SC WORKS | BRINGING EMPLOYERS AND JOB SEEKERS TOGETHER
WORKLINK
ANDERSON·OCONEE·PICKENS

WORKFORCE DEVELOPMENT BOARD MEETING
Wednesday, September 9, 2026 – 1:00 P.M.
WorkLink Clemson Comprehensive Center
1376 Tiger Blvd, Clemson, SC 29631
Microsoft Teams meeting
Join: https://teams.microsoft.com/meet/247451201567681?p=g7QqJs79cafwoRaiFc
Meeting ID: 247 451 201 567 681
Passcode: 3Vk7fJ2G

AGENDA

I.	Call to Order/Introductions	Jim Kilton, Board Chair
II.	Approval of Minutes (6/3/2026) *	Chair Kilton
III.	Special Recognition	Chair Kilton
IV.	Director's Update	Victoria Britton, Executive Director
V.	Committee Reports	

A. **Finance Committee** — Stephanie Collins, Committee Chair
1) PY' 25 Invoices
2) PY' 26 Invoices
3) PY' 26 In house budget
4) PY' 26 IWT
5) **Next FC Meeting:** October 21, 2026

B. **Youth Committee** — Katie Brown, Youth Committee Chair
1) PY' 25 Q4 Program Performance Summaries
2) PY' 26 New Enrollment Report
3) **Next YC Meeting:** October 6, 2026

C. **OneStop Operations Committee** — Alex Vitou, Committee Chair
1) **Next OSO C Meeting:** October 14, 2026

D. **Priority Populations Committee** — Lisa Gillespie, Committee Chair
1) **Next PPC Meeting:** October 13, 2026

V. **Other Business** — Chair Kilton
1) Committee and Board Meeting Schedule
2) 501 (c)3
3) SC Works Clemson Flood and Mold Issue

NEXT MEETING – November 4, 2026@ 1:00PM
Nieri Family Alumni & Visitors Center, Room 298 220 Madren Center Drive, Clemson, SC 29631
LUNCH IMMEDIATELY PRECEDES THE MEETING AT NOON

SC WORKS | BRINGING EMPLOYERS AND JOB SEEKERS TOGETHER
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WorkLink Workforce Development Board
Wednesday, June 3, 2026 – 1:00 P.M.
Nieri Family Alumni & Visitors Center, Room 298
220 Madren Center Drive, Clemson, SC 29631
Microsoft Teams meeting
Join: https://teams.microsoft.com/meet/229323358806018?p=bD5MUsKV9mcEfRqPHu
Meeting ID: 229 323 358 806 018
Passcode: gi9Wo6eT

WorkLink Workforce Development Board – Meeting Minutes

1. Call to Order & Roll Call
Acting Chair **Jim Kilton** called the meeting to order. Roll call was conducted by Wendy, and **quorum was confirmed**, enabling voting on all action items.

Attendees: Jim Kilton (Chair), Danny Brothers, Billy Gibson, Robert Halacre, Kristi King-Brock, Pat Pruitt, David Boweres, Brooke Garren, Elizabeth McDonald, Alex Vitou, Renee Alexander, Ann Marie Baker, Stan Hill, Billy Hunter, Yarnell Rivera, Kelly Parnell and Caitlin Brazell

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2. Approval of Previous Minutes
The **April 1st meeting minutes** were reviewed.

- **Motion:** Danny Brothers
- **Second:** Robert Halfacree
- **Vote:** Passed unanimously

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3. Special Recognition
The board honored **Kristi King-Brock** for **30 years of service** to workforce development in the Tri-County region. This meeting marked her final board session. She offered closing reflections at adjournment.

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4. Local Veteran Employment Representative (LVER) Update
Presenter: Yarnell Rivera, Business Consultant / LVER, SC Works Clemson.

Key points:

- Advocates for veterans in **Anderson, Pickens, and Oconee Counties**.
- Supports hiring events and the **STAYS program** for veterans and spouses.
- Also serves civilians through the **Wagner-Peyser** program.

- Encouraged board members to reach out for veteran or civilian employment assistance.
- Jim Kilton thanked him for his Marine Corps service.

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5. Committee Reports

5.1 Finance Committee
Presenter: Victoria Britton
Meeting Date: May 27
Highlights:

- PY25 spending at **55.7%**, on track across programs.
- Adult & Dislocated Worker programs at **50–70%** expenditures; expected full utilization by June 30.
- Youth program at **~80% obligated**.
- WorkLink received **$500,000 additional PY26 funding**, including **$200,000 for Adult**.
- Pursuing **large DOL grants** in $5M increments.

Incumbent Worker Training (IWT):

- $50,000 invoiced; $22,000 pending employer documentation.
- Employer delays remain a challenge.
- A **"think tank"** will be formed to improve employer communication.

5.2 PY26 Provisional Budgets
Presented by Renee Alexander. All budgets assume **flat funding**, with modifications expected in October.

- **One-Stop Operator Budget:** $100,000
- **Career Services (Adult & DW):** $470,129
- **Youth Program:** $384,300

All budgets include staffing adjustments related to Billy Gibbs' new Area Manager role.
Motion: Kristi King-Brock
Second: Robert Halfacre
Vote: Passed unanimously

5.3 Youth Committee
Presenter: Victoria Britton

- Program is over-enrolled with waiting lists.
- **85 new enrollments, 49 graduates**, 12 nearing completion.
- Work Experience funds nearly exhausted (**$2,400 remaining**).
- Multiple success stories, including participants gaining GEDs, employment, and career advancement.

5.4 Operations Committee

- May 20 meeting canceled due to key participant unavailability.
- No delays to ongoing work.
- Next meeting: August 19.

5.5 Priority of Population Committee

- May 12 meeting canceled.
- No delays reported.
- Next meeting: August 11.

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6. Office Closures (Voting Item)

The board reviewed and approved the following closures:

- **June 26 (Clemson only)** – Morgan Wallen concert
- **August 7 (All locations)** – Staff training
- **September 11 (Clemson only)** – First Friday Parade
- **October 23 (Clemson only)** – Tigerama
- **November 20 (All locations)** – Staff training
- **April 9, 2027 (All locations)** – Staff training

Motion: Pat Pruitt
Second: Danny Brothers
Vote: Passed unanimously

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7. Other Business

Board Member Information Update

Victoria Britton will send a spreadsheet for members to update **start dates** and **term plans**.

Board Recruitment

Two vacancies:

- **Non-profit representative** (replacing Kristi King-Brock)
- **Labor representative** (replacing Lt. Ashley Anderson)

Business Services & Fiscal Manager Position

- Starting salary: ~$67,000, full-time with benefits
- Responsibilities include fiscal operations, MOU management, budget development, and employer-focused talent pipeline work
- Requires knowledge of **GAAP, GASB, FASB**
- Based in Clemson with **hybrid schedule** (2 remote / 3 in office)
- **Motion:** Kristi King-Brock
- **Second:** Robert Halfacre
- **Vote:** Passed unanimously

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8. Adjournment

Kristi King-Brock delivered final remarks reflecting on her 30-year career and positive experiences with the board.
The meeting was adjourned.

Prepared by: Windy Graham, WorkLink Staff
Date Prepared: 06/03/2026

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IN MEMORY OF

Susan Parker Gibson

The Board recognizes with gratitude the many years of dedicated service provided by Susan Parker Gibson. Her commitment to our youth, her wisdom, and her generous spirit helped strengthen our organization and enrich the lives of countless individuals. We extend our heartfelt condolences to her family and honor her legacy with sincere appreciation.

Honoring a legacy of service and compassion

DIRECTOR'S REPORT

Leadership, performance and forward momentum

Victoria Britton

Executive Director

Presented to the WorkLink Workforce Development Board
September 9, 2026

EXECUTIVE MESSAGE

WorkLink enters Program Year 2026 with a clear focus on strong stewardship, responsive service delivery, regional partnership and disciplined execution. Recent results demonstrate meaningful strengths in employment outcomes and earnings, while also identifying credential attainment as an area for sustained management attention. The organization is moving forward with a refreshed staff structure, active Board initiatives and continued engagement with state and regional partners.

Board-level priorities

01 Performance	02 Operations	03 Strategy
Build on employment and earnings results while strengthening credential outcomes.	Maintain continuity, fiscal discipline and responsive management of facilities issues.	Advance the 501(c)(3) formation initiative through Board authorization and defined milestones.

Executive Highlights

A concise view of organizational progress, external engagement and leadership attention for the September Board meeting.

External engagement and professional development

Fall SETA Conference | Louisville, Kentucky	Victoria Britton and Windy Graham attended the Fall SETA conference, representing WorkLink and supporting continued leadership awareness of workforce-development practices and regional collaboration.
South Carolina Manufacturing Summit	Keith Keller attended the SC Manufacturing Summit, expanding WorkLink's connection to manufacturing-sector priorities and employer-focused workforce conversations.

Welcoming Keith Keller

NEW EMPLOYEE | BUSINESS AND FISCAL SERVICES MANAGER

WorkLink welcomes Keith Keller as its new employee and Business and Fiscal Services Manager. Keith's participation in the SC Manufacturing Summit provided an early opportunity to engage with an important regional industry sector. His professional background summary will be added from the résumé provided for the final personnel spotlight.

Program performance snapshot

Rolling 4-quarter measure	Adult	Dislocated Worker	Youth
Employment Rate Q2	86.7%	90.0%	81.0%
Employment Rate Q4	82.6%	80.0%	84.8%
Median Earnings	$9,959	$10,122	$4,504
Credential Rate	69.2%	71.4%	56.6%
Measurable Skill Gains	64.0%	75.0%	81.6%
Overall Program Score	103.5%	99.3%	107.7%

Director's interpretation

The rolling four-quarter results show overall program scores above 99% of goal for Adult, Dislocated Worker and Youth. Employment and earnings outcomes provide a positive foundation. Credential performance remains the clearest cross-program opportunity, particularly for Youth, and should stay visible in management review and provider conversations.

Strategic and Operational Focus

501(c)(3) formation initiative

STATUS
ON TRACK

The strategic plan target is December 31, 2026. The September 9 Board decision is the launch point for governance design, South Carolina incorporation, organizational activation and submission of the appropriate IRS Form 1023-series application. The internal filing target is December 18, 2026.

Facility response and continuity

- Water entered the rear of the Clemson location following heavy rain on August 4, 2026. Drying was completed before the August 19 inspection.
- The inspection report noted no visible damage to the building or contents, while also noting reported mold growth in one office.
- The insurer's adjuster recommended denial under the surface-water exclusion. Management attention remains on documentation, coordination with the building owner and operational continuity.

Fiscal and program stewardship

July 2026 contract	Expenditures	Management note
Adult Services	$18,457.15	4.5% of $409,901
Dislocated Worker Services	$2,269.92	3.8% of $60,228
Youth Services	$21,661.76	5.6% of $384,300
Adult One-Stop Operator	$5,972.23	7.7% of $78,000
DW One-Stop Operator	$1,733.98	7.9% of $22,000

Director's closing note

"Our focus is to pair strong outcomes with careful stewardship, visible accountability and partnerships that expand opportunity across Anderson, Oconee and Pickens counties."

Victoria Britton | Executive Director

Source note

Prepared from the September 9, 2026 Board agenda; PY2025 Q4 performance summaries updated August 26, 2026; July 2026 provider invoices; the 501(c)(3) timeline; and the August 20, 2026 facility claim report. Conference attendance and new-employee information were supplied by Windy Graham. Keith Keller résumé details remain pending insertion.

ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Victoria Britton
email: vbritton@worklinkweb.com

Contract Number:
Invoice Number: 1055-13
Invoice Month: June 2026 Final
Period Covered: July 1, 2025 - June 30, 2026
Total Amount Due: $ 26,392

Line Item		Budget MOD 1	1055-13	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Eckerd Goal:			JUNE FINAL 100.0%			100.0%
[redacted]		$ -	$ -	-	$ -	0.0%
		$ 1,167	$ (86)	789.11	$ 378.02	67.6%
		$ 7,004	$ (88)	6,680.83	$ 323.17	95.4%
		$ 27,615	$ -	26,631.25	$ 983.97	96.4%
		$ 8,374	$ 64	8,373.94	$ (0.22)	100.0%
		$ 37,584	$ 158	37,312.00	$ 272.00	99.3%
		$ 15,696	$ -	15,696.00	$ -	100.0%
		$ 35,705	$ 150	35,454.00	$ 250.80	99.3%
		$ 28,875	$ 206	28,417.37	$ 457.63	98.4%
		$ 17,647	$ (1,231)	11,457.00	$ 6,190.20	64.9%
Staff Salary Total		**$ 179,667**	**$ (826)**	**170,811.50**	**$ 8,855.57**	**95.1%**
Fringe Benefit Total	**51xx**	**$ 67,018**	**$ (337)**	**63,553.33**	**$ 3,465.15**	**94.8%**
TOTAL STAFF COSTS		**$ 246,686**	**(1,162.55)**	**234,364.83**	**$ 12,320.71**	**95.0%**
Operating Costs:						
Facility Rent, Utilities, Maintenance, etc.	6185	$ -	$ -	-	$ -	0.0%
Staff Expendable Supplies & Materials	6000	$ 1,200	$ 439	1,216.77	$ (16.77)	101.4%
Software Licenses	6095	$ 1,064	$ -	1,063.80	$ -	100.0%
Staff Computers	6085	$ 1,449	$ -	1,390.92	$ 58.08	96.0%
Technology	6090	$ -	$ -	-	$ -	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.	6735	$ -	$ -	-	$ -	0.0%
Copy & Print Expenses	6730	$ 800	$ 602	602.25	$ 197.75	75.3%
Communications (Phone, Fax, Internet, etc.)	6270	$ 864	$ 73	993.27	$ (129.27)	115.0%
Staff Travel			$ -			
Local Mileage cost	6105	$ 1,000	$ -	507.38	$ 492.62	50.7%
Non-Local Per Diem/Lodging Cost	6115/6120/6125	$ -	$ -	-	$ -	0.0%
Client Verifications	6516	$ -	$ -	-	$ -	0.0%
Staff Training	5110	$ -	$ -	-	$ -	0.0%
Staff Background Checks	5100	$ 338	$ 20	307.85	$ 30.55	91.0%
Postage (Stamps, FedEx, etc.)	6005	$ 600	$ 11	256.35	$ 343.65	42.7%
TOTAL OPERATING COSTS		**$ 7,315**	**1,145.73**	**6,338.59**	**$ 976.61**	**86.6%**
Training Costs:						
WI Customer Credential Exam Fees (C.N.A., GED, TABE	6525	$ 8,960	$ -	3,510.85	$ 5,449.15	39.2%
WI Customer Individualized Training Costs						
Individual Training Account/Voucher Cost	6530	$ 85,782	$ 23,190	74,696.00	$ 11,086.06	87.1%
Client Testing Fees	6535	$ -	$ -	-	$ -	0.0%
TOTAL TRAINING COSTS		**$ 94,742**	**$ 23,190**	**$ 78,207**	**$ 16,535**	**82.5%**
Supportive Services Costs :						
WI Customer Transportation Costs	6485	$ 3,300	$ 70	2,650.00	$ 650.00	80.3%
WI Customer Childcare Costs	6660	$ -	$ -	-	$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backgı	6590	$ 18,530	$ 2,823	18,224.56	$ 305.44	98.4%
WI Customer Emergency Assistance (Rent, Car Repair, ε	6596	$ -	$ -	-	$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		**$ 21,830**	**2,893.00**	**20,874.56**	**$ 955.44**	**95.6%**
Training/Professional Fees/Profit:						
General Liability Insurance	6305	$ 5,124	$ (137)	4,629.90	$ 493.86	90.4%
TOTAL FEES / PROFIT COSTS		**$ 5,124**	**(136.74)**	**4,629.90**	**$ 493.86**	**90.4%**
INDIRECT COST:	**13.20%**	**$ 34,204**	**$ 463**	**32,384.00**	**$ 1,820.44**	**94.7%**
Contract Total		**$ 409,901**	**26,392.22**	**376,798.72**	**$ 33,102.28**	**91.9%**

eckerd connects

ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Victoria Britton
email: vbritton@worklinkweb.com

Contract Number:
Invoice Number: 1056-13
Invoice Month: June 2026 Final
Period Covered: July 1, 2025 - June 30, 2026
Total Amount Due: $ 28

Eckerd Goal:			JUNE FINAL 100%			100.0%
Line Item		**Budget MOD 1**	**1056-13**	**Cumulative**	**Remaining**	**Percent Spent**
[redacted]		$ -	$ -	$ -	$ -	0.0%
		$ -	$ -	$ 43.97	$ (43.97)	0.0%
		$ 1,400.80	$ (21.74)	$ 1,092.60	$ 308.20	78.0%
		$ 3,068.36	$ -	$ 3,068.36	$ (0.00)	100.0%
		$ 930.41	$ 6.91	$ 930.19	$ 0.22	100.0%
		$ 4,176.00	$ 17.60	$ 4,448.00	$ (272.00)	106.5%
		$ 1,744.00	$ -	$ 1,744.00	$ -	100.0%
		$ 3,967.20	$ 16.72	$ 4,218.00	$ (250.80)	106.3%
		$ 3,208.33	$ 22.92	$ 3,134.34	$ 73.99	97.7%
		$ 1,960.80	$ (136.80)	$ 1,273.00	$ 687.80	64.9%
Staff Salary Total		$ 20,455.90	$ (94.40)	$ 19,952.46	$ 503.44	97.5%
Fringe Benefit Total	51xx	$ 7,545.58	$ (39.14)	$ 7,620.07	$ (74.49)	101.0%
TOTAL STAFF COSTS		$ 28,001.48	$ (133.54)	$ 27,572.53	$ 428.95	98.5%
Operating Costs:						
Facility Rent, Utilities, Maintenance, etc.	6185	$ -	$ -	$ -	$ -	0.0%
Staff Expendable Supplies & Materials	6000	$ 390.00	$ 84.98	$ 171.38	$ 218.62	43.9%
Software Licenses	6095	$ 118.20	$ -	$ 118.20	$ -	100.0%
Staff Computers	6085	$ 161.00	$ -	$ -	$ 161.00	0.0%
Technology	6090	$ -	$ -	$ -	$ -	0.0%
Client Verifications	6516	$ -	$ -	$ -	$ -	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	$ -	$ -	$ -	$ -	0.0%
Copy & Print Expenses	6730	$ 120.00	$ 66.92	$ 66.92	$ 53.08	55.8%
Communications (Phone, Fax, Internet, etc.)	6270	$ 96.00	$ 8.86	$ 132.27	$ (36.27)	137.8%
Staff Travel			$ -			
Local Mileage Cost	6105	$ 150.00	$ -	$ 62.35	$ 87.65	41.6%
Non-Local Per Diem/Lodging Cost	6110/6115/6120/6125/6130	$ -	$ -	$ -	$ -	0.0%
Staff Training	5110	$ -	$ -	$ -	$ -	0.0%
Staff Background Checks	5100	$ 37.60	$ -	$ -	$ 37.60	0.0%
Postage (Stamps, FedEx, etc.)	6005	$ 90.00	$ 0.01	$ 2.36	$ 87.64	2.6%
TOTAL OPERATING COSTS		$ 1,162.80	$ 160.77	$ 553.48	$ 609.32	47.6%
Training Costs:						
WorkKeys, etc.)	6525	$ 2,850.00	$ -	$ 850.00	$ 2,000.00	29.8%
WI Customer Individualized Training Costs						
Individual Training Account/Voucher Cost	6530	$ 17,011.80	$ -	$ 5,180.00	$ 11,831.80	30.4%
Client Testing Fees	6535	$ -	$ -	$ -	$ -	0.0%
TOTAL TRAINING COSTS		$ 19,861.80	$ -	$ 6,030.00	$ 13,831.80	30.4%
Supportive Services Costs :						
WI Customer Transportation Costs	6485	$ 1,500.00	$ -	$ -	$ 1,500.00	0.0%
WI Customer Childcare Costs	6660	$ -	$ -	$ -	$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg	6590	$ 5,000.00	$ -	$ 1,318.00	$ 3,682.00	26.4%
WI Customer Emergency Assistance (Rent, Car Repair, etc	6596	$ -	$ -	$ -	$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		$ 6,500.00	$ -	$ 1,318.00	$ 5,182.00	20.3%
Training/Professional Fees/Profit:						
General Liability Insurance	6305	$ 752.85	$ (16.47)	$ 557.85	$ 195.00	74.1%
TOTAL FEES / PROFIT COSTS		$ 752.85	$ (16.47)	$ 557.85	$ 195.00	74.1%
INDIRECT COST:	13.20%	$ 3,949.06	$ 16.82	$ 3,786.27	$ 162.79	95.9%
Contract Total		$ 60,228.00	$ 27.58	$ 39,818.13	$ 20,409.87	66.1%

ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board	Contract Number:
1376 Tiger Blvd.	Invoice Number: 1092-13
Clemson, SC 29631	Invoice Month: June 2026 Final
Attn: Victoria Britton	Period Covered: July 1, 2025 - June 30, 2026
email: vbritton@worklinkweb.com	Total Amount Due: $ (5)

Eckerd Goal:			JUNE FINAL 100.0%			100.0%
Line Item		Budget	1092-13	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
[redacted]		$ -	$ -	-	$ -	0.0%
		$ -	$ -	-	$ -	0.0%
		$ 4,202.40	$ (74.75)	4,027.09	$ 175.31	95.8%
		$ 41,999.94	$ 201.92	40,075.03	$ 1,924.91	95.4%
		$ -	$ -	-	$ -	0.0%
		$ -	$ -	-	$ -	0.0%
			$ -			
Staff Salary Total		$ 46,202.34	$ 127.17	**44,102.12**	$ **2,100.22**	**95.5%**
Fringe Benefit Total	51xx	$ 14,490.20	$ (158.11)	**13,738.23**	$ **751.97**	**94.8%**
TOTAL STAFF COSTS		$ 60,692.54	$ (30.94)	**57,840.35**	$ **2,852.19**	**95.3%**
Operating Costs:						
1.1 Facility, Utilities	6185	$ -	$ -	-	$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	$ 2,059.55	$ -	2,281.93	$ (222.38)	110.8%
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	6735	$ 1,500.00	$ -	1,490.55	$ 9.45	99.4%
1.4 Copy & Print Expenses	6730	$ 1,800.00	$ -	1,785.41	$ 14.59	99.2%
1.5 Communications (Phone, Fax, Internet, etc.)	6270	$ 180.00	$ 17.49	191.14	$ (11.14)	106.2%
1.6 Staff Travel	6105, 6120, 6125	$ 1,500.00	$ -	100.36	$ 1,399.64	6.7%
1.7 Staff Training/Technical Services Costs	5110	$ -	$ -	-	$ -	0.0%
1.8 Non-Expendable Equipment Purchases	6095	$ -	$ -	-	$ -	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	$ 175.00	$ -	-	$ 175.00	0.0%
1.10 Staff Background Checks	5100	$ 22.50	$ -	12.20	$ 10.30	54.2%
TOTAL OPERATING COSTS		$ 7,237.05	$ 17.49	**5,861.59**	$ **1,375.46**	**81.0%**
Training Costs:						
2.3 WI Customer Credential Exam Fees (CAN, GED, TABE, Workkeys)	6525	$ -	$ -	-	$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	$ -	$ -	-	$ -	0.0%
Client On the Job Training	6515	$ -	$ -	-	$ -	0.0%
TOTAL TRAINING COSTS		$ -	$ -	$ -	$ -	**0.0%**
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	$ -	$ -	-	$ -	0.0%
3.12 WI Customer Childcare Costs	6660	$ -	$ -	-	$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	$ -	$ -	-	$ -	0.0%
3.14 Training Support Materials	6545	$ -	$ -	-	$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		$ -	$ -		$ -	**0.0%**
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	$ 975.00	$ (27.97)	947.03	$ 27.97	97.1%
TOTAL FEES / PROFIT COSTS		$ 975.00	$ (27.97)	**947.03**	$ **27.97**	**97.1%**
4.1 INDIRECT COST:	13.20%	$ 9,095.41	$ 36.13	**8,533.66**	$ **561.74**	**93.8%**
Contract Total		$ 78,000.00	$ (5.29)	**73,182.63**	$ **4,817.37**	**93.8%**

ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board	Contract Number:	
1376 Tiger Blvd.	Invoice Number:	1223-13
Clemson, SC 29631	Invoice Month:	June 2026 Final
Attn: Victoria Britton	Period Covered:	July 1, 2025 - June 30,2026
email: vbritton@worklinkweb.com	Total Amount Due:	$ 44

