



WORKFORCE DEVELOPMENT BOARD

Finance Committee

March 25, 2026, at 3:00pm

SC Works Clemson Comprehensive Center, Large Conference Room

Conference Call Information:

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/21532129253395?p=91ZacTJ22O5ZGU2B2e>

Meeting ID: 215 321 292 533 95

Passcode: vW6WH2Mw

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AGENDA

- I. **Call to Order/Introductions** Stephanie Collins
- II. **Approval of Meeting Minutes (01.21.2026)*** Stephanie Collins
- III. **Operator and Program Updates** Renee Alexander
- IV. **Director’s Update** Victoria Britton
 - a. RFP Status Update
 - b. PY26 Allocations – Information will likely be given in May 2026
 - c. Rapid Response/IWT Grant Updates
- V. **Cutting Costs – Savings Worksheet** Windy Graham
- VI. **PY2025 Adult/DW and PRG Grants** WorkLink Staff
 - a. PRG expenditures are lower than planned due to reduced activities
 - b. Adult/Dislocated Worker remains tight after MOU reimbursements
 - Options for Finance Committee to Consider
 1. Leave charges on Adult/DW and modify PRG (staff recommends)
 2. Move allowable costs back to PRG
 3. Hybrid approach of the above
- VII. **Other Business** Stephanie Collins
- VIII. **Adjourn**

UPCOMING MEETINGS:

WorkLink WDB Meeting, Wednesday April 1, 2026 @ 1pm
Clemson Visitor's Center (*Lunch at Noon*)

Finance Committee Meeting, Wednesday May 27, 2026
@ 3pm Teams Meeting

****WorkLink Workforce Development Board**

Joint Committee Meeting Minutes**

Date: 1.21.26

Attendees: Mike Wallace, Galen Dehay, Billy Hunter, Stan Hill, Ann Marie Baker, Victoria Britton, Jennifer Campbell, Windy Graham

I. Call to Order / Quorum Status

The meeting began without a quorum; therefore, voting items were postponed. The committee proceeded with informational updates and discussions.

II. Key Discussion Points

1. Budget & Finance Updates

- Operating costs remain low in several program areas due to staffing shortages and delayed spending.
- The finance committee is planning strategic spending to realign expenditures with targets.
- January invoices are not yet reflected in the current budget; expenditures show **39.9%** as of December but are expected to increase once staffing stabilizes.

2. RFP Cycle Decision

- Committees approved **combining the Adult Operator, Dislocated Worker (DW) Operator, and Youth Program RFP cycles** into a single unified procurement cycle every four years.
- The Adult Operator contract will **not** be extended for its final year to align with the new timeline.

- Rationale: Increased efficiency, reduced frequency of RFPs, and better workload distribution for staff and providers.

3. High Performance Board Award

- WorkLink received **\$66,651**, with **\$50,000 allocated to Eckerd** for community service programming.
- Funds will carry into PY26, providing additional resources for the Youth Program.

4. KPI & Program Performance Updates

- A minor KPI deviation was noted (a small “red” area) but is not considered concerning.
- Incumbent Worker Program:
 - **Eugene Wexler** returned **\$44,000** due to inability to release staff for training—reflects strong business activity.
 - **Vanguard** and **KP Components** trainings awarded but not yet initiated; SEMEP monitoring progress.

5. Program-Specific Updates

Adult Operator (Invoices 1092 & 1223)

- Staff costs on track: 50.4% / 48.3%.
- Operating costs remain low; marketing and promotional efforts planned to increase necessary spending.
- Total contract spending within expected range (46%–47%).

Adult DW / Career Services (Invoice 1055 & DW on p.11)

- Staff costs: 50.5% and 55.8%.
- Operating costs low; strategic expenditures planned.

- Training costs at 29.4% but expected to rise.
- Supportive services at 48.1%.
- Total contract spending within range (46.9–51.2%).

