</b>	
<b>Staff Salary Total</b>		\$ 46,202.34	\$ 4,344.71	<b>4,344.71</b>	<b>\$ 41,857.63</b>	<b>9.4%</b>
<b>Fringe Benefit Total</b>	<b>51xx</b>	\$ 14,490.20	\$ 1,357.73	<b>1,357.73</b>	<b>\$ 13,132.47</b>	<b>9.4%</b>
<b>TOTAL STAFF COSTS</b>		<b>\$ 60,692.54</b>	<b>\$ 5,702.44</b>	<b>5,702.44</b>	<b>\$ 54,990.10</b>	<b>9.4%</b>
<b>Operating Costs:</b>						
1.1 Facility, Utilities	6185	\$ -	\$ -	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 2,059.55	\$ -	-	\$ 2,059.55	0.0%
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ 1,500.00	\$ -	-	\$ 1,500.00	0.0%
1.4 Copy & Print Expenses	6730	\$ 1,800.00	\$ -	-	\$ 1,800.00	0.0%
1.5 Communications (Phone, Fax, Internet, etc.)	6270	\$ 180.00	\$ 17.02	17.02	\$ 162.98	9.5%
1.6 Staff Travel	6105, 6120, 6125	\$ 1,500.00	\$ -	-	\$ 1,500.00	0.0%
1.7 Staff Training/Technical Services Costs	5110	\$ -	\$ -	-	\$ -	0.0%
1.8 Non-Expendable Equipment Purchases	6095	\$ -	\$ -	-	\$ -	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 175.00	\$ -	-	\$ 175.00	0.0%
1.10 Staff Background Checks	5100	\$ 22.50	\$ -	-	\$ 22.50	0.0%
<b>TOTAL OPERATING COSTS</b>		<b>\$ 7,237.05</b>	<b>\$ 17.02</b>	<b>17.02</b>	<b>\$ 7,220.03</b>	<b>0.2%</b>
<b>Training Costs:</b>						
2.3 WI Customer Credential Exam Fees (CAN, GED, TABE, Workkeys)	6525	\$ -	\$ -	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	\$ -	\$ -	-	\$ -	0.0%
Client On the Job Training	6515	\$ -	\$ -	-	\$ -	0.0%
<b>TOTAL TRAINING COSTS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Supportive Services Costs :</b>						
3.11 WI Customer Transportation Costs	6485	\$ -	\$ -	-	\$ -	0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	\$ -	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	\$ -	-	\$ -	0.0%
3.14 Training Support Materials	6545	\$ -	\$ -	-	\$ -	0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Training/Professional Fees/Profit:</b>						
4.2 General Liability Insurance	6305	\$ 975.00	\$ 81.25	81.25	\$ 893.75	8.3%
<b>TOTAL FEES / PROFIT COSTS</b>		<b>\$ 975.00</b>	<b>\$ 81.25</b>	<b>81.25</b>	<b>\$ 893.75</b>	<b>8.3%</b>
<b>4.1 INDIRECT COST:</b>	<b>13.20%</b>	<b>\$ 9,095.41</b>	<b>\$ 765.69</b>	<b>765.69</b>	<b>\$ 8,329.71</b>	<b>8.4%</b>
<b>Contract Total</b>		<b>\$ 78,000.00</b>	<b>\$ 6,566.40</b>	<b>6,566.40</b>	<b>\$ 71,433.60</b>	<b>8.4%</b>

	<b>ECKERD YOUTH ALTERNATIVES, INC.</b>					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	<b>INVOICE</b>					
	Adult Operator DW					
Worklink Development Board	Contract Number:					
1376 Tiger Blvd.	Invoice Number:	1223-01				
Clemson, SC 29631	Invoice Month:	July 2025				
<b>Attn: Jennifer Campbell</b>	Period Covered:	July 1, 2025 - June 30, 2026				
email: jcampbell@worklinkweb.com	Total Amount Due:	<b>\$ 1,079</b>				
<b>Eckerd Goal:</b>			<b>JULY</b>			
			<b>8.3%</b>			<b>100.0%</b>
<b>Line Item</b>	<b>Budget</b>	<b>1223-01</b>	<b>Cumulative Cost YTD</b>	<b>Remaining Balance</b>	<b>Percent Spent YTD</b>	
<b>Staff Salary Total</b>		<b>13,999.98</b>	<b>700.00</b>	<b>700.00</b>	<b>13,299.98</b>	<b>5.0%</b>
<b>Fringe Benefit Total</b>	<b>51xx</b>	<b>4,559.44</b>	<b>226.86</b>	<b>226.86</b>	<b>4,332.58</b>	<b>5.0%</b>
<b>TOTAL STAFF COSTS</b>		<b>18,559.42</b>	<b>926.86</b>	<b>926.86</b>	<b>17,632.56</b>	<b>5.0%</b>
<b>Operating Costs:</b>						
1.1 Facility, Utilities	6185	-	-	-	-	0.0%
1.2 Staff Expendable Supplies & Materials	6000	-	-	-	-	0.0%
1.3 Program Outreach Expenses (Brochures,	6735	-	-	-	-	0.0%
1.4 Copy & Print Expenses	6730	247.71	-	-	247.71	0.0%
1.5 Communications (Phone, Fax, Internet, e	6270	60.00	3.00	3.00	57.00	5.0%
1.6 Staff Travel	6105, 6120, 6125	225.00	-	-	225.00	0.0%
1.7 Staff Training/Technical Services Costs	5110	-	-	-	-	0.0%
1.8 Non-Expendable Equipment Purchases	6095	-	-	-	-	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	60.00	-	-	60.00	0.0%
1.10 Staff Background Checks	5100	7.50	-	-	7.50	0.0%
<b>TOTAL OPERATING COSTS</b>		<b>600.21</b>	<b>3.00</b>	<b>3.00</b>	<b>597.21</b>	<b>0.5%</b>
<b>Training Costs:</b>						
Client On the Job Training	6515	-	-	-	-	0.0%
2.3 WI Customer Credential Exam Fees (CAI	6525	-	-	-	-	0.0%
2.6 Individual Training Account/Voucher Cost	6530	-	-	-	-	0.0%
Client Allowances	6590	-	-	-	-	0.0%
<b>TOTAL TRAINING COSTS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Supportive Services Costs :</b>						
3.11 WI Customer Transportation Costs	6485	-	-	-	-	0.0%
3.12 WI Customer Childcare Costs	6660	-	-	-	-	0.0%
3.13 WI Customer Emergency Assistance	6596	-	-	-	-	0.0%
3.14 Training Support Materials	6545	-	-	-	-	0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Training/Professional Fees/Profit:</b>						
4.2 General Liability Insurance	6305	275.00	22.92	22.92	252.08	8.3%
<b>TOTAL FEES / PROFIT COSTS</b>		<b>275.00</b>	<b>22.92</b>	<b>22.92</b>	<b>252.08</b>	<b>8.3%</b>
<b>4.1 INDIRECT COST:</b>	<b>13.20%</b>	<b>2,565.37</b>	<b>125.77</b>	<b>125.77</b>	<b>2,439.60</b>	<b>4.9%</b>
<b>CONTRACT TOTAL:</b>		<b>22,000.00</b>	<b>1,078.55</b>	<b>1,078.55</b>	<b>20,921.45</b>	<b>4.9%</b>