Line Item		Budget	1223-13	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Eckerd Goal:			JUNE FINAL 100.0%			100.0%
[redacted]		-	-	-	-	0.0%
		-	-	-	-	0.0%
		-	-	-	-	0.0%
		13,999.98	66.41	13,378.51	621.47	95.6%
		-	-	-	-	0.0%
		-	-	-	-	0.0%
Staff Salary Total		**13,999.98**	**66.41**	**13,378.51**	**621.47**	**95.6%**
Fringe Benefit Total	**51xx**	**4,559.44**	**(33.90)**	**4,341.50**	**217.94**	**95.2%**
TOTAL STAFF COSTS		**18,559.42**	**32.52**	**17,720.01**	**839.41**	**95.5%**
Operating Costs:						
1.1 Facility, Utilities	6185	-	-	-	-	0.0%
1.2 Staff Expendable Supplies & Materials	6000	-	-	-	-	0.0%
1.3 Program Outreach Expenses (Brochures,	6735	-	-	-	-	0.0%
1.4 Copy & Print Expenses	6730	247.71	-	241.65	6.06	97.6%
1.5 Communications (Phone, Fax, Internet, et	6270	60.00	3.09	51.35	8.65	85.6%
1.6 Staff Travel	6105, 6120, 6125	225.00	-	14.99	210.01	6.7%
1.7 Staff Training/Technical Services Costs	5110	-	-	-	-	0.0%
1.8 Non-Expendable Equipment Purchases	6095	-	-	-	-	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	60.00	-	-	60.00	0.0%
1.10 Staff Background Checks	5100	7.50	-	-	7.50	0.0%
TOTAL OPERATING COSTS		**600.21**	**3.09**	**307.99**	**292.22**	**51.3%**
Training Costs:						
Client On the Job Training	6515	-		-	-	0.0%
2.3 WI Customer Credential Exam Fees (CAN	6525	-	-	-	-	0.0%
2.6 Individual Training Account/Voucher Cost	6530	-	-	-	-	0.0%
Client Allowances	6590	-	-	-	-	0.0%
TOTAL TRAINING COSTS		-	-	-	-	-
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	-	-	-	-	0.0%
3.12 WI Customer Childcare Costs	6660	-	-	-	-	0.0%
3.13 WI Customer Emergency Assistance	6596	-	-	-	-	0.0%
3.14 Training Support Materials	6545	-	-	-	-	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		-	-	-	-	**0.0%**
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	275.00	(7.89)	267.15	7.85	97.1%
TOTAL FEES / PROFIT COSTS		**275.00**	**(7.89)**	**267.15**	**7.85**	**97.1%**
4.1 INDIRECT COST:	**13.20%**	**2,565.37**	**16.29**	**2,414.96**	**150.41**	**94.1%**
CONTRACT TOTAL:		**22,000.00**	**44.01**	**20,710.11**	**1,289.89**	**94.1%**

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ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board	Contract Number:	
1376 Tiger Blvd.	Invoice Number:	1058-13
Clemson, SC 29631	Invoice Month:	June 2026 Final
Attn: Victoria Britton	Period Covered:	July 1, 2025 - June 30, 2026
email: vbritton@worklinkweb.com	Total Amount Due:	$ 1,031

Line Item		MOD 1	1058-12	1058-13	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Eckerd Goal:			JUNE 99.0%	JUNE FINAL 100.0%			100.0%
[redacted]		$ 771	$ 182	(88.35)	$ 633.22	$ 138.06	82.1%
		$ 4,202	$ 319	(74.75)	$ 3,998.93	$ 203.47	95.2%
		$ 3,023	$ -	-	$ 3,023.34	$ -	100.0%
		$ 56,100	$ 4,485	236.04	$ 56,100.08	$ (0.08)	100.0%
		$ 8,839	$ 643	67.73	$ 8,838.99	$ (0.07)	100.0%
		$ 45,247	$ 3,660	192.63	$ 45,249.25	$ (2.05)	100.0%
		$ 42,586	$ 3,444	181.28	$ 42,585.60	$ -	100.0%
		$ 40,456	$ 3,272	172.22	$ 40,456.32	$ -	100.0%
		$ -	$ -	-	$ -	$ -	0.0%
		$ -	$ -	-	$ -	$ -	0.0%
Staff Salary Total		$ 201,225	$ 16,006	$ 688.80	$ 200,885.73	$ 339.33	99.8%
Fringe Benefit Total	51xx	$ 49,600	$ 4,981	$ (1,011)	$ 50,190.88	$ (591.26)	101.2%
TOTAL STAFF COSTS		$ 250,825	$ 20,986.88	$ (322.47)	$ 251,076.61	$ (251.93)	100.1%
Operating Costs:							
Property Rent	6185	$ 3,600	$ -	300.00	$ 3,600.00	$ -	100.0%
Communications (Phone, Fax, Internet, e	6270	$ 960	$ -	82.32	$ 989.98	$ (29.98)	103.1%
Network (internet)	6265	$ 1,500	$ 121	-	$ 1,338.47	$ 161.53	89.2%
Postage	6005	$ 1,000	$ 55	32.85	$ 771.65	$ 228.35	77.2%
Staff Travel	6105	$ 5,500	$ 676	168.21	$ 4,148.22	$ 1,351.78	75.4%
Other Travel	6115/6120	$ -	$ -	-	$ -	$ -	0.0%
Staff Background Checks	5100	$ 126	$ -	-	$ 61.80	$ 63.90	49.2%
Staff Training	5110	$ -	$ -	-	$ -	$ -	0.0%
Office/Desktop Supplies and Materials	6000	$ 1,730	$ 641	-	$ 1,489.13	$ 241.01	86.1%
Copying	6730	$ 1,200	$ 183	-	$ 1,169.24	$ 30.76	97.4%
Technology	6090	$ -		-	$ -	$ -	0.0%
Computer and Software	6085	$ 6,440		-	$ 3,683.53	$ 2,756.47	57.2%
Software Licenses	6095	$ 1,265	$ -	-	$ 1,182.00	$ 83.00	93.4%
Participant Verifications	6516	$ -	$ -	-	$ -	$ -	0.0%
Participant Outreach	6735	$ -	$ -	-	$ -	$ -	0.0%
TOTAL OPERATING COSTS		$ 23,321	$ 1,975.27	$ 583.38	$ 18,434.02	$ 4,886.82	79.0%
Training Costs:							
Work Experience Stipends	6507	$ 34,092	$ 2,241	864.00	$ 34,065.60	$ 26.09	99.9%
Tuition Cost (Adult Education)	6520	$ 11,200	$ 1,232	-	$ 10,640.00	$ 560.00	95.0%
Participant Graduation Fees	6595	$ 1,045	$ 390	-	$ 840.00	$ 205.00	80.4%
Credential Exam Fees	6525	$ 10,530	$ 2,583	-	$ 10,585.00	$ (55.00)	100.5%
Individual Training Accounts	6530	$ -	$ -	-	$ -	$ -	0.0%
Instructional Supplies (Books)	6590	$ -	$ -	-	$ -	$ -	0.0%
TOTAL TRAINING COSTS		$ 56,867	$ 6,445.50	$ 864.00	$ 56,130.60	$ 736.09	98.7%
Supportive Services Costs :							
Child Care	6660	$ -	-	-	$ -	$ -	0.0%
Transportation	6485	$ 11,000	$ 80	60.00	$ 10,350.00	$ 650.00	94.1%
Client Incentives	6585	$ -	$ -	-	$ -	$ -	0.0%
Client Training Support Materials	6545	$ -	$ -	-	$ -	$ -	0.0%
Client Supplies	6546	$ -		-	$ -	$ -	0.0%
Client Emergency Assistance & Expunge	6596	$ 1,000	$ -	-	$ -	$ 1,000.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		$ 12,000	$ 80.00	$ 60.00	$ 10,350.00	$ 1,650.00	86.3%
Training/Professional Fees/Profit:							
General Liability Insurance	6305	$ 4,804	$ 315	(131.66)	$ 4,457.89	$ 345.86	92.8%
TOTAL FEES / PROFIT COSTS		$ 4,804	$ 315.45	$ (131.66)	$ 4,457.89	$ 345.86	92.8%
4.1 INDIRECT COST:	13.20%	$ 36,484	$ 3,085	$ (23)	$ 35,799.52	$ 684.52	98.1%
Contract Total		$ 384,300	$ 32,887.63	$ 1,030.71	$ 376,248.64	$ 8,051.36	97.9%

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ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board		Contract Number:	
1376 Tiger Blvd.		Invoice Number:	1055-01
Clemson, SC 29631		Invoice Month:	July 2026
Attn: Victoria Britton		Period Covered:	July 1, 2026 - June 30, 2027
email: vbritton@worklinkweb.com		Total Amount Due:	$ 18,457

Eckerd Goal:			JULY 8.3%			100.0%
Line Item		**Budget**	**1055-1**	**Cumulative Cost YTD**	**Remaining Balance**	**Percent Spent YTD**
[redacted]		$ -	$ -	-	$ -	0.0%
		$ -	$ 49	49.41	$ (49.41)	0.0%
		$ 4,987	$ 456	455.67	$ 4,531.15	9.1%
		$ 4,550	$ 385	385.10	$ 4,164.90	8.5%
		$ 8,374	$ 659	659.49	$ 7,714.23	7.9%
		$ 38,712	$ 3,312	3,312.00	$ 35,399.52	8.6%
		$ 36,776	$ 2,907	2,907.19	$ 33,868.75	7.9%
		$ 50,985	$ 4,125	4,125.01	$ 46,859.99	8.1%
		$ 36,776	$ -	-	$ 36,775.94	0.0%
		$ -	$ -	-	$ -	0.0%
Staff Salary Total		**$ 181,159**	**$ 11,894**	**11,893.87**	**$ 169,265.07**	**6.6%**
Fringe Benefit Total	**51xx**	**$ 74,483**	**$ 4,218**	**4,217.97**	**$ 70,265.41**	**5.7%**
TOTAL STAFF COSTS		**$ 255,642**	**16,111.84**	**16,111.84**	**$ 239,530.48**	**6.3%**
Operating Costs:						
Facility Rent, Utilities, Maintenance, etc.	6185	$ -	$ -	-	$ -	0.0%
Staff Expendable Supplies & Materials	6000	$ 1,299	$ -	-	$ 1,299.28	0.0%
Software Licenses	6095	$ -	$ -	-	$ -	0.0%
Staff Computers	6085	$ 1,449	$ -	-	$ 1,449.00	0.0%
Technology	6090	$ -	$ -	-	$ -	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.	6735	$ -	$ -	-	$ -	0.0%
Copy & Print Expenses	6730	$ 800	$ -	-	$ 800.00	0.0%
Communications (Phone, Fax, Internet, etc.)	6270	$ 907	$ 73	73.46	$ 833.74	8.1%
Staff Travel						
Local Mileage cost	6105	$ 1,000	$ -	-	$ 1,000.00	0.0%
Non-Local Per Diem/Lodging Cost	6115/6120/6125	$ -	$ -	-	$ -	0.0%
Client Verifications	6516	$ -	$ -	-	$ -	0.0%
Staff Training	5110	$ -	$ -	-	$ -	0.0%
Staff Background Checks	5100	$ 140	$ -	-	$ 139.50	0.0%
Postage (Stamps, FedEx, etc.)	6005	$ 600	$ 22	21.90	$ 578.10	3.7%
TOTAL OPERATING COSTS		**$ 6,195**	**95.36**	**95.36**	**$ 6,099.62**	**1.5%**
Training Costs:						
WI Customer Credential Exam Fees (C.N.A., GED, TABE	6525	$ 8,960	$ -	-	$ 8,960.00	0.0%
WI Customer Individualized Training Costs						
Individual Training Account/Voucher Cost	6530	$ 83,750	$ -	-	$ 83,750.00	0.0%
Client Testing Fees	6535	$ -	$ -	-	$ -	0.0%
TOTAL TRAINING COSTS		**$ 92,710**	**$ -**	**$ -**	**$ 92,710**	**0.0%**
Supportive Services Costs :						
WI Customer Transportation Costs	6485	$ 3,300	$ -	-	$ 3,300.00	0.0%
WI Customer Childcare Costs	6660	$ -	$ -	-	$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg	6590	$ 17,000	$ -	-	$ 17,000.00	0.0%
WI Customer Emergency Assistance (Rent, Car Repair, (	6596	$ -	$ -	-	$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		**$ 20,300**	**-**	**-**	**$ 20,300.00**	**0.0%**
Training/Professional Fees/Profit:						
General Liability Insurance	6305	$ 6,599	$ 481	481.00	$ 6,118.41	7.3%
TOTAL FEES / PROFIT COSTS		**$ 6,599**	**481.00**	**481.00**	**$ 6,118.41**	**7.3%**
INDIRECT COST:	**10.60%**	**$ 28,454**	**$ 1,769**	**1,768.95**	**$ 26,685.34**	**6.2%**
Contract Total		**$ 409,901**	**18,457.15**	**18,457.15**	**$ 391,443.85**	**4.5%**

ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Victoria Britton
email: vbritton@worklinkweb.com

Contract Number:	
Invoice Number:	1056-01
Invoice Month:	July 2026
Period Covered:	July 1, 2026 - June 30, 2027
Total Amount Due:	$ 2,270