Youth Program (Invoice 1058)

- Staff costs on target at 50%.
 - Operating costs at 25.5%; supply orders planned.
 - Training expenditures at 27%; expected to rise as credential exam vouchers are processed.
 - Supportive services at 58.9%.
 - Overall contract spending at 45.6%.
-

III. Decisions Made

- **Approval of Minutes:** Postponed—lack of quorum.
 - **RFP Cycle Combination:** Approved by the One Stop Operations and Youth Committees.
 - **Use of High Performance Funding:** Noted allocation to Eckerd.
-

IV. Task Assignments

Assigned Tasks

- **Billy Hunter / Stan Hill** – Develop a marketing/promo item spending plan for Adult Operator & Adult DW budgets.
- **Jennifer Campbell** –
 - Provide Vanguard/KP Components training update at February board meeting.

- Follow up with Anderson Economic Development (Burriss Nelson and David Collins) re: meeting availability.
 - Ensure January invoices appear in next board budget report.
 - Follow up on comprehensive center security grant proposal with the state.
 - Confirm quorum before future meetings.
 - **Victoria Britton** – Continue developing unified RFP and prepare timeline presentation for the board.
 - **Victoria Britton / Jennifer Campbell (WorkLink Staff)** – Monitor credential exam voucher submissions to ensure Youth Program spending targets are met.
-

V. Deadlines

- **February Board Meeting:** Vanguard/KP Components training update (Jennifer C.).
 - **July:** Target implementation of combined RFP for Adult, DW, and Youth Programs.
-

VI. Follow-Up Items

- Status check on operator marketing budget progress (Billy/Stan).
 - Maintain transparent communication on RFP timeline and WorkLink's historical procurement cycle (Victoria).
-

Revenue	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	PAD ends 7/31/2025	24RRIWT03 9/30/2025	25PRG01 6/30/2026	25RRIWT05 7/31/2026	25RRIWT06 6/30/2026	25HPI01	TOTAL BUDGET	YTD EXPENDED	% Expended
PY'25 Allocation	417,780	46,420	309,196	34,354	516,806	57,422			31,584	52,395	52,500	66,651	1,585,108		
PY'25 Transfer	190,000		(190,000)												
PY'24 Carryover (24A, 24D, 24Y)	95,595	-	66,139	2,392	89,588	1,455	2,800	27,561					285,530		
	703,375	46,420	185,335	36,746	606,394	58,877	2,800	27,561	31,584	52,395	52,500	66,651	1,870,638	805,402	43.1%

Service Providers	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	PAD ends 7/31/2025	24RRIWT03 7/31/2025	25PRG01 6/30/2026	25RRIWT05 7/31/2026	25RRIWT06 6/30/2026	25HPI01	TOTAL BUDGET	YTD EXPENDED	% Expended
Eckerd - Adult/DW Services Program	409,901		60,228										470,129	231,309	49.2%
Eckerd - Adult/DW Operator/OJT	78,000		22,000										100,000	62,070	62.1%
Eckerd - Youth					384,300								384,300	235,746	61.3%
24RRIWT03								27,500					27,500	1,500	5.5%
25RRIWT05 - KP Components										49,900			49,900	-	0.0%
25RRIWT06 - Vanguard Metals											50,000		50,000	-	0.0%
25HP295E01 - High Performance												50,000	50,000	-	0.0%
Undesignated Funds	97,418	121	63,049	92	96,236	26							256,942	-	0.0%
Total Pass-Through Contracts	585,319	121	145,277	92	480,536	26	-	27,500	-	49,900	50,000	50,000	1,388,771	530,625	38.2%
Total Revenue after Obligations	118,056	46,299	40,058	36,654	125,858	58,851	2,800	61	31,584	2,495	2,500	16,651	481,867		

