

**WORKFORCE DEVELOPMENT BOARD
Youth Committee
Tuesday, January 21, 2026 at 10:00 AM**

Zoom Conference Call Information:

<https://us02web.zoom.us/j/6436419262?pwd=Vm9zNTB2ZDNYU3ZWZno1ZlM2QVBqdz09>

Meeting ID: 643 641 9262 Dial: 1-646-558-8656 Passcode: 29631

AGENDA

- | | |
|---|-----------------------------|
| I. Welcome - Introductions | Katie Brown, Chair |
| II. Review of Minutes (10.7.25)* | Katie Brown, Chair |
| III. PY 25 PYC Report/Dashboard | Ann Marie Baker, PYC |
| IV. <u>New Business:</u> | |
| PY2026 Eckerd Grant Extensions/RFPs* | Jennifer Campbell, WorkLink |
| V. <u>Other Business:</u> | Katie Brown, Chair |
| March Meeting Date Change* | |
| VI. <u>Adjourn</u> * | Katie Brown, Chair |

*Vote Needed

UPCOMING MEETINGS:

WorkLink WDB Meeting, February 4, 2026 @ 1pm
Visitor Center (Lunch at Noon)

Youth Committee Meeting, March TBD, 2026
Zoom Conference Call

WorkLink Youth Committee Meeting Minutes

Date: October 7, 2025

Time: 10:00 AM – 11:00 AM

Location: Zoom Virtual Meeting

Chair: Katie Brown

I. Welcome & Introductions

- Meeting called to order by Chair Katie Brown
 - Attendees:
 - **Committee Members:** Katie Brown, Amy Bradshaw, Dana Grant, Jim Kilton, Robert Halfacre, Jeff Martin, Ashley Teal
 - **WorkLink Staff:** Jennifer Campbell, Windy Graham
 - **Eckerd Connects:** Renee Alexander, Ann Marie Baker
-

II. Review of Previous Minutes (August 12, 2025)

- Minutes from the August meeting were reviewed and approved

Action Taken: Motion by Ashley Teal, seconded by Robert Halfacre, passed with no opposition

IV. PY25 PYC Report/Dashboard (July 1 – August 31, 2025)

Presented by: Ann Marie Baker

- **Demographics:**
 - 60% Male, 40% Female
 - 60% Older Youth, 40% Younger Youth
 - 100% Basic Skills Deficient
 - 44% Unemployed
- **Enrollment:**
 - Goal: 21 | Actual: 25
- **Caseload Breakdown:**
 - Total Active: 43 | Total Follow-Up: 83

- **Performance Metrics:**

- Employment Rate Q2: 86% (Goal: 83.5%)
 - Credential Rate: 56% (Goal: 70%)
 - Median Earnings: \$4,182 (Goal: \$3,455)
 - Measurable Skills Gains (MSG): 68% (Goal: 60%)
-

V. New Business: PY25 Revised Youth Formula Grant (Modification #1)

Presented by: Renee Alexander


- Budget revised to \$384,300
 - 100% allocated to non-administrative costs
 - Key line items:
 - Salaries & Fringe: \$250,825
 - Supportive Services: \$12,000
 - Individualized Training: \$21,730
 - Indirect Costs: \$36,484
 - **Action Taken: Motion by Robert Halfacre, Second by Jeff Martin, passed with no opposition**
-

VI. Other Business

- 2026 Youth Committee Meeting Dates proposed
 - **Action Taken: Motion by Robert Halfacre, Second by Jeff Martin, passed with no opposition**
 - Next Board Meeting: November 5, 2025 at Clemson Visitor's Center
-