Eckerd Goal: JULY 8% 100.0%

Line Item		Budget	1056-1	Cumulative	Remaining	Percent Spent
[redacted]		$ -	$ -	$ -	$ -	0.0%
		$ -	$ -	$ -	$ -	0.0%
		$ 1,659.25	$ 151.89	$ 151.89	$ 1,507.36	9.2%
		$ 1,950.00	$ 156.58	$ 156.58	$ 1,793.42	8.0%
		$ 930.41	$ 53.47	$ 53.47	$ 876.94	5.7%
		$ 4,301.28	$ 368.00	$ 368.00	$ 3,933.28	8.6%
		$ 4,088.22	$ 273.60	$ 273.60	$ 3,812.62	6.7%
		$ 5,665.00	$ 458.33	$ 458.33	$ 5,206.67	8.1%
		$ 4,088.22	$ -	$ -	$ 4,088.22	0.0%
Staff Salary Total		$ 22,678.37	$ 1,461.87	$ 1,461.87	$ 21,216.50	6.4%
Fringe Benefit Total	51xx	$ 8,959.01	$ 510.97	$ 510.97	$ 8,448.04	5.7%
TOTAL STAFF COSTS		$ 31,637.39	$ 1,972.84	$ 1,972.84	$ 29,664.55	6.2%
Operating Costs:						
Facility Rent, Utilities, Maintenance, etc.	6185	$ -	$ -	$ -	$ -	0.0%
Staff Expendable Supplies & Materials	6000	$ 327.26	$ -	$ -	$ 327.26	0.0%
Software Licenses	6095	$ -	$ -	$ -	$ -	0.0%
Staff Computers	6085	$ 161.00	$ -	$ -	$ 161.00	0.0%
Technology	6090	$ -	$ -	$ -	$ -	0.0%
Client Verifications	6516	$ -	$ -	$ -	$ -	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	$ -	$ -	$ -	$ -	0.0%
Copy & Print Expenses	6730	$ 120.00	$ -	$ -	$ 120.00	0.0%
Communications (Phone, Fax, Internet, etc.)	6270	$ 100.80	$ 8.86	$ 8.86	$ 91.94	8.8%
Staff Travel						
Local Mileage Cost	6105	$ 150.00	$ -	$ -	$ 150.00	0.0%
Non-Local Per Diem/Lodging Cost	6110/6115/6120/6125/6130	$ -	$ -	$ -	$ -	0.0%
Staff Training	5110	$ -	$ -	$ -	$ -	0.0%
Staff Background Checks	5100	$ 13.50	$ -	$ -	$ 13.50	0.0%
Postage (Stamps, FedEx, etc.)	6005	$ 90.00	$ -	$ -	$ 90.00	0.0%
TOTAL OPERATING COSTS		$ 962.56	$ 8.86	$ 8.86	$ 953.70	0.9%
Training Costs:						
WorkKeys, etc.)	6525	$ 2,850.00	$ -	$ -	$ 2,850.00	0.0%
WI Customer Individualized Training Costs						
Individual Training Account/Voucher Cost	6530	$ 13,750.00	$ -	$ -	$ 13,750.00	0.0%
Client Testing Fees	6535	$ -	$ -	$ -	$ -	0.0%
TOTAL TRAINING COSTS		$ 16,600.00	$ -	$ -	$ 16,600.00	0.0%
Supportive Services Costs :						
WI Customer Transportation Costs	6485	$ 1,500.00	$ -	$ -	$ 1,500.00	0.0%
WI Customer Childcare Costs	6660	$ -	$ -	$ -	$ -	0.0%
Training Support Materials (Uniforms, Drug Screens, Backg	6590	$ 5,000.00	$ -	$ -	$ 5,000.00	0.0%
WI Customer Emergency Assistance (Rent, Car Repair, etc	6596	$ -	$ -	$ -	$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		$ 6,500.00	$ -	$ -	$ 6,500.00	0.0%
Training/Professional Fees/Profit:						
General Liability Insurance	6305	$ 969.67	$ 70.67	$ 70.67	$ 899.00	7.3%
TOTAL FEES / PROFIT COSTS		$ 969.67	$ 70.67	$ 70.67	$ 899.00	7.3%
INDIRECT COST:	10.60%	$ 3,558.38	$ 217.55	$ 217.55	$ 3,340.83	6.1%
Contract Total		$ 60,228.00	$ 2,269.92	$ 2,269.92	$ 57,958.08	3.8%

ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board	Contract Number:	
1376 Tiger Blvd.	Invoice Number:	1092-01
Clemson, SC 29631	Invoice Month:	July 2026
Attn: Victoria Britton	Period Covered:	July 1, 2026 - June 30, 2027
email: vbritton@worklinkweb.com	Total Amount Due:	$ 5,972

Line Item		Budget	1092-1	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Eckerd Goal:			JULY 8.3%			100.0%
[redacted]		$ -	$ -	-	$ -	0.0%
		$ 5,071.35	$ 530.30	530.30	$ 4,541.05	10.5%
		$ 42,250.00	$ 3,520.83	3,520.83	$ 38,729.17	8.3%
		$ -	$ -	-	$ -	0.0%
		$ -	$ -	-	$ -	0.0%
Staff Salary Total		$ 47,321.35	$ 4,051.13	**4,051.13**	**$ 43,270.22**	**8.6%**
Fringe Benefit Total	51xx	$ 14,729.41	$ 1,239.70	**1,239.70**	**$ 13,489.71**	**8.4%**
TOTAL STAFF COSTS		$ 62,050.76	$ 5,290.83	5,290.83	$ 56,759.93	8.5%
Operating Costs:						
1.1 Facility, Utilities	6185	$ -	$ -	-	$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	$ 2,059.55	$ -	-	$ 2,059.55	0.0%
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	6735	$ 1,500.00	$ -	-	$ 1,500.00	0.0%
1.4 Copy & Print Expenses	6730	$ 1,800.00	$ -	-	$ 1,800.00	0.0%
1.5 Communications (Phone, Fax, Internet, etc.)	6270	$ 163.80	$ 17.49	17.49	$ 146.31	10.7%
1.6 Staff Travel	6105, 6120, 6125	$ 1,500.00	$ -	-	$ 1,500.00	0.0%
1.7 Staff Training/Technical Services Costs	5110	$ -	$ -	-	$ -	0.0%
1.8 Non-Expendable Equipment Purchases	6095	$ -	$ -	-	$ -	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	$ 175.00	$ -	-	$ 175.00	0.0%
1.10 Staff Background Checks	5100	$ 19.50	$ -	-	$ 19.50	0.0%
TOTAL OPERATING COSTS		$ 7,217.85	$ 17.49	17.49	$ 7,200.36	0.2%
Training Costs:						
2.3 WI Customer Credential Exam Fees (CAN, GED, TABE, Workkeys)	6525	$ -	$ -	-	$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	$ -	$ -	-	$ -	0.0%
Client On the Job Training	6515	$ -	$ -	-	$ -	0.0%
TOTAL TRAINING COSTS		$ -	$ -	$ -	$ -	0.0%
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	$ -	$ -	-	$ -	0.0%
3.12 WI Customer Childcare Costs	6660	$ -	$ -	-	$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	$ -	$ -	-	$ -	0.0%
3.14 Training Support Materials	6545	$ -	$ -	-	$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		$ -	$ -		$ -	0.0%
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	$ 1,255.80	$ 91.53	91.53	$ 1,164.27	7.3%
TOTAL FEES / PROFIT COSTS		$ 1,255.80	$ 91.53	91.53	$ 1,164.27	7.3%
4.1 INDIRECT COST:	10.60%	$ 7,475.59	$ 572.38	572.38	$ 6,903.20	7.7%
Contract Total		$ 78,000.00	$ 5,972.23	5,972.23	$ 72,027.77	7.7%

ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board	Contract Number:	
1376 Tiger Blvd.	Invoice Number:	1223-01
Clemson, SC 29631	Invoice Month:	July 2026
Attn: Victoria Britton	Period Covered:	July 1, 2026 - June 30,2027
email: vbritton@worklinkweb.com	Total Amount Due:	$ 1,734

Line Item		Budget	1223-01	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Eckerd Goal:			JULY 8.3%			100.0%
[redacted]		-	-	-	-	0.0%
		1,413.06	88.38	88.38	1,324.68	6.3%
		13,023.68	1,083.34	1,083.34	11,940.34	8.3%
		-	-	-	-	0.0%
		-	-	-	-	0.0%
Staff Salary Total		**14,436.75**	**1,171.72**	**1,171.72**	**13,265.03**	**8.1%**
Fringe Benefit Total	**51xx**	**4,511.44**	**367.16**	**367.16**	**4,144.28**	**8.1%**
TOTAL STAFF COSTS		**18,948.19**	**1,538.88**	**1,538.88**	**17,409.31**	**8.1%**
Operating Costs:						
1.1 Facility, Utilities	6185	-	-	-	-	0.0%
1.2 Staff Expendable Supplies & Materials	6000	-	-	-	-	0.0%
1.3 Program Outreach Expenses (Brochures	6735	-	-	-	-	0.0%
1.4 Copy & Print Expenses	6730	247.71	-	-	247.71	0.0%
1.5 Communications (Phone, Fax, Internet, e	6270	50.40	3.09	3.09	47.31	6.1%
1.6 Staff Travel	6105, 6120, 6125	225.00	-	-	225.00	0.0%
1.7 Staff Training/Technical Services Costs	5110	-	-	-	-	0.0%
1.8 Non-Expendable Equipment Purchases	6095	-	-	-	-	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	60.00	-	-	60.00	0.0%
1.10 Staff Background Checks	5100	6.00	-	-	6.00	0.0%
TOTAL OPERATING COSTS		**589.11**	**3.09**	**3.09**	**586.02**	**0.5%**
Training Costs:						
Client On the Job Training	6515	-	-	-	-	0.0%
2.3 WI Customer Credential Exam Fees (CAI	6525	-	-	-	-	0.0%
2.6 Individual Training Account/Voucher Cost	6530	-	-	-	-	0.0%
Client Allowances	6590	-	-	-	-	0.0%
TOTAL TRAINING COSTS		**-**	**-**	**-**	**-**	**-**
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	-	-	-	-	0.0%
3.12 WI Customer Childcare Costs	6660	-	-	-	-	0.0%
3.13 WI Customer Emergency Assistance	6596	-	-	-	-	0.0%
3.14 Training Support Materials	6545	-	-	-	-	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		**-**	**-**	**-**	**-**	**0.0%**
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	354.20	25.82	25.82	328.38	7.3%
TOTAL FEES / PROFIT COSTS		**354.20**	**25.82**	**25.82**	**328.38**	**7.3%**
4.1 INDIRECT COST:	**10.60%**	**2,108.50**	**166.19**	**166.19**	**1,942.31**	**7.9%**
CONTRACT TOTAL:		**22,000.00**	**1,733.98**	**1,733.98**	**20,266.02**	**7.9%**

eckerd connects

ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board	Contract Number:	
1376 Tiger Blvd.	Invoice Number:	1058-01
Clemson, SC 29631	Invoice Month:	July 2026
Attn: Victoria Britton	Period Covered:	July 1, 2026 - June 30, 2027
email: vbritton@worklinkweb.com	Total Amount Due:	$ 21,662

