

**WORKFORCE DEVELOPMENT BOARD MEETING**

**Wednesday, February 4, 2026- 1:00 PM**

**Neri Family Alumni and Visitors Center**

**220 Madren Center Drive, Clemson SC**

Conference Call Information:

<https://us02web.zoom.us/j/6436419262?pwd=Vm9zNTB2ZDNYU3ZWZno1ZlM2QVBqdz09>

Meeting ID: 643 641 9262

Dial: 1-646-558-8656

Passcode: 29631

**AGENDA**

- |   |  |
|---|--|
| <b>I. Call to Order/Introductions</b>                   | Jim Kilton, Board Chair                |
| <b>II. Approval of Minutes (11/5/2025) *</b>            | Chair Kilton                           |
| <b>III. Board Education – NAWDB</b>                     | Jennifer Campbell, WorkLink Staff      |
| <b>IV. WorkLink Update</b>                              | Victoria Britton and Jennifer Campbell |
| <b>V. Committee Reports</b>                             |  |
| <b>A. Finance Committee</b>                             | Stephanie Collins, Committee Chair     |
| 1) PY2025 Budget Overview                               |  |
| a. In-house Budget                                      |  |
| b. Rapid Response/ IWT Grants                           |  |
| c. One-Stop Operator (All Sources)                      |  |
| d. Adult/DW Program (All Sources)                       |  |
| e. Youth Program (All Sources)                          |  |
| <b>B. Youth Committee</b>                               | Katie Brown, Youth Committee Chair     |
| 1) Committee Update                                     |  |
| <b>C. SC Works Operations Committee</b>                 | Alex Vitou, Committee Chair            |
| 1) Committee Update                                     |  |
| 2) Proposed Policy Modification- Training Cap Increase* |  |
| <b>D. Priority Populations Committee</b>                | Lisa Gillespie, Committee Chair        |
| 1) Committee Update                                     |  |
| <b>V. Other Business</b>                                |  |
| 1) RFP Program Services*                                | Victoria Britton, WorkLink Director    |
| 2) ETPL Warning of Non-Compliance                       | Windy Graham, WorkLink Staff           |

**NEXT Meeting – April 1, 2026 @ 1:00PM**  
**Neri Family Alumni and Visitors Center**  
**220 Madren Center Drive, Clemson SC**  
**LUNCH IMMEDIATELY PRECEDES THE MEETING AT NOON**

**WORKFORCE DEVELOPMENT BOARD MEETING**  
**Wednesday, November 5, 2025 Minutes**  
**Clemson Visitor Center/ Teleconference via Zoom**

**Members Present:**

|                   |                 |                   |                    |
|-------------------|-----------------|-------------------|--------------------|
| Jim Kilton, Chair | Jeromy Arnett   | David Bowers      | Katie Brown        |
| Danny Brothers    | David Collins   | Stephanie Collins | Brooke Garren      |
| Lisa Gillespie    | Robert Halfacre | Hunter Kome       | Elizabeth McDonald |
| Burris Nelson     | Pat Pruitt      | Alex Vitou        | Mike Wallace       |
| Shonna Williams   |                 |                   |                    |

**Members Absent:**

|                     |             |              |             |
|---------------------|-------------|--------------|-------------|
| Lt. Ashley Anderson | Galen DeHay | Billy Gibson | Tyler James |
| Kristi King-Brock   | Ashley Teal |              |             |

**Staff Present:**

|                   |              |               |                |
|-------------------|--------------|---------------|----------------|
| Jennifer Campbell | Windy Graham | Nicole Lawing | Steve Pelisser |
|-------------------|--------------|---------------|----------------|

**Guests Present:**

|                 |                 |           |                 |
|-----------------|-----------------|-----------|-----------------|
| Renee Alexander | Ann Marie Baker | Stan Hill | Shanelle Holmes |
| Leah Price      | Jeff Snider     |           |                 |

**I. Call to Order/Introductions**

Chair Jim Kilton called the meeting to order at **1:00 p.m.**, confirming a quorum was present. He reminded attendees that the meeting was being recorded to assist with accurate minute preparation. Introductions followed both in person and via Zoom.

**II. Approval of Minutes (9/10/25)\***

The minutes from the September 10, 2025, meeting were distributed via email along with the meeting notice and included in the meeting packet. Chair Kilton invited attendees to propose any corrections or amendments.

**BOARD ACTION TAKEN: Alex Vitou made a motion to approve the minutes as presented, seconded by Mike Wallace. The motion carried with a unanimous voice vote.**

**III. Special Recognition**

Chair Kilton acknowledged the upcoming retirement of **Jeff Snider**, Eckerd Adult WIOA Program Manager, at the end of December 2025, recognizing his 20 years of service and contributions to workforce development.

#### IV. Board Education- Rapid Response and Workforce Insights

##### Rapid Response Presentation:

Shanelle Holmes (SCDEW) provided an overview of the Rapid Response Team, covering:

- Services offered (training, job search assistance, group information sessions)
- Tools used to identify layoffs (news outlets, social media, local contacts)
- PY2023–2024 statistics on layoffs and services delivered

Board members asked questions about collaboration with local partners and response timing.

##### Workforce Insights Overview:

Leah Price (SCDEW Workforce Insights Analyst) introduced her role and shared:

- An economic overview for the WorkLink Region
- Examples of Real Time LMI reporting

She invited board members to contact her at [Imprice@dew.sc.gov](mailto:Imprice@dew.sc.gov) or **803-737-2374** for assistance.

#### V. Director's Report

Interim Executive Director Jennifer Campbell reviewed:

- Current enrollment and performance data across Adult, Dislocated Worker, and Youth programs
- Progress toward work experience benchmarks
- Updates on priority populations and regional workforce activity
- Updates on ongoing administrative actions, including preparation and submission of the High Performance Board Grant.

#### VI. Committee Reports

##### A. *Finance Committee- Stephanie Collins, Chair*

The committee reviewed:

- In-house operating budget
- Rapid Response & Incumbent Worker Training Grants
- One-Stop Operator budget
- Adult/DW budgets
- Youth program funding

##### ***PY2025 Budget Modification***

Renee Alexander, Eckerd Connects presented a modification reflecting an additional \$30,000 in Youth Program funding, redistributed across staffing, facility expenses, operating costs, and participant services.

Total grant amount: \$384,300 Planned participants: 100 active + 100 follow-up

**BOARD ACTION TAKEN: Stephanie Collins stated a motion from the Finance Committee was made to accept the Budget Modification to the Youth Program Funds as presented, Seconded by Robert Halfacre. The motion carried a unanimous voice vote with no opposition.**

**B. Youth Committee- Katie Brown, Chair**

Katie Brown reported steady enrollment and performance outcomes for the PY2025 Youth Program. Ann Marie and the Youth Team continue to prioritize work experience placements to meet the 33.7% work experience goal.

**C. One Stop Operator- Jennifer Campbell**

Jennifer Campbell reported on PY2025 Usage Data and activity at SC Works Centers.

**BOARD ACTION TAKEN: Jennifer Campbell stated a motion from the One Stop Committee was made to accept Alex Vitou as the One Stop Operations Chair, Seconded by Mike Wallace. The motion carried a unanimous voice vote with no opposition.**

**BOARD ACTION TAKEN: Jennifer Campbell stated a motion from the One Stop Committee was made to accept David Bowers as the One Stop Operations Chair, Seconded by Mike Wallace. The motion carried a unanimous voice vote with no opposition.**

**BOARD ACTION TAKEN: Jennifer Campbell stated a motion from the One Stop Committee was made to accept the SC Works Center Closure Policy as presented, Seconded by Alex Vitou. The motion carried a unanimous voice vote with no opposition.**

**D. Priority Populations- Lisa Gillespie, Chair**

The committee provided updates on:

- Reentry efforts
- Services supporting individuals with disabilities
- Regional unemployment trends

The committee also reviewed workforce challenges and opportunities influencing service delivery.

**VII. Other Business**

Jennifer Campbell shared that the 2026 Calendar Year Board and Committee Meeting Schedule has been approved by all committees and the Clemson Visitor Center.

**BOARD ACTION TAKEN: Mike Wallace made a motion to approve the meeting dates as presented, Seconded by Shonna Williams. The motion carried a unanimous voice vote with no opposition.**

Chair Kilton adjourned the meeting at 2:04 p.m.

*Respectfully submitted by Jennifer Campbell.*

## **WorkLink Membership in the National Association of Workforce Boards (NAWB)**

### **What is NAWB?**

National Association of Workforce Boards represents and advocates for workforce boards nationally, shaping policy, funding, and innovation.

### **Why Membership Matters:**

- Stronger advocacy for WIOA protection.
- Keeps WorkLink up to date with federal policy changes and national workforce reforms.
- Access to national best practices, AI tools, LERs, and skills-based hiring models.
- Participation in national initiatives and research.

### **Board Member Benefits:**

- Policy PowerUps, NAWB News, legislative alerts.
- Discounts for national conferences and training courses.
- Access for all staff, board members, and elected officials.

### **How to Access the Member Portal:**

1. Visit NAWB.org
2. Select “Member Portal”
3. Log in or register with your email

### **Impact for WorkLink:**

Ensures WorkLink remains aligned with evolving national workforce initiatives, policies, and reforms, positioning our region to stay competitive, informed, and ready for what’s next.

**Program Year 2025 Quarter 1 - Rolling 4 Quarters Performance Summary**  
**WIOA Adult/DW/Youth**

**WorkLink**

| Indicator/Program      | Title I Adult Goal    | Title I Adult Actual | Title I Adult % of Goal | Title I DW Goal       | Title I DW Actual | Title I DW % of Goal | Title I Youth Goal    | Title I Youth Actual | Title I Youth % of Goal | Overall Indicator Score |
|------------------------|-----------------------|----------------------|-------------------------|-----------------------|-------------------|----------------------|-----------------------|----------------------|-------------------------|-------------------------|
| Employment Rate Q2     | 82.0%                 | 84.2%                | 102.7%                  | 86.5%                 | 78.9%             | 91.2%                | 83.5%                 | 85.60%               | 102.5%                  | 98.8%                   |
| Employment Rate Q4     | 84.2%                 | 82.7%                | 98.2%                   | 85.6%                 | 83.3%             | 97.3%                | 82.0%                 | 71.10%               | 86.7%                   | 94.1%                   |
| Median Earnings        | \$7,750               | \$9,281              | 119.8%                  | \$9,287               | \$10,122          | 109.0%               | \$3,555               | \$4,182              | 117.6%                  | 115.5%                  |
| Credential Rate        | 73.8%                 | 73.9%                | 100.1%                  | 82.6%                 | 91.7%             | 111.0%               | 70.0%                 | 58.40%               | 83.4%                   | 98.2%                   |
| Measurable Skill Gains | 70.0%                 | 72.3%                | 103.3%                  | 72.4%                 | 85.7%             | 118.4%               | 62.5%                 | 64.00%               | 102.4%                  | 108.0%                  |
|                        | Overall Program Score |                      | 104.8%                  | Overall Program Score |                   | 105.4%               | Overall Program Score |                      | 98.5%                   |                         |