	<b>ECKERD YOUTH ALTERNATIVES, INC.</b>					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	<b>INVOICE</b>					
Worklink Development Board	Contract Number:	24PAD895E1				
1376 Tiger Blvd.	Invoice Number:	1500-08				
Clemson, SC 29631	Invoice Month:	April 2025				
<b>Attn: Jennifer Kelly</b>	Period Covered:	August 1, 2024 - July 31, 2025				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 848				
Eckerd Goal:			APRIL			
			75.0%			100.0%
<b>Line Item</b>		<b>Budget</b>	<b>1500-09</b>	<b>Cumulative Cost YTD</b>	<b>Remaining Balance</b>	<b>Percent Spent YTD</b>
<b>Operating Costs:</b>						
Staff Travel	6105	2,965.00	807.80	2,352.40	612.60	79.3%
Local Mileage cost	6115/6120/6125	8,484.00	40.00	8,682.35	(198.35)	102.3%
Staff Training	5105/5110	12,900.00	-	12,783.95	116.05	99.1%
<b>TOTAL OPERATING COSTS</b>		<b>24,349.00</b>	<b>847.80</b>	<b>23,818.70</b>	<b>530.30</b>	<b>97.8%</b>
<b>INDIRECT COST:</b>		<b>0.00%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>CONTRACT TOTAL:</b>		<b>24,349.00</b>	<b>847.80</b>	<b>23,818.70</b>	<b>530.30</b>	<b>97.8%</b>



# ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

## INVOICE

Adult Operator

Worklink Development Board  
1376 Tiger Blvd.  
Clemson, SC 29631  
**Attn: Jennifer Campbell**  
email: jcampbell@worklinkweb.com

Contract Number: 24A295E2  
Invoice Number: 1055-13  
Invoice Month: June 2025 Final  
Period Covered: July 1, 2024 - June 30, 2025  
Total Amount Due: \$ **940**

Eckerd Goal:

JUNE FINAL  
100.0%

100.0%

Line Item	Budget MOD 3	1055-13	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
<b>Staff Salary Total</b>	\$ 163,224	\$ 1,181	162,692.69	\$ 530.99	99.7%
<b>Fringe Benefit Total</b> 51xx	\$ 54,607	\$ (0)	54,607.00	\$ -	100.0%
<b>TOTAL STAFF COSTS</b>	\$ 217,831	1,180.71	217,299.69	\$ 530.99	99.8%
<b>Operating Costs:</b>					
Facility Rent, Utilities, Maintenance, etc.	6185	\$ -	\$ -	\$ -	0.0%
Staff Expendable Supplies & Materials	6000	\$ 1,873	\$ -	1,743.93	93.1%
Software Licenses	6095	\$ 3,096	\$ -	3,059.91	98.8%
Staff Computers	6085	\$ 1,400	\$ -	1,341.08	95.8%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ -	\$ -	\$ -	0.0%
Copy & Print Expenses	6730	\$ 1,101	\$ -	626.04	56.9%
Communications (Phone, Fax, Internet, etc.)	6270	\$ 816	\$ 68	704.63	86.4%
Staff Travel					
Local Mileage cost	6105	\$ 1,000	\$ -	81.71	8.2%
Non-Local Per Diem/Lodging Cost	6115/6120/6125	\$ -	\$ -	\$ -	0.0%
Client Verifications	6516	\$ 600	\$ -	\$ 600.00	0.0%
Staff Training	5110	\$ -	\$ -	\$ -	0.0%
Staff Background Checks	5100	\$ 107	\$ -	45.00	42.0%
Postage (Stamps, FedEx, etc.)	6005	\$ 1,200	\$ 9	519.74	43.3%
<b>TOTAL OPERATING COSTS</b>	\$ 11,193	76.78	8,122.04	\$ 3,071.06	72.6%
<b>Training Costs:</b>					
WI Customer Credential Exam Fees (C.N.A., GED, TABE)	6525	\$ 4,250	\$ -	4,667.59	(417.59) 109.8%
WI Customer Individualized Training Costs			\$ -		
Individual Training Account/Voucher Cost	6530	\$ 104,989	\$ -	104,599.45	389.91 99.6%
Client Testing Fees	6535	\$ -	\$ -	\$ -	0.0%
<b>TOTAL TRAINING COSTS</b>	\$ 109,239	\$ -	\$ 109,267	\$ (28)	100.0%
<b>Supportive Services Costs :</b>					
WI Customer Transportation Costs	6485	\$ 5,505	\$ -	4,680.00	825.00 85.0%
WI Customer Childcare Costs	6660	\$ -	\$ -	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg	6590	\$ 18,600	\$ -	17,835.08	764.92 95.9%
WI Customer Emergency Assistance (Rent, Car Repair, e	6596	\$ -	\$ -	\$ -	0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>	\$ 24,105	-	22,515.08	\$ 1,589.92	93.4%
<b>Training/Professional Fees/Profit:</b>					
General Liability Insurance	6305	\$ 6,594	\$ (709)	5,444.04	1,149.67 82.6%
<b>TOTAL FEES / PROFIT COSTS</b>	\$ 6,594	(708.82)	5,444.04	\$ 1,149.67	82.6%
<b>INDIRECT COST:</b>	14.10%	\$ 33,364	\$ 392	32,552.07	\$ 812.37 97.6%
<b>Contract Total</b>		\$ 402,326	940.22	395,199.95	\$ 7,126.33 98.2%



# ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

## INVOICE

Adult Program DW

Worklink Development Board  
1376 Tiger Blvd.  
Clemson, SC 29631  
**Attn: Jennifer Campbell**  
email: jcampbell@worklinkweb.com

Contract Number: 24D295E2  
Invoice Number: 1056-13  
Invoice Month: June 2025 Final  
Period Covered: July 1, 2024 - June 30, 2025  
Total Amount Due: **\$ 141**

Eckerd Goal:

JUNE FINAL

100%

100.0%

Line Item	Budget MOD 3	1056-13	Cumulative	Remaining	Percent Spent
<b>Staff Salary Total</b>	<b>\$ 28,658.64</b>	<b>\$ 182.17</b>	<b>\$ 28,537.94</b>	<b>\$ 120.70</b>	<b>99.6%</b>
<b>Fringe Benefit Total</b> 51xx	<b>\$ 9,611.86</b>	<b>\$ 0.00</b>	<b>\$ 9,611.86</b>	<b>\$ -</b>	<b>100.0%</b>
<b>TOTAL STAFF COSTS</b>	<b>\$ 38,270.50</b>	<b>\$ 182.17</b>	<b>\$ 38,149.80</b>	<b>\$ 120.70</b>	<b>99.7%</b>
<b>Operating Costs:</b>					
Facility Rent, Utilities, Maintenance, etc.	6185	\$ -	\$ -	\$ -	0.0%
Staff Expendable Supplies & Materials	6000	\$ 280.50	\$ -	\$ 280.50	100.0%
Software Licenses	6095	\$ 495.00	\$ -	\$ 488.63	98.7%
Staff Computers	6085	\$ -	\$ -	\$ -	0.0%
Client Verifications	6516	\$ -	\$ -	\$ -	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ -	\$ -	\$ -	0.0%
Copy & Print Expenses	6730	\$ 222.00	\$ -	\$ 222.00	0.0%
Communications (Phone, Fax, Internet, etc.)	6270	\$ 144.00	\$ 12.00	\$ 122.65	85.2%
Staff Travel					
Local Mileage Cost	6105	\$ 350.00	\$ -	\$ 10.92	3.1%
Non-Local Per Diem/Lodging Cost	6110/6115/6120/6125/6130	\$ -	\$ -	\$ -	0.0%
Staff Training	5110	\$ -	\$ -	\$ -	0.0%
Staff Background Checks	5100	\$ 14.40	\$ -	\$ 14.40	0.0%
Postage (Stamps, FedEx, etc.)	6005	\$ 180.00	\$ -	\$ 22.00	12.2%
<b>TOTAL OPERATING COSTS</b>	<b>\$ 1,685.90</b>	<b>\$ 12.00</b>	<b>\$ 924.70</b>	<b>\$ 761.20</b>	<b>54.8%</b>
<b>Training Costs:</b>					
WorkKeys, etc.)	6525	\$ 500.00	\$ -	\$ 500.00	0.0%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost	6530	\$ 8,106.78	\$ -	\$ 5,000.00	61.7%
Client Testing Fees	6535	\$ -	\$ -	\$ -	0.0%
<b>TOTAL TRAINING COSTS</b>	<b>\$ 8,606.78</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>\$ 3,606.78</b>	<b>58.1%</b>
<b>Supportive Services Costs :</b>					
WI Customer Transportation Costs	6485	\$ 400.00	\$ -	\$ 160.00	40.0%
WI Customer Childcare Costs	6660	\$ -	\$ -	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backgr	6590	\$ 2,882.04	\$ -	\$ 2,132.00	74.0%
WI Customer Emergency Assistance (Rent, Car Repair, etc.	6596	\$ -	\$ -	\$ -	0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>	<b>\$ 3,282.04</b>	<b>\$ -</b>	<b>\$ 2,292.00</b>	<b>\$ 990.04</b>	<b>69.8%</b>
<b>Training/Professional Fees/Profit:</b>					
General Liability Insurance	6305	\$ 1,000.54	\$ (85.56)	\$ 783.48	78.3%
<b>TOTAL FEES / PROFIT COSTS</b>	<b>\$ 1,000.54</b>	<b>\$ (85.56)</b>	<b>\$ 783.48</b>	<b>\$ 217.05</b>	<b>78.3%</b>
<b>INDIRECT COST: 14.10%</b>	<b>\$ 5,800.05</b>	<b>\$ 32.65</b>	<b>\$ 5,619.98</b>	<b>\$ 180.08</b>	<b>96.9%</b>
<b>Contract Total</b>	<b>\$ 58,645.81</b>	<b>\$ 141.26</b>	<b>\$ 52,769.96</b>	<b>\$ 5,875.85</b>	<b>90.0%</b>



# ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

## INVOICE

Adult Program

Worklink Development Board  
1376 Tiger Blvd.  
Clemson, SC 29631  
**Attn: Jennifer Campbell**  
email: jcampbell@worklinkweb.com

Contract Number:  
Invoice Number: 1055-01  
Invoice Month: July 2025  
Period Covered: July 1, 2025 - June 30, 2026  
Total Amount Due: \$ **25,897**

Eckerd Goal:

JULY  
8.3%

100.0%

Line Item	Budget	1055-1	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Attrition	Attrition, Attrition	\$ -	\$ -	-	0.0%
<b>Staff Salary Total</b>	\$ 177,012	\$ 14,618	14,618.07	\$ 162,394.26	8.3%
<b>Fringe Benefit Total</b>	51xx \$ 65,989	\$ 5,232	5,231.84	\$ 60,757.37	7.9%
<b>TOTAL STAFF COSTS</b>	\$ 243,002	19,849.91	19,849.91	\$ 223,151.62	8.2%
<b>Operating Costs:</b>					
Facility Rent, Utilities, Maintenance, etc.	6185	\$ -	\$ -	-	0.0%
Staff Expendable Supplies & Materials	6000	\$ 1,200	\$ -	-	0.0%
Software Licenses	6095	\$ 1,139	\$ 1,064	1,063.80	93.4%
Staff Computers	6085	\$ 1,449	\$ -	-	0.0%
Technology	6090	\$ 1,139	\$ -	-	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ -	\$ -	-	0.0%
Copy & Print Expenses	6730	\$ 800	\$ -	-	0.0%
Communications (Phone, Fax, Internet, etc.)	6270	\$ 864	\$ 68	68.08	7.9%
Staff Travel					
Local Mileage cost	6105	\$ 1,000	\$ -	-	0.0%
Non-Local Per Diem/Lodging Cost	6115/6120/6125	\$ -	\$ -	-	0.0%
Client Verifications	6516	\$ -	\$ -	-	0.0%
Staff Training	5110	\$ -	\$ -	-	0.0%
Staff Background Checks	5100	\$ 113	\$ -	-	0.0%
Postage (Stamps, FedEx, etc.)	6005	\$ 600	\$ -	-	0.0%
<b>TOTAL OPERATING COSTS</b>	\$ 8,303	1,131.88	1,131.88	\$ 7,171.52	13.6%
<b>Training Costs:</b>					
WI Customer Credential Exam Fees (C.N.A., GED, TABE)	6525	\$ 2,700	\$ 998	998.00	37.0%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost	6530	\$ 51,145	\$ -	-	0.0%
Client Testing Fees	6535	\$ -	\$ -	-	0.0%
<b>TOTAL TRAINING COSTS</b>	\$ 53,845	\$ 998	\$ 998	\$ 52,847	1.9%
<b>Supportive Services Costs :</b>					
WI Customer Transportation Costs	6485	\$ 6,300	\$ 255	255.00	4.0%
WI Customer Childcare Costs	6660	\$ -	\$ -	-	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg	6590	\$ 11,475	\$ 468	468.30	4.1%
WI Customer Emergency Assistance (Rent, Car Repair, etc.)	6596	\$ -	\$ -	-	0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>	\$ 17,775	723.30	723.30	\$ 17,051.70	4.1%
<b>Training/Professional Fees/Profit:</b>					
General Liability Insurance	6305	\$ 4,499	\$ 375	374.90	8.3%
<b>TOTAL FEES / PROFIT COSTS</b>	\$ 4,499	374.90	374.90	\$ 4,123.86	8.3%
<b>INDIRECT COST:</b>	13.20%	\$ 33,616	\$ 2,819	2,819.08	8.4%
<b>Contract Total</b>	\$ 361,040	25,897.07	25,897.07	\$ 335,142.43	7.2%



# ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

## INVOICE

Adult Program DW

Worklink Development Board  
1376 Tiger Blvd.  
Clemson, SC 29631  
**Attn: Jennifer Campbell**  
email: jcampbell@worklinkweb.com

Contract Number:  
Invoice Number: 1056-01  
Invoice Month: July 2025  
Period Covered: July 1, 2025 - June 30, 2026  
Total Amount Due: \$ **4,125**


Eckerd Goal:

JULY


8%

100.0%

Line Item	Budget	1056-1	Cumulative	Remaining	Percent Spent
<b>Staff Salary Total</b>	\$ 20,160.93	\$ 2,566.38	\$ 2,566.38	\$ 17,594.55	12.7%
<b>Fringe Benefit Total</b> 51xx	\$ 7,430.89	\$ 911.08	\$ 911.08	\$ 6,519.81	12.3%
<b>TOTAL STAFF COSTS</b>	\$ 27,591.83	\$ 3,477.46	\$ 3,477.46	\$ 24,114.37	12.6%
<b>Operating Costs:</b>					
Facility Rent, Utilities, Maintenance, etc. 6185	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Expendable Supplies & Materials 6000	\$ 240.00	\$ -	\$ -	\$ 240.00	0.0%
Software Licenses 6095	\$ 126.50	\$ 118.20	\$ 118.20	\$ 8.30	93.4%
Staff Computers 6085	\$ 161.00	\$ -	\$ -	\$ 161.00	0.0%
Technology 6090	\$ 126.50	\$ -	\$ -	\$ 126.50	0.0%
Client Verifications 6516	\$ -	\$ -	\$ -	\$ -	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.) 6735	\$ -	\$ -	\$ -	\$ -	0.0%
Copy & Print Expenses 6730	\$ 120.00	\$ -	\$ -	\$ 120.00	0.0%
Communications (Phone, Fax, Internet, etc.) 6270	\$ 96.00	\$ 12.00	\$ 12.00	\$ 84.00	12.5%
Staff Travel					
Local Mileage Cost 6105	\$ 150.00	\$ -	\$ -	\$ 150.00	0.0%
Non-Local Per Diem/Lodging Cost 6110/6115/6120/6125/6130	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Training 5110	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Background Checks 5100	\$ 12.60	\$ -	\$ -	\$ 12.60	0.0%
Postage (Stamps, FedEx, etc.) 6005	\$ 90.00	\$ -	\$ -	\$ 90.00	0.0%
<b>TOTAL OPERATING COSTS</b>	\$ 1,122.60	\$ 130.20	\$ 130.20	\$ 992.40	11.6%
<b>Training Costs:</b>					
WorkKeys, etc.) 6525	\$ 450.00	\$ -	\$ -	\$ 450.00	0.0%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost 6530	\$ -	\$ -	\$ -	\$ -	0.0%
Client Testing Fees 6535	\$ -	\$ -	\$ -	\$ -	0.0%
<b>TOTAL TRAINING COSTS</b>	\$ 450.00	\$ -	\$ -	\$ 450.00	0.0%
<b>Supportive Services Costs :</b>					
WI Customer Transportation Costs 6485	\$ 450.00	\$ -	\$ -	\$ 450.00	0.0%
WI Customer Childcare Costs 6660	\$ -	\$ -	\$ -	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg 6590	\$ 1,467.99	\$ -	\$ -	\$ 1,467.99	0.0%
WI Customer Emergency Assistance (Rent, Car Repair, etc 6596	\$ -	\$ -	\$ -	\$ -	0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>	\$ 1,917.99	\$ -	\$ -	\$ 1,917.99	0.0%
<b>Training/Professional Fees/Profit:</b>					
General Liability Insurance 6305	\$ 440.35	\$ 36.70	\$ 36.70	\$ 403.65	8.3%
<b>TOTAL FEES / PROFIT COSTS</b>	\$ 440.35	\$ 36.70	\$ 36.70	\$ 403.65	8.3%
<b>INDIRECT COST:</b> 13.20%	\$ 3,831.73	\$ 481.06	\$ 481.06	\$ 3,350.68	12.6%
<b>Contract Total</b>	\$ 35,354.50	\$ 4,125.42	\$ 4,125.42	\$ 31,229.08	11.7%