Line Item		Budget	1058-1	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Eckerd Goal:			JULY 8.3%			100.0%
[redacted]		$ -	$ 49	$ 49.41	$ (49.41)	0.0%
		$ 4,978	$ 456	$ 455.67	$ 4,522.07	9.2%
		$ 3,907	$ 271	$ 270.83	$ 3,636.27	6.9%
		$ 9,304	$ 713	$ 712.96	$ 8,591.17	7.7%
		$ 56,650	$ 4,721	$ 4,720.84	$ 51,929.16	8.3%
		$ 45,706	$ 4,028	$ 4,027.76	$ 41,678.56	8.8%
		$ 43,013	$ 266	$ 266.36	$ 42,746.44	0.6%
		$ 40,862	$ 3,601	$ 3,600.88	$ 37,261.28	8.8%
		$ -	$ -	$ -	$ -	0.0%
		$ -	$ -	$ -	$ -	0.0%
Staff Salary Total		$ 204,420	$ 14,105	$ 14,104.71	$ 190,315.55	6.9%
Fringe Benefit Total	51xx	$ 55,321	$ 4,156	$ 4,155.98	$ 51,164.99	7.5%
TOTAL STAFF COSTS		$ 259,741	18,260.69	$ 18,260.69	$ 241,480.54	7.0%
Operating Costs:						
Property Rent	6185	$ 3,600	$ -	$ -	$ 3,600.00	0.0%
Communications (Phone, Fax, Internet, etc	6270	$ 1,023	$ 82	$ 82.32	$ 940.80	8.0%
Network (internet)	6265	$ 1,500	$ 121	$ 120.74	$ 1,379.26	8.0%
Postage	6005	$ 1,000	$ 22	$ 21.90	$ 978.10	2.2%
Staff Travel	6105	$ 5,000	$ 289	$ 288.57	$ 4,711.43	5.8%
Other Travel	6115/6120	$ 3,500	$ -	$ -	$ 3,500.00	0.0%
Staff Background Checks	5100	$ 303	$ 35	$ 35.00	$ 268.03	11.5%
Staff Training	5110	$ 1,700	$ -	$ -	$ 1,700.00	0.0%
Office/Desktop Supplies and Materials	6000	$ 2,000	$ -	$ -	$ 2,000.00	0.0%
Copying	6730	$ 1,200	$ -	$ -	$ 1,200.00	0.0%
Technology	6090	$ -	$ -	$ -	$ -	0.0%
Computer and Software	6085	$ -	$ -	$ -	$ -	0.0%
Software Licenses	6095	$ -	$ -	$ -	$ -	0.0%
Participant Verifications	6516	$ -	$ -	$ -	$ -	0.0%
Participant Outreach	6735	$ -	$ -	$ -	$ -	0.0%
TOTAL OPERATING COSTS		$ 20,826	548.53	$ 548.53	$ 20,277.62	2.6%
Training Costs:						
Work Experience Stipends	6507	$ 37,000	$ 360	$ 360.00	$ 36,640.00	1.0%
Tuition Cost (Adult Education)	6520	$ 11,200	$ -	$ -	$ 11,200.00	0.0%
Participant Graduation Fees	6595	$ 1,000	$ -	$ -	$ 1,000.00	0.0%
Credential Exam Fees	6525	$ 10,725	$ -	$ -	$ 10,725.00	0.0%
Individual Training Accounts	6530	$ -	$ -	$ -	$ -	0.0%
Instructional Supplies (Books)	6590	$ -	$ -	$ -	$ -	0.0%
TOTAL TRAINING COSTS		$ 59,925	360.00	$ 360.00	$ 59,565.00	0.6%
Supportive Services Costs :						
Child Care	6860	$ -	$ -	$ -	$ -	0.0%
Transportation	6485	$ 7,500	$ -	$ -	$ 7,500.00	0.0%
Client Incentives	6585	$ -	$ -	$ -	$ -	0.0%
Client Training Support Materials	6545	$ -	$ -	$ -	$ -	0.0%
Client Supplies	6546	$ -	$ -	$ -	$ -	0.0%
Client Emergency Assistance & Expungem	6596	$ -	$ -	$ -	$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		$ 7,500	-	$ -	$ 7,500.00	0.0%
Training/Professional Fees/Profit:						
General Liability Insurance	6305	$ 6,187	$ 451	$ 450.96	$ 5,736.27	7.3%
TOTAL FEES / PROFIT COSTS		$ 6,187	450.96	$ 450.96	$ 5,736.27	7.3%
4.1 INDIRECT COST:	10.60%	$ 30,120	$ 2,042	$ 2,041.58	$ 28,078.81	6.8%
Contract Total		$ 384,300	$ 21,662	$ 21,661.76	$ 362,638.24	5.6%

2026 WorkLink Board Budget

8/26/2026

Revenue	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	25RRIWT05 7/31/2026	25HPI01 11/30/2026	25PSG01 12/31/2026	TOTAL BUDGET	YTD EXPENDED	% Expended
PY'26 Allocation	625,504	69,500	263,785	29,308	767,969	85,329		-		1,841,395		
PY'26 Transfer	125,000		(125,000)							-		
PY'25 Transfer (Carryover)	42,182		(42,182)							-		
PY'25 Carryover (25A, 25D, 25Y)	111,231	-	105,625	-	117,952	7,122	50,176	66,482	54,385	512,973		
	903,917	69,500	202,228	29,308	885,921	92,451	50,176	66,482	54,385	2,354,368	92,879	3.9%

Service Providers	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	25RRIWT05 7/31/2026	25HPI01 11/30/2026	25PSG01 12/31/2026	TOTAL BUDGET	YTD EXPENDED	% Expended
Eckerd - Adult/DW Services Program	409,901		60,228							470,129	24,429	5.2%
Eckerd - Adult/DW Operator/OJT	78,000		22,000							100,000	4,004	4.0%
Eckerd - Youth					384,300					384,300	21,662	5.6%
25RRIWT05 - KP Components							49,900			49,900	-	0.0%
25HP295E01 - High Performance								50,000		50,000	-	0.0%
Estimated availabe to give Eckerd	208,115		24,315		287,271					519,701	-	0.0%
Undesignated Funds										-	-	0.0%
Total Pass-Through Contracts	696,016	-	106,543	-	671,571	-	49,900	50,000	-	1,574,030	50,095	3.2%
Total Revenue after Obligations	207,901	69,500	95,685	29,308	214,350	92,451	276	16,482	54,385	780,338		

8/26/2026

In-House Expenses	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	25RRIWT05 7/31/2026	25HPI01 11/30/2026	25PSG01 12/31/2026	TOTAL BUDGET	YTD EXPENDED	% Expended
Salaries, Fringe, Indirect	101,694	43,308	26,796	25,356	87,672	56,600	-	6,117	-	347,543	23,271	6.7%
Travel	1,771	170	801	72	2,117	209	-	-	-	5,140	2,870	55.8%
SCW Centers Facility Costs	15,000	2,000	9,000	2,000	30,000	2,000	-		-	60,000	11,383	19.0%
Outside Services - Security									48,750	48,750	4,000	8.2%
Communications									820	820		0.0%
Supplies		680		305		815	-	1,200	-	3,000		0.0%
Insurance	4,041	-	1,816	-	4,843	-	-	-	-	10,700	918	8.6%
Postage	-	151	-	68	-	181	-	585	-	985	22	2.2%
Printing	-	836		376	-	1,002	-	-	-	2,214		0.0%
Website Hosting & FB, CC & Adobe	1,481	142	669	60	1,770	175	-	2,280	-	6,577	248	3.8%
Memberships, Dues, & Prof Fees	374	36	169	15	447	44	-	-	-	1,085		0.0%
Training	-	-	-	-	-	-	-	3,180	-	3,180		0.0%
Outreach	-	-	-	-	-	-	-	-	4,815	4,815		0.0%
Meeting Expense		453	-	204	-	543	-	-	-	1,200	73	6.1%
	124,360	47,777	39,251	28,456	126,849	61,569	-	13,362	54,385	496,009	42,784	8.6%
												0.0%
Balance	83,541	21,724	56,434	852	87,501	30,882	276	3,120	-	284,329		

Incumbent Worker Training Grant Tracker

WorkLink Workforce Development Board | Updated August 20, 2026

Total Current Award	Total Expended	Remaining Balance	Utilization
$49,900	$16,000	$33,900	32.1%

Grant #	Company	Originally Awarded	Modifications	Current Award	Expended	Balance	Start Date	End Date	Status	Notes
25RRIWT05-01	KP Components	$49,900	-	$49,900	$16,000	$33,900	Sep 1, 2025	Jul 31, 2026	Closed	Final

How to use this tracker
Enter or update blue financial inputs. Current Award and Balance calculate automatically. Use the drop-downs for consistent status reporting.

Status legend

Active	Pending	Closed / Completed	On Hold

Program Year 2025 - Quarter 4 Program Performance Summary

WIOA Title I (Adult/DW/Youth)

Reported Quarter

WorkLink

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	82.0%	84.4%	102.9%	86.5%	100.0%	115.6%	83.5%	83.3%	99.8%	106.1%
Employment Rate Q4	84.2%	88.5%	105.1%	85.6%	100.0%	116.8%	82.0%	88.0%	107.3%	109.7%
Median Earnings	$7,750	$9,119	117.7%	$9,287	$4,064	43.8%	$3,555	$4,530	127.4%	96.3%
Credential Rate	73.8%	81.3%	110.2%	82.6%	0.0%	0.0%	70.0%	56.0%	80.0%	63.4%
Measurable Skill Gains	70.0%	76.5%	109.3%	72.4%	100.0%	138.1%	62.5%	53.8%	86.1%	111.2%
	Overall Program Score		109.0%	Overall Program Score		82.9%	Overall Program Score		100.1%	

Upper Savannah

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	78.1%	82.4%	105.5%	85.4%	100.0%	117.1%	75.0%	68.40%	91.2%	104.6%
Employment Rate Q4	81.0%	92.5%	114.2%	85.0%	N/A	N/A	75.0%	100.0%	133.3%	123.8%
Median Earnings	$6,832	$7,448	109.0%	$8,600	$9,664	112.4%	$4,500	$2,665	59.2%	93.5%
Credential Rate	67.0%	70.8%	105.7%	78.1%	N/A	N/A	69.5%	0.00%	0.0%	52.8%
Measurable Skill Gains	65.0%	92.9%	142.9%	67.7%	100.0%	147.7%	62.5%	36.40%	58.2%	116.3%
	Overall Program Score		115.5%	Overall Program Score		125.7%	Overall Program Score		68.4%	

Upstate

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	79.2%	77.8%	98.2%	82.0%	50.0%	61.0%	79.0%	70.0%	88.6%	82.6%
Employment Rate Q4	79.1%	80.6%	101.9%	81.1%	71.4%	88.0%	74.0%	100.0%	135.1%	108.4%
Median Earnings	$7,200	$8,217	114.1%	$8,400	$16,264	193.6%	$2,750	$4,216	153.3%	153.7%
Credential Rate	68.5%	83.3%	121.6%	67.6%	0.0%	0.0%	75.3%	80.00%	106.2%	75.9%
Measurable Skill Gains	66.3%	53.3%	80.4%	71.5%	100.0%	139.9%	53.5%	39.40%	73.6%	98.0%
	Overall Program Score		103.3%	Overall Program Score		96.5%	Overall Program Score		111.4%	

Greenville

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	78.0%	85.3%	109.4%	85.2%	100.0%	117.4%	73.0%	90.0%	123.3%	116.7%
Employment Rate Q4	82.5%	79.3%	96.1%	84.5%	100.0%	118.3%	70.0%	100.0%	142.9%	119.1%
Median Earnings	$8,078	$7,072	87.5%	$9,000	$9,724	108.0%	$3,200	$7,669	239.7%	145.1%
Credential Rate	66.0%	78.6%	119.1%	66.7%	100.0%	149.9%	53.0%	60.0%	113.2%	127.4%
Measurable Skill Gains	72.7%	68.2%	93.8%	69.60%	60.0%	86.2%	62.5%	65.1%	104.2%	94.7%
	Overall Program Score		101.2%	Overall Program Score		116.0%	Overall Program Score		144.6%	

Pass	• An Overall Program Score (across all indicators) is at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) is at least 90.0% • Have an Individual Indicator Score of at least 50.0%
Fail	• An Overall Program Score (across all indicators) that did not meet at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) that did not meet at least 90.0% • Have an Individual Indicator Score that did not meet 50.0%

Program Year 2025 - Quarter 4 Program Performance Summary

WIOA Title I (Adult/DW/Youth)

Reported Quarter

Midlands

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	78.5%	86.2%	109.8%	82.0%	100.0%	122.0%	78.5%	73.3%	93.4%	108.4%
Employment Rate Q4	78.3%	82.1%	104.9%	81.7%	87.5%	107.1%	78.9%	84.2%	106.7%	106.2%
Median Earnings	$7,300	$8,830	121.0%	$8,949	$13,274	148.3%	$5,360	$6,827	127.4%	132.2%
Credential Rate	67.5%	50.0%	74.1%	65.8%	62.5%	95.0%	57.9%	55.6%	96.0%	88.4%
Measurable Skill Gains	66.3%	32.2%	48.6%	72.3%	36.7%	50.8%	62.0%	60.8%	98.1%	65.8%
	Overall Program Score		91.7%	Overall Program Score		104.6%	Overall Program Score		104.3%	

Trident

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	79.5%	84.2%	105.9%	84.8%	42.9%	50.6%	81.6%	80.0%	98.0%	84.8%
Employment Rate Q4	78.4%	76.7%	97.8%	81.9%	100.0%	122.1%	81.4%	71.4%	87.7%	102.5%
Median Earnings	$8,003	$9,250	115.6%	$8,745	$9,271	106.0%	$5,574	$6,170	110.7%	110.8%
Credential Rate	73.8%	69.6%	94.3%	74.1%	N/A	N/A	61.0%	46.2%	75.7%	85.0%
Measurable Skill Gains	66.3%	20.6%	31.1%	74.1%	0.0%	0.0%	62.5%	19.4%	31.0%	20.7%
	Overall Program Score		88.9%	Overall Program Score		69.7%	Overall Program Score		80.6%	

