

**WORKFORCE DEVELOPMENT BOARD**  
**Youth Committee**  
**Tuesday, January 21, 2026 at 10:00 AM**

Zoom Conference Call Information:

<https://us02web.zoom.us/j/6436419262?pwd=Vm9zNTB2ZDNYU3ZWZno1ZlM2QVBqdz09>

Meeting ID: 643 641 9262 Dial: 1-646-558-8656 Passcode: 29631

**AGENDA**

- I. Welcome - Introductions Katie Brown, Chair
- II. **Review of Minutes (10.7.25)\*** Katie Brown, Chair
- III. PY 25 PYC Report/Dashboard Ann Marie Baker, PYC
- IV. **New Business:**  
PY2026 Eckerd Grant Extensions/RFPs\* Jennifer Campbell, WorkLink
- V. **Other Business:** Katie Brown, Chair  
March Meeting Date Change\*
- VI. **Adjourn\*** Katie Brown, Chair

\*Vote Needed

**UPCOMING MEETINGS:**

**WorkLink WDB Meeting, February 4, 2026 @ 1pm**  
*Visitor Center (Lunch at Noon)*

**Youth Committee Meeting, March TBD, 2026**  
*Zoom Conference Call*

# WorkLink Youth Committee Meeting Minutes

**Date:** October 7, 2025

**Time:** 10:00 AM – 11:00 AM

**Location:** Zoom Virtual Meeting

**Chair:** Katie Brown

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## I. Welcome & Introductions

- Meeting called to order by Chair Katie Brown
- Attendees:
  - **Committee Members:** Katie Brown, Amy Bradshaw, Dana Grant, Jim Kilton, Robert Halfacre, Jeff Martin, Ashley Teal
  - **WorkLink Staff:** Jennifer Campbell, Windy Graham
  - **Eckerd Connects:** Renee Alexander, Ann Marie Baker

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## II. Review of Previous Minutes (August 12, 2025)

- Minutes from the August meeting were reviewed and approved

**Action Taken: Motion by Ashley Teal, seconded by Robert Halfacre, passed with no opposition**

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## IV. PY25 PYC Report/Dashboard (July 1 – August 31, 2025)

**Presented by:** Ann Marie Baker

- **Demographics:**
  - 60% Male, 40% Female
  - 60% Older Youth, 40% Younger Youth
  - 100% Basic Skills Deficient
  - 44% Unemployed
- **Enrollment:**
  - Goal: 21 | Actual: 25
- **Caseload Breakdown:**
  - Total Active: 43 | Total Follow-Up: 83

- **Performance Metrics:**

- Employment Rate Q2: 86% (Goal: 83.5%)
- Credential Rate: 56% (Goal: 70%)
- Median Earnings: \$4,182 (Goal: \$3,455)
- Measurable Skills Gains (MSG): 68% (Goal: 60%)

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## **V. New Business: PY25 Revised Youth Formula Grant (Modification #1)**

**Presented by:** Renee Alexander

- Budget revised to \$384,300
- 100% allocated to non-administrative costs
- Key line items:
  - Salaries & Fringe: \$250,825
  - Supportive Services: \$12,000
  - Individualized Training: \$21,730
  - Indirect Costs: \$36,484
- **Action Taken: Motion by Robert Halfacre, Second by Jeff Martin, passed with no opposition**

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## **VI. Other Business**

- 2026 Youth Committee Meeting Dates proposed
- **Action Taken: Motion by Robert Halfacre, Second by Jeff Martin, passed with no opposition**
- Next Board Meeting: November 5, 2025 at Clemson Visitor's Center

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## **VII. Adjournment**

- Meeting adjourned by Chair Katie Brown

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## ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