In-House Expenses	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	PAD ends 7/31/2025	24RRIWT03 7/31/2025	25PRG01 6/30/2026	25RRIWT05 7/31/2026	25RRIWT06 6/30/2026	25HPI01	TOTAL BUDGET	YTD EXPENDED	% Expended
Salaries, Fringe, Indirect	96,851	41,246	25,520	31,695	83,497	53,905	-	61	3,144	2,495	2,500	6,286	347,200	220,618	63.5%
Travel	-	-	-	-	-	-	-	-	1,320	-	-	-	1,320	365	27.7%
SCW Centers Facility Costs	13,912	1,500	11,997	1,500	35,992	1,500	-	-	4,723	-	-	3,120	74,245	25,018	33.7%
Consulting Services	-	3,400	-	3,300	-	3,300	2,800	-	-	-	-	-	12,800	6,000	46.9%
Supplies	29	7	27	7	27	6	-	-	5,817	-	-	1,200	7,120	4,026	56.5%
Insurance	5,018	-	1,322	-	4,326	-	-	-	-	-	-	-	10,667	7,056	66.2%
Postage	8	5	6	7	6	7	-	-	312	-	-	585	936	150	16.1%
Printing	750	100	750	100	750	100	-	-	500	-	-	-	3,050	1,790	58.7%
Website Hosting & FB, CC & Adobe	109	21	72	25	71	16	-	-	7,005	-	-	2,280	9,599	5,251	54.7%
Memberships, Dues, & Prof Fees	-	-	-	-	-	-	-	-	1,716	-	-	-	1,716	1,695	98.8%
Training	-	-	-	-	-	-	-	-	7,047	-	-	3,180	10,227	2,327	22.8%
Outreach	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Meeting Expense	1,379	20	363	20	1,189	17	-	-	-	-	-	-	2,988	480	16.1%
	118,056	46,299	40,058	36,654	125,859	58,851	2,800	61	31,584	2,495	2,500	16,651	481,867	274,777	57.0%
Balance	0	-	0	-	(0)	(0)	-	0	-	-	-	-	0		58.3%

WorkLink Financial KPIs

Obligations, Fund Utilization Rate (FUR), Participant Cost Rate, Youth Work-Based Learning, & Youth Funding Priorities

			February-26								
Metric	Description	Required %	WIOA Adult	WIOA DW	WIOA Youth	PAD Grant 7/31/2025	24RRIWT01 9/30/2025	PRG Grant 06/30/2026	25RRIWT05 07/31/2026	25RRIWT06 06/30/2026	25HP01
WIOA Regulations											
Obligation Rate	At least 80% of Program Funds Obligated by June 30 each year (or the deadline established by the special grant)	80%	69.27%	89.84%	71.08%	100.00%	100.00%	56.22%	100.00%	100.00%	0.00%
Youth Work-Based Learning Rate (24Y)	At least 20% of expenditures must be for Work-Based Learning Opportunities	20%			20.53%						
Youth Work-Based Learning Rate (25Y)	At least 20% of expenditures must be for Work-Based Learning Opportunities	20%			22.63%						
Priority Service to Disconnected Youth (24Y)	At least 75% of expenditures must be for youth who are not attending any school	75%			100.00%						
Priority Service to Disconnected Youth (25Y)	At least 75% of expenditures must be for youth who are not attending any school	75%			100.00%						
State Workforce Development Board											
Fund Utilization Rate	At least 70% of Program and Admin Funds must be expended by June 30 (or deadline established by special grant)	70%	56.28%	49.06%	53.90%	79.54%	41.03%	55.81%	0.00%	0.00%	0.00%
	With MOU Reimbursements	70%	38.42%	43.00%							
Participant Cost Rate	At least 30% of adult and dislocated worker funds expended must be spent for direct participant costs and staff working directly with participants.	30%	50.59%								

Report Date: PY2025 YTD 2/28/2026; updated 3/15/2026

Below the required % for the reporting period

The PAD grant has a 8/1/2024 through 7/31/2025 reporting period.
 The 24RRIWT01 (EuGen Wexler) grant has a 10/1/2024 through 9/30/2025 reporting period.
 The PRG01 grant has a 7/1/2025 through 6/30/2026 reporting period.
 The 25RRIWT05 (KP Components) grant has a 9/1/2025 through 7/31/2026 reporting period.
 The 25RRIWT06 (Vanguard Metals) grant has a 9/1/2025 through 6/30/2026 reporting period.
 High Performing State WDB Incentive award is forthcoming.