Pee Dee

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	80.9%	76.9%	95.1%	82.7%	87.5%	105.8%	77.0%	75.0%	97.4%	99.4%
Employment Rate Q4	82.7%	84.4%	102.1%	81.4%	85.7%	105.3%	73.8%	88.2%	119.5%	109.0%
Median Earnings	$6,586	$8,006	121.6%	$8,550	$10,331	120.8%	$4,030	$3,211	79.7%	107.4%
Credential Rate	67.5%	65.0%	96.3%	68.0%	66.7%	98.1%	68.0%	66.7%	98.1%	97.5%
Measurable Skill Gains	64.1%	51.9%	81.0%	63.8%	100.0%	156.7%	56.7%	49.5%	87.3%	108.3%
	Overall Program Score		99.2%	Overall Program Score		117.3%	Overall Program Score		96.4%	

Lower Savannah

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	83.1%	100.0%	120.3%	84.6%	100.0%	118.2%	85.5%	88.9%	104.0%	114.2%
Employment Rate Q4	83.0%	92.3%	111.2%	83.5%	100.0%	119.8%	81.2%	70.0%	86.2%	105.7%
Median Earnings	$7,811	$19,256	246.5%	$10,013	$15,617	156.0%	$3,950	$9,572	242.3%	214.9%
Credential Rate	65.8%	72.7%	110.5%	74.9%	100%	133.5%	77.5%	87.5%	112.9%	119.0%
Measurable Skill Gains	71.9%	93.2%	129.6%	74.9%	88%	116.8%	70.0%	87.5%	125.0%	123.8%
	Overall Program Score		143.6%	Overall Program Score		128.9%	Overall Program Score		134.1%	

Pass	• An Overall Program Score (across all indicators) is at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) is at least 90.0% • Have an Individual Indicator Score of at least 50.0%
Fail	• An Overall Program Score (across all indicators) that did not meet at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) that did not meet at least 90.0% • Have an Individual Indicator Score that did not meet 50.0%

Program Year 2025 - Quarter 4 Program Performance Summary
WIOA Title I (Adult/DW/Youth)
Reported Quarter

Catawba

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	82.5%	70.0%	84.8%	88.8%	76.5%	86.1%	81.0%	71.4%	88.1%	86.4%
Employment Rate Q4	80.6%	77.8%	96.5%	87.5%	100.0%	114.3%	81.0%	54.5%	67.3%	92.7%
Median Earnings	$7,390	$10,820	146.4%	$8,742	$11,280	129.0%	$4,800	$6,898	143.7%	139.7%
Credential Rate	66.7%	56.3%	84.4%	69.6%	0.0%	0.0%	55.1%	80.0%	145.2%	76.5%
Measurable Skill Gains	68.0%	68.8%	101.2%	68.1%	11.1%	16.3%	65.0%	40.0%	61.5%	59.7%
	Overall Program Score		102.7%	Overall Program Score		69.2%	Overall Program Score		101.2%	

Santee-Lynches

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	78.5%	83.3%	106.1%	83.5%	0.0%	0.0%	82.0%	81.8%	99.8%	68.6%
Employment Rate Q4	80.5%	91.7%	113.9%	80.5%	100.0%	124.2%	85.0%	83.3%	98.0%	112.0%
Median Earnings	$7,000	$6,520	93.1%	$6,750	N/A	N/A	$4,500	$4,992	110.9%	102.0%
Credential Rate	75.0%	100.0%	133.3%	80.0%	N/A	N/A	74.20%	85.7%	115.5%	124.4%
Measurable Skill Gains	68.5%	92.0%	134.3%	70.7%	100.0%	141.4%	65.5%	71.4%	109.0%	128.3%
	Overall Program Score		116.2%	Overall Program Score		88.6%	Overall Program Score		106.6%	

Waccamaw

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	82.7%	80.0%	96.7%	84.0%	95.8%	114.0%	83.5%	93.8%	112.3%	107.7%
Employment Rate Q4	84.1%	84.4%	100.4%	85.0%	100.0%	117.6%	80.0%	84.6%	105.8%	107.9%
Median Earnings	$7,141	$8,783	123.0%	$8,500	$11,628	136.8%	$5,900	$7,064	119.7%	126.5%
Credential Rate	65.0%	58.1%	89.4%	67.3%	0.0%	0.0%	64.3%	41.7%	64.9%	51.4%
Measurable Skill Gains	66.0%	40.9%	62.0%	62.0%	57.1%	92.1%	74.6%	55.0%	73.7%	75.9%
	Overall Program Score		94.3%	Overall Program Score		92.1%	Overall Program Score		95.3%	

Lowcountry

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	75.5%	64.9%	86.0%	78.0%	66.7%	85.5%	75.5%	54.5%	72.2%	81.2%
Employment Rate Q4	78.3%	72.0%	92.0%	72.7%	66.7%	91.7%	72.0%	50.0%	69.4%	84.4%
Median Earnings	$7,000	$8,274	118.2%	$8,422	$9,787	116.2%	$4,230	$6,130	144.9%	126.4%
Credential Rate	74.6%	37.5%	50.3%	63.5%	100.0%	157.5%	68.0%	100.0%	147.1%	118.3%
Measurable Skill Gains	67.5%	60.0%	88.9%	67.7%	0.0%	0.0%	62.5%	60.0%	96.0%	61.6%
	Overall Program Score		87.1%	Overall Program Score		90.2%	Overall Program Score		105.9%	

Pass	• An Overall Program Score (across all indicators) is at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) is at least 90.0% • Have an Individual Indicator Score of at least 50.0%
Fail	• An Overall Program Score (across all indicators) that did not meet at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) that did not meet at least 90.0% • Have an Individual Indicator Score that did not meet 50.0%

Program Year 2025 - Quarter 4 Program Performance Summary
WIOA Title I (Adult/DW/Youth)
Reported Quarter

Statewide

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	79.1%	81.3%	102.8%	82.0%	84.0%	102.4%	78.5%	77.4%	98.6%	101.3%
Employment Rate Q4	78.3%	82.5%	105.4%	81.4%	87.2%	107.1%	75.5%	81.6%	108.1%	106.9%
Median Earnings	$7,000	$8,691	124.2%	$8,650	$11,597	134.1%	$4,030	$5,665	140.6%	132.9%
Credential Rate	67.5%	67.0%	99.3%	69.6%	54.2%	77.9%	63.5%	60.9%	95.9%	91.0%
Measurable Skill Gains	66.3%	55.2%	83.3%	67.7%	48.3%	71.3%	62.5%	52.3%	83.7%	79.4%
	Overall Program Score		103.0%	**Overall Program Score**		98.6%	**Overall Program Score**		105.4%	

Pass	• An Overall Program Score (across all indicators) is at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) is at least 90.0% • Have an Individual Indicator Score of at least 50.0%
Fail	• An Overall Program Score (across all indicators) that did not meet at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) that did not meet at least 90.0% • Have an Individual Indicator Score that did not meet 50.0%

Program Year 2025 - Quarter 4 Program Performance Summary
WIOA Title I (Adult/DW/Youth)
Rolling-4 Quarters

WorkLink

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	82.0%	86.7%	105.7%	86.5%	90.0%	104.0%	83.5%	81.0%	97.0%	102.3%
Employment Rate Q4	84.2%	82.6%	98.1%	85.6%	80.0%	93.5%	82.0%	84.8%	103.4%	98.3%
Median Earnings	$7,750	$9,959	128.5%	$9,287	$10,122	109.0%	$3,555	$4,504	126.7%	121.4%
Credential Rate	73.8%	69.2%	93.8%	82.6%	71.4%	86.4%	70.0%	56.6%	80.9%	87.0%
Measurable Skill Gains	70.0%	64.0%	91.4%	72.4%	75.0%	103.6%	62.5%	81.6%	130.6%	108.5%
	Overall Program Score		103.5%	Overall Program Score		99.3%	Overall Program Score		107.7%	

Upper Savannah

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	78.1%	84.1%	107.7%	85.4%	80.0%	93.7%	75.0%	78.6%	104.8%	102.1%
Employment Rate Q4	81.0%	86.5%	106.8%	85.0%	81.8%	96.2%	75.0%	90.9%	121.2%	108.1%
Median Earnings	$6,832	$7,238	105.9%	$8,600	$9,907	115.2%	$4,500	$3,451	76.7%	99.3%
Credential Rate	67.0%	76.2%	113.7%	78.1%	100.0%	128.0%	69.5%	60.0%	86.3%	109.4%
Measurable Skill Gains	65.0%	96.2%	148.0%	67.7%	100.0%	147.7%	62.5%	68.8%	110.1%	135.3%
	Overall Program Score		116.4%	Overall Program Score		116.2%	Overall Program Score		99.8%	

Upstate

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	79.2%	75.0%	94.7%	82.0%	63.6%	77.6%	79.0%	67.5%	85.4%	85.9%
Employment Rate Q4	79.1%	73.8%	93.3%	81.1%	67.9%	83.7%	74.0%	82.1%	110.9%	96.0%
Median Earnings	$7,200	$8,610	119.6%	$8,400	$7,491	89.2%	$2,750	$3,124	113.6%	107.5%
Credential Rate	68.5%	65.5%	95.6%	67.6%	70.0%	103.6%	75.3%	79.5%	105.6%	101.6%
Measurable Skill Gains	66.3%	64.0%	96.5%	71.5%	87.5%	122.4%	53.5%	51.6%	96.4%	105.1%
	Overall Program Score		99.9%	Overall Program Score		95.3%	Overall Program Score		102.4%	

Greenville

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	78.0%	78.9%	101.2%	85.2%	91.7%	107.6%	73.0%	81.3%	111.4%	106.7%
Employment Rate Q4	82.5%	77.5%	93.9%	84.5%	77.8%	92.1%	70.0%	87.5%	125.0%	103.7%
Median Earnings	$8,078	$8,016	99.2%	$9,000	$12,500	138.9%	$3,200	$5,712	178.5%	138.9%
Credential Rate	66.0%	74.5%	112.9%	66.7%	91.7%	137.5%	53.0%	39.6%	74.7%	108.4%
Measurable Skill Gains	72.7%	71.6%	98.5%	69.60%	85.7%	123.1%	62.5%	77.0%	123.2%	114.9%
	Overall Program Score		101.1%	Overall Program Score		119.8%	Overall Program Score		122.6%	

Pass	• An Overall Program Score (across all indicators) is at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) is at least 90.0% • Have an Individual Indicator Score of at least 50.0%
Fail	• An Overall Program Score (across all indicators) that did not meet at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) that did not meet at least 90.0% • Have an Individual Indicator Score that did not meet 50.0%

Program Year 2025 - Quarter 4 Program Performance Summary
WIOA Title I (Adult/DW/Youth)
Rolling-4 Quarters

Midlands

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	78.5%	77.5%	98.7%	82.0%	96.0%	117.1%	78.5%	75.2%	95.8%	103.9%
Employment Rate Q4	78.3%	75.5%	96.4%	81.7%	86.3%	105.6%	78.9%	84.6%	107.2%	103.1%
Median Earnings	$7,300	$7,958	109.0%	$8,949	$11,358	126.9%	$5,360	$6,031	112.5%	116.2%
Credential Rate	67.5%	66.7%	98.8%	65.8%	70.8%	107.6%	57.9%	64.3%	111.1%	105.8%
Measurable Skill Gains	66.3%	57.9%	87.3%	72.3%	66.0%	91.3%	62.0%	72.3%	116.6%	98.4%
	Overall Program Score		98.1%	Overall Program Score		109.7%	Overall Program Score		108.6%	

Trident

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	79.5%	81.4%	102.4%	84.8%	74.4%	87.7%	81.6%	78.0%	95.6%	95.2%
Employment Rate Q4	78.4%	75.9%	96.8%	81.9%	84.5%	103.2%	81.4%	77.4%	95.1%	98.4%
Median Earnings	$8,003	$8,781	109.7%	$8,745	$10,988	125.6%	$5,574	$5,919	106.2%	113.9%
Credential Rate	73.8%	69.4%	94.0%	74.1%	66.7%	90.0%	61.0%	55.4%	90.8%	91.6%
Measurable Skill Gains	66.3%	72.8%	109.8%	74.1%	63.6%	85.8%	62.5%	55.6%	89.0%	94.9%
	Overall Program Score		102.6%	Overall Program Score		98.5%	Overall Program Score		95.3%	

Pee Dee

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	80.9%	73.6%	91.0%	82.7%	92.3%	111.6%	77.0%	76.3%	99.1%	100.6%
Employment Rate Q4	82.7%	79.2%	95.8%	81.4%	77.8%	95.6%	73.8%	80.7%	109.3%	100.2%
Median Earnings	$6,586	$7,066	107.3%	$8,550	$10,257	120.0%	$4,030	$6,419	159.3%	128.8%
Credential Rate	67.5%	70.3%	104.1%	68.0%	70.0%	102.9%	68.0%	77.0%	113.2%	106.8%
Measurable Skill Gains	64.1%	74.6%	116.4%	63.8%	93.3%	146.2%	56.7%	78.5%	138.4%	133.7%
	Overall Program Score		102.9%	Overall Program Score		115.3%	Overall Program Score		123.9%	