### INVOICE

Youth

Worklink Development Board	Contract Number:					
1376 Tiger Blvd.	Invoice Number:	1058-06				
Clemson, SC 29631	Invoice Month:	December 2025				
<b>Attn: Jennifer Campbell</b>	Period Covered:	July 1, 2025 - June 30, 2026				
email: jcampbell@worklinkweb.com	Total Amount Due:	\$ 30,525				
<b>Eckerd Goal:</b>			<b>DECEMBER</b>			
			50.0%			100.0%
Line Item	MOD 1	1058-6	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
<b>Staff Salary Total</b>	\$ 201,225	\$ 17,540	\$ 102,076.46	\$ 99,148.60		50.7%
<b>Fringe Benefit Total</b>	\$ 51xx	\$ 49,600	\$ 4,217	\$ 24,793.48	\$ 24,806.14	50.0%
<b>TOTAL STAFF COSTS</b>	\$ 250,825	\$ 21,757.48	\$ 126,869.94	\$ 123,954.74		50.6%
<b>Operating Costs:</b>						
Property Rent	6185	\$ 3,600	\$ -	\$ 1,500.00	\$ 2,100.00	41.7%
Communications (Phone, Fax, Internet, e)	6270	\$ 960	\$ 80	\$ 500.50	\$ 459.50	52.1%
Network (internet)	6265	\$ 1,500	\$ 105	\$ 630.00	\$ 870.00	42.0%
Postage	6005	\$ 1,000	\$ 92	\$ 308.45	\$ 691.55	30.8%
Staff Travel	6105	\$ 5,500	\$ 186	\$ 1,689.80	\$ 3,810.20	30.7%
Other Travel	6115/6120	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Background Checks	5100	\$ 126	\$ -	\$ 61.80	\$ 63.90	49.2%
Staff Training	5110	\$ -	\$ -	\$ -	\$ -	0.0%
Office/Desktop Supplies and Materials	6000	\$ 1,730	\$ -	\$ 68.32	\$ 1,661.82	3.9%
Copying	6730	\$ 1,200	\$ -	\$ -	\$ 1,200.00	0.0%
Technology	6090	\$ -	\$ -	\$ -	\$ -	0.0%
Computer and Software	6085	\$ 6,440	\$ -	\$ -	\$ 6,440.00	0.0%
Software Licenses	6095	\$ 1,265	\$ -	\$ 1,182.00	\$ 83.00	93.4%
Participant Verifications	6516	\$ -	\$ -	\$ -	\$ -	0.0%
Participant Outreach	6735	\$ -	\$ -	\$ -	\$ -	0.0%
<b>TOTAL OPERATING COSTS</b>	\$ 23,321	\$ 463.73	\$ 5,940.87	\$ 17,379.97		25.5%
<b>Training Costs:</b>						
Work Experience Stipends	6507	\$ 34,092	\$ 3,792	\$ 8,034.00	\$ 26,057.69	23.6%
Tuition Cost (Adult Education)	6520	\$ 11,200	\$ -	\$ 4,928.00	\$ 6,272.00	44.0%
Participant Graduation Fees	6595	\$ 1,045	\$ -	\$ -	\$ 1,045.00	0.0%
Credential Exam Fees	6525	\$ 10,530	\$ -	\$ 2,383.00	\$ 8,147.00	22.6%
Individual Training Accounts	6530	\$ -	\$ -	\$ -	\$ -	0.0%
Instructional Supplies (Books)	6590	\$ -	\$ -	\$ -	\$ -	0.0%
<b>TOTAL TRAINING COSTS</b>	\$ 56,867	\$ 3,792.00	\$ 15,345.00	\$ 41,521.69		27.0%
<b>Supportive Services Costs :</b>						
Child Care	6660	\$ -	\$ -	\$ -	\$ -	0.0%
Transportation	6485	\$ 11,000	\$ 1,100	\$ 7,070.00	\$ 3,930.00	64.3%
Client Incentives	6585	\$ -	\$ -	\$ -	\$ -	0.0%
Client Training Support Materials	6545	\$ -	\$ -	\$ -	\$ -	0.0%
Client Supplies	6546	\$ -	\$ -	\$ -	\$ -	0.0%
Client Emergency Assistance & Expunge	6596	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0.0%
<b>TOTAL SUPPORTIVE SERVICES COSTS</b>	\$ 12,000	\$ 1,100.00	\$ 7,070.00	\$ 4,930.00		58.9%
<b>Training/Professional Fees/Profit:</b>						
General Liability Insurance	6305	\$ 4,804	\$ 423	\$ 2,267.97	\$ 2,535.78	47.2%
<b>TOTAL FEES / PROFIT COSTS</b>	\$ 4,804	\$ 422.67	\$ 2,267.97	\$ 2,535.78		47.2%
<b>4.1 INDIRECT COST:</b>	13.20%	\$ 36,484	\$ 2,989	\$ 17,632.40	\$ 18,851.64	48.3%
<b>Contract Total</b>		\$ 384,300	\$ 30,524.87	\$ 175,126.18	\$ 209,173.82	45.6%

