

SC WORKS | WORKLINK
WORKFORCE DEVELOPMENT BOARD MEETING

AGENDA

Wednesday, November 4, 2026 | 1:00-2:00 p.m.

Nieri Family Alumni and Visitors Center

220 Madren Center Drive, Clemson, SC 29634

Lunch immediately precedes the meeting at noon

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/2861502626491553?p=IKz3C0A0KMCcAsgjaG>

Meeting ID: 286 150 262 649 155 3

Passcode: Wd27rr2H

Meeting Notice: The meeting may be recorded to support preparation of the official meeting record.

I. Call to Order, Welcome, Introductions, and Quorum Confirmation

Lead: Jim Kilton, Board Chair

Action: Information

- Welcome new Board member Janice Chastain, Regional Manager, South Carolina Department of Employment and Workforce
- Welcome new Board member Kevin Cappel, United Way of Anderson County

II. Approval of September 9, 2026 Board Meeting Minutes*

Lead: Jim Kilton, Board Chair

Action: Vote

III. Board Education

Presenter: Leah M. Price, Workforce Insights Analyst, Labor Market Information, South Carolina Department of Employment and Workforce

Action: Information

IV. Board Membership and Governance Update

Lead: Jim Kilton, Board Chair / Staff

Action: Information and discussion

- Labor representative vacancy
- Board recruitment and appointment status

V. Bylaws Update*

Lead: Jim Kilton, Board and Executive Committee Chair

Action: Discussion and vote

- Review the proposed amendments, redline, and clean copy

- Consider approval of the final amendments or direction for further revision

VI. Executive Committee Report

Lead: Jim Kilton, Executive Committee Chair

Action: Information; action as needed

- 501(c)(3) transition update and grant modifications
- Clemson Comprehensive Center update
- Committee calendar correction and director recruitment update

VII. Finance Committee Report

Lead: Stephanie Collins, Finance Committee Chair

Action: Information; vote as needed

- PY26 financial KPI and in-house budget review
- Rapid Response and Incumbent Worker Training grants
- Provider financial reports and budget modifications

VIII. Youth Committee Report

Lead: Katie Brown, Youth Committee Chair

Action: Information and vote

- PY26 Palmetto Youth Connections program update
- Enrollment, performance, and credential priorities
- Work Experience stipend recommendation, if supported by the committee record*

IX. SC Works / One-Stop Operations Committee Report

Lead: Alex Vitou, One-Stop Operations Committee Chair

Action: Information; action as needed

- SC Works system and center updates
- Employer services and Rapid Response / IWT
- WIOA Adult and Dislocated Worker program update
- Regional workforce alignment and in-demand industry clusters

X. Priority Populations Committee Report

Lead: Lisa Gillespie, Priority Populations Committee Chair

Action: Information and vote

- WorkLink data and community profile
- Transportation, access, and partner coordination priorities
- Strategic Plan alignment with America's Talent Strategy, if recommended by the Committee*

XI. Ratification of October 21, 2026 Administrative Closure*

Lead: Jim Kilton, Board Chair

Action: Vote

- Consider ratification of the October 21, 2026 administrative closure associated with operational and security considerations related to the presidential visit

An Equal Opportunity Employer / Program

Auxiliary aids and services available upon request to individuals with disabilities

For program funding details in compliance with the Stevens Amendment, please visit the Funding Opportunities page of the www.worklinkweb.com website.

XII. Other Business

Lead: Jim Kilton, Board Chair

Action: Vote as needed

- 2027 Committee and Board meeting schedule, if finalized and supported for Board action*
- Additional business properly brought before the Board

XIII. Adjournment*

Lead: Jim Kilton, Board Chair

Action: Vote

** Denotes anticipated voting item.*

Accessibility: Reasonable accommodations and auxiliary aids and services are available upon request. Please contact WorkLink in advance of the meeting.

An Equal Opportunity Employer / Program

Auxiliary aids and services available upon request to individuals with disabilities

For program funding details in compliance with the Stevens Amendment, please visit the Funding Opportunities page of the www.worklinkweb.com website.