



**WORKFORCE DEVELOPMENT BOARD**

**Finance Committee**  
**January 21, 2026 at 3:00pm**

Conference Call Information:

<https://us02web.zoom.us/j/6436419262?pwd=Vm9zNTB2ZDNYU3ZWZno1ZlM2QVBqdz09>

Meeting ID: 643 641 9262      Dial: 1-646-558-8656      Passcode: 29631

**AGENDA**

- |  |                                  |
|--|----------------------------------|
| <b>I. Call to Order/Introductions</b>                        | Mike Wallace                     |
| <b>II. Approval of Meeting Minutes (10.22.2025)*</b>         | Mike Wallace                     |
| <b>III. PY2025 In-House Budget Review</b>                    | Jennifer Campbel, WorkLink Staff |
| <b>IV. Rapid Response / Incumbent Worker Training Grants</b> |                                  |
| <b>V. PY2025 Eckerd Workforce Development Services</b>       |                                  |
| a. Adult/DW Operator (All Sources)                           | Billy Hunter, Eckerd Staff       |
| b. Adult/DW Program (All Sources)                            | Stan Hill, Eckerd Staff          |
| c. Adult Program Mod 1 – Information Only                    | Jennifer Campbell                |
| d. Youth Program (All Sources)                               | Ann Marie Baker, PYC Staff       |
| <b>VI. Other Business</b>                                    | Mike Wallace                     |
| a. Program Services RFP *                                    |                                  |
| <b>VII. Adjourn</b>  |                                  |

**UPCOMING MEETINGS:**

**WorkLink WDB Meeting**, February 4, 2026 @ 1pm  
Clemson Visitor's Center (*Lunch at Noon*)

**Finance Committee Meeting**, March 25, 2026 @ 3pm  
Conference Call

## **WorkLink Finance Committee Meeting Minutes**

**Date:** October 22, 2026

**Time:** 3:00 PM

**Location:** Zoom Virtual Meeting

**Chair:** Stephanie Collins

### **I. Welcome & Introductions**

- Meeting called to order by Chair Stephanie Collins (3:02 pm)
- Attendees:
  - o **Committee Members:** Stephanie Collins, David Collins, Elizabeth McDonald, Burris Nelson, Mike Wallace
  - o **WorkLink Staff:** Jennifer Campbell, Windy Graham
  - o **Additional Guests/Partners:** Renee Alexander, Ann Marie Baker, Billy Hunter, Jeff Snider

### **II. Review of Previous Minutes (August 27, 2025)**

- Committee discussed the use of AI to generate and summarize meeting minutes
- Group agreed that AI-generated minutes would be reviewed and edited by WorkLink staff prior to approval

**Action Taken:** Motion by **Mike Wallace** seconded by **David Collins**, passed with no opposition

### **III. WorkLink Grant Review & Financial Updates**

Presented by: Jennifer Campbell, WorkLink

- Service providers reported on-track expenditures
- PAD grant at 71.4% due to cancelled trainings caused by staff shortages
- New grant discussed regarding refund percentages and September financial KPIs
- Youth-based learning slightly low but not a concern

### **IV. Training Grants & Budget Updates**

Presented by: Jennifer Campbell, WorkLink

- No current funding for regular incumbent worker training; several grant applications in process
- Completed training with Eugene Wexler used only half of allocated funds
- Vanguard Metal and KP Components awarded \$50,000 each for employee upskilling to prevent layoffs
- Grant paperwork nearly complete; funds expected to appear in the new year

### **V. Budget and Invoice Adjustments**

Presented by: Billy Hunter, Eckerd

- Reviewed 1092 invoice; staff cost split issue corrected
- Operating costs at 1.2% spent; office supply and staff expenses expected to increase
- Dislocated Worker (DW) invoice slightly behind budget but expected to normalize
- Contract total expensed at 19.9%

## **VI. September Budget Review (Adult & DW Programs)**

Presented by: Jeff Snider, Eckerd

- Staff, operating, training, and supportive service expenditures on track
- Office supply and related expenses expected to rise as the program year progresses
- DW budget slightly high for staff salaries; adjustments made
- No questions raised by committee

## **VII. Youth Program Budget Review**

Presented by: Anne-Marie Baker, Eckerd

- September expenditures at 23.3% of the \$1,058 youth budget (up from 14.7% in August)
- Additional \$30,000 allocated to youth program, bringing total to \$384,300
- Allocations include staff salaries, facilities rent, operating costs, and work experience stipends
- Work Experience: 3 participants enrolled, 2 interviewing
- Committee confirmed compliance with DOL's 20% minimum spending requirement

## **VIII. Finance Committee Budget Modifications**

- Committee approved \$30,000 budget modification for frontline staff salaries, fringe, and technology upgrades

**Action Taken:** Motion by **David Collins**, seconded by **Mike Wallace**, passed with no opposition

## **VIII. Other Business**

- 2026 Finance Committee meeting dates Proposed: January 21, March 25, May 27, August 26, October 21, 2026.

**Action Taken:** Motion by Mike Wallace, seconded by Burris Nelson, passed with no opposition

- Elizabeth noted maternity leave for January and March meetings
- Next full Workforce Board meeting confirmed for November 5, 2025 at Clemson University Visitor Center

## **X. Adjournment**

- Meeting adjourned by Chair Stephanie Collins (3:47 pm)

Revenue	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	PAD ends 7/31/2025	24RRIWT03 9/30/2025	25PRG01 6/30/2025	25RRIWT05 7/31/2026	25RRIWT06 6/30/2026	25HPI01	TOTAL BUDGET	YTD EXPENDED	% Expended
PY'25 Allocation	417,780	46,420	309,196	34,354	516,806	57,422			31,584	52,395	52,500	66,651	1,585,108		
PY'25 Transfer	190,000		(190,000)												
PY'24 Carryover (24A, 24D, 24Y)	95,595	-	66,139	2,392	89,588	1,455	2,800	27,561					285,530		
	703,375	46,420	185,335	36,746	606,394	58,877	2,800	27,561	31,584	52,395	52,500	66,651	1,870,638	614,620	32.9%
Service Providers	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	PAD ends 7/31/2025	24RRIWT03 7/31/2025	25PRG01 6/30/2025	25RRIWT05 7/31/2026	25RRIWT06 6/30/2026	25HPI01	TOTAL BUDGET	YTD EXPENDED	% Expended
Eckerd - Adult/DW Services Program	409,901		60,228										470,129	186,699	39.7%
Eckerd - Adult/DW Operator/OJT	78,000		22,000										100,000	46,260	46.3%
Eckerd - Youth					384,300								384,300	175,126	45.6%
24RRIWT03								27,500					27,500	1,500	5.5%
25RRIWT05 - KP Components										49,900			49,900	-	0.0%
25RRIWT06 - Vanguard Metals											50,000		50,000	-	0.0%
25HP295E01 - High Performance												50,000	50,000	-	0.0%
Undesignated Funds	89,546	169	57,572	140	77,050	81	-	0	-	-	-	-	224,558	-	0.0%
Total Pass-Through Contracts	577,447	169	139,800	140	461,350	81	-	27,500	-	49,900	50,000	50,000	1,356,387	409,585	30.2%
Total Revenue after Obligations	125,928	46,251	45,535	36,606	145,044	58,796	2,800	61	31,584	2,495	2,500	16,651	514,251		