**Upper Savannah**

| Indicator/Program      | Title I Adult Goal    | Title I Adult Actual | Title I Adult % of Goal | Title I DW Goal       | Title I DW Actual | Title I DW % of Goal | Title I Youth Goal    | Title I Youth Actual | Title I Youth % of Goal | Overall Indicator Score |
|------------------------|-----------------------|----------------------|-------------------------|-----------------------|-------------------|----------------------|-----------------------|----------------------|-------------------------|-------------------------|
| Employment Rate Q2     | 78.1%                 | 76.6%                | 98.1%                   | 85.4%                 | 66.7%             | 78.1%                | 75.0%                 | 78.60%               | 104.8%                  | 93.7%                   |
| Employment Rate Q4     | 81.0%                 | 77.7%                | 95.9%                   | 85.0%                 | 83.3%             | 98.0%                | 75.0%                 | 72.70%               | 96.9%                   | 97.0%                   |
| Median Earnings        | \$6,832               | \$6,513              | 95.3%                   | \$8,600               | \$6,961           | 80.9%                | \$4,500               | \$4,663              | 103.6%                  | 93.3%                   |
| Credential Rate        | 67.0%                 | 71.1%                | 106.1%                  | 78.1%                 | 85.7%             | 109.7%               | 69.5%                 | 68.80%               | 99.0%                   | 104.9%                  |
| Measurable Skill Gains | 65.0%                 | 80.3%                | 123.5%                  | 67.7%                 | 100.0%            | 147.7%               | 62.5%                 | 62.10%               | 99.4%                   | 123.5%                  |
|                        | Overall Program Score |                      | 103.8%                  | Overall Program Score |                   | 102.9%               | Overall Program Score |                      | 100.7%                  |                         |

**Upstate**

| Indicator/Program      | Title I Adult Goal    | Title I Adult Actual | Title I Adult % of Goal | Title I DW Goal       | Title I DW Actual | Title I DW % of Goal | Title I Youth Goal    | Title I Youth Actual | Title I Youth % of Goal | Overall Indicator Score |
|------------------------|-----------------------|----------------------|-------------------------|-----------------------|-------------------|----------------------|-----------------------|----------------------|-------------------------|-------------------------|
| Employment Rate Q2     | 79.2%                 | 66.0%                | 83.3%                   | 82.0%                 | 58.9%             | 71.8%                | 79.0%                 | 82.20%               | 104.1%                  | 86.4%                   |
| Employment Rate Q4     | 79.1%                 | 68.6%                | 86.7%                   | 81.1%                 | 71.2%             | 87.8%                | 74.0%                 | 76.70%               | 103.6%                  | 92.7%                   |
| Median Earnings        | \$7,200               | \$8,575              | 119.1%                  | \$8,400               | \$8,517           | 101.4%               | \$2,750               | \$4,820              | 175.3%                  | 131.9%                  |
| Credential Rate        | 68.5%                 | 71.6%                | 104.5%                  | 67.6%                 | 78.3%             | 115.8%               | 75.3%                 | 75.00%               | 99.6%                   | 106.7%                  |
| Measurable Skill Gains | 66.3%                 | 81.3%                | 122.6%                  | 71.5%                 | 92.9%             | 129.9%               | 53.5%                 | 56.80%               | 106.2%                  | 119.6%                  |
|                        | Overall Program Score |                      | 103.3%                  | Overall Program Score |                   | 101.4%               | Overall Program Score |                      | 117.7%                  |                         |

**Greenville**

| Indicator/Program      | Title I Adult Goal    | Title I Adult Actual | Title I Adult % of Goal | Title I DW Goal       | Title I DW Actual | Title I DW % of Goal | Title I Youth Goal    | Title I Youth Actual | Title I Youth % of Goal | Overall Indicator Score |
|------------------------|-----------------------|----------------------|-------------------------|-----------------------|-------------------|----------------------|-----------------------|----------------------|-------------------------|-------------------------|
| Employment Rate Q2     | 78.0%                 | 75.5%                | 96.8%                   | 85.2%                 | 80.0%             | 93.9%                | 73.0%                 | 84.60%               | 115.9%                  | 102.2%                  |
| Employment Rate Q4     | 82.5%                 | 79.4%                | 96.2%                   | 84.5%                 | 90.9%             | 107.6%               | 70.0%                 | 85.00%               | 121.4%                  | 108.4%                  |
| Median Earnings        | \$8,078               | \$8,224              | 101.8%                  | \$9,000               | \$10,932          | 121.5%               | \$3,200               | \$3,655              | 114.2%                  | 112.5%                  |
| Credential Rate        | 66.0%                 | 75.8%                | 114.8%                  | 66.7%                 | 66.7%             | 100.0%               | 53.0%                 | 43.50%               | 82.1%                   | 99.0%                   |
| Measurable Skill Gains | 72.7%                 | 84.2%                | 115.8%                  | 69.60%                | 85.7%             | 123.1%               | 62.5%                 | 78.80%               | 126.1%                  | 121.7%                  |
|                        | Overall Program Score |                      | 105.1%                  | Overall Program Score |                   | 109.2%               | Overall Program Score |                      | 111.9%                  |                         |

**Pass**

- An Overall Program Score (across all indicators) is at least 90.0%
- An Overall Indicator Score (across A/DW/Y programs) is at least 90.0%
- Have an Individual Indicator Score of at least 50.0%

**Fail**

- An Overall Program Score (across all indicators) that did not meet at least 90.0%
- An Overall Indicator Score (across A/DW/Y programs) that did not meet at least 90.0%
- Have an Individual Indicator Score that did not meet 50.0%

As of 1.10.2026

| Revenue                         | Program Adult | Admin Adult | Program DW | Admin DW | Program Youth | Admin Youth | PAD ends<br>7/31/2025 | 24RRIWT03<br>9/30/2025 | 25PRG01<br>6/30/2026 | 25RRIWT05<br>7/31/2026 | 25RRIWT06<br>6/30/2026 | 25HPI01 | TOTAL BUDGET | YTD EXPENDED | % Expended |
|---------------------------------|---------------|-------------|------------|----------|---------------|-------------|-----------------------|------------------------|----------------------|------------------------|------------------------|---------|--------------|--------------|------------|
| PY'25 Allocation                | 417,780       | 46,420      | 309,196    | 34,354   | 516,806       | 57,422      |                       |                        | 31,584               | 52,395                 | 52,500                 | 66,651  | 1,585,108    |              |            |
| PY'25 Transfer                  | 190,000       |             | (190,000)  |          |               |             |                       |                        |                      |                        |                        |         |              |              |            |
| PY'24 Carryover (24A, 24D, 24Y) | 95,595        | -           | 66,139     | 2,392    | 89,588        | 1,455       | 2,800                 | 27,561                 |                      |                        |                        |         | 285,530      |              |            |
|                                 | 703,375       | 46,420      | 185,335    | 36,746   | 606,394       | 58,877      | 2,800                 | 27,561                 | 31,584               | 52,395                 | 52,500                 | 66,651  | 1,870,638    | 646,244      | 34.5%      |

| Service Providers                  | Program Adult | Admin Adult | Program DW | Admin DW | Program Youth | Admin Youth | PAD ends<br>7/31/2025 | 24RRIWT03<br>7/31/2025 | 25PRG01<br>6/30/2026 | 25RRIWT05<br>7/31/2026 | 25RRIWT06<br>6/30/2026 | 25HPI01 | TOTAL BUDGET | YTD EXPENDED | % Expended |
|------------------------------------|---------------|-------------|------------|----------|---------------|-------------|-----------------------|------------------------|----------------------|------------------------|------------------------|---------|--------------|--------------|------------|
| Eckerd - Adult/DW Services Program | 409,901       |             | 60,228     |          |               |             |                       |                        |                      |                        |                        |         | 470,129      | 186,699      | 39.7%      |
| Eckerd - Adult/DW Operator/OJT     | 78,000        |             | 22,000     |          |               |             |                       |                        |                      |                        |                        |         | 100,000      | 46,260       | 46.3%      |
| Eckerd - Youth                     |               |             |            |          | 384,300       |             |                       |                        |                      |                        |                        |         | 384,300      | 175,126      | 45.6%      |
| 24RRIWT03                          |               |             |            |          |               |             |                       | 27,500                 |                      |                        |                        |         | 27,500       | 1,500        | 5.5%       |
| 25RRIWT05 - KP Components          |               |             |            |          |               |             |                       |                        |                      | 49,900                 |                        |         | 49,900       | -            | 0.0%       |
| 25RRIWT06 - Vanguard Metals        |               |             |            |          |               |             |                       |                        |                      |                        | 50,000                 |         | 50,000       | -            | 0.0%       |
| 25HP295E01 - High Performance      |               |             |            |          |               |             |                       |                        |                      |                        |                        | 50,000  | 50,000       | -            | 0.0%       |
| Undesignated Funds                 |               |             |            |          |               |             |                       |                        |                      |                        |                        |         | -            | -            | 0.0%       |
| Total Pass-Through Contracts       | 487,901       | -           | 82,228     | -        | 384,300       | -           | -                     | 27,500                 | -                    | 49,900                 | 50,000                 | 50,000  | 1,131,829    | 409,585      | 36.2%      |
| Total Revenue after Obligations    | 215,474       | 46,420      | 103,107    | 36,746   | 222,094       | 58,877      | 2,800                 | 61                     | 31,584               | 2,495                  | 2,500                  | 16,651  | 738,809      |              |            |