	<b>ECKERD YOUTH ALTERNATIVES, INC.</b>					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	<b>INVOICE</b>					
Worklink Development Board	Contract Number:	24Y495E3				
1376 Tiger Blvd.	Invoice Number:	1058-13				
Clemson, SC 29631	Invoice Month:	June 2025 Final				
Attn: Jennifer Campbell	Period Covered:	July 1, 2024 - June 30, 2025				
email: jcampbell@worklinkweb.com	Total Amount Due:	\$ 4,754				
<b>Eckerd Goal:</b>			<b>JUNE FINAL</b>			
			<b>100.0%</b>			<b>100.0%</b>
<b>Line Item</b>		<b>Budget MOD 1</b>	<b>1058-13</b>	<b>Cumulative Cost YTD</b>	<b>Remaining Balance</b>	<b>Percent Spent YTD</b>
Sr., VP, Workforce Operations	Zeigler, Jonathan	\$	\$ -	\$	\$	52.6%
Sr Operations Director	Alexander, Valencia	\$	\$	\$	\$	96.9%
Program Manager	Craven, Karen	\$	\$	\$	\$ -	100.0%
Workforce Career Coach	Baker, Ann Marie	\$	\$	\$	\$	100.0%
Workforce Career Coach	McCurry-Cobb, Christin	\$	\$	\$	\$	100.0%
Data Integrity Specialist	McDonald, Charlotte	\$	\$	\$	\$	99.6%
Workforce Career Coach	Wengerd, Rhonda	\$	\$	\$	\$	100.0%
Workforce Development Specialist	Turner, Christine Phelp	\$	\$	\$	\$	100.8%
		\$ -	\$ -	\$ -	\$ -	0.0%
		\$ -	\$ -	\$ -	\$ -	0.0%
<b>Staff Salary Total</b>		\$ 246,287	\$ 1,682.35	\$ 246,052.16	\$	<b>99.9%</b>
<b>Fringe Benefit Total</b>	<b>51xx</b>	\$ 59,599	\$ 2,530	\$ 59,598.78	\$ -	<b>100.0%</b>
<b>TOTAL STAFF COSTS</b>		\$ 305,886	\$ 4,212.55	\$ 305,650.94	\$ 234.57	<b>99.9%</b>
<b>Operating Costs:</b>						
Property Rent	6185	\$ 3,600	\$ -	\$ 3,158.93	\$ 441.07	87.7%
Communications (Phone, Fax, Internet, et	6270	\$ 1,200	\$ 100	\$ 1,054.12	\$ 145.88	87.8%
Network (internet)	6265	\$ 1,500	\$ -	\$ 999.90	\$ 500.10	66.7%
Postage	6005	\$ 1,500	\$ 9	\$ 774.92	\$ 725.08	51.7%
Staff Travel	6105	\$ 3,942	\$ 71	\$ 3,807.47	\$ 134.67	96.6%
Other Travel	6115/6120	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Background Checks	5100	\$ 156	\$ -	\$ 45.00	\$ 111.00	28.8%
Staff Training	5110	\$ -	\$ -	\$ -	\$ -	0.0%
Office/Desktop Supplies and Materials	6000	\$ 1,000	\$ 62	\$ 902.24	\$ 97.76	90.2%
Copying	6730	\$ 1,000	\$ -	\$ 886.43	\$ 113.57	88.6%
Software Licenses	6095	\$ 3,895	\$ -	\$ 3,708.32	\$ 186.68	95.2%
Participant Verifications	6516	\$ -	\$ -	\$ -	\$ -	0.0%
Participant Outreach	6735	\$ -	\$ -	\$ -	\$ -	0.0%
<b>TOTAL OPERATING COSTS</b>		\$ 17,793	\$ 241.66	\$ 15,337.33	\$ 2,455.81	<b>86.2%</b>
<b>Training Costs:</b>						
Work Experience Stipends	6507	\$ 14,951	\$ (120)	\$ 14,949.00	\$ 1.80	100.0%
Tuition Cost (Adult Education)	6520	\$ 11,200	\$ -	\$ 10,080.00	\$ 1,120.00	90.0%
Participant Graduation Fees	6595	\$ 1,045	\$ -	\$ 515.00	\$ 530.00	49.3%
Credential Exam Fees	6525	\$ 13,747	\$ -	\$ 10,410.00	\$ 3,337.00	75.7%
Individual Training Accounts	6530	\$ -	\$ -	\$ -	\$ -	0.0%
Instructional Supplies (Books)	6590	\$ -	\$ -	\$ -	\$ -	0.0%
<b>TOTAL TRAINING COSTS</b>		\$ 40,943	\$ (120.00)	\$ 35,954.00	\$ 4,988.80	<b>87.8%</b>
<b>Supportive Services Costs :</b>						
Child Care	6660	\$ -	\$ -	\$ -	\$ -	0.0%
Transportation	6485	\$ 13,624	\$ 240	\$ 10,360.00	\$ 3,263.80	76.0%
Client Incentives	6585	\$ -	\$ -	\$ -	\$ -	0.0%
Client Training Support Materials	6545	\$ -	\$ -	\$ -	\$ -	0.0%
Client Supplies	6546	\$ -	\$ -	\$ -	\$ -	0.0%
Client Emergency Assistance & Expungen	6596	\$ -	\$ -	\$ -	\$ -	0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>		\$ 13,624	\$ 240.00	\$ 10,360.00	\$ 3,263.80	<b>76.0%</b>
<b>Training/Professional Fees/Profit:</b>						
General Liability Insurance	6305	\$ 5,676	\$ (378)	\$ 4,791.73	\$ 884.27	84.4%
<b>TOTAL FEES / PROFIT COSTS</b>		\$ 5,676	\$ (378.27)	\$ 4,791.73	\$ 884.27	<b>84.4%</b>
<b>4.1 INDIRECT COST:</b>	<b>14.10%</b>	\$ 46,079	\$ 558	\$ 45,562.19	\$ 516.56	<b>98.9%</b>
<b>Contract Total</b>		\$ 430,000	\$ 4,753.72	\$ 417,656.19	\$ 12,343.81	<b>97.1%</b>