In-House Expenses	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	PAD ends 7/31/2025	24RRIWT03 7/31/2025	25PRG01 6/30/2025	25RRIWT05 7/31/2026	25RRIWT06 6/30/2026	25HPI01	TOTAL BUDGET	YTD EXPENDED	% Expended
Salaries, Fringe, Indirect	105,265	41,246	31,554	31,695	103,240	53,905	-	61	3,144	2,495	2,500	6,286	381,391	145,593	38.2%
Travel	-	-	-	-	-	-	-	-	1,320	-	-	3,180	4,500	-	0.0%
SCW Centers Facility Costs	13,912	1,500	11,997	1,500	35,992	1,500	-	-	4,723	-	-	-	71,125	40,130	56.4%
Accounting Services	-	3,400	-	3,300	-	3,300	-	-	-	-	-	-	10,000	2,400	24.0%
Consulting Services (PAD Grant)	-	-	-	-	-	-	2,800	-	-	-	-	-	2,800	2,000	71.4%
Supplies	29	7	27	7	27	6	-	-	5,817	-	-	1,200	7,120	262	3.7%
Insurance	5,018	-	1,322	-	4,326	-	-	-	-	-	-	-	10,667	5,221	48.9%
Postage	8	5	6	7	6	7	-	-	312	-	-	585	936	90	9.6%
Printing	208	52	193	52	193	45	-	-	500	-	-	-	1,243	1,480	119.1%
Website Hosting & FB, CC & Adobe	109	21	72	25	71	16	-	-	7,005	-	-	2,280	9,599	4,760	49.6%
Memberships, Dues, & Prof Fees	-	-	-	-	-	-	-	-	1,716	-	-	-	1,716	1,381	80.5%
Training	-	-	-	-	-	-	-	-	7,047	-	-	-	7,047	1,238	17.6%
Outreach	-	-	-	-	-	-	-	-	-	-	-	3,120	3,120	-	0.0%
Meeting Expense	1,379	20	363	20	1,189	17	-	-	-	-	-	-	2,988	480	16.1%
	125,928	46,251	45,535	36,606	145,044	58,796	2,800	61	31,584	2,495	2,500	16,651	514,251	205,035	39.9%
Balance	-	-	-	-	-	-	-	-	-	-	-	-	(0)		

WorkLink  
Financial KPIs

Obligations, Fund Utilization Rate (FUR), Participant Cost Rate, Youth Work-Based Learning, & Youth Funding Priorities

			December-25								
Metric	Description	Required %	WIOA Adult	WIOA DW	WIOA Youth	PAD Grant 7/31/2025	24RRIWT01 9/30/2025	PRG Grant 06/30/2026	25RRIWT05 07/31/2026	25RRIWT06 06/30/2026	25HP01
WIOA Regulations											
Obligation Rate	At least 80% of Program Funds Obligated by June 30 each year (or the deadline established by the special grant)	80%	67.74%	78.38%	68.25%	100.00%	100.00%	46.70%	100.00%	100.00%	0.00%
Youth Work-Based Learning Rate (24Y)	At least 20% of expenditures must be for Work-Based Learning Opportunities	20%			20.53%						
Youth Work-Based Learning Rate (25Y)	At least 20% of expenditures must be for Work-Based Learning Opportunities	20%			24.11%						
Priority Service to Disconnected Youth (24Y)	At least 75% of expenditures must be for youth who are not attending any school	75%			100.00%						
Priority Service to Disconnected Youth (25Y)	At least 75% of expenditures must be for youth who are not attending any school	75%			100.00%						
State Workforce Development Board											
Fund Utilization Rate	At least 70% of Program and Admin Funds must be expended by June 30 (or deadline established by special grant)	70%	39.42%	34.71%	39.33%	79.54%	41.03%	45.60%	0.00%	0.00%	0.00%
	With MOU Reimbursements	70%	30.83%	31.79%							
Participant Cost Rate	At least 30% of adult and dislocated worker funds expended must be spent for direct participant costs and staff working directly with participants.	30%	48.11%								

Report Date: PY2025 YTD 11/30/2025; updated 12/16/2025

Below the required % for the reporting period

The PAD grant has a 8/1/2024 through 7/31/2025 reporting period.  
The 24RRIWT01 (EuGen Wexler) grant has a 10/1/2024 through 9/30/2025 reporting period.  
The PRG01 grant has a 7/1/2025 through 6/30/2026 reporting period.  
The 25RRIWT05 (KP Components) grant has a 9/1/2025 through 7/31/2026 reporting period.  
The 25RRIWT06 (Vanguard Metals) grant has a 9/1/2025 through 6/30/2026 reporting period.  
High Performing State WDB Incentive award is forthcoming.

	YE Goal	Target Range		Target
Fund Utilization Rate	70%	35.0%	Obligation Rate	40.0%
	100%	50.0%		

**24RRIWT01**

Grant #	Company	Originally Awarded	Modifications	Current Award	Expended	Balance		Start Date	End Date	Status	Notes
24RRIWT03-01	Eu We Eugene Wexler	\$ 44,400.00		\$ 44,400.00	\$ 18,400.00	\$ 26,000.00		10/1/2024	9/30/2025	Completed	

**25RRIWT01**

	Company	Originally Awarded	Modifications	Current Award	Expended	Balance		Start Date	End Date	Status	Notes
25RRIWT05-01	Vanguard Metal	\$ 50,000.00		\$ 50,000.00	\$ -			9/1/2025	6/30/2026	Active	
25RRIWT06-01	KP Components	\$ 49,900.00		\$ 49,900.00	\$ -			9/1/2025	6/30/2026	Active	

**25 IWT01**

Grant #	Company	Originally Awarded	Modifications	Current Award	Expended	Balance	Deobligated	Start Date	End Date	Status	Status
Total:		\$144,300.00		\$144,300.00	\$ 18,400.00	\$26,000.00	\$0.00				


Total Grant Award \$44,400.00  
Undesignated -\$99,900.00

**Contract Status**


Executed  
Pending from Employer

**Payment**

Yellow= final  
Green=pending documentation

	<b>ECKERD YOUTH ALTERNATIVES, INC.</b>					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	<b>INVOICE</b>					
	Operator					
Worklink Development Board	Contract Number:					
1376 Tiger Blvd.	Invoice Number:	1092-06				
Clemson, SC 29631	Invoice Month:	December 2025				
<b>Attn: Jennifer Campbell</b>	Period Covered:	July 1, 2025 - June 30, 2026				
email: jcampbell@worklinkweb.com	Total Amount Due:	<b>\$ 6,150</b>				
<b>Eckerd Goal:</b>			<b>DECEMBER</b>			
			<b>50.0%</b>			<b>100.0%</b>
<b>Line Item</b>	<b>Budget</b>	<b>1092-6</b>	<b>Cumulative Cost YTD</b>	<b>Remaining Balance</b>	<b>Percent Spent YTD</b>	
<b>Staff Salary Total</b>		\$ 46,202.34	\$ 3,717.91	<b>23,291.38</b>	<b>\$ 22,910.96</b>	<b>50.4%</b>
<b>Fringe Benefit Total</b>	<b>51xx</b>	\$ 14,490.20	\$ 1,160.96	<b>7,289.99</b>	<b>\$ 7,200.21</b>	<b>50.3%</b>
<b>TOTAL STAFF COSTS</b>		<b>\$ 60,692.54</b>	<b>\$ 4,878.87</b>	<b>30,581.37</b>	<b>\$ 30,111.17</b>	<b>50.4%</b>
<b>Operating Costs:</b>						
1.1 Facility, Utilities	6185	\$ -	\$ -	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 2,059.55	\$ 455.64	455.64	\$ 1,603.91	22.1%
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ 1,500.00	\$ -	-	\$ 1,500.00	0.0%
1.4 Copy & Print Expenses	6730	\$ 1,800.00	\$ -	-	\$ 1,800.00	0.0%
1.5 Communications (Phone, Fax, Internet, etc.)	6270	\$ 180.00	\$ 17.02	102.12	\$ 77.88	56.7%
1.6 Staff Travel	6105, 6120, 6125	\$ 1,500.00	\$ -	86.48	\$ 1,413.52	5.8%
1.7 Staff Training/Technical Services Costs	5110	\$ -	\$ -	-	\$ -	0.0%
1.8 Non-Expendable Equipment Purchases	6095	\$ -	\$ -	-	\$ -	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 175.00	\$ -	-	\$ 175.00	0.0%
1.10 Staff Background Checks	5100	\$ 22.50	\$ -	12.20	\$ 10.30	54.2%
<b>TOTAL OPERATING COSTS</b>		<b>\$ 7,237.05</b>	<b>\$ 472.66</b>	<b>656.44</b>	<b>\$ 6,580.61</b>	<b>9.1%</b>
<b>Training Costs:</b>						
2.3 WI Customer Credential Exam Fees (CAN, GED, TABE, Workkeys)	6525	\$ -	\$ -	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	\$ -	\$ -	-	\$ -	0.0%
Client On the Job Training	6515	\$ -	\$ -	-	\$ -	0.0%
<b>TOTAL TRAINING COSTS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Supportive Services Costs :</b>						
3.11 WI Customer Transportation Costs	6485	\$ -	\$ -	-	\$ -	0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	\$ -	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	\$ -	-	\$ -	0.0%
3.14 Training Support Materials	6545	\$ -	\$ -	-	\$ -	0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Training/Professional Fees/Profit:</b>						
4.2 General Liability Insurance	6305	\$ 975.00	\$ 81.25	487.50	\$ 487.50	50.0%
<b>TOTAL FEES / PROFIT COSTS</b>		<b>\$ 975.00</b>	<b>\$ 81.25</b>	<b>487.50</b>	<b>\$ 487.50</b>	<b>50.0%</b>
<b>4.1 INDIRECT COST:</b>	<b>13.20%</b>	<b>\$ 9,095.41</b>	<b>\$ 717.13</b>	<b>4,187.74</b>	<b>\$ 4,907.67</b>	<b>46.0%</b>
<b>Contract Total</b>		<b>\$ 78,000.00</b>	<b>\$ 6,149.91</b>	<b>35,913.05</b>	<b>\$ 42,086.95</b>	<b>46.0%</b>