As of 1.1.2026

| In-House Expenses                | Program Adult | Admin Adult | Program DW | Admin DW | Program Youth | Admin Youth | PAD ends<br>7/31/2025 | 24RRIWT03<br>7/31/2025 | 25PRG01<br>6/30/2026 | 25RRIWT05<br>7/31/2026 | 25RRIWT06<br>6/30/2026 | 25HPI01 | TOTAL BUDGET | YTD EXPENDED | % Expended |
|----------------------------------|---------------|-------------|------------|----------|---------------|-------------|-----------------------|------------------------|----------------------|------------------------|------------------------|---------|--------------|--------------|------------|
| Salaries, Fringe, Indirect       | 105,265       | 41,246      | 31,554     | 31,695   | 103,240       | 53,905      | -                     | 61                     | 3,144                | 2,495                  | 2,500                  | 6,286   | 381,391      | 155,879      | 40.9%      |
| Travel                           | -             | -           | -          | -        | -             | -           | -                     | -                      | 1,320                | -                      | -                      | -       | 1,320        | 365          | 27.7%      |
| SCW Centers Facility Costs       | 13,912        | 1,500       | 11,997     | 1,500    | 35,992        | 1,500       | -                     | -                      | 4,723                | -                      | -                      | 3,120   | 74,245       | 55,459       | 74.7%      |
| Consulting Services              | -             | 3,400       | -          | 3,300    | -             | 3,300       | 2,800                 | -                      | -                    | -                      | -                      | -       | 12,800       | 6,000        | 46.9%      |
| Supplies                         | 29            | 7           | 27         | 7        | 27            | 6           | -                     | -                      | 5,817                | -                      | -                      | 1,200   | 7,120        | 3,994        | 56.1%      |
| Insurance                        | 5,018         | -           | 1,322      | -        | 4,326         | -           | -                     | -                      | -                    | -                      | -                      | -       | 10,667       | 5,221        | 48.9%      |
| Postage                          | 8             | 5           | 6          | 7        | 6             | 7           | -                     | -                      | 312                  | -                      | -                      | 585     | 936          | 90           | 9.6%       |
| Printing                         | 750           | 100         | 750        | 100      | 750           | 100         | -                     | -                      | 500                  | -                      | -                      | -       | 3,050        | 1,491        | 48.9%      |
| Website Hosting & FB, CC & Adobe | 109           | 21          | 72         | 25       | 71            | 16          | -                     | -                      | 7,005                | -                      | -                      | 2,280   | 9,599        | 4,801        | 50.0%      |
| Memberships, Dues, & Prof Fees   | -             | -           | -          | -        | -             | -           | -                     | -                      | 1,716                | -                      | -                      | -       | 1,716        | 1,642        | 95.7%      |
| Training                         | -             | -           | -          | -        | -             | -           | -                     | -                      | 7,047                | -                      | -                      | 3,180   | 10,227       | 1,238        | 12.1%      |
| Outreach                         | -             | -           | -          | -        | -             | -           | -                     | -                      | -                    | -                      | -                      | -       | -            | -            | 0.0%       |
| Meeting Expense                  | 1,379         | 20          | 363        | 20       | 1,189         | 17          | -                     | -                      | -                    | -                      | -                      | -       | 2,988        | 480          | 16.1%      |
|                                  | 126,470       | 46,299      | 46,092     | 36,654   | 145,601       | 58,851      | 2,800                 | 61                     | 31,584               | 2,495                  | 2,500                  | 16,651  | 516,058      | 236,659      | 45.9%      |
| Balance                          | 89,004        | 121         | 57,015     | 92       | 76,493        | 26          | -                     | 0                      | -                    | -                      | -                      | -       | 222,751      |              |            |

**24RRIWT01**

| Grant #      | Company             | Originally Awarded | Modifications | Current Award | Expended     | Balance      |  | Start Date | End Date  | Status    | Notes |
|--------------|---------------------|--------------------|---------------|---------------|--------------|--------------|--|------------|-----------|-----------|-------|
| 24RRIWT03-01 | Eu We Eugene Wexler | \$ 44,400.00       |               | \$ 44,400.00  | \$ 18,400.00 | \$ 26,000.00 |  | 10/1/2024  | 9/30/2025 | Completed |       |

**25RRIWT01**

|              | Company        | Originally Awarded | Modifications | Current Award | Expended | Balance |  | Start Date | End Date  | Status | Notes |
|--------------|----------------|--------------------|---------------|---------------|----------|---------|--|------------|-----------|--------|-------|
| 25RRIWT05-01 | Vanguard Metal | \$ 50,000.00       |               | \$ 50,000.00  | \$ -     |         |  | 9/1/2025   | 6/30/2026 | Active |       |
| 25RRIWT06-01 | KP Components  | \$ 49,900.00       |               | \$ 49,900.00  | \$ -     |         |  | 9/1/2025   | 6/30/2026 | Active |       |

**25 IWT01**

| Grant # | Company | Originally Awarded | Modifications | Current Award | Expended     | Balance     | Deobligated | Start Date | End Date | Status | Status |
|---------|---------|--------------------|---------------|---------------|--------------|-------------|-------------|------------|----------|--------|--------|
|         |         |                    |               |               |              |             |             |            |          |        |        |
|         |         |                    |               |               |              |             |             |            |          |        |        |
| Total:  |         | \$144,300.00       |               | \$144,300.00  | \$ 18,400.00 | \$26,000.00 | \$0.00      |            |          |        |        |

Total Grant Award \$44,400.00  
Undesignated -\$99,900.00


**Contract Status**


Executed  
Pending from Employer

**Payment**

Yellow= final  
Green=pending documentation



|   |  |                              |                            |                          |                          |               |
|---|--|------------------------------|----------------------------|--------------------------|--------------------------|---------------|
|  | <b>ECKERD YOUTH ALTERNATIVES, INC.</b>       |                              |                            |                          |                          |               |
|   | 100 N. Starcrest Drive, Clearwater, FL 33765 |                              |                            |                          |                          |               |
|   | <b>INVOICE</b>                               |                              |                            |                          |                          |               |
|   | Operator                                     |                              |                            |                          |                          |               |
| Worklink Development Board  | Contract Number:                             |                              |                            |                          |                          |               |
| 1376 Tiger Blvd.  | Invoice Number:                              | 1092-06                      |                            |                          |                          |               |
| Clemson, SC 29631   | Invoice Month:                               | December 2025                |                            |                          |                          |               |
| <b>Attn: Jennifer Campbell</b>  | Period Covered:                              | July 1, 2025 - June 30, 2026 |                            |                          |                          |               |
| email: jcampbell@worklinkweb.com  | Total Amount Due:                            | <b>\$ 6,150</b>              |                            |                          |                          |               |
|   |  |                              |                            |                          |                          |               |
| <b>Eckerd Goal:</b>   |  |                              | <b>DECEMBER</b>            |                          |                          |               |
|   |  |                              | <b>50.0%</b>               |                          |                          | <b>100.0%</b> |
| <b>Line Item</b>  | <b>Budget</b>                                | <b>1092-6</b>                | <b>Cumulative Cost YTD</b> | <b>Remaining Balance</b> | <b>Percent Spent YTD</b> |               |
| <b>Staff Salary Total</b>   |  | \$ 46,202.34                 | \$ 3,717.91                | <b>23,291.38</b>         | <b>\$ 22,910.96</b>      | <b>50.4%</b>  |
| <b>Fringe Benefit Total</b>   | <b>51xx</b>                                  | \$ 14,490.20                 | \$ 1,160.96                | <b>7,289.99</b>          | <b>\$ 7,200.21</b>       | <b>50.3%</b>  |
| <b>TOTAL STAFF COSTS</b>  |  | <b>\$ 60,692.54</b>          | <b>\$ 4,878.87</b>         | <b>30,581.37</b>         | <b>\$ 30,111.17</b>      | <b>50.4%</b>  |
| <b>Operating Costs:</b>   |  |                              |                            |                          |                          |               |
| 1.1 Facility, Utilities   | 6185   | \$ -                         | \$ -                       | -                        | \$ -                     | 0.0%          |
| 1.2 Staff Expendable Supplies & Materials   | 6000   | \$ 2,059.55                  | \$ 455.64                  | 455.64                   | \$ 1,603.91              | 22.1%         |
| 1.3 Program Outreach Expenses (Brochures, Flyers, etc.)                           | 6735   | \$ 1,500.00                  | \$ -                       | -                        | \$ 1,500.00              | 0.0%          |
| 1.4 Copy & Print Expenses   | 6730   | \$ 1,800.00                  | \$ -                       | -                        | \$ 1,800.00              | 0.0%          |
| 1.5 Communications (Phone, Fax, Internet, etc.)                                   | 6270   | \$ 180.00                    | \$ 17.02                   | 102.12                   | \$ 77.88                 | 56.7%         |
| 1.6 Staff Travel  | 6105, 6120, 6125                             | \$ 1,500.00                  | \$ -                       | 86.48                    | \$ 1,413.52              | 5.8%          |
| 1.7 Staff Training/Technical Services Costs                                       | 5110   | \$ -                         | \$ -                       | -                        | \$ -                     | 0.0%          |
| 1.8 Non-Expendable Equipment Purchases  | 6095   | \$ -                         | \$ -                       | -                        | \$ -                     | 0.0%          |
| 1.9 Postage (Stamps, FedEx, etc)  | 6005   | \$ 175.00                    | \$ -                       | -                        | \$ 175.00                | 0.0%          |
| 1.10 Staff Background Checks  | 5100   | \$ 22.50                     | \$ -                       | 12.20                    | \$ 10.30                 | 54.2%         |
| <b>TOTAL OPERATING COSTS</b>  |  | <b>\$ 7,237.05</b>           | <b>\$ 472.66</b>           | <b>656.44</b>            | <b>\$ 6,580.61</b>       | <b>9.1%</b>   |
| <b>Training Costs:</b>  |  |                              |                            |                          |                          |               |
| 2.3 WI Customer Credential Exam Fees (CAN, GED, TABE, Workkeys)                   | 6525   | \$ -                         | \$ -                       | -                        | \$ -                     | 0.0%          |
| 2.6 Individual Training Account/Voucher Cost                                      | 6530   | \$ -                         | \$ -                       | -                        | \$ -                     | 0.0%          |
| Client On the Job Training  | 6515   | \$ -                         | \$ -                       | -                        | \$ -                     | 0.0%          |
| <b>TOTAL TRAINING COSTS</b>   |  | <b>\$ -</b>                  | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>              | <b>0.0%</b>   |
| <b>Supportive Services Costs :</b>  |  |                              |                            |                          |                          |               |
| 3.11 WI Customer Transportation Costs   | 6485   | \$ -                         | \$ -                       | -                        | \$ -                     | 0.0%          |
| 3.12 WI Customer Childcare Costs  | 6660   | \$ -                         | \$ -                       | -                        | \$ -                     | 0.0%          |
| 3.13 WI Customer Emergency Assistance   | 6596   | \$ -                         | \$ -                       | -                        | \$ -                     | 0.0%          |
| 3.14 Training Support Materials   | 6545   | \$ -                         | \$ -                       | -                        | \$ -                     | 0.0%          |
| <b>TOTAL SUPPORTIVE SERVICES COSTS</b>  |  | <b>\$ -</b>                  | <b>\$ -</b>                | <b>-</b>                 | <b>\$ -</b>              | <b>0.0%</b>   |
| <b>Training/Professional Fees/Profit:</b>   |  |                              |                            |                          |                          |               |
| 4.2 General Liability Insurance   | 6305   | \$ 975.00                    | \$ 81.25                   | 487.50                   | \$ 487.50                | 50.0%         |
| <b>TOTAL FEES / PROFIT COSTS</b>  |  | <b>\$ 975.00</b>             | <b>\$ 81.25</b>            | <b>487.50</b>            | <b>\$ 487.50</b>         | <b>50.0%</b>  |
| <b>4.1 INDIRECT COST:</b>   | <b>13.20%</b>                                | <b>\$ 9,095.41</b>           | <b>\$ 717.13</b>           | <b>4,187.74</b>          | <b>\$ 4,907.67</b>       | <b>46.0%</b>  |
| <b>Contract Total</b>   |  | <b>\$ 78,000.00</b>          | <b>\$ 6,149.91</b>         | <b>35,913.05</b>         | <b>\$ 42,086.95</b>      | <b>46.0%</b>  |