		<b>ECKERD YOUTH ALTERNATIVES, INC.</b>				
		100 N. Starcrest Drive, Clearwater, FL 33765				
		<b>INVOICE</b>				
Worklink Development Board	Contract Number:					
1376 Tiger Blvd.	Invoice Number:	1058-01				
Clemson, SC 29631	Invoice Month:	July 2025				
Attn: Jennifer Campbell	Period Covered:	July 1, 2025 - June 30, 2026				
email: jcampbell@worklinkweb.com	Total Amount Due:	\$ 29,663				
Eckerd Goal:			JULY			
			8.3%			100.0%
Line Item		Budget	1058-1	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Sr VP, Workforce Operations	Zeigler, Jonathan	\$ -	\$ -	\$ -	\$ -	0.0%
Sr Operations Director	Alexander, Valencia	\$ -	\$ -	\$ -	\$ -	9.1%
Program Manager	Craven, Karen	\$ -	\$ -	\$ -	\$ -	111.5%
Program Manager	Baker, Ann Marie	\$ -	\$ -	\$ -	\$ -	8.3%
Data Integrity Specialist	McDonald, Charlotte	\$ -	\$ -	\$ -	\$ -	9.6%
Workforce Career Coach	McCurry-Cobb, Christir	\$ -	\$ -	\$ -	\$ -	8.8%
Workforce Career Coach	Wengerd, Rhonda	\$ -	\$ -	\$ -	\$ -	8.8%
Workforce Development Specialist	Turner, Christine Phelp	\$ -	\$ -	\$ -	\$ -	8.8%
		\$ -	\$ -	\$ -	\$ -	0.0%
		\$ -	\$ -	\$ -	\$ -	0.0%
<b>Staff Salary Total</b>		\$ -	\$ -	\$ -	\$ -	<b>10.1%</b>
<b>Fringe Benefit Total</b>	51xx	\$ -	\$ -	\$ -	\$ -	<b>9.0%</b>
<b>TOTAL STAFF COSTS</b>		\$ 246,383	24,358.89	\$ 24,358.89	\$ 222,023.76	<b>9.9%</b>
<b>Operating Costs:</b>						
Property Rent	6185	\$ 3,600	\$ -	\$ -	\$ 3,600.00	0.0%
Communications (Phone, Fax, Internet, et	6270	\$ 960	\$ 100	\$ 100.10	\$ 859.90	10.4%
Network (internet)	6265	\$ 1,500	\$ 105	\$ 105.00	\$ 1,395.00	7.0%
Postage	6005	\$ 1,000	\$ 17	\$ 17.40	\$ 982.60	1.7%
Staff Travel	6105	\$ 3,500	\$ 71	\$ 71.40	\$ 3,428.60	2.0%
Other Travel	6115/6120	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Background Checks	5100	\$ 126	\$ -	\$ -	\$ 125.70	0.0%
Staff Training	5110	\$ -	\$ -	\$ -	\$ -	0.0%
Office/Desktop Supplies and Materials	6000	\$ 1,295	\$ -	\$ -	\$ 1,294.59	0.0%
Copying	6730	\$ 1,200	\$ -	\$ -	\$ 1,200.00	0.0%
Technology	6090	\$ 1,265	\$ -	\$ -	\$ 1,265.00	0.0%
Software Licenses	6095	\$ 1,265	\$ 1,182	\$ 1,182.00	\$ 83.00	93.4%
Participant Verifications	6516	\$ -	\$ -	\$ -	\$ -	0.0%
Participant Outreach	6735	\$ -	\$ -	\$ -	\$ -	0.0%
<b>TOTAL OPERATING COSTS</b>		\$ 15,710	1,475.90	\$ 1,475.90	\$ 14,234.39	<b>9.4%</b>
<b>Training Costs:</b>						
Work Experience Stipends	6507	\$ 24,092	\$ -	\$ -	\$ 24,091.69	0.0%
Tuition Cost (Adult Education)	6520	\$ 11,200	\$ -	\$ -	\$ 11,200.00	0.0%
Participant Graduation Fees	6595	\$ 1,045	\$ -	\$ -	\$ 1,045.00	0.0%
Credential Exam Fees	6525	\$ 10,530	\$ -	\$ -	\$ 10,530.00	0.0%
Individual Training Accounts	6530	\$ -	\$ -	\$ -	\$ -	0.0%
Instructional Supplies (Books)	6590	\$ -	\$ -	\$ -	\$ -	0.0%
<b>TOTAL TRAINING COSTS</b>		\$ 46,867	-	\$ -	\$ 46,866.69	<b>0.0%</b>
<b>Supportive Services Costs :</b>						
Child Care	6660	\$ -	\$ -	\$ -	\$ -	0.0%
Transportation	6485	\$ 7,500	\$ -	\$ -	\$ 7,500.00	0.0%
Client Incentives	6585	\$ -	\$ -	\$ -	\$ -	0.0%
Client Training Support Materials	6545	\$ -	\$ -	\$ -	\$ -	0.0%
Client Supplies	6546	\$ -	\$ -	\$ -	\$ -	0.0%
Client Emergency Assistance & Expunger	6596	\$ -	\$ -	\$ -	\$ -	0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>		\$ 7,500	-	\$ -	\$ 7,500.00	<b>0.0%</b>
<b>Training/Professional Fees/Profit:</b>						
General Liability Insurance	6305	\$ 4,429	\$ 369	\$ 369.06	\$ 4,059.69	8.3%
<b>TOTAL FEES / PROFIT COSTS</b>		\$ 4,429	369.06	\$ 369.06	\$ 4,059.69	<b>8.3%</b>
<b>4.1 INDIRECT COST:</b>	13.20%	\$ 34,677	\$ 3,459	\$ 3,458.91	\$ 31,217.71	<b>10.0%</b>
<b>Contract Total</b>		\$ 355,565	\$ 29,663	\$ 29,662.76	\$ 325,902.24	<b>8.3%</b>

**July 1, 2024 - June 30, 2025**

ENROLLMENT REPORT PY 24		PYC				
*Special notes:						
Board Goal	100					
Month	NEW WIOA Enrollments	Total Enrollments	Monthly Planned Enrollment	YTD % of Monthly Plan	YTD % of Total Planned	YTD % of Board Goal
<i>Active/Confirmed Carryover 10.15.24</i>		29				
July	0	29	0	#DIV/0!	0%	29%
August	12	41	3	400%	17%	41%
September	13	54	12	108%	35%	54%
October	7	61	12	58%	45%	61%
November	7	68	12	58%	55%	68%
December	7	75	0	#DIV/0!	65%	75%
January	10	85	8	125%	79%	85%
February	6	91	8	75%	87%	91%
March	7	98	10	70%	97%	98%
April	2	100	6	33%	100%	100%
May	1	101	0	#DIV/0!	101%	101%
June		101	0	#DIV/0!	101%	101%
<b>Totals</b>	<b>72</b>	<b>101</b>	<b>71</b>			
Notes:						
<b><u>Board Goal Met = 100</u></b>						
29 Carryover + 72 New Total Enrollments as of 05/31/25 = 101. <b>Remaining Slots = 0</b>						

**Palmetto Youth Connections**  
**Success Story: Anderson County**

**R.Kay**

After a little over a year and much determination, Rhonda Kay earned her GED on December 17, 2024 at Pelzer Adult Education Center. Her education journey is as follows. She received a certificate of completion at the age of 17 from Palmetto High School. She said she had some struggles in high school and when she wasn't able to get her high school diploma, she just gave up on education. It wasn't until some years later that she decided she would like to pursue earning her GED. In the fall of 2023, she did just that! She enrolled at Pelzer Adult Ed for evening classes, two days a week. During orientation, she was referred and recruited by PYC for WIOA eligibility determination for career pathway and supportive service assistance.