	<b>ECKERD YOUTH ALTERNATIVES, INC.</b>					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	<b>INVOICE</b>					
	Operator DW					
Worklink Development Board	Contract Number:					
1376 Tiger Blvd.	Invoice Number:	1223-06				
Clemson, SC 29631	Invoice Month:	December 2025				
<b>Attn: Jennifer Campbell</b>	Period Covered:	July 1, 2025 - June 30, 2026				
email: jcampbell@worklinkweb.com	Total Amount Due:	\$ 2,020				
<b>Eckerd Goal:</b>			DECEMBER			
			50.0%			100.0%
<b>Line Item</b>	<b>Budget</b>	<b>1223-06</b>	<b>Cumulative Cost YTD</b>	<b>Remaining Balance</b>	<b>Percent Spent YTD</b>	
<b>Staff Salary Total</b>		13,999.98	1,326.81	6,772.62	7,227.36	48.4%
<b>Fringe Benefit Total</b>	51xx	4,559.44	432.15	2,199.92	2,359.52	48.2%
<b>TOTAL STAFF COSTS</b>		18,559.42	1,758.96	8,972.54	9,586.88	48.3%
<b>Operating Costs:</b>						
1.1 Facility, Utilities	6185	-	-	-	-	0.0%
1.2 Staff Expendable Supplies & Materials	6000	-	-	-	-	0.0%
1.3 Program Outreach Expenses (Brochures,	6735	-	-	-	-	0.0%
1.4 Copy & Print Expenses	6730	247.71	-	-	247.71	0.0%
1.5 Communications (Phone, Fax, Internet, e	6270	60.00	3.00	18.00	42.00	30.0%
1.6 Staff Travel	6105, 6120, 6125	225.00	-	12.92	212.08	5.7%
1.7 Staff Training/Technical Services Costs	5110	-	-	-	-	0.0%
1.8 Non-Expendable Equipment Purchases	6095	-	-	-	-	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	60.00	-	-	60.00	0.0%
1.10 Staff Background Checks	5100	7.50	-	-	7.50	0.0%
<b>TOTAL OPERATING COSTS</b>		600.21	3.00	30.92	569.29	5.2%
<b>Training Costs:</b>						
Client On the Job Training	6515	-	-	-	-	0.0%
2.3 WI Customer Credential Exam Fees (CAI	6525	-	-	-	-	0.0%
2.6 Individual Training Account/Voucher Cost	6530	-	-	-	-	0.0%
Client Allowances	6590	-	-	-	-	0.0%
<b>TOTAL TRAINING COSTS</b>		-	-	-	-	-
<b>Supportive Services Costs :</b>						
3.11 WI Customer Transportation Costs	6485	-	-	-	-	0.0%
3.12 WI Customer Childcare Costs	6660	-	-	-	-	0.0%
3.13 WI Customer Emergency Assistance	6596	-	-	-	-	0.0%
3.14 Training Support Materials	6545	-	-	-	-	0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>		-	-	-	-	0.0%
<b>Training/Professional Fees/Profit:</b>						
4.2 General Liability Insurance	6305	275.00	22.92	137.52	137.48	50.0%
<b>TOTAL FEES / PROFIT COSTS</b>		275.00	22.92	137.52	137.48	50.0%
<b>4.1 INDIRECT COST:</b>	13.20%	2,565.37	235.60	1,206.61	1,358.76	47.0%
<b>CONTRACT TOTAL:</b>		22,000.00	2,020.48	10,347.59	11,652.41	47.0%



# ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

## INVOICE

Adult Program

Worklink Development Board  
1376 Tiger Blvd.  
Clemson, SC 29631  
**Attn: Jennifer Campbell**  
email: jcampbell@worklinkweb.com

Contract Number:  
Invoice Number: 1055-06  
Invoice Month: December 2025  
Period Covered: July 1, 2025 - June 30, 2026  
Total Amount Due: \$ **28,411**

Eckerd Goal:

DECEMBER

50.0%

100.0%

Line Item	Budget	1055-6	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
<b>Staff Salary Total</b>	\$ 177,012	\$ 18,081	90,513.83	\$ 86,498.50	51.1%
<b>Fringe Benefit Total</b> 51xx	\$ 65,989	\$ 5,386	32,187.40	\$ 33,801.81	48.8%
<b>TOTAL STAFF COSTS</b>	\$ 243,002	23,466.86	122,701.23	\$ 120,300.30	50.5%
<b>Operating Costs:</b>					
Facility Rent, Utilities, Maintenance, etc.	6185	\$ -	\$ -	\$ -	0.0%
Staff Expendable Supplies & Materials	6000	\$ 1,200	\$ 778	777.61	\$ 422.39 64.8%
Software Licenses	6095	\$ 1,139	\$ -	1,063.80	\$ 74.70 93.4%
Staff Computers	6085	\$ 1,449	\$ -	\$ -	1,449.00 0.0%
Technology	6090	\$ -	\$ -	\$ -	\$ - 0.0%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ -	\$ -	\$ -	\$ - 0.0%
Copy & Print Expenses	6730	\$ 800	\$ -	\$ -	800.00 0.0%
Communications (Phone, Fax, Internet, etc.)	6270	\$ 864	\$ 72	420.48	\$ 443.52 48.7%
Staff Travel					
Local Mileage cost	6105	\$ 1,000	\$ -	\$ -	1,000.00 0.0%
Non-Local Per Diem/Lodging Cost	6115/6120/6125	\$ -	\$ -	\$ -	\$ - 0.0%
Client Verifications	6516	\$ -	\$ -	\$ -	\$ - 0.0%
Staff Training	5110	\$ -	\$ -	\$ -	\$ - 0.0%
Staff Background Checks	5100	\$ 113	\$ -	61.00	\$ 52.40 53.8%
Postage (Stamps, FedEx, etc.)	6005	\$ 600	\$ 31	119.00	\$ 481.00 19.8%
<b>TOTAL OPERATING COSTS</b>	\$ 7,165	881.04	2,441.89	\$ 4,723.01	34.1%
<b>Training Costs:</b>					
WI Customer Credential Exam Fees (C.N.A., GED, TABE)	6525	\$ 2,700	\$ 165	2,073.00	\$ 627.00 76.8%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost	6530	\$ 51,145	\$ 79	13,732.00	\$ 37,413.00 26.8%
Client Testing Fees	6535	\$ -	\$ -	\$ -	\$ - 0.0%
<b>TOTAL TRAINING COSTS</b>	\$ 53,845	\$ 244	\$ 15,805	\$ 38,040	29.4%
<b>Supportive Services Costs :</b>					
WI Customer Transportation Costs	6485	\$ 6,300	\$ 60	1,435.00	\$ 4,865.00 22.8%
WI Customer Childcare Costs	6660	\$ -	\$ -	\$ -	\$ - 0.0%
Training Support Materials (Uniforms, Drug Screens, Backg)	6590	\$ 11,475	\$ 20	7,118.28	\$ 4,356.72 62.0%
WI Customer Emergency Assistance (Rent, Car Repair, e	6596	\$ -	\$ -	\$ -	\$ - 0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>	\$ 17,775	80.00	8,553.28	\$ 9,221.72	48.1%
<b>Training/Professional Fees/Profit:</b>					
General Liability Insurance	6305	\$ 4,499	\$ 464	2,338.68	\$ 2,160.08 52.0%
<b>TOTAL FEES / PROFIT COSTS</b>	\$ 4,499	464.18	2,338.68	\$ 2,160.08	52.0%
<b>INDIRECT COST:</b>	13.20%	\$ 33,616	\$ 3,275	16,827.60	\$ 16,788.21 50.1%
<b>Contract Total</b>	\$ 359,901	28,411.27	168,667.68	\$ 191,233.33	46.9%



# ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

## INVOICE

Adult DW Program

Worklink Development Board  
1376 Tiger Blvd.  
Clemson, SC 29631  
**Attn: Jennifer Campbell**  
email: jcampbell@worklinkweb.com

Contract Number:  
Invoice Number: 1056-06  
Invoice Month: December 2025  
Period Covered: July 1, 2025 - June 30, 2026  
Total Amount Due: \$ **2,890**

Eckerd Goal:

DECEMBER

50%

100.0%

Line Item	Budget	1056-6	Cumulative	Remaining	Percent Spent
<b>Staff Salary Total</b>	\$ 20,160.93	\$ 1,797.13	\$ 11,343.41	\$ 8,817.52	56.3%
<b>Fringe Benefit Total</b> 51xx	\$ 7,430.89	\$ 579.75	\$ 4,055.58	\$ 3,375.31	54.6%
<b>TOTAL STAFF COSTS</b>	\$ 27,591.83	\$ 2,376.88	\$ 15,398.99	\$ 12,192.84	55.8%
<b>Operating Costs:</b>					
Facility Rent, Utilities, Maintenance, etc.	6185	\$ -	\$ -	\$ -	0.0%
Staff Expendable Supplies & Materials	6000	\$ 240.00	\$ 86.40	\$ 153.60	36.0%
Software Licenses	6095	\$ 126.50	\$ -	\$ 8.30	93.4%
Staff Computers	6085	\$ 161.00	\$ -	\$ 161.00	0.0%
Technology	6090	\$ -	\$ -	\$ -	0.0%
Client Verifications	6516	\$ -	\$ -	\$ -	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ -	\$ -	\$ -	0.0%
Copy & Print Expenses	6730	\$ 120.00	\$ -	\$ 120.00	0.0%
Communications (Phone, Fax, Internet, etc.)	6270	\$ 96.00	\$ 8.00	\$ 36.00	62.5%
Staff Travel					
Local Mileage Cost	6105	\$ 150.00	\$ -	\$ 150.00	0.0%
Non-Local Per Diem/Lodging Cost	6110/6115/6120/6125/6130	\$ -	\$ -	\$ -	0.0%
Staff Training	5110	\$ -	\$ -	\$ -	0.0%
Staff Background Checks	5100	\$ 12.60	\$ -	\$ 12.60	0.0%
Postage (Stamps, FedEx, etc.)	6005	\$ 90.00	\$ -	\$ 90.00	0.0%
<b>TOTAL OPERATING COSTS</b>	\$ 996.10	\$ 94.40	\$ 264.60	\$ 731.50	26.6%
<b>Training Costs:</b>					
WorkKeys, etc.)	6525	\$ 450.00	\$ -	\$ 450.00	0.0%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost	6530	\$ -	\$ -	\$ -	0.0%
Client Testing Fees	6535	\$ -	\$ -	\$ -	0.0%
<b>TOTAL TRAINING COSTS</b>	\$ 450.00	\$ -	\$ -	\$ 450.00	0.0%
<b>Supportive Services Costs :</b>					
WI Customer Transportation Costs	6485	\$ 450.00	\$ -	\$ 450.00	0.0%
WI Customer Childcare Costs	6660	\$ -	\$ -	\$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg	6590	\$ 1,467.99	\$ -	\$ 1,467.99	0.0%
WI Customer Emergency Assistance (Rent, Car Repair, etc	6596	\$ -	\$ -	\$ -	0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>	\$ 1,917.99	\$ -	\$ -	\$ 1,917.99	0.0%
<b>Training/Professional Fees/Profit:</b>					
General Liability Insurance	6305	\$ 440.35	\$ 81.34	\$ 175.51	60.1%
<b>TOTAL FEES / PROFIT COSTS</b>	\$ 440.35	\$ 81.34	\$ 264.84	\$ 175.51	60.1%
<b>INDIRECT COST:</b> 13.20%	\$ 3,831.73	\$ 336.95	\$ 2,102.55	\$ 1,729.18	54.9%
<b>Contract Total</b>	\$ 35,228.00	\$ 2,889.57	\$ 18,030.98	\$ 17,197.02	51.2%

# WORKFORCE INVESTMENT BOARD

WorkLink Workforce Investment Area

## GRANT BUDGET SUMMARY

Service Provider Eckerd Workforce Development

Contract # 25A295E3 & 25D295E3

Project/Activity SC Works Adult-DW Services

Funding Source WIOA Adult & DLW Formula Funds

Modification # 1

CATEGORIES	ADULT	DLW	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	\$ 246,686	\$ 28,001		\$ 274,687	\$ 274,687
OPERATING COSTS	\$ 7,315	\$ 1,163		\$ 8,478	\$ 8,478
TRAINING COSTS	\$ 94,742	\$ 19,862		\$ 114,604	\$ 114,604
SUPPORTIVE SERVICE COSTS	\$ 21,830	\$ 6,500		\$ 28,330	\$ 28,330
Training Fees/Professional Fees/Profit	\$ 5,124	\$ 753		\$ 5,877	\$ 5,877
Indirect Costs	\$ 34,204	\$ 3,949		\$ 38,153	\$ 38,153
Total Budget Costs	\$ 409,901	\$ 60,228	\$ -	\$ 470,129	\$ 470,129
Percentage of Budget	87%	13%		100%	
Cost Limitations			2% Maximum	At least 98%	100%