|   |  |                              |                            |                          |                          |        |
|---|--|------------------------------|----------------------------|--------------------------|--------------------------|--------|
|  | <b>ECKERD YOUTH ALTERNATIVES, INC.</b>       |                              |                            |                          |                          |        |
|   | 100 N. Starcrest Drive, Clearwater, FL 33765 |                              |                            |                          |                          |        |
|   | <b>INVOICE</b>                               |                              |                            |                          |                          |        |
|   | Operator DW                                  |                              |                            |                          |                          |        |
| Worklink Development Board  | Contract Number:                             |                              |                            |                          |                          |        |
| 1376 Tiger Blvd.  | Invoice Number:                              | 1223-06                      |                            |                          |                          |        |
| Clemson, SC 29631   | Invoice Month:                               | December 2025                |                            |                          |                          |        |
| <b>Attn: Jennifer Campbell</b>  | Period Covered:                              | July 1, 2025 - June 30, 2026 |                            |                          |                          |        |
| email: jcampbell@worklinkweb.com  | Total Amount Due:                            | \$ 2,020                     |                            |                          |                          |        |
|   |  |                              |                            |                          |                          |        |
| <b>Eckerd Goal:</b>   |  |                              | DECEMBER                   |                          |                          |        |
|   |  |                              | 50.0%                      |                          |                          | 100.0% |
| <b>Line Item</b>  | <b>Budget</b>                                | <b>1223-06</b>               | <b>Cumulative Cost YTD</b> | <b>Remaining Balance</b> | <b>Percent Spent YTD</b> |        |
| <b>Staff Salary Total</b>   |  | 13,999.98                    | 1,326.81                   | 6,772.62                 | 7,227.36                 | 48.4%  |
| <b>Fringe Benefit Total</b>   | 51xx   | 4,559.44                     | 432.15                     | 2,199.92                 | 2,359.52                 | 48.2%  |
| <b>TOTAL STAFF COSTS</b>  |  | 18,559.42                    | 1,758.96                   | 8,972.54                 | 9,586.88                 | 48.3%  |
|   |  |                              |                            |                          |                          |        |
| <b>Operating Costs:</b>   |  |                              |                            |                          |                          |        |
| 1.1 Facility, Utilities   | 6185   | -                            | -                          | -                        | -                        | 0.0%   |
| 1.2 Staff Expendable Supplies & Materials   | 6000   | -                            | -                          | -                        | -                        | 0.0%   |
| 1.3 Program Outreach Expenses (Brochures,   | 6735   | -                            | -                          | -                        | -                        | 0.0%   |
| 1.4 Copy & Print Expenses   | 6730   | 247.71                       | -                          | -                        | 247.71                   | 0.0%   |
| 1.5 Communications (Phone, Fax, Internet, e                                       | 6270   | 60.00                        | 3.00                       | 18.00                    | 42.00                    | 30.0%  |
| 1.6 Staff Travel  | 6105, 6120, 6125                             | 225.00                       | -                          | 12.92                    | 212.08                   | 5.7%   |
| 1.7 Staff Training/Technical Services Costs                                       | 5110   | -                            | -                          | -                        | -                        | 0.0%   |
| 1.8 Non-Expendable Equipment Purchases  | 6095   | -                            | -                          | -                        | -                        | 0.0%   |
| 1.9 Postage (Stamps, FedEx, etc)  | 6005   | 60.00                        | -                          | -                        | 60.00                    | 0.0%   |
| 1.10 Staff Background Checks  | 5100   | 7.50                         | -                          | -                        | 7.50                     | 0.0%   |
| <b>TOTAL OPERATING COSTS</b>  |  | 600.21                       | 3.00                       | 30.92                    | 569.29                   | 5.2%   |
|   |  |                              |                            |                          |                          |        |
| <b>Training Costs:</b>  |  |                              |                            |                          |                          |        |
| Client On the Job Training  | 6515   | -                            | -                          | -                        | -                        | 0.0%   |
| 2.3 WI Customer Credential Exam Fees (CA  | 6525   | -                            | -                          | -                        | -                        | 0.0%   |
| 2.6 Individual Training Account/Voucher Cost                                      | 6530   | -                            | -                          | -                        | -                        | 0.0%   |
| Client Allowances   | 6590   | -                            | -                          | -                        | -                        | 0.0%   |
| <b>TOTAL TRAINING COSTS</b>   |  | -                            | -                          | -                        | -                        | -      |
|   |  |                              |                            |                          |                          |        |
| <b>Supportive Services Costs :</b>  |  |                              |                            |                          |                          |        |
| 3.11 WI Customer Transportation Costs   | 6485   | -                            | -                          | -                        | -                        | 0.0%   |
| 3.12 WI Customer Childcare Costs  | 6660   | -                            | -                          | -                        | -                        | 0.0%   |
| 3.13 WI Customer Emergency Assistance   | 6596   | -                            | -                          | -                        | -                        | 0.0%   |
| 3.14 Training Support Materials   | 6545   | -                            | -                          | -                        | -                        | 0.0%   |
| <b>TOTAL SUPPORTIVE SERVICES COSTS</b>  |  | -                            | -                          | -                        | -                        | 0.0%   |
|   |  |                              |                            |                          |                          |        |
| <b>Training/Professional Fees/Profit:</b>   |  |                              |                            |                          |                          |        |
| 4.2 General Liability Insurance   | 6305   | 275.00                       | 22.92                      | 137.52                   | 137.48                   | 50.0%  |
| <b>TOTAL FEES / PROFIT COSTS</b>  |  | 275.00                       | 22.92                      | 137.52                   | 137.48                   | 50.0%  |
|   |  |                              |                            |                          |                          |        |
| <b>4.1 INDIRECT COST:</b>   | 13.20%                                       | 2,565.37                     | 235.60                     | 1,206.61                 | 1,358.76                 | 47.0%  |
|   |  |                              |                            |                          |                          |        |
| <b>CONTRACT TOTAL:</b>  |  | 22,000.00                    | 2,020.48                   | 10,347.59                | 11,652.41                | 47.0%  |



# ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

## INVOICE

Adult Program

Worklink Development Board  
1376 Tiger Blvd.  
Clemson, SC 29631  
**Attn: Jennifer Campbell**  
email: jcampbell@worklinkweb.com

Contract Number:  
Invoice Number: 1055-06  
Invoice Month: December 2025  
Period Covered: July 1, 2025 - June 30, 2026  
Total Amount Due: \$ **28,411**

Eckerd Goal:

DECEMBER

50.0%

100.0%

| Line Item  | Budget         | 1055-6    | Cumulative Cost YTD | Remaining Balance | Percent Spent YTD  |
|--|----------------|-----------|---------------------|-------------------|--------------------|
| <b>Staff Salary Total</b>                                  | \$ 177,012     | \$ 18,081 | 90,513.83           | \$ 86,498.50      | 51.1%              |
| <b>Fringe Benefit Total</b> 51xx                           | \$ 65,989      | \$ 5,386  | 32,187.40           | \$ 33,801.81      | 48.8%              |
| <b>TOTAL STAFF COSTS</b>                                   | \$ 243,002     | 23,466.86 | 122,701.23          | \$ 120,300.30     | 50.5%              |
| <b>Operating Costs:</b>                                    |                |           |                     |                   |                    |
| Facility Rent, Utilities, Maintenance, etc.                | 6185           | \$ -      | \$ -                | \$ -              | 0.0%               |
| Staff Expendable Supplies & Materials                      | 6000           | \$ 1,200  | \$ 778              | 777.61            | \$ 422.39 64.8%    |
| Software Licenses  | 6095           | \$ 1,139  | \$ -                | 1,063.80          | \$ 74.70 93.4%     |
| Staff Computers  | 6085           | \$ 1,449  | \$ -                | \$ -              | 1,449.00 0.0%      |
| Technology   | 6090           | \$ -      | \$ -                | \$ -              | \$ - 0.0%          |
| Program Outreach Expenses (Brochures, Flyers, etc.)        | 6735           | \$ -      | \$ -                | \$ -              | \$ - 0.0%          |
| Copy & Print Expenses                                      | 6730           | \$ 800    | \$ -                | \$ -              | 800.00 0.0%        |
| Communications (Phone, Fax, Internet, etc.)                | 6270           | \$ 864    | \$ 72               | 420.48            | \$ 443.52 48.7%    |
| Staff Travel   |                |           |                     |                   |                    |
| Local Mileage cost   | 6105           | \$ 1,000  | \$ -                | \$ -              | 1,000.00 0.0%      |
| Non-Local Per Diem/Lodging Cost                            | 6115/6120/6125 | \$ -      | \$ -                | \$ -              | \$ - 0.0%          |
| Client Verifications                                       | 6516           | \$ -      | \$ -                | \$ -              | \$ - 0.0%          |
| Staff Training   | 5110           | \$ -      | \$ -                | \$ -              | \$ - 0.0%          |
| Staff Background Checks                                    | 5100           | \$ 113    | \$ -                | 61.00             | \$ 52.40 53.8%     |
| Postage (Stamps, FedEx, etc.)                              | 6005           | \$ 600    | \$ 31               | 119.00            | \$ 481.00 19.8%    |
| <b>TOTAL OPERATING COSTS</b>                               | \$ 7,165       | 881.04    | 2,441.89            | \$ 4,723.01       | 34.1%              |
| <b>Training Costs:</b>                                     |                |           |                     |                   |                    |
| WI Customer Credential Exam Fees (C.N.A., GED, TABE)       | 6525           | \$ 2,700  | \$ 165              | 2,073.00          | \$ 627.00 76.8%    |
| WI Customer Individualized Training Costs                  |                |           |                     |                   |                    |
| Individual Training Account/Voucher Cost                   | 6530           | \$ 51,145 | \$ 79               | 13,732.00         | \$ 37,413.00 26.8% |
| Client Testing Fees  | 6535           | \$ -      | \$ -                | \$ -              | \$ - 0.0%          |
| <b>TOTAL TRAINING COSTS</b>                                | \$ 53,845      | \$ 244    | \$ 15,805           | \$ 38,040         | 29.4%              |
| <b>Supportive Services Costs :</b>                         |                |           |                     |                   |                    |
| WI Customer Transportation Costs                           | 6485           | \$ 6,300  | \$ 60               | 1,435.00          | \$ 4,865.00 22.8%  |
| WI Customer Childcare Costs                                | 6660           | \$ -      | \$ -                | \$ -              | \$ - 0.0%          |
| Training Support Materials (Uniforms, Drug Screens, Backg) | 6590           | \$ 11,475 | \$ 20               | 7,118.28          | \$ 4,356.72 62.0%  |
| WI Customer Emergency Assistance (Rent, Car Repair, e      | 6596           | \$ -      | \$ -                | \$ -              | \$ - 0.0%          |
| <b>TOTAL SUPPORTIVE SERVICES COSTS</b>                     | \$ 17,775      | 80.00     | 8,553.28            | \$ 9,221.72       | 48.1%              |
| <b>Training/Professional Fees/Profit:</b>                  |                |           |                     |                   |                    |
| General Liability Insurance                                | 6305           | \$ 4,499  | \$ 464              | 2,338.68          | \$ 2,160.08 52.0%  |
| <b>TOTAL FEES / PROFIT COSTS</b>                           | \$ 4,499       | 464.18    | 2,338.68            | \$ 2,160.08       | 52.0%              |
| <b>INDIRECT COST:</b>                                      | 13.20%         | \$ 33,616 | \$ 3,275            | 16,827.60         | \$ 16,788.21 50.1% |
| <b>Contract Total</b>                                      | \$ 359,901     | 28,411.27 | 168,667.68          | \$ 191,233.33     | 46.9%              |



# ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

## INVOICE

Adult DW Program

Worklink Development Board  
1376 Tiger Blvd.  
Clemson, SC 29631  
**Attn: Jennifer Campbell**  
email: jcampbell@worklinkweb.com

Contract Number:  
Invoice Number: 1056-06  
Invoice Month: December 2025  
Period Covered: July 1, 2025 - June 30, 2026  
Total Amount Due: \$ **2,890**


Eckerd Goal:

DECEMBER

50%

100.0%

| Line Item   | Budget                   | 1056-6      | Cumulative   | Remaining    | Percent Spent |
|---|--------------------------|-------------|--------------|--------------|---------------|
| <b>Staff Salary Total</b>                                 | \$ 20,160.93             | \$ 1,797.13 | \$ 11,343.41 | \$ 8,817.52  | 56.3%         |
| <b>Fringe Benefit Total</b> 51xx                          | \$ 7,430.89              | \$ 579.75   | \$ 4,055.58  | \$ 3,375.31  | 54.6%         |
| <b>TOTAL STAFF COSTS</b>                                  | \$ 27,591.83             | \$ 2,376.88 | \$ 15,398.99 | \$ 12,192.84 | 55.8%         |
| <b>Operating Costs:</b>                                   |                          |             |              |              |               |
| Facility Rent, Utilities, Maintenance, etc.               | 6185                     | \$ -        | \$ -         | \$ -         | 0.0%          |
| Staff Expendable Supplies & Materials                     | 6000                     | \$ 240.00   | \$ 86.40     | \$ 153.60    | 36.0%         |
| Software Licenses   | 6095                     | \$ 126.50   | \$ -         | \$ 8.30      | 93.4%         |
| Staff Computers   | 6085                     | \$ 161.00   | \$ -         | \$ 161.00    | 0.0%          |
| Technology  | 6090                     | \$ -        | \$ -         | \$ -         | 0.0%          |
| Client Verifications                                      | 6516                     | \$ -        | \$ -         | \$ -         | 0.0%          |
| Program Outreach Expenses (Brochures, Flyers, etc.)       | 6735                     | \$ -        | \$ -         | \$ -         | 0.0%          |
| Copy & Print Expenses                                     | 6730                     | \$ 120.00   | \$ -         | \$ 120.00    | 0.0%          |
| Communications (Phone, Fax, Internet, etc.)               | 6270                     | \$ 96.00    | \$ 8.00      | \$ 36.00     | 62.5%         |
| Staff Travel  |                          |             |              |              |               |
| Local Mileage Cost  | 6105                     | \$ 150.00   | \$ -         | \$ 150.00    | 0.0%          |
| Non-Local Per Diem/Lodging Cost                           | 6110/6115/6120/6125/6130 | \$ -        | \$ -         | \$ -         | 0.0%          |
| Staff Training  | 5110                     | \$ -        | \$ -         | \$ -         | 0.0%          |
| Staff Background Checks                                   | 5100                     | \$ 12.60    | \$ -         | \$ 12.60     | 0.0%          |
| Postage (Stamps, FedEx, etc.)                             | 6005                     | \$ 90.00    | \$ -         | \$ 90.00     | 0.0%          |
| <b>TOTAL OPERATING COSTS</b>                              | \$ 996.10                | \$ 94.40    | \$ 264.60    | \$ 731.50    | 26.6%         |
| <b>Training Costs:</b>                                    |                          |             |              |              |               |
| WorkKeys, etc.)   | 6525                     | \$ 450.00   | \$ -         | \$ 450.00    | 0.0%          |
| WI Customer Individualized Training Costs                 |                          |             |              |              |               |
| Individual Training Account/Voucher Cost                  | 6530                     | \$ -        | \$ -         | \$ -         | 0.0%          |
| Client Testing Fees                                       | 6535                     | \$ -        | \$ -         | \$ -         | 0.0%          |
| <b>TOTAL TRAINING COSTS</b>                               | \$ 450.00                | \$ -        | \$ -         | \$ 450.00    | 0.0%          |
| <b>Supportive Services Costs :</b>                        |                          |             |              |              |               |
| WI Customer Transportation Costs                          | 6485                     | \$ 450.00   | \$ -         | \$ 450.00    | 0.0%          |
| WI Customer Childcare Costs                               | 6660                     | \$ -        | \$ -         | \$ -         | 0.0%          |
| Training Support Materials (Uniforms, Drug Screens, Backg | 6590                     | \$ 1,467.99 | \$ -         | \$ 1,467.99  | 0.0%          |
| WI Customer Emergency Assistance (Rent, Car Repair, etc   | 6596                     | \$ -        | \$ -         | \$ -         | 0.0%          |
| <b>TOTAL SUPPORTIVE SERVICES COSTS</b>                    | \$ 1,917.99              | \$ -        | \$ -         | \$ 1,917.99  | 0.0%          |
| <b>Training/Professional Fees/Profit:</b>                 |                          |             |              |              |               |
| General Liability Insurance                               | 6305                     | \$ 440.35   | \$ 81.34     | \$ 175.51    | 60.1%         |
| <b>TOTAL FEES / PROFIT COSTS</b>                          | \$ 440.35                | \$ 81.34    | \$ 264.84    | \$ 175.51    | 60.1%         |
| <b>INDIRECT COST:</b> 13.20%                              | \$ 3,831.73              | \$ 336.95   | \$ 2,102.55  | \$ 1,729.18  | 54.9%         |
| <b>Contract Total</b>                                     | \$ 35,228.00             | \$ 2,889.57 | \$ 18,030.98 | \$ 17,197.02 | 51.2%         |

|   |  |                              |               |                            |                          |                          |
|---|--|------------------------------|---------------|----------------------------|--------------------------|--------------------------|
|  | <b>ECKERD YOUTH ALTERNATIVES, INC.</b>       |                              |               |                            |                          |                          |
|   | 100 N. Starcrest Drive, Clearwater, FL 33765 |                              |               |                            |                          |                          |
|   | <b>INVOICE</b>                               |                              |               |                            |                          |                          |
|   | Youth  |                              |               |                            |                          |                          |
| Worklink Development Board  | Contract Number:                             |                              |               |                            |                          |                          |
| 1376 Tiger Blvd.  | Invoice Number:                              | 1058-06                      |               |                            |                          |                          |
| Clemson, SC 29631   | Invoice Month:                               | December 2025                |               |                            |                          |                          |
| <b>Attn: Jennifer Campbell</b>  | Period Covered:                              | July 1, 2025 - June 30, 2026 |               |                            |                          |                          |
| email: jcampbell@worklinkweb.com  | Total Amount Due:                            | \$ 30,525                    |               |                            |                          |                          |
|   |  |                              |               |                            |                          |                          |
| <b>Eckerd Goal:</b>   |  |                              | DECEMBER      |                            |                          |                          |
|   |  |                              | 50.0%         |                            |                          | 100.0%                   |
| <b>Line Item</b>  |  | <b>MOD 1</b>                 | <b>1058-6</b> | <b>Cumulative Cost YTD</b> | <b>Remaining Balance</b> | <b>Percent Spent YTD</b> |
| <b>Staff Salary Total</b>   |  | \$ 201,225                   | \$ 17,540     | \$ 102,076.46              | \$ 99,148.60             | 50.7%                    |
| <b>Fringe Benefit Total</b>   | 51xx   | \$ 49,600                    | \$ 4,217      | \$ 24,793.48               | \$ 24,806.14             | 50.0%                    |
| <b>TOTAL STAFF COSTS</b>  |  | \$ 250,825                   | \$ 21,757.48  | \$ 126,869.94              | \$ 123,954.74            | 50.6%                    |
| <b>Operating Costs:</b>   |  |                              |               |                            |                          |                          |
| Property Rent   | 6185   | \$ 3,600                     | \$ -          | \$ 1,500.00                | \$ 2,100.00              | 41.7%                    |
| Communications (Phone, Fax, Internet, etc)  | 6270   | \$ 960                       | \$ 80         | \$ 500.50                  | \$ 459.50                | 52.1%                    |
| Network (internet)  | 6265   | \$ 1,500                     | \$ 105        | \$ 630.00                  | \$ 870.00                | 42.0%                    |
| Postage   | 6005   | \$ 1,000                     | \$ 92         | \$ 308.45                  | \$ 691.55                | 30.8%                    |
| Staff Travel  | 6105   | \$ 5,500                     | \$ 186        | \$ 1,689.80                | \$ 3,810.20              | 30.7%                    |
| Other Travel  | 6115/6120                                    | \$ -                         | \$ -          | \$ -                       | \$ -                     | 0.0%                     |
| Staff Background Checks   | 5100   | \$ 126                       | \$ -          | \$ 61.80                   | \$ 63.90                 | 49.2%                    |
| Staff Training  | 5110   | \$ -                         | \$ -          | \$ -                       | \$ -                     | 0.0%                     |
| Office/Desktop Supplies and Materials   | 6000   | \$ 1,730                     | \$ -          | \$ 68.32                   | \$ 1,661.82              | 3.9%                     |
| Copying   | 6730   | \$ 1,200                     | \$ -          | \$ -                       | \$ 1,200.00              | 0.0%                     |
| Technology  | 6090   | \$ -                         | \$ -          | \$ -                       | \$ -                     | 0.0%                     |
| Computer and Software   | 6085   | \$ 6,440                     | \$ -          | \$ -                       | \$ 6,440.00              | 0.0%                     |
| Software Licenses   | 6095   | \$ 1,265                     | \$ -          | \$ 1,182.00                | \$ 83.00                 | 93.4%                    |
| Participant Verifications   | 6516   | \$ -                         | \$ -          | \$ -                       | \$ -                     | 0.0%                     |
| Participant Outreach  | 6735   | \$ -                         | \$ -          | \$ -                       | \$ -                     | 0.0%                     |
| <b>TOTAL OPERATING COSTS</b>  |  | \$ 23,321                    | \$ 463.73     | \$ 5,940.87                | \$ 17,379.97             | 25.5%                    |
| <b>Training Costs:</b>  |  |                              |               |                            |                          |                          |
| Work Experience Stipends  | 6507   | \$ 34,092                    | \$ 3,792      | \$ 8,034.00                | \$ 26,057.69             | 23.6%                    |
| Tuition Cost (Adult Education)  | 6520   | \$ 11,200                    | \$ -          | \$ 4,928.00                | \$ 6,272.00              | 44.0%                    |
| Participant Graduation Fees   | 6595   | \$ 1,045                     | \$ -          | \$ -                       | \$ 1,045.00              | 0.0%                     |
| Credential Exam Fees  | 6525   | \$ 10,530                    | \$ -          | \$ 2,383.00                | \$ 8,147.00              | 22.6%                    |
| Individual Training Accounts  | 6530   | \$ -                         | \$ -          | \$ -                       | \$ -                     | 0.0%                     |
| Instructional Supplies (Books)  | 6590   | \$ -                         | \$ -          | \$ -                       | \$ -                     | 0.0%                     |
| <b>TOTAL TRAINING COSTS</b>   |  | \$ 56,867                    | \$ 3,792.00   | \$ 15,345.00               | \$ 41,521.69             | 27.0%                    |
| <b>Supportive Services Costs :</b>  |  |                              |               |                            |                          |                          |
| Child Care  | 6660   | \$ -                         | \$ -          | \$ -                       | \$ -                     | 0.0%                     |
| Transportation  | 6485   | \$ 11,000                    | \$ 1,100      | \$ 7,070.00                | \$ 3,930.00              | 64.3%                    |
| Client Incentives   | 6585   | \$ -                         | \$ -          | \$ -                       | \$ -                     | 0.0%                     |
| Client Training Support Materials   | 6545   | \$ -                         | \$ -          | \$ -                       | \$ -                     | 0.0%                     |
| Client Supplies   | 6546   | \$ -                         | \$ -          | \$ -                       | \$ -                     | 0.0%                     |
| Client Emergency Assistance & Expungement   | 6596   | \$ 1,000                     | \$ -          | \$ -                       | \$ 1,000.00              | 0.0%                     |
| <b>TOTAL SUPPORTIVE SERVICES COSTS</b>  |  | \$ 12,000                    | \$ 1,100.00   | \$ 7,070.00                | \$ 4,930.00              | 58.9%                    |
| <b>Training/Professional Fees/Profit:</b>   |  |                              |               |                            |                          |                          |
| General Liability Insurance   | 6305   | \$ 4,804                     | \$ 423        | \$ 2,267.97                | \$ 2,535.78              | 47.2%                    |
| <b>TOTAL FEES / PROFIT COSTS</b>  |  | \$ 4,804                     | \$ 422.67     | \$ 2,267.97                | \$ 2,535.78              | 47.2%                    |
|   |  |                              |               |                            |                          |                          |
| <b>4.1 INDIRECT COST:</b>   | <b>13.20%</b>                                | \$ 36,484                    | \$ 2,989      | \$ 17,632.40               | \$ 18,851.64             | 48.3%                    |
|   |  |                              |               |                            |                          |                          |
| <b>Contract Total</b>   |  | \$ 384,300                   | \$ 30,524.87  | \$ 175,126.18              | \$ 209,173.82            | 45.6%                    |