	YE Goal	Target Range		Target
Fund Utilization Rate	70%	46.7%	Obligation Rate	53.3%
	100%	66.7%		

24RRIWT01

Grant #	Company	Originally Awarded	Modifications	Current Award	Expended	Balance		Start Date	End Date	Status	Notes
24RRIWT03-01	Eu We Eugene Wexler	\$ 44,400.00		\$ 44,400.00	\$ 18,400.00	\$ 26,000.00		10/1/2024	9/30/2025	Completed	

25RRIWT01

Grant #	Company	Originally Awarded	Modifications	Current Award	Expended	Balance		Start Date	End Date	Status	Notes
25RRIWT05-01	Vanguard Metal	\$ 50,000.00		\$ 50,000.00	\$ -			9/1/2025	6/30/2026	Active	
25RRIWT06-01	KP Components	\$ 49,900.00		\$ 49,900.00	\$ -			9/1/2025	6/30/2026	Active	

25 IWT01

Grant #	Company	Originally Awarded	Modifications	Current Award	Expended	Balance	Deobligated	Start Date	End Date	Status	Status
Total:		\$144,300.00		\$144,300.00	\$ 18,400.00	\$26,000.00	\$0.00				

Total Grant Award \$44,400.00
 Undesignated -\$99,900.00

Contract Status

Executed
 Pending from Employer

Payment

Yellow= final
 Green=pending documentation



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Campbell
 email: jcampbell@worklinkweb.com

Contract Number:
 Invoice Number: 1055-08
 Invoice Month: February 2026
 Period Covered: July 1, 2025 - June 30, 2026
 Total Amount Due: \$ **20,985**

Eckerd Goal:

FEBRUARY

66.7%

100.0%

Line Item	Budget MOD 1	1055-8	Cumulative CostYTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total	\$ 179,667	\$ 12,198	114,516.11	\$ 65,150.96	63.7%	
Fringe Benefit Total 51xx	\$ 61,645	\$ 4,569	41,167.57	\$ 20,477.91	66.8%	
TOTAL STAFF COSTS	\$ 241,313	16,766.02	155,683.68	\$ 85,628.86	64.5%	
Operating Costs:						
Facility Rent, Utilities, Maintenance, etc.	6185	\$	\$	\$	0.0%	
Staff Expendable Supplies & Materials	6000	\$ 1,200	\$ 777.61	\$ 422.39	64.8%	
Software Licenses	6095	\$ 1,064	\$ 1,063.80	\$	100.0%	
Staff Computers	6085	\$ 1,449	\$	\$ 1,449.00	0.0%	
Technology	6090	\$	\$	\$	0.0%	
Program Outreach Expenses (Brochures, Flyers, etc.:	6735	\$	\$	\$	0.0%	
Copy & Print Expenses	6730	\$ 800	\$	\$ 800.00	0.0%	
Communications (Phone, Fax, Internet, etc.)	6270	\$ 864	\$ 54	\$ 546.17	63.2%	
Staff Travel						
Local Mileage cost	6105	\$ 1,000	\$ 89.84	\$ 910.16	9.0%	
Non-Local Per Diem/Lodging Cost	6115/6120/6125	\$	\$	\$	0.0%	
Client Verifications	6516	\$	\$	\$	0.0%	
Staff Training	5110	\$	\$	\$	0.0%	
Staff Background Checks	5100	\$ 338	\$ 61.00	\$ 277.40	18.0%	
Postage (Stamps, FedEx, etc.)	6005	\$ 600	\$ 10	\$ 129.25	21.5%	
TOTAL OPERATING COSTS	\$ 7,315	64.31	2,667.67	\$ 4,647.53	36.5%	
Training Costs:						
WI Customer Credential Exam Fees (C.N.A., GED, TABE	6525	\$ 8,960	\$ 824	2,896.85	\$ 6,063.15	32.3%
WI Customer Individualized Training Costs						
Individual Training AccountNoucher Cost	6530	\$ 85,782	\$ 13,811.00	\$ 71,971.06	16.1%	
Client Testing Fees	6535	\$	\$	\$	0.0%	
TOTAL TRAINING COSTS	\$ 94,742	\$ 824	\$ 16,708	\$ 78,034	17.6%	
Supportive Services Costs :						
WI Customer Transportation Costs	6485	\$ 3,300	\$ 80	1,740.00	\$ 1,560.00	52.7%
WI Customer Childcare Costs	6660	\$	\$	\$	\$	0.0%
Training Support Materials (Uniforms, Drug Screens, Backgr	6590	\$ 18,530	\$ 503	7,761.71	\$ 10,768.29	41.9%
WI Customer Emergency Assistance (Rent, Car Repair, e	6596	\$	\$	\$	\$	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 21,830	583.43	9,501.71	\$ 12,328.29	43.5%	
Training/Professional Fees/Profit:						
General Liability Insurance	6305	\$ 5,124	\$ 464	3,267.04	\$ 1,856.72	63.8%
TOTAL FEES/ PROFIT COSTS	\$ 5,124	464.18	3,267.04	\$ 1,856.72	63.8%	
INDIRECT COST:	13.20%	\$ 33,495	\$ 2,283	21,333.63	\$ 12,161.57	63.7%
Contract Total	\$ 403,819	20,984.67	209,161.57	\$ 194,657.19	51.8%	