**WORKFORCE INVESTMENT BOARD**  
WorkLink Workforce Investment Area  
**COST AND PRICE ANALYSIS WORKSHEET**

Service Provider    Eckerd Workforce Development

Contract #    25A295E3 & 25D295E3

Project/ Activity    SC Works Adult-DW Services

Funding Source    WIOA Adult & DLW Formula Funds    1

**STAFF & INDIRECT COST - BUDGET SUMMARY**

<b>SALARIES, FRINGE BENEFITS, &amp; INDIRECT COST</b>					<b>ADULT</b>		<b>DLW</b>		<b>NON-ADMINISTRATION</b>	
Staff Salaries: Position Title	Salary Per Month	No. of Months	% of Time	<b>TOTAL AMOUNT</b>	<b>%</b>	<b>Amount</b>	<b>%</b>	<b>Amount</b>	<b>%</b>	<b>Amount</b>
<b>TOTAL SALARIES</b>				<b>\$ 200,122.97</b>		<b>\$ 179,667.07</b>		<b>\$ 20,455.90</b>		<b>\$ 200,122.97</b>
FRINGE BENEFITS:										
FICA	\$ 200,123	X	7.65%	\$ 15,309.41	89.8%	\$ 13,744.53	10.2%	\$ 1,564.88	100%	\$ 15,309.41
Unemployment	\$ 200,123	X	0.66%	\$ 1,324.81	89.8%	\$ 1,189.40	10.2%	\$ 135.42	100%	\$ 1,324.81
Workers Compensation	\$ 200,123	X	0.05%	\$ 100.06	89.8%	\$ 89.83	10.2%	\$ 10.23	100%	\$ 100.06
Pension	\$ 200,123	X	2.20%	\$ 4,402.71	89.8%	\$ 3,952.68	10.2%	\$ 450.03	100%	\$ 4,402.71
Health Ins/Other Health Benefit:	\$ 200,123	X	26.68%	\$ 53,427.06	89.9%	\$ 48,042.04	10.1%	\$ 5,385.03	100%	\$ 53,427.06
<b>TOTAL FRINGE BENEFITS</b>				<b>\$ 74,564.05</b>		<b>\$ 67,018.47</b>		<b>\$ 7,545.58</b>		<b>\$ 74,564.05</b>
INDIRECT COST:    RATE	\$ 289,041.64	X	13.20%	\$ 38,153.50	89.6%	\$ 34,204.43	10.4%	\$ 3,949.06	100%	\$ 38,153.50
<b>TOTAL COST</b>				<b>\$ 312,840.52</b>	89.92%	<b>\$ 280,889.98</b>	10.08%	<b>\$ 31,950.55</b>	100%	<b>\$ 312,840.52</b>

Each position must be supported by a job description.

A complete "Per Person" cost analysis must be completed and attached as an Exhibit.

A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an

WORKFORCE INVESTMENT BOARD  
WorkLink Workforce Investment Area  
**COST AND PRICE ANALYSIS WORKSHEET**

Service Provider Eckerd Workforce Development Contract # 25A295E3 & 25D295E3  
Project/Activity SC Works Adult-DW Services Fund Source WIOA Adult & DLW Formula Funds Modification # 1

Categories & Line Items	Total Cost	ADULT	DLW	Non-Administration
<b>OPERATING COSTS</b>				
Facility Rent, Utilities, Maintenance, etc.	\$ -	\$ -	\$ -	\$ -
Staff Expendable Supplies & Materials	\$ 1,590	\$ 1,200.00	\$ 390.00	\$ 1,590
Software Licenses	\$ 1,182	\$ 1,063.80	\$ 118.20	\$ 1,182
Staff Computers	\$ 1,610	\$ 1,449.00	\$ 161.00	\$ 1,610
Program Outreach Expenses (Brochures, Flyers, etc.)	\$ -	\$ -	\$ -	\$ -
Copy & Print Expenses	\$ 920	\$ 800.00	\$ 120.00	\$ 920
Communications (Phone, Fax, Internet, etc.)	\$ 960	\$ 864.00	\$ 96.00	\$ 960
Client Verifications	\$ -	\$ -	\$ -	\$ -
Staff Travel				
Local Mileage cost	\$ 1,150	\$ 1,000.00	\$ 150.00	\$ 1,150
Non-Local Mileage cost	\$ -			\$ -
Non-Local Per Diem/Lodging Cost	\$ -	\$ -	\$ -	\$ -
Staff Training	\$ -	\$ -	\$ -	\$ -
Staff Background Checks	\$ 376	\$ 338.40	\$ 37.60	\$ 376
Non-Expendable Equipment Purchases (Computers, software, etc.)				
Non-Expendable Equipment Purchases ( <b>Computer Leases</b> )	\$ -	\$ -	\$ -	\$ -
Wide Area Network (WAN) Equipment and <b>Computer Software</b>	\$ -	\$ -	\$ -	\$ -
Postage (Stamps, FedEx, etc.)	\$ 690	\$ 600.00	\$ 90.00	\$ 690
<b>TOTAL OPERATING COSTS</b>	<b>\$ 8,478</b>	<b>\$ 7,315</b>	<b>\$ 1,163</b>	<b>\$ 8,478</b>
<b>TRAINING COSTS</b>				
WI Customer Supplies & Materials Costs	\$ -	\$ -	\$ -	\$ -
WI Customer Book Costs	\$ -	\$ -	\$ -	\$ -
WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, etc.)	\$ 11,810	\$ 8,960.00	\$ 2,850.00	\$ 11,810
WI Customer Individualized Training Costs				
Tuition Cost (Adult Education Skill Upgrade & GED)	\$ 102,794	\$ 85,782.06	\$ 17,011.80	\$ 102,794
Other Individualized Training Cost (TCTC Pre-Employment Workshops)	\$ -	\$ -	\$ -	\$ -
Individual Training Account/Voucher Cost	\$ -			\$ -
WI Customer On-the-Job Training Costs				
Reimbursable Wages	\$ -	\$ -	\$ -	\$ -
<b>TOTAL TRAINING COSTS</b>	<b>\$ 114,604</b>	<b>\$ 94,742</b>	<b>\$ 19,862</b>	<b>\$ 114,604</b>
<b>SUPPORTIVE SERVICES COSTS</b>				
WI Customer Incentives (Youth Only)	\$ -	\$ -	\$ -	\$ -
WI Customer Transportation Costs	\$ 4,800	\$ 3,300.00	\$ 1,500.00	\$ 4,800
WI Customer Childcare Costs	\$ -	\$ -	\$ -	\$ -
Training Support Materials (Uniforms, Drug Screens, Background Checks, etc.)	\$ 23,530	\$ 18,530.00	\$ 5,000.00	\$ 23,530
WI Customer Emergency Assistance (Rent, Car Repair, etc.)	\$ -	\$ -	\$ -	\$ -
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>	<b>\$ 28,330</b>	<b>\$ 21,830</b>	<b>\$ 6,500</b>	<b>\$ 28,330</b>
<b>TRAINING/PROFESSIONAL FEES/PROFIT</b>				
Profit (Professional Fee - 5%) Can be tied to Performance	\$ -	\$ -	\$ -	\$ -
General Liability Insurance	\$ 5,877	\$ 5,123.76	\$ 752.85	\$ 5,877
<b>TOTAL FEES / PROFIT COSTS</b>	<b>\$ 5,877</b>	<b>\$ 5,124</b>	<b>\$ 753</b>	<b>\$ 5,877</b>

\* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit

**WORKFORCE INVESTMENT BOARD**  
WorkLink Workforce Investment Area  
**PARTICIPANT FLOW BASIS & PROJECTIONS**

Service Provider	Eckerd Workforce Development
Contract #	25A295E3 & 25D295E3
Project Activity	SC Works Adult-DW Services
Fund Source	WIOA Adult & DLW Formula Funds
	PY25