Data through: December 2025  
Last Revision Date: 1/13/2026

**SC WORKS**  
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\*Workshops are offered Virtually

PY2025 - July 1, 2025 to July 30, 2026

|   | Q1 2025      | Q1 2025      | Q1 2025      | Q2 2025      | Q2 2024      | Q2 2025      | Q3 2025 | Q3 2025 | Q3 2025 | Q4 2025 | Q4 2025 | Q4 2025 |              |
|---|--------------|--------------|--------------|--------------|--------------|--------------|---------|---------|---------|---------|---------|---------|--------------|
|   | Jul-25       | Aug-25       | Sep-25       | Oct-25       | Nov-25       | Dec-25       | Jan-26  | Feb-26  | Mar-26  | Apr-26  | May-26  | Jun-26  |              |
| <b>Jobseekers Services</b>                    |              |              |              |              |              |              |         |         |         |         |         |         |              |
| <b>SYSTEM WIDE SERVICES</b>                   |              |              |              |              |              |              |         |         |         |         |         |         |              |
| <b>Unduplicated Customer Count</b>            | <b>7511</b>  | <b>3055</b>  | <b>3406</b>  | <b>3231</b>  | <b>7783</b>  | <b>7024</b>  |         |         |         |         |         |         | <b>7511</b>  |
| <b>Individuals that Registered</b>            | <b>278</b>   | <b>212</b>   | <b>217</b>   | <b>228</b>   | <b>178</b>   | <b>211</b>   |         |         |         |         |         |         | <b>278</b>   |
| Anderson                                      | 147          | 104          | 101          | 108          | 85           | 104          |         |         |         |         |         |         | 147          |
| Clemson                                       | 22           | 18           | 21           | 25           | 17           | 28           |         |         |         |         |         |         | 22           |
| Easley  | 53           | 45           | 44           | 41           | 36           | 37           |         |         |         |         |         |         | 53           |
| Seneca  | 56           | 45           | 51           | 54           | 40           | 42           |         |         |         |         |         |         | 56           |
| <b>Job Search Services (006 and 06M)</b>      | <b>62629</b> | <b>54732</b> | <b>49019</b> | <b>49955</b> | <b>53587</b> | <b>60803</b> |         |         |         |         |         |         | <b>62629</b> |
| Anderson                                      | 32046        | 26780        | 23209        | 24921        | 27440        | 31824        |         |         |         |         |         |         | 32046        |
| Clemson                                       | 6983         | 6714         | 6555         | 5390         | 5913         | 7225         |         |         |         |         |         |         | 6983         |
| Easley  | 10554        | 10367        | 10119        | 10162        | 9406         | 10061        |         |         |         |         |         |         | 10554        |
| Seneca  | 13046        | 10871        | 9136         | 9482         | 10828        | 11693        |         |         |         |         |         |         | 13046        |
| <b>CENTER-WIDE SERVICES</b>                   |              |              |              |              |              |              |         |         |         |         |         |         |              |
| <b>Center Traffic (Total Customer Count):</b> | <b>1294</b>  | <b>1005</b>  | <b>1065</b>  | <b>1139</b>  | <b>895</b>   | <b>1191</b>  |         |         |         |         |         |         | <b>1294</b>  |
| Anderson                                      | 603          | 456          | 440          | 459          | 368          | 552          |         |         |         |         |         |         | 603          |
| Clemson                                       | 395          | 292          | 3622         | 364          | 260          | 406          |         |         |         |         |         |         | 395          |
| Easley  | 62           | 46           | 688          | 50           | 47           | 45           |         |         |         |         |         |         | 62           |
| Seneca  | 234          | 211          | 1955         | 266          | 220          | 188          |         |         |         |         |         |         | 234          |
| <b>Orientation Attendance</b>                 | <b>40</b>    | <b>32</b>    | <b>26</b>    | <b>48</b>    | <b>19</b>    |              |         |         |         |         |         |         | <b>40</b>    |
| <b>Workshops Offered</b>                      | <b>11</b>    | <b>11</b>    | <b>12</b>    | <b>12</b>    | <b>11</b>    | <b>11</b>    |         |         |         |         |         |         | <b>68</b>    |
| # Attended Employability                      |              | 2            | 2            | 4            | 1            | 4            |         |         |         |         |         |         | 13           |
| # Attended Financial Literacy                 | 3            | 7            | 1            | 0            | 0            |              |         |         |         |         |         |         | 11           |
| # Attended Computer Skills                    | 0            | 0            | 1            | 0            | 0            | 1            |         |         |         |         |         |         | 163          |
| # Attended Expungement Info Session           |              |              | 80           | 25           |              | 58           |         |         |         |         |         |         |              |
| <b>Referrals to Partners:</b>                 | <b>103</b>   | <b>53</b>    | <b>50</b>    | <b>75</b>    | <b>31</b>    | <b>34</b>    |         |         |         |         |         |         | <b>103</b>   |
| # of Individuals Received Referral            | 76           | 45           | 45           | 61           | 27           | 31           |         |         |         |         |         |         | 76           |

Data through: December 2025  
Last Revision Date: 1/13/2026

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PY2025 - July 1, 2025 to July 30, 2026

|                                    | Q1 2025     | Q1 2025    | Q1 2025    | Q2 2025     | Q2 2025    | Q2 2025    | Q3 2025 | Q3 2025 | Q3 2025 | Q4 2025 | Q4 2025 | Q4 2025 |             |
|------------------------------------|-------------|------------|------------|-------------|------------|------------|---------|---------|---------|---------|---------|---------|-------------|
|                                    | Jul-25      | Aug-25     | Sep-25     | Oct-25      | Nov-25     | Dec-25     | Jan-26  | Feb-26  | Mar-26  | Apr-26  | May-26  | Jun-26  | Total       |
| <b>Employer Services</b>           |             |            |            |             |            |            |         |         |         |         |         |         |             |
| <b>Internal Job Orders Created</b> | <b>102</b>  | <b>44</b>  | <b>67</b>  | <b>39</b>   | <b>42</b>  | <b>70</b>  |         |         |         |         |         |         | <b>364</b>  |
| Anderson                           | 57          | 16         | 32         | 18          | 15         | 26         |         |         |         |         |         |         | 164         |
| Clemson                            | 14          | 20         | 18         | 14          | 14         | 24         |         |         |         |         |         |         | 104         |
| Easley                             | 7           | 3          | 5          | 2           | 4          | 10         |         |         |         |         |         |         | 31          |
| Seneca                             | 24          | 5          | 12         | 5           | 9          | 10         |         |         |         |         |         |         | 65          |
|                                    |             |            |            |             |            |            |         |         |         |         |         |         | 0           |
| <b>Services Provided Employers</b> | <b>1091</b> | <b>829</b> | <b>875</b> | <b>2411</b> | <b>838</b> | <b>672</b> |         |         |         |         |         |         | <b>6716</b> |
| Anderson                           | 232         | 182        | 187        | 884         | 229        | 203        |         |         |         |         |         |         | 1917        |
| Clemson                            | 822         | 637        | 661        | 1503        | 594        | 425        |         |         |         |         |         |         | 4642        |
| Easley                             | 11          | 3          | 5          | 7           | 5          | 30         |         |         |         |         |         |         | 61          |
| Seneca                             | 26          | 7          | 88         | 17          | 10         | 14         |         |         |         |         |         |         | 162         |
|                                    |             |            |            |             |            |            |         |         |         |         |         |         | 0           |
| <b>Hiring Events</b>               | <b>6</b>    | <b>6</b>   | <b>8</b>   | <b>7</b>    | <b>5</b>   | <b>5</b>   |         |         |         |         |         |         | <b>37</b>   |
| <b>Total Job Seekers</b>           | <b>291</b>  | <b>230</b> | <b>484</b> | <b>365</b>  | <b>205</b> | <b>237</b> |         |         |         |         |         |         | <b>1812</b> |
| Anderson                           | 169         | 226        | 346        | 137         | 152        | 234        |         |         |         |         |         |         | 1264        |
| Oconee                             | 10          | 0          | 100        | 208         | 0          | 0          |         |         |         |         |         |         | 318         |
| Pickens                            | 79          | 4          | 38         | 8           | 53         | 3          |         |         |         |         |         |         | 185         |
| Regional/ Virtual                  | 33          | 0          | 0          | 12          | 0          | 0          |         |         |         |         |         |         | 45          |
|                                    |             |            |            |             |            |            |         |         |         |         |         |         | 0           |
| <b>Entered Employments</b>         | <b>14</b>   | <b>3</b>   | <b>6</b>   | <b>3</b>    | <b>1</b>   | <b>1</b>   |         |         |         |         |         |         | <b>28</b>   |
| Anderson                           | 11          | 3          | 4          | 0           | 1          | 1          |         |         |         |         |         |         | 20          |
| Clemson                            | 0           | 0          | 2          | 0           | 0          | 0          |         |         |         |         |         |         | 2           |
| Easley                             | 3           | 0          | 0          | 0           | 0          | 0          |         |         |         |         |         |         | 3           |
| Seneca                             | 0           | 0          | 0          | 0           | 0          | 0          |         |         |         |         |         |         | 0           |
|                                    |             |            |            |             |            |            |         |         |         |         |         |         | 0           |
| <b>Rapid Response Events</b>       | <b>1</b>    | <b>1</b>   |            |             |            |            |         |         |         |         |         |         | <b>2</b>    |
| <b>Total Affected</b>              | <b>0</b>    | <b>24</b>  |            |             |            |            |         |         |         |         |         |         | <b>24</b>   |
|                                    |             |            |            |             |            |            |         |         |         |         |         |         | 0           |