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Campbell
 email: jcampbell@worklinkweb.com

Contract Number:
 Invoice Number: 1056-08
 Invoice Month: February 2026
 Period Covered: July 1, 2025 - June 30, 2026
 Total Amount Due: \$ **2,239**

Eckerd Goal:

FEBRUARY

67%

100.0%

Line Item	Budget MOD 1	1056-8	Cumulative	Remaining	Percent Spent
Staff Salary Total	\$ 20,455.90	\$ 1,377.99	\$ 13,713.66	\$ 6,742.24	67.0%
Fringe Benefit Total 51xx	\$ 6,948.58	\$ 512.19	\$ 5,128.63	\$ 1,819.95	73.8%
TOTAL STAFF COSTS	\$ 27,404.48	\$ 1,890.18	\$ 18,842.29	\$ 8,562.19	68.8%
Operating Costs:					
Facility Rent, Utilities, Maintenance, etc. 6185	\$	\$	\$	\$	0.0%
Staff Expendable Supplies & Materials 6000	\$ 390.00	\$	\$ 86.40	\$ 303.60	22.2%
Software Licenses 6095	\$ 118.20	\$	\$ 118.20	\$	100.0%
Staff Computers 6085	\$ 161.00	\$	\$	\$ 161.00	0.0%
Technology 6090	\$	\$	\$	\$	0.0%
Client Verifications 6516	\$	\$	\$	\$	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.) 6735	\$	\$	\$	\$	0.0%
Copy & Print Expenses 6730	\$ 120.00	\$	\$	\$ 120.00	0.0%
Communications (Phone, Fax, Internet, etc.) 6270	\$ 96.00	\$ 6.00	\$ 73.95	\$ 22.05	77.0%
Staff Travel					
Local Mileage Cost 6105	\$ 150.00	\$	\$ 15.86	\$ 134.14	10.6%
Non-Local Per Diem/Lodging Cost 6110/6115/6120/6125/6130	\$	\$	\$	\$	0.0%
Staff Training 5110	\$	\$	\$	\$	0.0%
Staff Background Checks 5100	\$ 37.60	\$	\$	\$ 37.60	0.0%
Postage (Stamps, FedEx, etc.) 6005	\$ 90.00	\$	\$	\$ 90.00	0.0%
TOTAL OPERATING COSTS	\$ 1,162.80	\$ 6.00	\$ 294.41	\$ 868.39	25.3%
Training Costs:					
WorkKeys, etc.) 6525	\$ 2,850.00	\$	\$	\$ 2,850.00	0.0%
WI Customer Individualized Training Costs					
Individual Training Account/Noucher Cost 6530	\$ 17,011.80	\$	\$	\$ 17,011.80	0.0%
Client Testing Fees 6535	\$	\$	\$	\$	0.0%
TOTAL TRAINING COSTS	\$ 19,861.80	\$	\$	\$ 19,861.80	0.0%
Supportive Services Costs:					
WI Customer Transportation Costs 6485	\$ 1,500.00	\$	\$	\$ 1,500.00	0.0%
WI Customer Childcare Costs 6660	\$	\$	\$	\$	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg 6590	\$ 5,000.00	\$	\$	\$ 5,000.00	0.0%
WI Customer Emergency Assistance (Rent, Car Repair, etc 6596	\$	\$	\$	\$	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 6,500.00	\$	\$	\$ 6,500.00	0.0%
Training/Professional Fees/Profit:					
General Liability Insurance 6305	\$ 752.85	\$ 81.34	\$ 427.52	\$ 325.33	56.8%
TOTAL FEES/ PROFIT COSTS	\$ 752.85	\$ 81.34	\$ 427.52	\$ 325.33	56.8%
INDIRECT COST: 13.20%	\$ 3,870.26	\$ 261.03	\$ 2,582.48	\$ 1,287.78	66.7%
Contract Total	\$ 59,552.20	\$ 2,238.55	\$ 22,146.70	\$ 37,405.50	37.2%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board	Contract Number:	
1376 Tiger Blvd.	Invoice Number:	1058-08
Clemson, SC 29631	Invoice Month:	February 2026
Attn: Jennifer Campbell	Period Covered:	July 1, 2025 - June 30, 2026
email: jcampbell@worklinkweb.com	Total Amount Due:	\$ 29,198
Eckerd Goal:		FEBRUARY
		66.7%
		100.0%