**PY25 Actuals Basis**

	Adult + IET	Dislocated Worker	Total
PY24 Actual Budget Expenditure	\$ 489,153.95	\$ 52,769.96	\$ 541,923.91
PY24 Non-WIOA Training Funds	\$ 74,810.00	\$ 2,000.00	\$ 76,810.00
PY24 Total Program Expenditure	<b>\$ 563,963.95</b>	<b>\$ 54,769.96</b>	<b>\$ 618,733.91</b>
PY24 New Enrollments	81	3	84
PY23 Carryovers to PY24	91	15	106
PY24 Active Follow-up	84	10	94
PY24 Total Served	256	28	284
PY24 Cost per Participant	<b>\$ 2,202.98</b>	<b>\$ 1,956.07</b>	<b>\$ 2,178.64</b>
PY25 Contract Totals (95% of Contract)	\$ 389,405.95	\$ 57,216.60	\$ 446,622.55
PY25 Specialized Grants	\$ -	\$ -	\$ -
PY25 Non-WIOA Training Funds	\$ 77,500.00	\$ 5,500.00	\$ 83,000.00
PY25 Planned Program Expenditure	\$ 466,905.95	\$ 62,716.60	\$ 529,622.55
PY25 Contract Totals divided by PY24 Cost Per Participant equals PY25 Service Levels	212	32	243
	<b>Clients Served</b>		
<b>Period</b>	<b>Adult</b>	<b>DW</b>	<b>Total</b>
PY25 Follow-up as of 7/1/2025	94	10	104
PY25 Carryovers from PY24 as of 7/1/2025	74	11	85
PY25 New Enrollment Plan by Month	60	8	68
July-25	5	0	5
August-25	5	1	6
September-25	5	1	6
October-25	5	1	6
November-25	5	1	6
December-25	5	0	5
January-26	5	1	6
February-26	5	1	6
March-26	5	1	6
April-26	5	1	6
May-26	5	0	5
June-26	5	0	5
<b>Formula Funds PY24 Total Served</b>	<b>228</b>	<b>29</b>	<b>257</b>
	# of CC's		3
	Average per CC		86

### WorkLink Adult Budget Comparison

		PY25 Budget	Change	PY25 Mod 1	NOTES
<b>Staff Costs</b>					
Sr VP, Workforce Operations		\$ 1,167.13	\$ -	\$ 1,167.13	
Sr Operations Director		\$ 7,004.00	\$ -	\$ 7,004.00	
Career Services Manager		\$ 49,594.68	\$ (21,979.46)	\$ 27,615.22	
Data Integrity Specialist		\$ 8,373.72	\$ -	\$ 8,373.72	
Workforce Career Coach		\$ 37,584.00	\$ -	\$ 37,584.00	
Workforce Career Coach		\$ 37,584.00	\$ (21,888.00)	\$ 15,696.00	
Workforce Career Coach		\$ 35,704.80	\$ -	\$ 35,704.80	
Career Services Manager		\$ -	\$ 28,875.00	\$ 28,875.00	
Workforce Career Coach		\$ -	\$ 17,647.20	\$ 17,647.20	
<b>Sub-Total of Staff Costs</b>		<b>\$ 177,012.33</b>	<b>\$ 2,654.74</b>	<b>\$ 179,667.07</b>	
<b>Fringe Benefits</b>					
	Rate				
FICA	7.65%	\$ 13,541.44	\$ 203.09	\$ 13,744.53	
Unemployment	0.66%	\$ 1,054.99	\$ 134.40	\$ 1,189.40	
Workers Compensation	0.05%	\$ 88.51	\$ 1.33	\$ 89.83	
Pension	2.20%	\$ 3,894.27	\$ 58.40	\$ 3,952.68	
Health/Other Health Benefits	26.68%	\$ 47,409.99	\$ 632.05	\$ 48,042.04	
<b>Sub-Total Fringe:</b>	<b>37.24%</b>	<b>\$ 65,989.21</b>	<b>\$ 1,029.27</b>	<b>\$ 67,018.47</b>	
<b>Operating Costs</b>					
Local Mileage	6105	\$ 1,000.00	\$ -	\$ 1,000.00	
Non-Local Mileage/Travel		\$ -	\$ -	\$ -	
Staff Background Checks	5100	\$ 113.40	\$ 225.00	\$ 338.40	
Staff Training Registration Costs	5110	\$ -	\$ -	\$ -	
Consumable Supplies	6000	\$ 1,200.00	\$ -	\$ 1,200.00	
Postage	6005	\$ 600.00	\$ -	\$ 600.00	
Staff Computers	6085	\$ 1,449.00	\$ -	\$ 1,449.00	
Software Licenses	6095	\$ 1,138.50	\$ (74.70)	\$ 1,063.80	
Facility Costs	6185	\$ -	\$ -	\$ -	
Wide Area Network Costs	6265	\$ -	\$ -	\$ -	
Staff Cell Phones	6270	\$ 864.00	\$ -	\$ 864.00	
Copy/Print	6730	\$ 800.00	\$ -	\$ 800.00	
Participant Outreach	6735	\$ -	\$ -	\$ -	
<b>Sub-Total Operating</b>		<b>\$ 7,164.90</b>	<b>\$ 150.30</b>	<b>\$ 7,315.20</b>	
<b>Training</b>					
Participant Verification	6516	\$ -	\$ -	\$ -	
Individual Training Accounts	6520	\$ -	\$ -	\$ -	
Credential Exam Fees	6525	\$ 2,700.00	\$ 6,260.00	\$ 8,960.00	
Tuition Cost (Adult Education)	6530	\$ 51,145.00	\$ 34,637.06	\$ 85,782.06	
Client Testing Fees	6535	\$ -	\$ -	\$ -	
Instructional Supplies (Books)	6545	\$ -	\$ -	\$ -	
Participant Graduation Fees	6595	\$ -	\$ -	\$ -	
<b>Sub-Total Training</b>		<b>\$ 53,845.00</b>	<b>\$ 40,897.06</b>	<b>\$ 94,742.06</b>	
<b>Supportive Services</b>					
Transportation	6485	\$ 6,300.00	\$ (3,000.00)	\$ 3,300.00	
Client Training Support Matl.	6546	\$ -	\$ -	\$ -	
Client Incentives	6585	\$ -	\$ -	\$ -	
Client Allowances	6590	\$ 11,475.00	\$ 7,055.00	\$ 18,530.00	
Client Emergency Assistance	6596	\$ -	\$ -	\$ -	
Childcare	6660	\$ -	\$ -	\$ -	
<b>Sub-Total of Supportive Services</b>		<b>\$ 17,775.00</b>	<b>\$ 4,055.00</b>	<b>\$ 21,830.00</b>	
<b>Sub-Total of Contract Costs</b>		<b>\$ 321,786.43</b>	<b>\$ 48,786.37</b>	<b>\$ 370,572.80</b>	
<b>Indirect Cost &amp; Fees</b>					
Indirect Cost (MTDC)	13.20%	\$ 33,615.81	\$ 588.63	\$ 34,204.43	
General Liability (Eckerd)	1.25%	\$ 4,498.76	\$ 625.00	\$ 5,123.76	
<b>Sub-Total of Indirect &amp; Fees</b>		<b>\$ 38,114.57</b>	<b>\$ 1,213.63</b>	<b>\$ 39,328.20</b>	
		<b>\$ 359,901.00</b>	<b>\$ 50,000.00</b>	<b>\$ 409,901.00</b>	