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PY20243 - July 1, 2025 to July 30, 2026

WIOA Individualized Career Services = July 1, 2024 - July 30, 2025

| Job Seeker at WIOA Enrollment |    |   |    |       |       |  |
|-------------------------------|----|---|----|-------|-------|--|
|                               | A  | O | P  | Other | Total |  |
| Veterans                      |    |   |    |       |       |  |
| CO                            | 4  | 1 | 2  | 1     | 8     |  |
| New                           | 0  | 0 | 0  | 0     | 0     |  |
| Offenders                     |    |   |    |       |       |  |
| CO                            | 11 | 0 | 1  | 0     | 12    |  |
| New                           | 0  | 0 | 0  | 0     | 0     |  |
| TAA Co-enrolled               |    |   |    |       |       |  |
| CO                            | 0  | 0 | 0  | 0     | 0     |  |
| New                           | 0  | 0 | 0  | 0     | 0     |  |
| Adult/DW Low Income           |    |   |    |       |       |  |
| CO                            | 13 | 7 | 17 | 0     | 37    |  |
| New                           | 0  | 0 | 0  | 0     | 0     |  |
| SNAP Recipient                |    |   |    |       |       |  |
| CO                            | 6  | 4 | 8  | 0     | 18    |  |
| New                           | 0  | 0 | 0  | 0     | 0     |  |
| Basic Skills Deficient        |    |   |    |       |       |  |
| CO                            | 25 | 3 | 17 | 1     | 46    |  |
| New                           | 0  | 0 | 0  | 0     | 0     |  |
|                               | 25 | 3 | 17 | 1     | 46    |  |

| Caseload Breakdown |           |           |            |
|--------------------|-----------|-----------|------------|
|                    | Active    | Follow-up | Total      |
| Goldsmith          | 9         | 22        | 31         |
| Hill               | 19        | 36        | 55         |
| Sexton             | 34        | 39        | 73         |
| <b>Total</b>       | <b>62</b> | <b>97</b> | <b>159</b> |

| Active Enrollment |           |          |           |
|-------------------|-----------|----------|-----------|
|                   | CO        | July     | Total     |
| Goldsmith         | 9         | 0        | 9         |
| Hill              | 19        | 0        | 19        |
| Sexton            | 34        | 0        | 34        |
| <b>Total</b>      | <b>62</b> | <b>0</b> | <b>62</b> |

| Applications  |                  |           |      |
|---|------------------|-----------|------|
|   | August           | YTD Total |      |
| YTD Total Determinations  | 8                | 49        |      |
| Enrollment  |                  |           |      |
|   | TD Planned (+/-) |           |      |
| New MTD Enrolled  | 0                | 5         | -5   |
| New YTD Enrolled  | 41               | 34        | 7    |
| Total YTD Participants  | 87               |           |      |
| Total YTD Exits   | 27               |           |      |
| Priorities*   | YTD Enrolled     | %         | Goal |
| 1. Veterans - PAR, LI, or BSD**   |                  |           | 70%  |
| 2. PAR, LI, or BSD  |                  |           |      |
| 3. Veteran  |                  |           | 30%  |
| 4. Non-Veterans   |                  |           |      |
| <b>Sum</b>  |                  |           |      |
| *Applies to Adult Population Only   |                  |           |      |
| **PAR = Public Assistance Recipients, LI = Low Income, BSD = Basic Skills Deficient |                  |           |      |

| Career Interest                                 |          |     |
|---|----------|-----|
| In-Demand Career Cluster                        | December | YTD |
| Admin, Support, Waste Mgmt., Remediation Svcs.. | 0        | 0   |
| Health Care and Social Assistance               | 4        | 4   |
| Manufacturing                                   | 0        | 0   |
| Professional Scientific Technical Services      | 1        | 1   |
| Construction                                    | 1        | 1   |
| CDL Exception                                   | 2        | 2   |
| Other   | 0        | 0   |

| One-on-One Services (WIOA)  |          |     |
|---|----------|-----|
| (214 Activity Codes reflect students in the seat regardless of start/end date; all others are services provided in that month)* |          |     |
| Activity  | December | YTD |
| 106 - Provided Internet Job Search  | 4        | 44  |
| 107 - Provision of Labor Market In  | 2        | 45  |
| 115 - Resume Preparation Assistai   | 3        | 20  |
| 132- Workshop   | 2        | 42  |
| 142 - Soft Skills Instruction   | 0        | 29  |
| 202 - Career Guidance/Planning  | 22       | 181 |
| 214 - Adult Literacy or Basic Skills  | 0        | 1   |

| WorkKeys or WIN |            |          |            |
|-----------------|------------|----------|------------|
|                 | CO         | New MTD  | Total      |
| Platinum        | 26         | 0        | 26         |
| Gold            | 77         | 1        | 78         |
| Silver          | 356        | 0        | 356        |
| Bronze          | 190        | 1        | 191        |
| No Certificate  | 98         | 0        | 98         |
| <b>Total</b>    | <b>747</b> | <b>2</b> | <b>749</b> |



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PY2023 - July 1, 2025 to July 30, 2026

WIOA Training and Follow-Up Services = July 1, 2025 - July 30, 2026

| Recommended for Training Services |          |     |
|-----------------------------------|----------|-----|
|                                   | December | YTD |
| GED                               | 0        | 0   |
| Occupational                      | 0        | 0   |
| On-the-Job Training               | 0        | 0   |

| OJT Training Synopsis |                     |            |              |             |
|-----------------------|---------------------|------------|--------------|-------------|
| Company Name          | Location of Company | Successful | Unsuccessful | In-Progress |
|                       |                     |            |              |             |

|                                |          |
|--------------------------------|----------|
| Total Current Contracts        | 0        |
| Total Carryover                | 0        |
| <b>Total All OJT Contracts</b> | <b>0</b> |

Carryover equals those contracts started in PY24 but finished in PY25

| Funding Source     |      |           |
|--------------------|------|-----------|
|                    | July | YTD Total |
| Adult              | 0    | 0         |
| Dislocated Workers | 0    | 0         |

| Program Outcomes and Follow-Up Services |                |           |
|---|----------------|-----------|
|   | December Total | YTD Total |
| Entered Employment                      | 0              | 31        |
| Credential Attained (current year)      | 5              | 7         |
| Measurable Skills Gained                | 3              | 11        |
| Follow-Up Services Provided             | 11             | 69        |
| Follow-Up Services Individuals          | 11             | 69        |

| Occupational Training by Provider          |                       |                     |
|--|-----------------------|---------------------|
| Training Provider                          | Currently In Training | PY25 Rec'd Training |
| ArcLabs Welding School                     | 0                     | 0                   |
| Capstone Career Development Center         | 1                     | 5                   |
| CDL Training Service (Ace Driving Academy) | 0                     | 1                   |
| Coding Clarified LLC                       | 0                     | 0                   |
| Commercial Driving Academy                 | 0                     | 0                   |
| Norris Mechanical, LLC                     | 1                     | 2                   |
| PSI Project Management                     | 0                     | 0                   |
| Tri-County Technical College               | 13                    | 34                  |
| Truck Driver Institute                     | 0                     | 0                   |
| Village Career Center, LLC.                | 0                     | 1                   |

|              |           |           |
|--------------|-----------|-----------|
| <b>Total</b> | <b>15</b> | <b>43</b> |
|--------------|-----------|-----------|

| Total Occupational Training by Cluster         |               |                       |
|--|---------------|-----------------------|
| Occupation                                     | Total Trained | PY25 Rec'd Credential |
| GED/Occupational Training (324)                | 0             | 0                     |
| Admin, Support, Waste Mgmt., Remediation Svcs. | 6             | 0                     |
| CDL  | 19            | 8                     |
| Construction                                   | 1             | 0                     |
| Health Care and Social Assistance              | 13            | 2                     |
| Manufacturing                                  | 12            | 9                     |
| Professional, Scientific, Technical Services   | 5             | 1                     |

| Funding Source PY25 Rec'd (occupational and GED training) |           |                      |                  |
|---|-----------|----------------------|------------------|
| WIOA Funding  | YTD Total | Partner Funding      | Amt Leverage YTD |
| Adult   | 62        | TCTC Scholarships \$ | 66,979           |
| Dislocated Workers  | 4         | SC Lottery \$        | -                |
| DWG   | 0         | Pell Grant \$        | -                |
| Trade (co-enrolled)                                       | 0         | Goodwill \$          | 2,971            |
|   |           | Other                |                  |
| <b>Total</b>  | <b>66</b> | <b>\$</b>            | <b>69,950</b>    |

**Note:** Some participants have rec'd more than one training or more than one funding source.

**WorkLink**

**WIOA INSTRUCTION LETTER NO.: PY' 21-08**

**SUBJECT: WIOA Participant Lifetime Training Account (ITA) Cap** (Replaces WorkLink Instruction Letter 10-07)

**ISSUANCE**

**DATE:** 2/2/2022

**EFFECTIVE**

**DATE:** Immediately

**EXPIRATION**

**DATE:** Indefinite

**PURPOSE:** This guidance provides additional detail on implementation of the Workforce Innovation and Opportunity Act (WIOA) participant lifetime ITA cap imposed by the State Workforce Development Board (SWDB).

**BACKGROUND:** In response to the South Carolina Legislative Audit Council review of the WIOA program, the SWDB established a lifetime maximum training cap to ensure consistent and effective use of WIOA training dollars throughout the state. The State's lifetime ITA cap for classroom training is set at a maximum of \$14,000 per WIOA participant.

**POLICY:** The ITA cap for the WorkLink region is limited to no more than \$5,000 per program year and no more than \$10,000 per a participant's lifetime. Proposed increase to \$6,000 per year and \$12,000 a lifetime.