Line Item	MODI	1058-8	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total	\$ 201,225	\$ 15,649	\$ 134,351.06	\$ 66,874.00	66.8%	
Fringe Benefit Total	\$ 49,600	\$ 4,208	\$ 33,302.59	\$ 16,297.03	67.1%	
TOTAL STAFF COSTS	\$ 250,825	\$ 19,856.44	\$ 167,653.65	\$ 83,171.03	66.8%	
Operating Costs:						
Property Rent	6185 \$ 3,600	\$	\$ 2,100.00	\$ 1,500.00	58.3%	
Communications (Phone, Fax, Internet, Network (internet)	6270 \$ 960	\$ 80	\$ 660.66	\$ 299.34	68.8%	
Postage	6265 \$ 1,500	\$ 121	\$ 855.71	\$ 644.29	57.0%	
Staff Travel	6005 \$ 1,000	\$ 51	\$ 411.95	\$ 588.05	41.2%	
Other Travel	6105 \$ 5,500	\$ 339	\$ 2,274.89	\$ 3,225.11	41.4%	
Staff Background Checks	6115/6120 \$	\$	\$	\$	0.0%	
Staff Training	5100 \$ 126	\$	\$ 61.80	\$ 63.90	49.2%	
Office/Desktop Supplies and Materials	5110 \$	\$	\$	\$	0.0%	
Copying	6000 \$ 1,730	\$	\$ 317.48	\$ 1,412.66	18.4%	
Technology	6730 \$ 1,200	\$	\$	\$ 1,200.00	0.0%	
Computer and Software	6090 \$	\$	\$	\$	0.0%	
Software Licenses	6085 \$ 6,440	\$	\$	\$ 6,440.00	0.0%	
Participant Verifications	6095 \$ 1,265	\$	\$ 1,182.00	\$ 83.00	93.4%	
Participant Outreach	6516 \$	\$	\$	\$	0.0%	
Participant Outreach	6735 \$	\$	\$	\$	0.0%	
TOTAL OPERATING COSTS	\$ 23,321	\$ 590.63	\$ 7,864.49	\$ 15,456.35	33.7%	
Training Costs:						
Work Experience Stipends	6507 \$ 34,092	\$ 4,656	\$ 15,887.64	\$ 18,204.05	46.6%	
Tuition Cost (Adult Education)	6520 \$ 11,200	\$ 224	\$ 6,048.00	\$ 5,152.00	54.0%	
Participant Graduation Fees	6595 \$ 1,045	\$ 40	\$ 40.00	\$ 1,005.00	3.8%	
Credential Exam Fees	6525 \$ 10,530	\$ 158	\$ 3,881.50	\$ 6,648.50	36.9%	
Individual Training Accounts	6530 \$	\$	\$	\$	0.0%	
Instructional Supplies (Books)	6590 \$	\$	\$	\$	0.0%	
TOTAL TRAINING COSTS	\$ 56,867	\$ 5,078.00	\$ 25,857.14	\$ 31,009.55	45.5%	
Supportive Services Costs :						
Child Care	6660 \$	\$	\$	\$	0.0%	
Transportation	6485 \$ 11,000	\$ 490	\$ 7,950.00	\$ 3,050.00	72.3%	
Client Incentives	6585 \$	\$	\$	\$	0.0%	
Client Training Support Materials	6545 \$	\$	\$	\$	0.0%	
Client Supplies	6546 \$	\$	\$	\$	0.0%	
Client Emergency Assistance & Expungerr	6596 \$ 1,000	\$	\$	\$ 1,000.00	0.0%	
TOTAL SUPPORTIVE SERVICES COSTS	\$ 12,000	\$ 490.00	\$ 7,950.00	\$ 4,050.00	66.3%	
Training/Professional Fees/Profit:						
General Liability Insurance	6305 \$ 4,804	\$ 423	\$ 3,113.31	\$ 1,690.44	64.8%	
TOTAL FEES/ PROFIT COSTS	\$ 4,804	\$ 422.67	\$ 3,113.31	\$ 1,690.44	64.8%	
4.1 INDIRECT COST:	13.20%	\$ 36,484	\$ 2,760	\$ 23,307.43	\$ 13,176.61	63.9%
Contract Total	\$ 384,300	\$ 29,197.83	\$ 235,746.02	\$ 148,553.98	61.3%	