Lower Savannah

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	83.1%	88.8%	106.9%	84.6%	100.0%	118.2%	85.5%	86.4%	101.1%	108.7%
Employment Rate Q4	83.0%	83.3%	100.4%	83.5%	100.0%	119.8%	81.2%	85.2%	104.9%	108.3%
Median Earnings	$7,811	$9,289	118.9%	$10,013	$10,841	108.3%	$3,950	$6,701	169.6%	132.3%
Credential Rate	65.8%	86.2%	131.0%	74.9%	100.0%	133.5%	77.5%	83.1%	107.2%	123.9%
Measurable Skill Gains	71.9%	94.4%	131.3%	74.9%	77.8%	103.9%	70.0%	92.3%	131.9%	122.3%
	Overall Program Score		117.7%	Overall Program Score		116.7%	Overall Program Score		122.9%	

Pass	• An Overall Program Score (across all indicators) is at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) is at least 90.0% • Have an Individual Indicator Score of at least 50.0%
Fail	• An Overall Program Score (across all indicators) that did not meet at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) that did not meet at least 90.0% • Have an Individual Indicator Score that did not meet 50.0%

Program Year 2025 - Quarter 4 Program Performance Summary
WIOA Title I (Adult/DW/Youth)
Rolling-4 Quarters

Catawba

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	82.5%	78.9%	95.6%	88.8%	88.9%	100.1%	81.0%	74.4%	91.9%	95.9%
Employment Rate Q4	80.6%	78.2%	97.0%	87.5%	85.7%	97.9%	81.0%	80.0%	98.8%	97.9%
Median Earnings	$7,390	$8,197	110.9%	$8,742	$10,997	125.8%	$4,800	$7,031	146.5%	127.7%
Credential Rate	66.7%	68.1%	102.1%	69.6%	40.0%	57.5%	55.1%	83.9%	152.3%	103.9%
Measurable Skill Gains	68.0%	85.7%	126.0%	68.1%	68.8%	101.0%	65.0%	73.8%	113.5%	113.5%
	Overall Program Score		106.3%	Overall Program Score		96.5%	Overall Program Score		120.6%	

Santee-Lynches

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	78.5%	86.0%	109.6%	83.5%	90.0%	107.8%	82.0%	86.2%	105.1%	107.5%
Employment Rate Q4	80.5%	81.9%	101.7%	80.5%	66.7%	82.9%	85.0%	88.9%	104.6%	96.4%
Median Earnings	$7,000	$6,768	96.7%	$6,750	$7,383	109.4%	$4,500	$4,992	110.9%	105.7%
Credential Rate	75.0%	74.0%	98.7%	80.0%	100.0%	125.0%	74.20%	83.8%	112.9%	112.2%
Measurable Skill Gains	68.5%	93.1%	135.9%	70.7%	100.0%	141.4%	65.5%	88.9%	135.7%	137.7%
	Overall Program Score		108.5%	Overall Program Score		113.3%	Overall Program Score		113.9%	

Waccamaw

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	82.7%	85.8%	103.7%	84.0%	91.9%	109.4%	83.5%	92.0%	110.2%	107.8%
Employment Rate Q4	84.1%	83.5%	99.3%	85.0%	100.0%	117.6%	80.0%	90.4%	113.0%	110.0%
Median Earnings	$7,141	$7,988	111.9%	$8,500	$11,955	140.6%	$5,900	$5,333	90.4%	114.3%
Credential Rate	65.0%	66.0%	101.5%	67.3%	85.7%	127.3%	64.3%	69.6%	108.2%	112.4%
Measurable Skill Gains	66.0%	56.1%	85.0%	62.0%	78.1%	126.0%	74.6%	82.9%	111.1%	107.4%
	Overall Program Score		100.3%	Overall Program Score		124.2%	Overall Program Score		106.6%	

Lowcountry

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	75.5%	76.0%	100.7%	78.0%	83.3%	106.8%	75.5%	68.8%	91.1%	99.5%
Employment Rate Q4	78.3%	75.8%	96.8%	72.7%	75.0%	103.2%	72.0%	77.5%	107.6%	102.5%
Median Earnings	$7,000	$8,254	117.9%	$8,422	$7,646	90.8%	$4,230	$6,673	157.8%	122.2%
Credential Rate	74.6%	77.6%	104.0%	63.5%	86.7%	136.5%	68.0%	82.4%	121.2%	120.6%
Measurable Skill Gains	67.5%	77.8%	115.3%	67.7%	72.7%	107.4%	62.5%	76.5%	122.4%	115.0%
	Overall Program Score		106.9%	Overall Program Score		108.9%	Overall Program Score		120.0%	

Pass	• An Overall Program Score (across all indicators) is at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) is at least 90.0% • Have an Individual Indicator Score of at least 50.0%
Fail	• An Overall Program Score (across all indicators) that did not meet at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) that did not meet at least 90.0% • Have an Individual Indicator Score that did not meet 50.0%

Program Year 2025 - Quarter 4 Program Performance Summary
WIOA Title I (Adult/DW/Youth)
Rolling-4 Quarters

Statewide										
Indicator/Program	**Title I Adult Goal**	**Title I Adult Actual**	**Title I Adult % of Goal**	**Title I DW Goal**	**Title I DW Actual**	**Title I DW % of Goal**	**Title I Youth Goal**	**Title I Youth Actual**	**Title I Youth % of Goal**	**Overall Indicator Score**
Employment Rate Q2	79.1%	80.2%	101.4%	82.0%	84.2%	102.7%	78.5%	78.7%	100.3%	101.4%
Employment Rate Q4	78.3%	78.4%	100.1%	81.4%	81.2%	99.8%	75.5%	83.1%	110.1%	103.3%
Median Earnings	$7,000	$8,153	116.5%	$8,650	$10,843	125.4%	$4,030	$5,756	142.8%	128.2%
Credential Rate	67.5%	70.5%	104.4%	69.6%	75.4%	108.3%	63.5%	68.6%	108.0%	106.9%
Measurable Skill Gains	66.3%	73.8%	111.3%	67.7%	74.6%	110.2%	62.5%	75.2%	120.3%	113.9%
	Overall Program Score		106.7%	**Overall Program Score**		109.3%	**Overall Program Score**		116.3%	

Pass	• An Overall Program Score (across all indicators) is at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) is at least 90.0% • Have an Individual Indicator Score of at least 50.0%
Fail	• An Overall Program Score (across all indicators) that did not meet at least 90.0% • An Overall Indicator Score (across A/DW/Y programs) that did not meet at least 90.0% • Have an Individual Indicator Score that did not meet 50.0%

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PY'26 UPDATE REPORT

Service Provider Information	
Date:	07/08/26
Service Provider:	eckerd connects Palmetto Youth Connections
Prepared By:	Ann Marie Baker
Program Description:	Out of School Youth (17-24)
Number of Participants to be Served:	100 (carryover and new enrollment)

PY'26 Performance			
Carryover:	Estimate 22		
New Enrollments:	July 2026: 0 August 2026: September 2026: October 2026: November 2026: December 2026: January 2027: February 2027: March 2027: April 2027: May 2027: June 2027: Total Enrolled:		
Dates Covered for New Enrollments:	July 1 2026		
Total Active Participant PY26: Total active In WEX PY 26:	64 3		
Current total in Follow Up:	38		
Current Total youth serving who are active and in follow up PY 26:	102		
Total Entered Employment/Education/Military (PY 26 Goal Q2: 83.5%; PY 26 Goal Q4: 82%)	1st Q Performance: Q2: 81% Q4: 79%		
Credential Rate (PY 26 Goal 70%) Median Earnings (PY 26 Goal $3555)	1st: Q Performance: 56% 1st: Q Performance: $4363		
In Program Measurable Skills Gain (PY 26 Goal: 62.5%)	1st: Q Performance: 77%		
Total number enrolled per county (active and follow-up)	ANDERSON 32	OCONEE 39	PICKENS 50

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PY' 26 WorkLink
Committee and Board Meeting Schedule

Committee / Board	Meetings			
Youth Committee	August 11, 2026	October 6, 2026	January 26, 2027	April 27, 2027
Priority Populations Committee	August 11, 2026	October 13, 2026	January 26, 2027	April 27, 2027
One Stop Operations Committee	August 19, 2026	October 14, 2026	January 27, 2027	April 28, 2027
Finance Committee	August 26, 2026	October 21, 2026	January 27, 2027	April 28, 2027
Workforce Development Board	September 9, 2026 *	November 4, 2026	February 24, 2027	May 26, 2027

Meeting Information

Youth Committee: Tuesdays at 10:00 a.m. via Teams conference call.

Priority Populations Committee: 3:00 p.m. at the Clemson SC Works Center, Conference Room or via Teams conference call.

One Stop Operations Committee: 3:00 p.m. at the Clemson SC Works Center, Conference Room.

Finance Committee: 3:00 p.m. via Teams conference call.

Workforce Development Board: 1:00 p.m. at the Nieri Family Alumni and Visitors Center, 220 Madren Center Drive, Clemson, SC 29634. Lunch will be held at noon immediately preceding the meeting.

WorkLink Staff

Victoria Britton, Executive Director | vbritton@worklinkweb.com
Keith Keller, Business and Fiscal Services Manager | kkeller@worklinkweb.com
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**Proposed dates and staff contacts as of August 20, 2026. Dates are subject to committee approval and final Board vote on September 9, 2026.*

501(c)(3) Formation Initiative

Executive Milestone, Implementation and Progress Report

PREPARED FOR	**WorkLink Workforce Development Board**
BOARD REVIEW	**September 9, 2026**
STRATEGIC PLAN TARGET	**December 31, 2026**
PREPARED BY	**WorkLink staff**

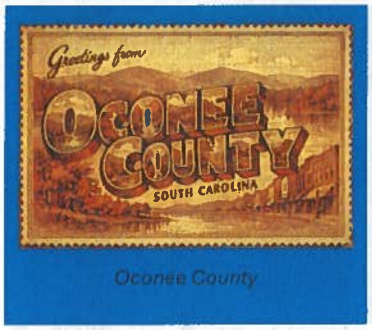
EXECUTIVE STATUS

ON TRACK, WITH IMMEDIATE ACTION REQUIRED. The target is achievable if organizational decisions are completed in September and early October, state incorporation occurs in October, and the IRS application is submitted by the internal deadline of December 18, 2026.

CONFIDENTIAL BOARD REVIEW DRAFT

Executive Summary

The Board strategic plan calls for establishing a 501(c)(3) organization by December 31, 2026. This report converts that objective into a decision-ready implementation plan with defined milestones, accountable roles, completion evidence, risk controls, and a recommended Board motion for September 9, 2026.



RECOMMENDED DEFINITION OF COMPLETION

By December 31, 2026, the nonprofit corporation has been legally formed in South Carolina, its governing structure has been activated, and the appropriate Form 1023-series application has been electronically submitted to the IRS. IRS determination is tracked separately as a 2027 follow-up milestone.

Board Decisions Requested on September 9

- Approve initiation of the 501(c)(3) formation project.
- Approve the recommended definition of the December 31 milestone.
- Establish, or authorize appointment of, a steering committee.
- Designate a staff project lead and executive sponsor.
- Approve the milestone schedule and December 18 internal filing deadline.
- Authorize appropriate legal and financial assistance, subject to applicable budget and procurement requirements.
- Direct staff to provide written progress updates using the status framework in this report.

At-a-Glance Schedule

Target date	Decision or deliverable	Status
Sept. 9	Board authorization and project launch	**Pending**
Oct. 9	Governance package completed	**Not started**
Oct. 23	State incorporation and EIN completed	**Not started**
Nov. 6	Organizational meeting completed	**Not started**
Dec. 4	Federal application package completed	**Not started**
Dec. 18	Federal application submitted	**Not started**
Dec. 31	Strategic milestone reported complete	**Not started**

1. Purpose and Completion Standard

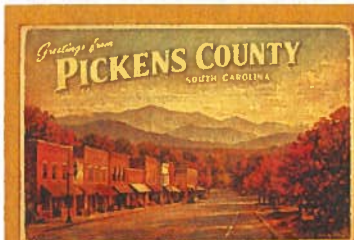
The proposed nonprofit can provide a charitable structure that supports fundraising, grant development, community partnerships, and activities aligned with the Board's workforce-development mission. The first workstream is to define the nonprofit's purpose, governance, relationship to WorkLink, initial programs, and financial model before state and federal filings are finalized.

Completion Standard

For strategic-plan tracking, staff recommends measuring completion by legal formation, governance activation, and submission of the federal exemption application. This standard focuses the milestone on actions within the organization's control and avoids treating the timing of an IRS determination as a controllable project deliverable.