### WorkLink DW Budget Comparison

		PY25 Budget	Change	PY25 Mod 1	NOTES
<b>Staff Costs</b>					
Sr VP, Workforce Operations		\$ -	\$ -	\$ -	
Sr Operations Director		\$ 1,400.80	\$ -	\$ 1,400.80	
Career Services Manager		\$ 5,510.52	\$ (2,442.16)	\$ 3,068.36	
Data Integrity Specialist		\$ 930.41	\$ -	\$ 930.41	
Workforce Career Coach		\$ 4,176.00	\$ -	\$ 4,176.00	
Workforce Career Coach		\$ 4,176.00	\$ (2,432.00)	\$ 1,744.00	
Workforce Career Coach		\$ 3,967.20	\$ -	\$ 3,967.20	
Career Services Manager		\$ -	\$ 3,208.33	\$ 3,208.33	
Workforce Career Coach		\$ -	\$ 1,960.80	\$ 1,960.80	
<b>Sub-Total of Staff Costs</b>		<b>\$ 20,160.93</b>	<b>\$ 294.97</b>	<b>\$ 20,455.90</b>	
<b>Fringe Benefits</b>					
	Rate				
FICA	7.65%	\$ 1,542.31	\$ 22.57	\$ 1,564.88	
Unemployment	0.66%	\$ 120.16	\$ 15.26	\$ 135.42	\$ -
Workers Compensation	0.05%	\$ 10.08	\$ 0.15	\$ 10.23	
Pension	2.20%	\$ 443.54	\$ 6.49	\$ 450.03	
Health/Other Health Benefits	26.33%	\$ 5,314.80	\$ 70.23	\$ 5,385.03	
<b>Sub-Total Fringe:</b>	<b>36.89%</b>	<b>\$ 7,430.89</b>	<b>\$ 114.69</b>	<b>\$ 7,545.58</b>	
<b>Operating Costs</b>					
Local Mileage	6105	\$ 150.00	\$ -	\$ 150.00	
Non-Local Mileage/Travel	0	\$ -	\$ -	\$ -	
Staff Background Checks	5100	\$ 12.60	\$ 25.00	\$ 37.60	
Staff Training Registration Costs	5110	\$ -	\$ -	\$ -	
Consumable Supplies	6000	\$ 240.00	\$ 150.00	\$ 390.00	
Postage	6005	\$ 90.00	\$ -	\$ 90.00	
Staff Computers	6085	\$ 161.00	\$ -	\$ 161.00	
Software Licenses	6095	\$ 126.50	\$ (8.30)	\$ 118.20	
Facility Costs	6185	\$ -	\$ -	\$ -	
Wide Area Network Costs	6265	\$ -	\$ -	\$ -	
Staff Cell Phones	6270	\$ 96.00	\$ -	\$ 96.00	
Copy/Print	6730	\$ 120.00	\$ -	\$ 120.00	
Participant Outreach	6735	\$ -	\$ -	\$ -	
<b>Sub-Total Operating</b>		<b>\$ 996.10</b>	<b>\$ 166.70</b>	<b>\$ 1,162.80</b>	
<b>Training</b>					
Participant Verification	6516	\$ -	\$ -	\$ -	
Individual Training Accounts	6520	\$ -	\$ -	\$ -	
Credential Exam Fees	6525	\$ 450.00	\$ 2,400.00	\$ 2,850.00	
Tuition Cost (Adult Education)	6530	\$ -	\$ 17,011.80	\$ 17,011.80	
Client Testing Fees	6535	\$ -	\$ -	\$ -	
Instructional Supplies (Books)	6545	\$ -	\$ -	\$ -	
Participant Graduation Fees	6595	\$ -	\$ -	\$ -	
<b>Sub-Total Training</b>		<b>\$ 450.00</b>	<b>\$ 19,411.80</b>	<b>\$ 19,861.80</b>	
<b>Supportive Services</b>					
Transportation	6485	\$ 450.00	\$ 1,050.00	\$ 1,500.00	
Client Training Support Matl.	6546	\$ -	\$ -	\$ -	
Client Incentives	6585	\$ -	\$ -	\$ -	
Client Allowances	6590	\$ 1,467.99	\$ 3,532.01	\$ 5,000.00	
Client Emergency Assistance	6596	\$ -	\$ -	\$ -	
Childcare	6660	\$ -	\$ -	\$ -	
<b>Sub-Total of Supportive Services</b>		<b>\$ 1,917.99</b>	<b>\$ 4,582.01</b>	<b>\$ 6,500.00</b>	
<b>Sub-Total of Contract Costs</b>		<b>\$ 30,955.92</b>	<b>\$ 24,570.17</b>	<b>\$ 55,526.09</b>	
<b>Indirect Cost &amp; Fees</b>					
Indirect Cost (MTDC)	13.20%	\$ 3,831.73	\$ 117.33	\$ 3,949.06	
General Liability (Eckerd)	1.25%	\$ 440.35	\$ 312.50	\$ 752.85	
<b>Sub-Total of Indirect &amp; Fees</b>		<b>\$ 4,272.08</b>	<b>\$ 429.83</b>	<b>\$ 4,701.91</b>	
		<b>\$ 35,228.00</b>	<b>\$ 25,000.00</b>	<b>\$ 60,228.00</b>	

### WorkLink AD/DW Budget Comparison

		PY25 Budget	Change	PY25 Mod 1	NOTES
<b>Staff Costs</b>					
Sr VP, Workforce Operations		\$ 1,167.13	\$ -	\$ 1,167.13	
Sr Operations Director		\$ 8,404.80	\$ -	\$ 8,404.80	
Career Services Manager		\$ 55,105.20	\$ (24,421.62)	\$ 30,683.58	retiring 12/31/25-PTO payout Jan-26 (100 hrs)
Data Integrity Specialist		\$ 9,304.13	\$ -	\$ 9,304.13	
Workforce Career Coach		\$ 41,760.00	\$ -	\$ 41,760.00	
Workforce Career Coach		\$ 41,760.00	\$ (24,320.00)	\$ 17,440.00	promoted to Program Manager
Workforce Career Coach		\$ 39,672.00	\$ -	\$ 39,672.00	
Career Services Manager		\$ -	\$ 32,083.33	\$ 32,083.33	promoted from WF CC
Workforce Career Coach		\$ -	\$ 19,608.00	\$ 19,608.00	backfilling promoted WF CC
<b>Sub-Total of Staff Costs</b>		<b>\$ 197,173.26</b>	<b>\$ 2,949.71</b>	<b>\$ 200,122.97</b>	
<b>Fringe Benefits</b>					
	Rate				
FICA	7.65%	\$ 15,083.75	\$ 225.65	\$ 15,309.41	
Unemployment	0.66%	\$ 1,175.15	\$ 149.66	\$ 1,324.81	
Workers Compensation	0.05%	\$ 98.59	\$ 1.47	\$ 100.06	
Pension	2.20%	\$ 4,337.81	\$ 64.89	\$ 4,402.71	
Health/Other Health Benefits	26.50%	\$ 52,724.79	\$ 702.27	\$ 53,427.06	
<b>Sub-Total Fringe:</b>	<b>37.06%</b>	<b>\$ 73,420.10</b>	<b>\$ 1,143.96</b>	<b>\$ 74,564.05</b>	
<b>Operating Costs</b>					
Local Mileage	6105	\$ 1,150.00	\$ -	\$ 1,150.00	
Non-Local Mileage/Travel	0	\$ -	\$ -	\$ -	
Staff Background Checks	5100	\$ 126.00	\$ 250.00	\$ 376.00	new hires approx \$250/FTE
Staff Training Registration Costs	5110	\$ -	\$ -	\$ -	
Consumable Supplies	6000	\$ 1,440.00	\$ 150.00	\$ 1,590.00	
Postage	6005	\$ 690.00	\$ -	\$ 690.00	
Staff Computers	6085	\$ 1,610.00	\$ -	\$ 1,610.00	
Software Licenses	6095	\$ 1,265.00	\$ (83.00)	\$ 1,182.00	lower than anticipated EBSCO costs
Facility Costs	6185	\$ -	\$ -	\$ -	
Wide Area Network Costs	6265	\$ -	\$ -	\$ -	
Staff Cell Phones	6270	\$ 960.00	\$ -	\$ 960.00	
Copy/Print	6730	\$ 920.00	\$ -	\$ 920.00	
Participant Outreach	6735	\$ -	\$ -	\$ -	
<b>Sub-Total Operating</b>		<b>\$ 8,161.00</b>	<b>\$ 317.00</b>	<b>\$ 8,478.00</b>	
<b>Training</b>					
Participant Verification	6516	\$ -	\$ -	\$ -	
Individual Training Accounts	6520	\$ -	\$ -	\$ -	
Credential Exam Fees	6525	\$ 3,150.00	\$ 8,660.00	\$ 11,810.00	
Tuition Cost (Adult Education)	6530	\$ 51,145.00	\$ 51,648.87	\$ 102,793.87	
Client Testing Fees	6535	\$ -	\$ -	\$ -	
Instructional Supplies (Books)	6545	\$ -	\$ -	\$ -	
Participant Graduation Fees	6595	\$ -	\$ -	\$ -	
<b>Sub-Total Training</b>		<b>\$ 54,295.00</b>	<b>\$ 60,308.87</b>	<b>\$ 114,603.87</b>	
<b>Supportive Services</b>					
Transportation	6485	\$ 6,750.00	\$ (1,950.00)	\$ 4,800.00	
Client Training Support Matl.	6546	\$ -	\$ -	\$ -	
Client Incentives	6585	\$ -	\$ -	\$ -	
Client Allowances	6590	\$ 12,942.99	\$ 10,587.01	\$ 23,530.00	
Client Emergency Assistance	6596	\$ -	\$ -	\$ -	
Childcare	6660	\$ -	\$ -	\$ -	
<b>Sub-Total of Supportive Services</b>		<b>\$ 19,692.99</b>	<b>\$ 8,637.01</b>	<b>\$ 28,330.00</b>	
<b>Sub-Total of Contract Costs</b>		<b>\$ 352,742.35</b>	<b>\$ 73,356.54</b>	<b>\$ 426,098.89</b>	
<b>Indirect Cost &amp; Fees</b>					
Indirect Cost (MTDC)	13.20%	\$ 37,447.54	\$ 705.96	\$ 38,153.50	
General Liability (Eckerd)	1.25%	\$ 4,939.11	\$ 937.50	\$ 5,876.61	
<b>Sub-Total of Indirect &amp; Fees</b>		<b>\$ 42,386.65</b>	<b>\$ 1,643.46</b>	<b>\$ 44,030.11</b>	
		<b>\$ 395,129.00</b>	<b>\$ 75,000.00</b>	<b>\$ 470,129.00</b>	