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board	Contract Number:					
1376 Tiger Blvd.	Invoice Number:	1092-08				
Clemson, SC 29631	Invoice Month:	February 2026				
Attn: Jennifer Campbell	Period Covered:	July 1, 2025 - June 30, 2026				
email: jcampbell@worklinkweb.com	Total Amount Due:	\$ 6,152				
Eckerd Goal:			FEBRUARY			
			66.7%			100.0%
Line Item	Budget	1092-8	Cumulative CostYTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total	\$ 46,202.34	\$ 3,407.72	30,395.53	\$ 15,806.81	65.8%	
Fringe Benefit Total	51xx \$ 14,490.20	\$ 1,134.88	9,649.49	\$ 4,840.71	66.6%	
TOTAL STAFF COSTS	\$ 60,692.54	\$ 4,542.60	40,045.02	\$ 20,647.52	66.0%	
Operating Costs:						
1.1 Facility, Utilities	6185	\$	\$	\$	0.0%	
1.2 Staff Expendable Supplies & Materials	6000	\$ 2,059.55	\$ 96.30	551.94	\$ 1,507.61	26.8%
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ 1,500.00	\$		\$ 1,500.00	0.0%
1.4 Copy & Print Expenses	6730	\$ 1,800.00	\$ 697.18	697.18	\$ 1,102.82	38.7%
1.5 Communications (Phone, Fax, Internet, etc.)	6270	\$ 180.00	\$ 17.02	136.16	\$ 43.84	75.6%
1.6 Staff Travel	6105, 6120, 6125	\$ 1,500.00	\$	86.48	\$ 1,413.52	5.8%
1.7 Staff Training/Technical Services Costs	5110	\$	\$		\$	0.0%
1.8 Non-Expendable Equipment Purchases	6095	\$	\$		\$	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 175.00	\$		\$ 175.00	0.0%
1.10 Staff Background Checks	5100	\$ 22.50	\$	12.20	\$ 10.30	54.2%
TOTAL OPERATING COSTS	\$ 7,237.05	\$ 810.50	1,483.96	\$ 5,753.09	20.5%	
Training Costs:						
2.3 WI Customer Credential Exam Fees (CAN, GED, TABE, Workkeys)	6525	\$	\$		\$	0.0%
2.6 Individual Training Account Voucher Cost	6530	\$	\$		\$	0.0%
Client On the Job Training	6515	\$	\$		\$	0.0%
TOTAL TRAINING COSTS	\$	\$	\$	\$	0.0%	
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	\$	\$		\$	0.0%
3.12 WI Customer Childcare Costs	6660	\$	\$		\$	0.0%
3.13 WI Customer Emergency Assistance	6596	\$	\$		\$	0.0%
3.14 Training Support Materials	6545	\$	\$		\$	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$	\$	\$	\$	0.0%	
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	\$ 975.00	\$ 81.25	650.00	\$ 325.00	66.7%
TOTAL FEES/ PROFIT COSTS	\$ 975.00	\$ 81.25	650.00	\$ 325.00	66.7%	
4.1 INDIRECT COST:	13.20%	\$ 9,095.41	\$ 717.33	5,567.63	\$ 3,527.78	61.2%
Contract Total	\$ 78,000.00	\$ 6,151.68	47,746.61	\$ 30,253.39	61.2%	



