
WorkLink Youth Committee – Meeting Minutes

Date: May 5, 2026

Time: 10:30 AM

Location: Microsoft Teams

Chair: Katie Brown

Attendees

- Katie Brown
- Annmarie Baker
- Windy Graham
- Victoria Britton
- Kristi King-Brock
- Valencia Alexander

(No quorum was present.)

I. Welcome & Introductions

Chair **Katie Brown** opened the meeting and welcomed attendees.

Introductions were made by representatives from WorkLink SC, Eckerd Connects, and Adult Education.

II. Review of Minutes (March 10, 2026)

Because **no quorum was present**, the committee could not vote.

- The March 10 minutes will be **tabled until the next meeting**.
 - Corrections will be emailed.
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III. PY25 PYC Report & Dashboard

Presented by **Annmarie Baker**.

Key updates:

- **12 enrollments in April**, bringing the program close to meeting its PY25 enrollment goal.
- **36 graduates to date**, with more expected as testing continues.
- Many students have **one section remaining** before completing their HSE.
- Skills progressions are being tracked for students who have passed individual sections.
- Dashboard shows strong progress in enrollment, WEX activity, and credential attainment.

IV. Other Business

1. Youth Monitoring – Eckerd Connects

WorkLink completed PY25 youth monitoring with **positive feedback**.

Staff were recognized for strong youth engagement, confidence, and dedication.

2. PY26 Provider Selection

Eckerd Connects was selected as the **PY26 provider for all WIOA programming**, including youth.

The committee expressed appreciation for continuity and program quality.

3. Provisional Youth Budget & Formula Allocations

- PY26 youth budget and formula allocations are **not yet available**.
- The state received federal funding last week; updates expected **late May or June**.
- Budget areas under close monitoring include **transportation** and **credential/testing fees**.

4. Work Experience (WEX) Program Update

- **Seven** WEX placements are currently active.
- One participant completed WEX at the **Humane Society**, was **hired**, and plans to attend **Tri-County Tech** for Vet Tech in the fall.

V. Announcements

- **Next WorkLink Board Meeting:** June 3, 2026 at 1 PM, Clemson Visitor Center.
- A long-serving committee member announced their **retirement after 30 years**; June 3 will be their final meeting.
- Eckerd Connects and **Annmari Baker** were commended for operating a **model youth program**.

VI. Adjournment

With no further business, the meeting concluded.