	<b>ECKERD YOUTH ALTERNATIVES, INC.</b>					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	<b>INVOICE</b>					
	Youth					
Worklink Development Board	Contract Number:					
1376 Tiger Blvd.	Invoice Number:	1058-06				
Clemson, SC 29631	Invoice Month:	December 2025				
Attn: Jennifer Campbell	Period Covered:	July 1, 2025 - June 30, 2026				
email: jcampbell@worklinkweb.com	Total Amount Due:	\$ 30,525				
Eckerd Goal:			DECEMBER			
			50.0%			100.0%
<b>Line Item</b>		<b>MOD 1</b>	<b>1058-6</b>	<b>Cumulative Cost YTD</b>	<b>Remaining Balance</b>	<b>Percent Spent YTD</b>
Staff Salary Total		\$ 201,225	\$ 17,540	\$ 102,076.46	\$ 99,148.60	50.7%
Fringe Benefit Total	51xx	\$ 49,600	\$ 4,217	\$ 24,793.48	\$ 24,806.14	50.0%
<b>TOTAL STAFF COSTS</b>		<b>\$ 250,825</b>	<b>\$ 21,757.48</b>	<b>\$ 126,869.94</b>	<b>\$ 123,954.74</b>	<b>50.6%</b>
<b>Operating Costs:</b>						
Property Rent	6185	\$ 3,600	\$ -	\$ 1,500.00	\$ 2,100.00	41.7%
Communications (Phone, Fax, Internet, et	6270	\$ 960	\$ 80	\$ 500.50	\$ 459.50	52.1%
Network (internet)	6265	\$ 1,500	\$ 105	\$ 630.00	\$ 870.00	42.0%
Postage	6005	\$ 1,000	\$ 92	\$ 308.45	\$ 691.55	30.8%
Staff Travel	6105	\$ 5,500	\$ 186	\$ 1,689.80	\$ 3,810.20	30.7%
Other Travel	6115/6120	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Background Checks	5100	\$ 126	\$ -	\$ 61.80	\$ 63.90	49.2%
Staff Training	5110	\$ -	\$ -	\$ -	\$ -	0.0%
Office/Desktop Supplies and Materials	6000	\$ 1,730	\$ -	\$ 68.32	\$ 1,661.82	3.9%
Copying	6730	\$ 1,200	\$ -	\$ -	\$ 1,200.00	0.0%
Technology	6090	\$ -	\$ -	\$ -	\$ -	0.0%
Computer and Software	6085	\$ 6,440	\$ -	\$ -	\$ 6,440.00	0.0%
Software Licenses	6095	\$ 1,265	\$ -	\$ 1,182.00	\$ 83.00	93.4%
Participant Verifications	6516	\$ -	\$ -	\$ -	\$ -	0.0%
Participant Outreach	6735	\$ -	\$ -	\$ -	\$ -	0.0%
<b>TOTAL OPERATING COSTS</b>		<b>\$ 23,321</b>	<b>\$ 463.73</b>	<b>\$ 5,940.87</b>	<b>\$ 17,379.97</b>	<b>25.5%</b>
<b>Training Costs:</b>						
Work Experience Stipends	6507	\$ 34,092	\$ 3,792	\$ 8,034.00	\$ 26,057.69	23.6%
Tuition Cost (Adult Education)	6520	\$ 11,200	\$ -	\$ 4,928.00	\$ 6,272.00	44.0%
Participant Graduation Fees	6595	\$ 1,045	\$ -	\$ -	\$ 1,045.00	0.0%
Credential Exam Fees	6525	\$ 10,530	\$ -	\$ 2,383.00	\$ 8,147.00	22.6%
Individual Training Accounts	6530	\$ -	\$ -	\$ -	\$ -	0.0%
Instructional Supplies (Books)	6590	\$ -	\$ -	\$ -	\$ -	0.0%
<b>TOTAL TRAINING COSTS</b>		<b>\$ 56,867</b>	<b>\$ 3,792.00</b>	<b>\$ 15,345.00</b>	<b>\$ 41,521.69</b>	<b>27.0%</b>
<b>Supportive Services Costs :</b>						
Child Care	6660	\$ -	\$ -	\$ -	\$ -	0.0%
Transportation	6485	\$ 11,000	\$ 1,100	\$ 7,070.00	\$ 3,930.00	64.3%
Client Incentives	6585	\$ -	\$ -	\$ -	\$ -	0.0%
Client Training Support Materials	6545	\$ -	\$ -	\$ -	\$ -	0.0%
Client Supplies	6546	\$ -	\$ -	\$ -	\$ -	0.0%
Client Emergency Assistance & Expunger	6596	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>		<b>\$ 12,000</b>	<b>\$ 1,100.00</b>	<b>\$ 7,070.00</b>	<b>\$ 4,930.00</b>	<b>58.9%</b>
<b>Training/Professional Fees/Profit:</b>						
General Liability Insurance	6305	\$ 4,804	\$ 423	\$ 2,267.97	\$ 2,535.78	47.2%
<b>TOTAL FEES / PROFIT COSTS</b>		<b>\$ 4,804</b>	<b>\$ 422.67</b>	<b>\$ 2,267.97</b>	<b>\$ 2,535.78</b>	<b>47.2%</b>
<b>4.1 INDIRECT COST:</b>	<b>13.20%</b>	<b>\$ 36,484</b>	<b>\$ 2,989</b>	<b>\$ 17,632.40</b>	<b>\$ 18,851.64</b>	<b>48.3%</b>
<b>Contract Total</b>		<b>\$ 384,300</b>	<b>\$ 30,524.87</b>	<b>\$ 175,126.18</b>	<b>\$ 209,173.82</b>	<b>45.6%</b>