VII. Adjournment


- Meeting adjourned by Chair Katie Brown
-

	ECKERD YOUTH ALTERNATIVES, INC.					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	INVOICE					
	Youth					
Worklink Development Board	Contract Number:					
1376 Tiger Blvd.	Invoice Number:	1058-06				
Clemson, SC 29631	Invoice Month:	December 2025				
Attn: Jennifer Campbell	Period Covered:	July 1, 2025 - June 30, 2026				
email: jcampbell@worklinkweb.com	Total Amount Due:	\$ 30,525				
Eckerd Goal:			DECEMBER			
			50.0%			100.0%
Line Item		MOD 1	1058-6	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total		\$ 201,225	\$ 17,540	\$ 102,076.46	\$ 99,148.60	50.7%
Fringe Benefit Total	51xx	\$ 49,600	\$ 4,217	\$ 24,793.48	\$ 24,806.14	50.0%
TOTAL STAFF COSTS		\$ 250,825	\$ 21,757.48	\$ 126,869.94	\$ 123,954.74	50.6%
Operating Costs:						
Property Rent	6185	\$ 3,600	\$ -	\$ 1,500.00	\$ 2,100.00	41.7%
Communications (Phone, Fax, Internet, et	6270	\$ 960	\$ 80	\$ 500.50	\$ 459.50	52.1%
Network (internet)	6265	\$ 1,500	\$ 105	\$ 630.00	\$ 870.00	42.0%
Postage	6005	\$ 1,000	\$ 92	\$ 308.45	\$ 691.55	30.8%
Staff Travel	6105	\$ 5,500	\$ 186	\$ 1,689.80	\$ 3,810.20	30.7%
Other Travel	6115/6120	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Background Checks	5100	\$ 126	\$ -	\$ 61.80	\$ 63.90	49.2%
Staff Training	5110	\$ -	\$ -	\$ -	\$ -	0.0%
Office/Desktop Supplies and Materials	6000	\$ 1,730	\$ -	\$ 68.32	\$ 1,661.82	3.9%
Copying	6730	\$ 1,200	\$ -	\$ -	\$ 1,200.00	0.0%
Technology	6090	\$ -	\$ -	\$ -	\$ -	0.0%
Computer and Software	6085	\$ 6,440	\$ -	\$ -	\$ 6,440.00	0.0%
Software Licenses	6095	\$ 1,265	\$ -	\$ 1,182.00	\$ 83.00	93.4%
Participant Verifications	6516	\$ -	\$ -	\$ -	\$ -	0.0%
Participant Outreach	6735	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL OPERATING COSTS		\$ 23,321	\$ 463.73	\$ 5,940.87	\$ 17,379.97	25.5%
Training Costs:						
Work Experience Stipends	6507	\$ 34,092	\$ 3,792	\$ 8,034.00	\$ 26,057.69	23.6%
Tuition Cost (Adult Education)	6520	\$ 11,200	\$ -	\$ 4,928.00	\$ 6,272.00	44.0%
Participant Graduation Fees	6595	\$ 1,045	\$ -	\$ -	\$ 1,045.00	0.0%
Credential Exam Fees	6525	\$ 10,530	\$ -	\$ 2,383.00	\$ 8,147.00	22.6%
Individual Training Accounts	6530	\$ -	\$ -	\$ -	\$ -	0.0%
Instructional Supplies (Books)	6590	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL TRAINING COSTS		\$ 56,867	\$ 3,792.00	\$ 15,345.00	\$ 41,521.69	27.0%
Supportive Services Costs :						
Child Care	6660	\$ -	\$ -	\$ -	\$ -	0.0%
Transportation	6485	\$ 11,000	\$ 1,100	\$ 7,070.00	\$ 3,930.00	64.3%
Client Incentives	6585	\$ -	\$ -	\$ -	\$ -	0.0%
Client Training Support Materials	6545	\$ -	\$ -	\$ -	\$ -	0.0%
Client Supplies	6546	\$ -	\$ -	\$ -	\$ -	0.0%
Client Emergency Assistance & Expunger	6596	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ 12,000	\$ 1,100.00	\$ 7,070.00	\$ 4,930.00	58.9%
Training/Professional Fees/Profit:						
General Liability Insurance	6305	\$ 4,804	\$ 423	\$ 2,267.97	\$ 2,535.78	47.2%
TOTAL FEES / PROFIT COSTS		\$ 4,804	\$ 422.67	\$ 2,267.97	\$ 2,535.78	47.2%
4.1 INDIRECT COST:	13.20%	\$ 36,484	\$ 2,989	\$ 17,632.40	\$ 18,851.64	48.3%
Contract Total		\$ 384,300	\$ 30,524.87	\$ 175,126.18	\$ 209,173.82	45.6%

Youth Service Provider
Enrollment Status
July 1, 2025 - December 31, 2025

ENROLLMENT REPORT PY 25		PYC				
*Special notes:						
Board Goal		100				
Month	NEW WIOA Enrollments	Total Enrollments	Monthly Planned Enrollment	YTD % of Monthly Plan		YTD % of Board Goal
<i>Carryover</i>		17				
July	0	17	0	#DIV/0!		17%
August	6	23	6	100%		23%
September	19	42	15	127%		42%
October	11	53	15	73%		54%
November	4	57	12	33%		57%
December	4	61	0			61%
January			12			0%
February			12			0%
March			12			0%
April			0			0%
May			0			0%
June			0			0%
Totals	44	61	84			
Notes:						
Board Goal = 100						
17 Carryover + <u>44</u> New						
Total Enrollments as of						
12/31/25 = 61						
Remaining Slots = 39						