Rhonda enrolled with Palmetto Youth Connections (PYC) in October, 2023. She enrolled in need of GED and skills upgrade. In the first program year with PYC, she made skills gain in math and reading in her second year. During this time of attending GED classes, PYC provided Rhonda with supportive services to include numerous GED practice, exams and quarterly session fees over the two years. She attended evening GED classes all while working full-time. Attendance was challenging at times because of work and transportation. Exams were tough for her, but she passed them one at a time with math coming in last. Math actually took seven tries, but through her determination and all the support from family, work, school and PYC, she finally earned her GED in December, 2024.

Rhonda continues to work full-time as a Certified Nurse Assistant and has decided to enter post secondary at TCTC in the fall of 2025 to pursue nursing. She has been supported in the enrollment steps and has started this process. Rhonda is grateful to PYC and the WIOA support that has helped her move forward with her education and career aspirations. PYC wishes her the very best in her future endeavors.



Before I got involved with the WIOA program, my life was at a standstill. I was caught up in a lifestyle that was leading me down the wrong path—surrounded by the wrong crowd and making choices that kept me from moving forward. Eventually, those decisions led to serious consequences, and I found myself with a criminal record that made it hard to see a way out. Job opportunities were nearly nonexistent, and I felt like most people had already given up on me. I was stuck in a cycle that felt impossible to break. Everything changed when I connected with Stan Hill, the WIOA career

coach for Anderson County. From our first conversation, Stan believed in me when it felt like no one else did. He helped me enroll in a welding training program and made sure I had the support I needed to succeed—transportation, supplies, and guidance through job readiness workshops. The program gave me more than just a trade—it gave me discipline, a sense of self-worth, and the belief that I had something valuable to offer. Since completing the program, I've found steady work as a welder and have taken on opportunities I never imagined were within reach. I've worked for reputable companies, built a strong resume, and now have a legal, dependable way to provide for myself and my family. I'm proud to say that I've left my past behind and am focused on building a positive future. WIOA didn't just help me find a job—it helped me rebuild my life.

Thank you for everything, and I look forward to what the future holds.

Sincerely,

Derrick Davis

## Priority Populations Committee Summary

**Date:** August 12, 2025

**Next Meeting:** October 14, 2025 @ 3:00 PM

**Location:** SC Works Clemson Center or via Zoom

### ◆ Meeting Highlights

- **DEW Programs:** Kimberly Burke shared updates on Rapid Response and Second Chance, which support displaced workers and formerly incarcerated individuals. She emphasized deeper engagement with correctional facilities.
- **Ticket to Work:** A Social Security partnership helping disability benefit recipients re-enter the workforce while retaining medical coverage and benefit reactivation options.
- **Program Expansion:** Second Chance staffing increased in Columbia, with plans to expand to 24 correctional facilities. Virtual platforms and partnerships with Term 90 and Persevere were noted.
- **LEP Plan:** William Hunter presented updates including interpreter guidance, customer rights, and staff training. Six languages have been recorded since May, with frequent waiver use among repeat clients.
- **Unemployment Trends:** Windy Graham reported rising unemployment in 46 counties from May to June. Wage disparities by race, age, and veteran status were flagged for further review.
- **Events & Policy Updates:**
  - *Employer Summit:* October 1 at Michelin Conference Center, Greenville
  - *Trade Skills Job Fair:* August 26 in Anderson, featuring healthcare, CDL, IT, and flight certification roles
  - Committee discussed proposed federal changes to disability accommodations and hiring goals, encouraging legislative engagement.

Free Workshops and WIN Testing available at SC Works.

**September 2025**

Please call (864) 722-9273 to register for Workshops and WIN Tests.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 Basic Computer Workshop 10:00am Clemson SC Works	3 FREE WIN Testing Clemson SC Works 10:00am Please call (864) 722-9273 to register	4 Communicating Effectively Workshop 10:00am Clemson SC Works	5	6
7	8	9 Job Application Workshop 10:00am Clemson SC Works	10 Networking/Financial Reputation Workshop Clemson SC Works 2:00pm Clemson SC Works	11 Interviewing Workshop 10:00am Clemson SC Works	12	13
14	15	16 Basic Computer Workshop 10:00am Clemson SC Works	17 FREE WIN Testing Clemson SC Works 10:00am Please call (864) 722-9273 to register	18 Communicating Effectively Workshop 10:00am Clemson SC Works	19	20
21	22	23 Job Application Workshop 10:00am Clemson SC Works	24 Networking/Financial Reputation Workshop Clemson SC Works 2:00pm Clemson SC Works	25 Interviewing Workshop 10:00am Clemson SC Works	26	27
28	29	30 Basic Computer Workshop 10:00am Clemson SC Works				

**FREE Workshops**

Basic Computer	2, 16, 30
Communicating Effectively	4, 18
Completing Job Applications	9, 23
Interviewing	11, 25
Networking/Financial Rep.	10, 24

**September**

**Free WIN Testing September 3 and 17**

Please call (864) 722-9273 to register for workshops and tests.  
For individuals using a TTY device, please dial 711.

An Equal Opportunity Employer/Program. Auxiliary aids and services available upon request to individuals with disabilities.

For program funding details in compliance with the Stevens Amendment, please visit the Funding Opportunities page of the [www.worklinkweb.com](http://www.worklinkweb.com) website.