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board	Contract Number:					
1376 Tiger Blvd.	Invoice Number:	1223-08				
Clemson, SC 29631	Invoice Month:	February 2026				
Attn: Jennifer Campbell	Period Covered:	July 1, 2025 - June 30,2026				
email: jcampbell@worklinkweb.com	Total Amount Due:	\$ 1,901				

Eckerd Goal:		FEBRUARY			
		66.7%			100.0%

Line Item	Budget	1223-08	Cumulative CostYTD	Remaining Balance	Percent Spent YTD
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Staff Salary Total	13,999.98	1,151.04	9,211.31	4,128.61	66.2%
Fringe Benefit Total	51xx 4,559.44	401.13	3,066.19	1,493.25	67.2%
TOTAL STAFF COSTS	18,559.42	1,558.17	12,337.50	6,221.92	66.5%

Operating Costs:					
1.1 Facility, Utilities	6185				0.0%
1.2 Staff Expendable Supplies & Materials	6000				0.0%
1.3 Program Outreach Expenses (Brochures,	6735				0.0%
1.4 Copy & Print Expenses	6730	247.71	95.07	95.07	152.64 38.4%
1.5 Communications (Phone, Fax, Internet,	6270	60.00	3.00	24.00	36.00 40.0%
1.6 Staff Travel	6105, 6120, 6125	225.00		12.92	212.08 5.7%
1.7 Staff Training/Technical Services Costs	5110				0.0%
1.8 Non-Expendable Equipment Purchases	6095				0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	60.00			60.00 0.0%
1.10 Staff Background Checks	5100	7.50			7.50 0.0%
TOTAL OPERATING COSTS	600.21	98.07	131.99	468.22	22.0%

Training Costs:					
Client On the Job Training	6515				0.0%
2.3 WI Customer Credential Exam Fees (CA	6525				0.0%
2.6 Individual Training AccountNoucher Cost	6530				0.0%
Client Allowances	6590				0.0%
TOTAL TRAINING COSTS					

Supportive Services Costs:					
3.11 WI Customer Transportation Costs	6485				0.0%
3.12 WI Customer Childcare Costs	6660				0.0%
3.13 WI Customer Emergency Assistance	6596				0.0%
3.14 Training Support Materials	6545				0.0%
TOTAL SUPPORTIVE SERVICES COSTS					0.0%

Training/Professional Fees/Profit:					
4.2 General Liability Insurance	6305	275.00	22.92	183.36	91.64 66.7%
TOTAL FEES/ PROFIT COSTS	275.00	22.92	183.36	91.64	66.7%

41 INDIRECT COST:	13.20%	2,565.37	221.65	1,670.18	895.19 65.1%
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CONTRACT TOTAL:	22,000.00	1,900.81	14,323.03	7,676.97	65.1%
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