PY'25 UPDATE REPORT

Service Provider Information			
Date:		12-31-25	
Service Provider:		 Palmetto Youth Connections	
Prepared By:		Ann Marie Baker	
Program Description:		Out of School Youth (17-24)	
Number of Participants to be Served:		100 (carryover and new enrollment)	
PY'25 Performance			
Carryover:		17 (this changed from 18)	
New Enrollments:		July 2025: 0 August 2025: 6 September 2025: 19 October 2025: 11 November 2025: 4 December 2025: 4 January 2026: February 2026: March 2026: April 2026: May 2026: June 2026: Total Enrolled:	
Dates Covered for New Enrollments:		July 1 – December 31, 2025	
Total Active Participant PY25:		61	
Total active In WEX PY 25:		6	
Current total in Follow Up:		85	
Current Total youth serving who are active and in follow up PY 25:		146	
Total Entered Employment/Education/Military (PY 25 Goal Q2: 83.5%; PY 25 Goal Q4: 82%)		1st Q Performance: Q2: 85.6% Q4: 71.1%	
Credential Rate (PY 25 Goal 70%) Median Earnings (PY 25 Goal \$3555)		1st Q Performance: 58.5% 1st Q Performance: \$4182	
In Program Measurable Skills Gain (PY 25 Goal: 62.5%)		1st Q Performance: 64.0%	
Total number enrolled per county (active and follow-up)	ANDERSON 49	OCONEE 44	PICKENS 53

Date Through 12/31/25

SC WORKS
WORKLINK
ANDERSON-OCONEE-PICKENS
BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER

Palmetto Youth Connections-WorkLink-PY25

July 1, 2025-September 30, 2025

eckerd
connects

Palmetto
Youth
Connections
PROVIDING YOUTH CAREERS & HOPE

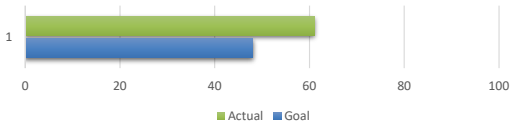
Demographics at Registration

	Anderson	Oconee	Pickens	Total	Percentage
Male:	5	8	11	24	60%
Female:	6	3	9	18	40%
Total:	11	11	21	43	
Younger Youth (18 & under)	3	2	11	16	40%
Older Youth (Over 18)	8	9	10	27	60%
Total:	11	11	21	43	
Basic Skills Deficient:	11	11	21	43	100%
Unemployed:	5	6	12	23	44%

PY25 Enrollments

	Goal	Actual
Carryover	0	17
1st Quarter (July-Aug.-Sept.)	21	25
2nd Quarter (Oct.-Nov.-Dec.)	27	19
3rd Quarter (Jan.-Feb.-Mar.)		
4th Quarter (Apr.-May-June)		
Totals:	48	61

PY25 Enrollment Data



Caseload Breakdown

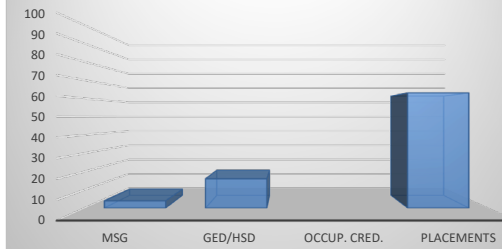
	Anderson	Oconee	Pickens	Total
Baker/Turner				
Active:	0	20	0	20
Follow-Up:	0	23	0	23
Cobb		***		
Active:	0	0	23	23
Follow-Up:	0	0	29	29
Wengard	***			
Active:	15	0	0	15
Follow-Up:	33	0	0	33
Total Active:	58			143
Total Follow-Up:	85			

WIOA Reported WorkLink Youth Performance

	Goal	% of Goal	Actual	Key:
WIOA 2nd Q (Rolling 4Q) Performance				Pass Fail
Overall Program Score				
BMP/ELU/Training Q2	83.50%		86.00%	
BMP/ELU/Training Q4	82.00%		74.00%	
Credential Rate	70.00%		52.00%	
Med Earnings	\$3,455		\$4,119	
MSG	60.00%		55.00%	

*Meeting performance= 50%+ of goal

YTD Outcomes



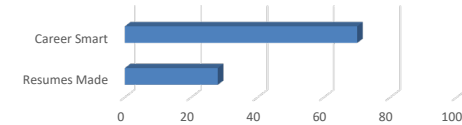
Year-to-date Outcomes

MSG	GED/HSD	Occup. Cred.	Placements
4	16	63	63

Work Ready Certificate PY25

5 Platinum	0
4 Gold	0
3 Silver	
2 Bronze	
Total:	0

WorkReady Services



Work Ready Services PY25

Resumes Made	Career Smart
28	70