**Additional Policy Considerations**

- Supportive services are not included in ITA caps.
- Any portion of the total training costs paid with non-WIOA funds (i.e. PELL, Lottery, TAA, etc.) will not count towards the WorkLink area training cap.
- *Occupational training with GED and/or basic skills training* is included in the lifetime ITA cap. Therefore, using the most expeditious and cost-efficient means of acquiring these prerequisites is imperative.
- Allowing participants to attend training on a part-time basis increases the cost of training and the time it takes to complete training. Therefore, full-time training should be the norm.

**Requesting Exceptions to the ITA Cap**

The Board has approved up to ten (10) ITA training cap exceptions per year to be approved at the discretion of the WorkLink Executive Director.

The service provider may request an exception to the ITA cap on behalf of the participant. The service provider must submit the request with accompanying cost details and justification to the appropriate

program manager. An email approving the request will be sent to the Service Provider and should be placed in the participant's hard file for monitoring purposes.

### **Tracking Participant Related Costs**

The WorkLink local area ITA cap effects all participants receiving training under an ITA from May 1, 2011 to present. The Service Provider has been and will continue to be required to track participant costs to comply with this policy.

Beginning on July 9, 2021 and in compliance with State Instruction Letter 21-01, each local area and their Service Providers are required to track all participant related costs utilizing the SC Works Online Services (SCWOS) Advanced Individual Fund Tracking (AIFT) module. Prior to this, SCWOS was encouraged, but not required to track participant costs.

This mandate does not prohibit the Service Provider from using a separate participant cost tracking system in conjunction with AIFT; however, **participant records must be accurately and timely reported in SCWOS to ensure that the ITA cap policy has been followed.**

**ACTION:** Please copy and distribute this information appropriately within your agency.

**INQUIRIES:** Direct all inquiries on this Instruction Letter to the WorkLink Workforce Development Board Staff, WorkLink, 1376 Tiger Blvd., Suite 102, Clemson, SC 29631, telephone 864.646.5898, fax, 864.646.2814, or e-mail [jkelly@worklinkweb.com](mailto:jkelly@worklinkweb.com).



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Trent Acker, Executive Director  
WorkLink Workforce Development Board

**DISTRIBUTION:** All WIOA staff

*Board Action:*

February 2, 2022 – Approved an additional 5 exceptions to the Training Cap policy for PY2021.



## **Summary of the Priority Populations Committee Meeting (January 13, 2026):**

### **Meeting Details:**

- **Date:** Tuesday, January 13, 2026
- **Time:** 3:00 PM - 4:00 PM (Eastern Time)
- **Location:** Clemson Center or Virtual via Zoom

### **Key Discussion Points:**

- Focus on addressing workforce needs for individuals facing barriers to employment, including youth, justice-involved individuals, low-income jobseekers, individuals with disabilities, veterans, and others.
- Strategies to improve access to employment, training, and supportive services for priority populations.
- Updates on engagement clinics, job fairs, and veteran services.
- Review of workforce data trends, including South Carolina's unemployment rate (4.6%) and local labor force disability statistics (25.1%).

### **Action Items:**

- Committee members to explore workforce data trends and potential partnerships.
- Follow-up on opportunities highlighted during the meeting.

### **Next Meeting:**

- **Date:** Tuesday, March 10, 2026
- **Format:** Clemson Center or Virtual via Zoom

P.O. Box 995  
1550 Gadsden Street  
Columbia, SC 29202  
dew.sc.gov



Henry McMaster  
Governor  
  
William H. Floyd, III  
Executive Director

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January 16, 2026

«ETP\_Primary\_Contact»  
«Owner\_Instructor»  
«Provider\_Name»  
«Address»  
«City\_State\_Zip»

Re: Official Warning of Non-Compliance with Workforce Innovation and Opportunity Act (WIOA) Eligible Training Provider List (ETPL) All-Student Data Reporting Requirements for Program Year 2024

Dear «ETP\_Primary\_Contact»,

This letter serves as an official warning regarding «**Provider\_Name**»'s failure to submit the required all-student data elements for the approved program(s) of study listed on the Eligible Training Provider List (ETPL) for Program Year (PY) 2024 (July 1, 2024 – June 30, 2025). The program(s) referenced are listed at the end of this notice.\*

This failure constitutes non-compliance with the Workforce Innovation and Opportunity Act (WIOA).

### **Regulatory Requirements**

Under WIOA Sections 122(b)(2)(A), 20 CFR §§ 677.230 and 680.460, all providers of training services must submit appropriate, accurate, and timely performance data for each program of study on the ETPL as a condition of continued eligibility.

In addition, the ETPL Annual Memorandum of Agreement (MOA), *Article V - Methods and Timing of Requests for Information* requires "... the Applicant/ETP [to] collect and submit the following performance-related data elements on all individuals engaged in an approved program of training listed on the state's ETPL regardless of WIOA participation, no later than August 15, 2025, for Program Year 2024 (July 1, 2024 – June 30, 2025). ETPL approval is contingent on the timely submission of all student data. Failure to submit all student data for the prior year for each approved program of training will result in the denial or removal of programs from the ETPL."

ETPL approval and continued eligibility are contingent on timely submission of this data. Failure to comply may result in removal or denial of programs listed on the ETPL.

### **Required Corrective Action**

To avoid further administrative action, your organization must complete the following steps no later than February 13, 2026:

**1. Written Explanation:**

Submit a written explanation describing reasons for your failure to submit the required PY24 all-student performance-related data elements by the established August 15, 2025, deadline.

**2. Corrective Action Plan (CAP):**

Provide a detailed corrective action plan outlining how your organization will ensure the timely submission of performance-related student data elements through PATH for all individuals engaged in each approved program of training listed on the state's ETPL regardless of WIOA participation, no later than August 15, 2026, for PY25 (July 1, 2025 – June 30, 2026).

Send both the written explanation and CAP to [SCETPLSupport@dew.sc.gov](mailto:SCETPLSupport@dew.sc.gov) by February 13, 2026.

**Consequences of Non-Response or Continued Non-Compliance**

Failure to respond or implement corrective actions may result in the following consequences:

- Removal of non-compliant programs of study from the ETPL
- Suspension of your organization's eligibility as a training provider
- Ineligibility for future WIOA occupational training funding

**Resources and Assistance**

We are committed to helping providers meet all reporting requirements. For PATH instructional video tutorials, data upload templates, and detailed PATH submission guidance, please visit <https://scworks.org/employer/education-and-training/eligible-training-provider-list-etpl>.

For technical support or clarification regarding this notification, contact SC ETPL Support at [SCETPLSupport@dew.sc.gov](mailto:SCETPLSupport@dew.sc.gov).

**\*Program(s) without all student data submission:**

«Programs\_with\_no\_data\_reported»  
«Programs\_with\_no\_data\_reported1»  
«Programs\_with\_no\_data\_reported2»  
«Programs\_with\_no\_data\_reported3»  
«Programs\_with\_no\_data\_reported4»  
«Programs\_with\_no\_data\_reported5»  
«Programs\_with\_no\_data\_reported6»  
«Programs\_with\_no\_data\_reported7»  
«Programs\_with\_no\_data\_reported8»  
«Programs\_with\_no\_data\_reported9»  
«Programs\_with\_no\_data\_reported10»  
«Programs\_with\_no\_data\_reported11»  
«Programs\_with\_no\_data\_reported12»

«Programs\_with\_no\_data\_reported13»  
«Programs\_with\_no\_data\_reported14»  
«Programs\_with\_no\_data\_reported15»  
«Programs\_with\_no\_data\_reported16»  
«Programs\_with\_no\_data\_reported17»  
«Programs\_with\_no\_data\_reported18»  
«Programs\_with\_no\_data\_reported19»  
«Programs\_with\_no\_data\_reported20»  
«Programs\_with\_no\_data\_reported21»  
«Programs\_with\_no\_data\_reported22»  
«Programs\_with\_no\_data\_reported23»  
«Programs\_with\_no\_data\_reported24»  
«Programs\_with\_no\_data\_reported25»

Sincerely,



Nina Stagers  
Assistant Executive Director  
Workforce Development

Free Workshops and WIN Testing available at SC Works.

**February 2026**

Please call (864) 722-9273 to register for Workshops and WIN Tests.

| Sunday | Monday  | Tuesday  | Wednesday  | Thursday   | Friday | Saturday |
|--------|---|--|--|--|--------|----------|
| 1      | 2<br><b>Soft Skills Workshop</b><br>11:00am<br>Clemson SC Works       | 3<br><b>Basic Computer Workshop</b><br>10:00am<br>Clemson SC Works   | 4<br><b>FREE WIN Testing</b><br>Clemson SC Works<br>10:00am<br>Please call<br>(864) 722-9273<br>to register  | 5<br><b>Communicating Effectively Workshop</b><br>10:00am<br>Clemson SC Works  | 6      | 7        |
| 8      | 9<br><b>Digital Literacy Workshop</b><br>11:00am<br>Clemson SC Works  | 10<br><b>Job Application Workshop</b><br>10:00am<br>Clemson SC Works | 11<br><b>Networking/Financial Reputation Workshop</b><br>Clemson SC Works<br>2:00pm                          | 12<br><b>Interviewing Workshop</b><br>10:00am<br>Clemson SC Works              | 13     | 14       |
| 15     | 16<br><b>Closed for Presidents Day</b>                                | 17<br><b>Basic Computer Workshop</b><br>10:00am<br>Clemson SC Works  | 18<br><b>FREE WIN Testing</b><br>Clemson SC Works<br>10:00am<br>Please call<br>(864) 722-9273<br>to register | 19<br><b>Communicating Effectively Workshop</b><br>10:00am<br>Clemson SC Works | 20     | 21       |
| 22     | 23<br><b>Digital Literacy Workshop</b><br>11:00am<br>Clemson SC Works | 24<br><b>Job Application Workshop</b><br>10:00am<br>Clemson SC Works | 25<br><b>Networking/Financial Reputation Workshop</b><br>Clemson SC Works<br>2:00pm                          | 26<br><b>Interviewing Workshop</b><br>10:00am<br>Clemson SC Works              | 27     | 28       |
|        |   |  |  |  |        |          |
|        |   |  |  |  |        |          |

**FREE Workshops**

Basic Computer  
Communicating Effectively  
Completing Job Applications  
Interviewing  
Networking/Financial Rep.

**January**

3, 17  
5, 19  
10, 24  
12, 26  
11, 25

**NEW!**  
**NEW!**

Digital Literacy  
Soft Skills

9, 23  
2

**NEW!**  
**NEW!**

**Free WIN Testing February 4, 18**

Please call (864) 722-9273 to register for workshops and tests.  
For individuals using a TTY device, please dial 711.

An Equal Opportunity Employer/Program. Auxiliary aids and services available upon request to individuals with disabilities.

For program funding details in compliance with the Stevens Amendment, please visit the Funding Opportunities page of the [www.worklinkweb.com](http://www.worklinkweb.com) website.