**Youth Service Provider  
Enrollment Status  
July 1, 2025 - December 31, 2025**

## PY'25 UPDATE REPORT

Service Provider Information			
<b>Date:</b>		12-31-25	
<b>Service Provider:</b>		 <b>Palmetto Youth Connections</b>	
<b>Prepared By:</b>		<b>Ann Marie Baker</b>	
<b>Program Description:</b>		<b>Out of School Youth (17-24)</b>	
<b>Number of Participants to be Served:</b>		<b>100 (carryover and new enrollment)</b>	
PY'25 Performance			
<b>Carryover:</b>		17 (this changed from 18)	
<b>New Enrollments:</b>		July 2025: 0 August 2025: 6 September 2025: 19 October 2025: 11 November 2025: 4 December 2025: 4 January 2026: February 2026: March 2026: April 2026: May 2026: June 2026: <b>Total Enrolled:</b>	
<b>Dates Covered for New Enrollments:</b>		July 1 – December 31, 2025	
<b>Total Active Participant PY25:</b>		61	
<b>Total active In WEX PY 25:</b>		6	
<b>Current total in Follow Up:</b>		85	
<b>Current Total youth serving who are active and in follow up PY 25:</b>		146	
<b>Total Entered Employment/Education/Military (PY 25 Goal Q2: 83.5%; PY 25 Goal Q4: 82%)</b>		<b>1st Q Performance:</b> Q2: 85.6%      Q4: 71.1%	
<b>Credential Rate (PY 25 Goal 70%)</b>		<b>1st Q Performance: 58.5%</b>	
<b>Median Earnings (PY 25 Goal \$3555)</b>		<b>1<sup>st</sup> Q Performance: \$4182</b>	
<b>In Program Measurable Skills Gain (PY 25 Goal: 62.5%)</b>		<b>1<sup>st</sup> Q Performance: 64.0%</b>	
<b>Total number enrolled per county (active and follow-up)</b>	<b>ANDERSON</b> 49	<b>OCONEE</b> 44	<b>PICKENS</b> 53

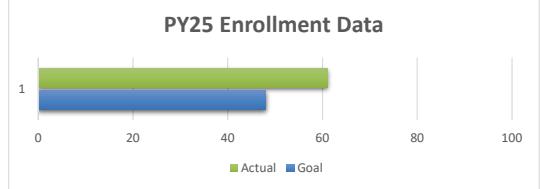
Date Through 12/31/25

July 1, 2025-September 30, 2025

Demographics at Registration					
	Anderson	Oconee	Pickens	Total	Percentage
Male:	5	8	11	24	60%
Female:	6	3	9	18	40%
Total:	11	11	21	43	
Younger Youth (18 & under)	3	2	11	16	40%
Older Youth (Over 18)	8	9	10	27	60%
Total:	11	11	21	43	
Basic Skills Deficient:	11	11	21	43	100%
Unemployed:	5	6	12	23	44%

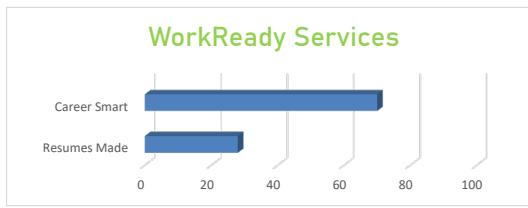
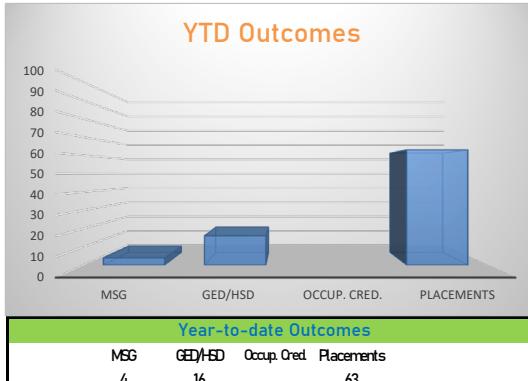
Caseload Breakdown				
	Anderson	Oconee	Pickens	Total
Baker/Furner		***		
Active:	0	20	0	20
Follow-Up:	0	23	0	23
Cobb		***		
Active:	0	0	23	23
Follow-Up:	0	0	29	29
Wengard	***			
Active:	15	0	0	15
Follow-Up:	33	0	0	33
Total Active:	58			143
Total Follow-Up:	85			

PY25 Enrollments		
	Goal	Actual
Carryover	0	17
1st Quarter (July-Aug.-Sept.)	21	25
2nd Quarter (Oct.-Nov.-Dec.)	27	19
3rd Quarter (Jan.-Feb.-Mar.)		
4th Quarter (Apr.-May-June)		
<b>Totals:</b>	<b>48</b>	<b>61</b>



WIOA Reported WorkLink Youth Performance		
	Key	
WOA 2nd Q (Rolling 4Q) Performance	Pass	
Overall Program Score:	Fail	
BMP/EDU/Training Q2	Goal	% of Goal
	83.50%	86.00%
BMP/EDU/Training Q4	Goal	% of Goal
	82.00%	74.00%
Credential Rate	Goal	% of Goal
	70.00%	52.00%
Med Earnings	Actual	
	\$3,455	\$4,119
MSG	Actual	
	60.00%	55.00%

\*Meeting performance= 50%+ of goal



Work Ready Services PY25		
Resumes Made	Career Smart	
28	70	