Verified Filing Considerations

- The IRS requires Form 1023 to be filed electronically through Pay.gov. An organization may be eligible for the streamlined Form 1023-EZ and must use the eligibility worksheet to determine eligibility.
- The organization should obtain an Employer Identification Number even if it has no employees.
- South Carolina provides online systems for creating business entities and for charities-related filings.
- The South Carolina domestic nonprofit Articles of Incorporation form identifies a $25 filing fee and includes specific dissolution language for organizations intending to seek 501(c)(3) status.



Pickens County

GOVERNANCE NOTE
Legal and accounting review should be used to confirm the appropriate structure, charitable purpose language, public-charity classification approach, and relationship between WorkLink and the new entity. This report is a project-management document and not legal or tax advice.

2. Implementation Timeline

PHASE 1 Board Authorization and Project Launch

September 9-18, 2026

Objective: Establish authority, leadership, scope, and reporting expectations.

Key activities

- Affirm the strategic-plan goal and approve initiation of the project.
- Create a steering committee or work group.
- Authorize staff to coordinate legal, accounting, or nonprofit-development assistance.
- Define the decisions required on mission, relationship, directors, programs, fundraising, and startup funding.

Required deliverables

- Approved Board motion and minutes.
- Steering committee roster.
- Written project charter and responsibility matrix.
- Draft mission and purpose statements.
- List of legal and governance questions requiring review.

PHASE 2 Organizational Design and Governance

September 21-October 9, 2026

Objective: Resolve the principal structural and governance decisions before incorporation.

Key activities

- Confirm the proposed legal name and check availability.
- Define charitable and educational purposes and determine whether the corporation will have members.
- Identify the principal office and South Carolina registered agent.
- Develop the proposed nonprofit board roster and officer structure.
- Draft bylaws, conflict-of-interest policy, program descriptions, and a preliminary three-year budget.
- Document the proposed relationship between WorkLink and the nonprofit and obtain legal review.

Required deliverables

- Confirmed organization name.
- Draft Articles of Incorporation, bylaws, and conflict-of-interest policy.
- Proposed directors and officers.
- Draft program narrative and preliminary three-year budget.
- Written relationship recommendation.

PHASE 3 South Carolina Incorporation

October 12-23, 2026

Objective: Establish the nonprofit as a South Carolina legal entity.

Key activities

- Complete legal review of the Articles of Incorporation.
- Obtain required incorporator and registered-agent signatures.
- File the Articles with the South Carolina Secretary of State.
- Retain accepted organizational records.
- Obtain the federal EIN.
- Establish a corporate records book or secure electronic repository.

Required deliverables

- Accepted Articles of Incorporation.
- IRS EIN confirmation.
- Corporate records repository.
- Compliance calendar and list of remaining state requirements.

PHASE 4 Organizational Meeting

October 26-November 6, 2026

Objective: Activate formal governance and authorize initial operations.

Key activities

- Acknowledge the filed Articles and adopt the bylaws.
- Elect directors and officers and adopt the conflict-of-interest policy.
- Approve the fiscal year, accounting method, preliminary budget, banking resolution, and authorized signers.
- Authorize preparation and submission of Form 1023 or Form 1023-EZ.
- Approve initial document-retention and financial-control procedures.

Required deliverables

- Signed organizational meeting minutes.
- Adopted bylaws and policies.
- Confirmed directors and officers.
- Approved budget, banking resolution, and IRS filing authorization.

PHASE 5 Federal Application Development

November 9-December 4, 2026

Objective: Assemble a complete, internally consistent federal application.

Key activities

- Complete the Form 1023-EZ eligibility worksheet and select the appropriate application.
- Finalize the narrative description of activities and three-year financial projections.
- Compile director and officer information.
- Review compensation, grants, fundraising, related-party transactions, and resource-sharing arrangements.
- Assemble organizing documents and required attachments.
- Complete legal and financial review.

Required deliverables

- Documented form eligibility determination.
- Complete draft federal application and attachments.
- Final activity narrative and financial projections.
- Written reviewer comments and an unresolved-issues list, if needed.

PHASE 6 Final Approval and Filing

December 7-18, 2026

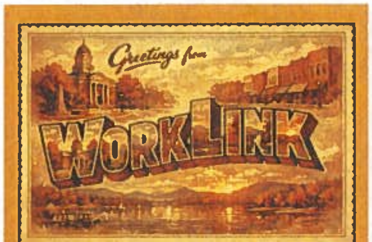
Objective: Approve and submit the application before the year-end deadline.

Key activities

- Resolve legal and accounting comments.
- Verify consistency among the application, Articles, bylaws, budget, and planned activities.
- Obtain final authorization from the nonprofit's authorized representatives.
- Submit the appropriate Form 1023-series application electronically and pay the applicable fee.
- Save the submission confirmation and final application package.
- Provide a completion report to the Workforce Development Board.

Required deliverables

- Final authorized application.
- Pay.gov submission confirmation.
- Complete project record.
- Board completion report.



WorkLink Region

MANAGEMENT BUFFER
Use December 18, 2026 as the internal filing deadline. The remaining days of December are reserved for authorization, payment, upload, or correction contingencies.

3. Milestone and Progress Tracker

Status should be updated at each steering committee, Executive Committee, or Board reporting point. Evidence of completion should be retained in the official project record.

Milestone	Due	Lead role	Evidence	Status
Board authorizes launch	Sept. 9	Workforce Development Board	Approved motion in minutes	Pending
Steering committee established	Sept. 18	Board Chair / Executive Director	Written appointments	Not started
Mission, structure, and relationship defined	Sept. 30	Steering Committee	Approved concept document	Not started
Governance package completed	Oct. 9	Staff / Legal Counsel	Articles, bylaws, policies	Not started
Articles filed	Oct. 16	Authorized Incorporator	State filing confirmation	Not started
EIN obtained	Oct. 23	Designated Staff	IRS EIN confirmation	Not started
Organizational meeting held	Nov. 6	Nonprofit Board	Signed minutes	Not started
IRS form eligibility determined	Nov. 13	Legal / Accounting Adviser	Eligibility worksheet	Not started
Application package completed	Dec. 4	Project Team	Final review copy	Not started
Final filing authorized	Dec. 11	Nonprofit Board / Officer	Resolution or authorization	Not started
IRS application submitted	Dec. 18	Authorized Officer	Pay.gov confirmation	Not started
Milestone reported complete	Dec. 31	Executive Director	Board completion report	Not started

Status Definitions

ON TRACK	Completed or expected by the target date.
AT RISK	An issue exists but can be resolved without changing the December 31 deadline.
OFF TRACK	A milestone is late or the final deadline is likely to be missed.
NOT STARTED	Work has not begun because a predecessor task or approval is pending.

4. Roles and Accountability

Workforce Development Board

- Approve project initiation and strategic direction.
- Approve commitments of existing Board resources.
- Receive progress and completion reports.

Steering Committee

- Develop structural and governance recommendations.
- Coordinate professional review.
- Monitor milestones and risks and escalate decisions affecting the filing date.

Staff Project Lead

- Maintain the tracker, project record, and meeting cadence.
- Coordinate drafts, approvals, and status reporting.

Legal Counsel

- Review corporate relationship, Articles, bylaws, governance, conflicts, resource sharing, and application representations.

Accounting or Financial Adviser

- Assist with financial projections, internal controls, and financial portions of the application.

Initial Nonprofit Board

- Adopt governing documents, elect officers, approve policies, budget, banking authority, and the federal filing.

5. Key Risks and Mitigation

Risk	Potential effect	Mitigation
Unclear relationship between entities	Delays or ambiguity concerning governance, staff support, funding, contracting, or shared resources.	Require a written relationship framework and legal review before filing the Articles.
Delay selecting directors	The organizational meeting and federal application cannot be finalized.	Develop primary and alternate candidate lists during September.
Incomplete charitable-purpose language	State or federal documents may require correction.	Obtain legal review of purpose and dissolution provisions before state filing.
Financial projections do not align with activities	The narrative, budget, and application may be inconsistent.	Develop the program narrative and three-year financial projection together.
Late-December submission	Holiday availability, signatures, payment, or upload issues may cause delay.	Use December 18 as the internal deadline and reserve the balance of December for contingencies.
Submission confused with IRS approval	The Board may expect a determination letter by December 31.	Define completion as formation, governance activation, and application submission; track IRS determination separately in 2027.

6. Recommended Board Motion

PROPOSED MOTION

I move that the WorkLink Workforce Development Board authorize the initiation of the 501(c)(3) formation project consistent with the Board's strategic plan; establish a steering committee to develop recommendations concerning the proposed organization's mission, structure, governance, initial directors, funding, and relationship to WorkLink; authorize staff to coordinate appropriate legal and financial review subject to applicable budget and procurement requirements; and direct staff to pursue incorporation and submission of the appropriate IRS Form 1023-series application no later than December 31, 2026, with progress reports provided to the Board.

Suggested Record of Board Action

Action	☐ Approved ☐ Approved with revisions ☐ Tabled
Motion by	
Second by	
Vote	
Notes / revisions	

7. First Progress Update Template

Use this one-page structure for subsequent Board packets.

Reporting date	
Overall status	☐ On Track ☐ At Risk ☐ Off Track
Completed this period	
Next milestones	
Decisions required	
Risks / issues	
Target filing date	December 18, 2026

Appendix A. Source Notes

The filing facts summarized in this report were verified against the following official sources accessed for preparation of the Board draft. Filing requirements and fees should be reconfirmed at the time of submission.

Internal Revenue Service
About Form 1023, Application for Recognition of Exemption Under Section 501(c)(3)
https://www.irs.gov/forms-pubs/about-form-1023

Internal Revenue Service
Application for recognition of exemption
https://www.irs.gov/charities-non-profits/application-for-recognition-of-exemption

Pay.gov
Application for Recognition of Exemption Under Section 501(c)(3)
https://www.pay.gov/public/form/start/704509645

South Carolina Secretary of State
Online Filings
https://sos.sc.gov/online-filings

South Carolina Secretary of State
Articles of Incorporation: Nonprofit Corporation - Domestic
https://businessfilings.sc.gov/BusinessFiling/Entity/DownloadForm?formName=F0014&entityType=6&filingType=ARTICLES%20OF%20INCORPORATION

Appendix B. Executive Checklist

☐ Board authorization recorded in September 9 minutes

☐ Steering committee and project lead designated

☐ Mission, structure, and relationship recommendation approved

☐ Articles, bylaws, conflict policy, directors, and officers finalized

☐ South Carolina Articles accepted and EIN obtained

☐ Organizational meeting completed and minutes signed

☐ Form 1023-EZ eligibility documented

☐ Application and three-year projections reviewed

☐ Final filing authorized

☐ Application submitted and confirmation retained

☐ Completion reported to Board by December 31

NOTES 8.27.26

A strong name should connect clearly to WorkLink's workforce mission, be broad enough for fundraising/grants, and not sound like it is limited only to WIOA services.

My top recommendation would be:

WorkLink Foundation

It is simple, professional, easy to explain, and flexible enough to support scholarships, training assistance, supportive services, employer partnerships, youth initiatives, and regional workforce innovation.

Other good options:

1. **WorkLink Foundation**
   Best overall: clean, credible, and closely tied to the existing WorkLink identity.
2. **WorkLink Workforce Foundation**
   More descriptive; clearly signals workforce-development purpose.
3. **WorkLink Community Workforce Foundation**
   Emphasizes regional/community benefit and may appeal well to donors and partners.
4. **WorkLink Opportunity Foundation**
   Strong mission-driven name; good if the nonprofit will focus on removing barriers and expanding access.
5. **WorkLink Futures Foundation**
   More aspirational; works well for youth, career pathways, scholarships, and long-term workforce development.
6. **Tri-County Workforce Foundation**
   Good if you want the nonprofit to feel regional rather than solely tied to the WorkLink brand.
7. **Upstate Workforce Opportunity Foundation**
   Broader geographic feel, but slightly less directly connected to WorkLink.

My recommendation: **WorkLink Foundation** as the formal name, with a tagline such as:

Advancing workforce opportunity across Anderson, Oconee, and Pickens Counties.

That gives you a simple legal/brand name while the tagline explains the mission.

OTHER EVENTS – WEATHER DAMAGE TO OUR EXPOSED FACILITY

- On August 4th, 2026, a storm significantly damaged our facility and exposed several serious vulnerabilities.
- A sinkhole more than six feet deep opened behind the building and may continue eroding the rear parking lot.
- The parking lot's unstable foundation creates safety concerns and makes the area unusable.
- The storm weakened the large earthen berm, creating a risk that the hillside could collapse into the building.
- Flooding forced several offices to relocate.
- Further inspection uncovered mold in our office and the neighboring spaces.
- As a public service facilities and home to over a dozen full-time workers, the facility's occupancy, in our opinion, presents heightened safety, operational and, potentially, financial risks.